SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

November 8, 2023
5:00 P.M.
Meeting # 914

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

Call to Order

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson.

Flag Salute

The flag salute was led by Ms. Hobiger.

Agenda
Motion #23.11.08.1

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
Motion #23.11.08.2

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Consent Agenda, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Minutes
Motion #23.11.08.3

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of October 11, 2023, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Commission Comments

Ms. Hobiger announced the passing of Victryn Carey, Alexis King, Sheryl Wompner, and Donna Dieterich.

Public Comments

Ms. Wood mentioned that it was good to be back.

Personnel Items
Director's Report

Ms. Henson discussed SVUSD's participation at the Simi Valley Street Fair and introduced the new HR Technician who started in Classified Personnel Department today. She also mentioned a few meetings that covered projections for the next school year, launching digitized onboarding packets that would align Certificated and Classified Personnel packets, and continuing job classification studie.

General Items
2023-2024 Budget Status

The 2023-2024 Budget was reviewed and discussed.

Julie Ellis, Assistant Superintendent of Personnel Services was introduced to the Personnel Commission.

Introduction of Julie Ellis, Assistant Superintendent of Personnel Services

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Request for New Classification LVN, as presented.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Request for New Classification LVN
Motion #23.11.08.4

Request to Reclassify 1 Position from School Services Assistant II to School Services Assistant III was tabled.

Request to Reclassify 1 Position from School Services Assistant II to School Services Assistant III

Information

Future Commission meeting dates were announced:
December 14, 2023..... January 17, 2024..... February 14, 2023..... 5:00 p.m. Board Room

Meeting Dates

Continuous recruitments only.

Job Opportunities

Future Consideration

New photo for Annual Report and event attendance for Ms. Hobiger.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 6:37 P.M.
Vote 3-0; Aye- Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent-None.

Motion #23.11.08.5

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice Chairperson

Sandy Handin, Member