



# Maryville High School

825 Lawrence Avenue • Maryville, Tennessee 37803  
(865) 982-1132 • Fax (865) 983-1440

## MHS: Dual Enrollment Application

Student's Full Name: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_

Student's Cell Phone Number: \_\_\_\_\_

Semester/Year Course Will Be Take: \_\_\_\_\_ Fall \_\_\_\_\_ Spring

College Offering Credit: \_\_\_\_\_

PSTCC Early College Experience Student: YES or NO

Pellissippi State (PSTCC):	Maryville College (MC):	TCAT:
<ul style="list-style-type: none"> <li>3.0 unweighted GPA AND PreACT/ACT scores: 18-English, 19-Reading, 19-Math</li> <li>3.6+ unweighted GPA</li> </ul> Course options: <ul style="list-style-type: none"> <li>ENG 1010 or 1020, CALC 1830 (MHS), PSYCH 1030, or other approved elective classes</li> </ul>	<ul style="list-style-type: none"> <li>3.0 unweighted GPA or a 21 ACT composite</li> </ul> Course options: <ul style="list-style-type: none"> <li>ENG 110 or 120, or other approved elective classes (see your counselor)</li> </ul>	<ul style="list-style-type: none"> <li>See your counselor for more information</li> </ul> Course options: <ul style="list-style-type: none"> <li>Maryville: Welding or Machine Tool Tech</li> <li>Knoxville: Cosmetology Collision Repair</li> </ul>

**Please verify:**

- I have the minimum ACT requirements (ACT/PreACT: 18-English, 19-Reading, 19-Math). (MC & PSTCC)
- I have a 3.0+ unweighted GPA. List your current unweighted GPA: \_\_\_\_ (MC and PSTCC)

Fall (Course Name, Number, and College)	Spring (Course Name, Number, and College)
1.	1.
2.	2.
3.	3.

**Student Responsibilities:**

Tasks:	Initial completion
1. Complete a dual enrollment admissions application at the college (PSTCC, MC, or TCAT). Print a screenshot showing how you successfully submitted the application.	_____
2. Complete the dual enrollment grant from the TN Student Assistance Corporation website for next school year. Print a screenshot showing your grant submission.	_____
3. Complete the Immunization Health History form for the college (if required).	_____
4. Complete the high school permission form for MC and TCAT dual enrollment. (Not required for PSTCC courses)	_____
5. Complete this application form and return it to the School Counseling Office.	_____

**Counselor Responsibilities:**

1. If deadlines are met, our counseling team will submit your transcript and ACT forms to the college for you.
2. Once our team has a copy of your college course registration, then we will update your MHS schedule in PowerSchool.

Student Signature/Date \_\_\_\_\_ Parent Signature/Date \_\_\_\_\_



## MHS: Dual Enrollment Authorization for Off-Campus Courses

### Student Responsibilities

1. Completion of all application requirements to the college, including dual enrollment grant and course registration.
2. Knowledge of time and place of college courses. Transportation to and from dual enrollment course.
3. Attendance and academic performance in both high school and college courses.
4. Obtain parent signature for transportation to and from college course and for time considered in parents' care.
5. Submit proof of registration in the college course to Mrs. Abernathy within one week of the beginning of the high school semester.
6. Submit an official verification of the final grade from the college within one week of the end of the course. This must be submitted to the MHS School Counseling Office in order for grade and credit to appear on the MHS transcript.

### Notes:

\*Dual enrollment courses are not listed as honors or advanced placement courses on the high school transcript; however, they will receive 0.75 quality point in the Maryville High School GPA. Quality points above a 4.0 are not allowed for determining eligibility for the lottery scholarship.

\*The course title and grade earned at the post-secondary institution/college will appear on the high school transcript.

\*Students will be enrolled in a Dual Enrollment block in the Maryville High School course registration.

\*No interim grades will be reported. The college teacher will not discuss a student's academic progress with the parent.

**\*Students must follow the college schedule, such as during fall and spring breaks.** Often these breaks differ. **Your vacation plans might be altered by your college schedule.**

\*Students who fail to submit a transcript to the MHS School Counseling Office before final grades are due will receive an "I" on their grade card and transcript. This "I" will be removed when a transcript is submitted.

\*Students who fail a dual enrollment graduation required course will be enrolled in a MHS course in the spring semester to maintain graduation progression.

I have read the attached letter and this authorization form and agree to abide by its policies. I also agree that my student has permission to attend college classes, providing his/her own transportation.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_