



LAKE STEVENS
School District

Lake Stevens School District | 12309 22nd St. NE | Lake Stevens, WA 98258-9500

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BOARD OF DIRECTORS' REGULAR MEETING
January 10, 2024

**Board
Members:**

Mari Taylor, President
Nina Hanson
David Iseminger
Vildan Kirby
Paul Lund
Ken D. Collins, Superintendent/Board Secretary

**Student
Advisory
Council
Officers:**

Riley Boerger
Hayden LaCelle
MacKenzie Conniff

The Lake Stevens School District Board of Directors met in a Regular Session at the Educational Service Center. A Zoom option was available for this meeting that President Taylor called to order at 6:30 p.m.

ROLL CALL

Director Kirby, SACo President Riley Boerger, and Secretary MacKenzie Conniff were unable to attend.

AGENDA/MINUTES

Director Lund made a motion to approve the January 10, 2024 agenda. The motion was seconded by Director Iseminger and unanimously approved.

Director Hanson made a motion to approve the December 13, 2023, Regular Meeting minutes. The motion was seconded by Director Lund and unanimously approved.

**RECOGNITION OF STUDENTS, STAFF, AND COMMUNITY
MEMBERS**

Principal Lisa Sanchez introduced the Lake Stevens Middle School Students of the Month for December: Lael Kim, Brody Taylor, Isabella Abe, and Hudson Ford. Brody Taylor was unable to attend.

Principal Brad Abels and Associate Principal Sara Mack introduced the North Lake Students of the Month for December: Kylie Potter, Erik Negrete, Ella Collins, and Brooklyn Hendry. Kylie Potter and Erik Negrete were unable to attend.

Principal James Sellers and Associate Principal Raphil Hasegawa introduced the Cavelero Mid High School Students of the Month for December: Jackson Mulivrana, Abigail Stefanovic, Greyson Bennett, and Gabriela Trabanino. Jackson Mulivrana was unable to attend.

Principal Leslie Ivelia and Dean of Students Michael Moore introduced the Lake Stevens High School Students of the Month for December: Alexandra Lacaba, Leila Pascual, Kolton Matson, Phineas Ruji, Jessica Morgan, and Braden Valliant.

Assistant Superintendent of Human Resources John Balmer introduced the APPLE Award recipients for the month of December: Barbara Frederick, Brian Koreski, James Main, Michelle Banister, and Paige Wagner. James Main was unable to attend and Michelle Banister attended via Zoom.

A break was held approximately from 7:31 p.m. until 7:41.

REPORTS OF SCHOOL BUILDINGS AND PROGRAMS

Principal Vicky Francois presented information on an overview of HomeLink, parent perspective, School Improvement Plan, and where they are going. Principal Francois presented information on enrollment and demographics. At the end of 2022-2023, HomeLink had 55 students and currently has 79 students. HomeLink has 75.32% white students, 7.79% two or more races, 14.28% Hispanic/Latino, 1.29% Black/African American, and 1.29% Asian students. They have 1.25 FTE teaching staff which includes two teachers on partial contracts. HomeLink's attendance is at 98.4%.

Principal Francois wanted to thank the board and Superintendent Collins for updating their HomeLink space.

Principal Francois talked about a couple of classes they offered which are the Magical World of Theater (K-5) which includes elements of the production world and To High School and Beyond (5-9) where students work on resume writing and what careers students are interested in. They invite speakers to present to students about their careers. She also touched base on their parent advisory committee including collaborative decisions, events and clubs, and spirit week.

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Building Coordinator Francois introduced the Brave family to give a parent perspective on HomeLink. Mrs. Angel Brave said she has had her students in HomeLink since 2017. She stated there is great teacher support. The scheduling works well for families having different ages in classrooms. Student Emmeline Brave said she has wonderful teachers who are very engaging and student Penelope Brave has fond memories of when she learned to swing a bat.

Ms. Francois presented information on the HomeLink SIP Report. Their first focus area is equity, diversity, and inclusion. They are working on reflections on other cultures through literature, projects, instruction, and a bulletin board in their family space. In a survey that was given to students, one question was how often they spend time at school with students from different races, ethnicities, or cultures. Twenty-nine percent of students responded favorably. Another question was how often they have classes with students from different racial, ethnic, or cultural backgrounds. Fifty percent of students responded favorably. The next focus area is on Collaborative Teacher Teams. Elementary level with prompting and support, compare and contrast the adventures and experiences of characters in familiar stories. At the secondary level, they compare and contrast the information gained from experiments, simulations, video, or multimedia sources with what they gained from reading a text on the same topic. Moving forward Principal Francois said she would like to continue growing the program and enhancing classroom instruction. She thanked everyone for their time and asked if there were any questions. President Taylor thanked the Brave family and she recognized the warm and fuzzy feeling they get from HomeLink. They participated in HomeLink a long time ago and that sense of being a family is amazing. Director Iseminger thanked Ms. Francois for her work.

Assistant Superintendent Teresa Main introduced the new LSSD Facilities and Operations Manager Bobby Vaughn and the new LSSD Transportation Supervisor Robert Thueringer. Mr. Vaughn was hired in August 2023 but due to a need for a Transportation Supervisor, he jumped over to Transportation until that position was filled. He has been a general manager, responsible for grounds, and taught for four years in Little Rock, Arkansas. He was a perfect candidate for Facilities and Operations Manager. Bobby Vaughn is visible, available, and collaborative. Mr. Vaughn stated he looks forward to continuing his career at LSSD and is looking forward to doing his part in providing a safe learning environment. Mr. Thueringer comes to us from the Edmonds School District. He has been a bus driver, router, supervisor, and was a senior vice president in banking. Assistant Superintendent Main stated they are very fortunate to have Robert join the Lake Stevens School District.

Assistant Superintendent Main stated he has excellent leadership skills. Mr. Thueringer appreciated being at the board meeting tonight and was impressed with the student and staff achievements. He looks forward to getting students safely and on time to school.

COMMUNITY COMMENTS

President Taylor called for community comments. City Council member Kymm Shipman wanted to say she is looking forward to learning more in-depth things about the LSSD. She enjoyed her first board meeting and loved the uniquely talented Students of the Month and seeing the support of their families. A couple of LSHS students commented that they would like to propose school be canceled on Friday due to the weather and that they love the community. President Taylor closed this portion of the meeting.

DECISION ITEMS

Consent Agenda:

Director Iseminger made a motion to approve the "Consent Agenda" items:

1. Warrant Nos. 310697 to 310817 - \$577,429.09 (E:1/24)
Warrant Nos. 232400010 to 232400011 - \$1,663.82 (E:2/24)
Warrant Nos. 310881 to 310989 - \$609,056.17 (E:3/24)
2. Personnel Report: volunteers: Johanna Beisner and Jacob Woodward; resignations of Billy Ojeda, Rachael Schwarzmiller, and Robert Shields (E:4/24) the Co-curricular Report (E:5/24) the December payroll, Warrant Nos. 310818 to 310879 - \$12,123,526.03 (E:6/24).
3. Other
 - a. Acceptance of a donation to Cavelero Mid High School from the Institute of Education Sciences for \$200.00 (debit card) (E:7/24)
 - b. Acceptance of a donation to Stevens Creek Elementary ASB from Stevens Creek PTA for \$25,720.92 (E:8/24)
 - c. Acceptance of a donation to the Lake Stevens School District for the fall Innovative Teaching and Learning Grants from the Lake Stevens Education Foundation (LSEF) for \$20,016.00 (E:9/24)
 - d. Acceptance of a donation to the LSHS Art Department from the LSHS Purple and Gold Club for \$1,200.00 (E:10/24)
 - e. Acceptance of a meal donation of \$200.00 (E:11/24)
 - f. Acceptance of a meal donation of \$200.00 (E:12/24)

The motion was seconded by Director Lund. The motion was unanimously approved.

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Director Lund made a motion to approve a new Policy No. 1805: Social Media. The motion was seconded by Director Hanson and unanimously approved by a roll call vote (E:13/24).

Director Iseminger made a motion to approve the reorganization of the Board of Directors for the 2024 Calendar Year which is President Mari Taylor, Vice President David Iseminger, and co-Legislative Representatives Nina Hanson and Vildan Kirby. The motion was seconded by Director Lund and was unanimously approved (E:14/24).

Director Hanson made a motion to adopt Resolution #1-24: Addition of Stanwood-Camano Island School District #401 to the Sno-Isle TECH Skills Center Consortium. The motion was seconded by Director Lund and was unanimously approved by a roll call vote. (R:1/24). Superintendent Collins said the consortium is run by the Mukilteo School District. Superintendent Collins said he would set up a visit for the board members to tour Sno-Isle.

Director Lund made a motion to approve the final acceptance of the public works projects. The motion was seconded by Director Iseminger and unanimously approved (E:15/24).

The Operations Department has reviewed the work of the contractors listed below on the following public work projects for adherence to contract documents and specifications.

Projects

Install new countertops in science prep rooms at Lake Stevens HS
(Evergreen Furnishings)

Service Calls

Service transformer on security system at Lake Stevens HS (LONG Building Technologies)

Service lockdown button at Lake Stevens HS (LONG Building Technologies) Repair ground fault on fire alarm at Hillcrest ES (Pacific Fire)

Provide electrical assistance on elevator shunt trip tests at several locations (Quality Electric)

All items on the construction punch list have been completed and all the necessary paperwork to accept the projects has been received.

Director Iseminger made a motion to approve to award contract for construction-related services for general projects. The motion was seconded by Director Lund and unanimously approved (E:16/24).

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Director Hanson made a motion to authorize the district to issue requests for proposals for network equipment replacement at Sunnycrest and Mt. Pilchuck Elementary Schools, fiber upgrades at Lake Stevens and North Lake Middle Schools, and wireless access point replacement across the district for the purpose of securing E-rate funding. The motion was seconded by Director Iseminger and unanimously approved (E:17/24).

DISCUSSION ITEMS

Executive Director of Business and Operations Teresa Main discussed a new policy No. 1415: Unmanned Aircraft Systems and Model Aircraft. WSSDA sets forth for school districts recommended school board policies. This policy will establish the scope, manner, and format of use of unmanned aircraft systems (UAS) and model aircraft (aka drones) on school property. Generally, UAS and drones are not allowed to be flown on, in, above, or upon any district property or premises unless approved by a district official. This policy details the approval process and that drones may be used in our Career and Technical Education programs.

CTE Director Dan Tedor will provide more detailed instructions and procedures to their students for classroom activities. The district will have better control over intrusive devices like drones over the campuses. This will also help keep students and staff safe from unwanted activities. CTE instructor Mr. Lynass has been flying drones indoors and having this policy in place the FFA regulations will allow them to expand outside. This will also allow us to take action if other people are flying drones over district property without prior permission.

Executive Director of Business and Operations Main spoke about Policy No. 3025: Construction Financing. This policy hasn't been reviewed since 2012. The minor changes are:

- Exchanging State Board of Education with Superintendent of Public Instruction
- Adding the RCW number scheme to the legal references.

Executive Director of Business and Operations Main spoke about Policy No. 3720: Federal Impact Fees. This policy hasn't been reviewed since 1996. The minor changes to the policy are:

- Exchanging P.L. 81-874 with Federal Impact Aid
- Exchanging Indian with Native American.

The procedural changes are the same as the policy changes as well as updating with current and clarifying language on how parents of Native American students can submit comments.

Executive Director of Business and Operations Main presented information on Policy No. 3090: Maintenance. This policy hasn't been reviewed since 1979. The changes will bring the policy to current practice and align with WSSDA's updated policy and procedures.

HomeLink Building Coordinator Vicky Francois spoke about Policy No. 6700: Alternative Learning Experience Programs. The Alternative Learning Policy needs to be updated based on the findings of the mock audit given in the 22-23 school year. Their current policy needs to be updated to match the language for Alternative Learning Programs. The updated policy and procedure provide clear delineation between the types of Alternative Learning Programs offered within our school district. The overview of changes is to define remote, online, and on-site, codify the process for mandated assessments, and provide guidance on excused absences for weekly contact.

INFORMATION ITEMS

Secondary TOSA Michelle Stanifer spoke about adopting the literature circle novels with our Savvas *myPerspectives* English Language Arts curriculum: *The War That Saved My Life* by Kimberly Brubaker Bradley, *Above World* by Jenn Reese, *Peak* by Roland Smith, and *Refugee* by Alan Gratz. These texts are for our general education 6th grade English Language Arts classes at Lake Stevens Middle School and North Lake Middle School. The Curriculum Commission is unanimously recommending its adoption. Michelle Stanifer stated their plan for today's novel adoption proposal was to discuss the process for selection of unit-aligned core novels, reviewed curriculum at the three grade levels, proposed novels for adoption, and plans for the use of novels in the classroom. Their curriculum should allow for windows and mirrors with diverse representations of characters and authors. They are committed to selecting texts that promote social-emotional learning and will address any potential gaps in learning or representation with supplemental materials. They are responsible for making student-centered, collaborative decisions across the 6th to 8th-grade band informed by the scope and sequence of their curriculum, themes, essential questions, and students' needs and voices in the process. The selection process of unit-aligned core novels is led by the implementation team and informed by all curriculum users. They gathered interest from student surveys and considered novels that met students' interest given the scope & sequence, unit design, and learning outcomes. They shared and documented preliminary thinking in a snapshot, discussed suggestions, and made agreements to preview and research the most appropriate novels suggested.

Then they made eliminations and final selections. They screened finalist for biased content, reviewed their scorecard outcomes and sought grade band confirmation.

Ms. Stanifer shared a snapshot view for novel considerations. She also shared novels adopted for 6th – 8th grade Savvas *myPerspectives* including Unit Titles and essential questions. These novels pair well with the unit's essential question: What drives people to explore? Furthermore, teachers have experience in teaching and managing the reading of independent books in the classroom. The implementation plan will include literature circles for collaborative discussions showcasing cumulative group work skills and students managing their reading schedules, activities, group norms, and roles, as well as driving their discussions for high levels of engagement. Ms. Stanifer also shared information on learning and demonstrating mastery of the priority standards/skills. She would like to use the novels as an additional resource for gathering evidence for the essential question and performance-based task (writing and presenting an argument). Ms. Stanifer presented information and background on the proposed 6th grade novels aligned to Savvas *myPerspective's* Unit 5. Executive Director of Secondary Learning Dr. Mike Snow stated they are very intentional in how they add novels to the curriculum. Director Lund said exceptional work and he was so thankful for the detail. Director Hanson asked when given a choice teachers provide the students with context and help them connect with real life and the novels. Dr. Snow said absolutely. These books are not a stand-alone unit and there will be full class discussions. Director Iseminger said this is a great process.

Executive Director of Communications Jayme Taylor spoke about language added to the procedures for Policy No. 1325 Public Access to District Records regarding video redaction to reflect guidance from their legal counsel and best practices. Policy 1325 and its subsequent procedures were updated in October 2022. This addition to the procedures captures legal guidance regarding video redaction and ensures that our district is correctly following the Washington Public Records Act. Superintendent Collins said one example is this will assist in watching bus videos and help expedite the process and have actual conversations.

BOARD COMMENTS

The board members and SACo student officer Hayden LaCelle congratulated the Students of the Month and the APPLE Award recipients. Director Hanson said she loved seeing the families and their faces light up when their students received their Student of the Month award. She thanked HomeLink Building Coordinator Vicky

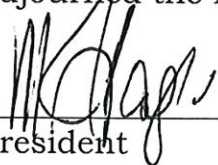
Francois for her presentation. Director Hanson thanked everyone for their work on the policy updates and additions and the work on the curriculum. She thanked the students for joining them tonight and wished everyone a Happy New Year!

Director Iseminger thanked everyone for their presentations. He stated all of the thoughtful work that is done in Lake Stevens is always very intentional with high expectations and this is reflected in the Student of the Month and APPLE Award recipients. They see that the students want to do great work. He stated how wonderful it was to recognize and honor students for a variety of reasons not just their grades. It is awesome to hear the respect that the students have for their teachers and peers. Director Lund stated it was a fabulous evening. He enjoys hearing from the Students of the Month about family, friends, and teachers. He loves that the Students of the Month have a hard time stating who their favorite teacher is. He thanked Ms. Francois and the Brave family for their presentations and welcomed Transportation Supervisor Robert Thueringer and Facilities Manager Bobby Vaughn. These are important roles. Director Lund stated Lake is the best in the galaxy! He loves the work on the policies and finding the right curriculum. He thanked Council member Kymm Shipman for attending the school board meeting. SACo Vice President Hayden LaCelle thanked everyone for being there and gave a shout-out to all of the students who attended the board meeting. He wanted to once again extend an invitation for any questions, comments, or concerns to please reach out to the SACo members. He thanked Ms. Francois for her HomeLink presentation and said he was excited to learn more about HomeLink. He thanked everyone for their information and discussion items. President Taylor said thank you for a great night and thanked everyone for the generous donations. She appreciates the genuine affection the students and adults have for this community.

EXECUTIVE SESSION

ADJOURNMENT

With no objections by the other directors, President Taylor adjourned the Regular Session at 9:03 p.m.



President



Secretary