

**BOARD OF DIRECTORS
REGULAR MEETING
December 19th, 2023**

I. **Regular Meeting Call to Order:** Board Chair, Les Okonek, called the meeting to order at 5:00 pm.

II. **Pledge:** Board Chair, Les Okonek, led the Pledge of Allegiance.

III. **Roll Call: Present:** Les Okonek, Tom Anderson, Wes Martin, Debbie Olig, Jim Snyder and Edrie Price.

Staff Members Present: Gerry Grubbs, Superintendent; Principal, Hannah Nelsen; Business Manager/HR Director, Tracy Arkin-McGuire, and Brittany Masino recording minutes

IV. **Approve Agenda:** Tom Anderson moved; seconded by Jim Snyder to approve the agenda. Motion carried by unanimous vote.

V. **REORGANIZATION OF BOARD**

- a. Administer Oath of Office – Edrie Price – Position 4 Action - Gerry Grubbs administered the oath of office for Edrie Price
- b. Administer Oath of Office – Les Okonek – Position 5 Action - Gerry Grubbs administered the oath of office for Les Okonek
- c. Administer Oath of Office – Wes Martin – Position 2 Action - Gerry Grubbs administered the oath of office for Wes Martin
- d. Nomination and Election of Board Chairperson – Wes Martin made the motion to nominate Les Okonek as Board Chair, seconded by Debbie Olig; Motion carried unanimous vote.
- e. Nomination and Election of Board Vice Chairperson -- Wes Martin made the motion to nominate Debbie Olig, seconded by Tom Anderson; Motion carried by unanimous vote
- f. Nomination and Election of Legislative Representative – Debbie Olig made the motion to nominate Tom Anderson, seconded by Wes Martin ; motion carried by unanimous vote

VI. **Recognition of Visitors:** Visitors Present: Board Chair, Les Okonek, welcomed audience members.

VII. **Student Recognition:**

- a. Will Resume in January

VIII. **Public Comment**

- a. None

IX. **Guest Presentation**

- a. None

X. **Staff Presentation**

- a. None

XI. **Announcements and Recognition:**

- a. December 21st – January 2nd – Winter Break
- b. January 15th – No School - Martin Luther King, Jr. Day
- c. January 19th – End Semester 1
- d. January 19th – Middle School Production – Willy Wonka Jr. – 6:30pm
- e. January 20th – Middle School Production – Willy Wonka Jr. – 2:00pm
- f. January 23rd – Next Board Meeting

XII. **Consent Agenda:** Wes Martin moved; seconded by Tom Anderson to approve the Consent Agenda. Motion carried by unanimous vote.

- a. Approve December 19th, Regular Meeting Minutes
- b. Voucher Approval

General Fund Accts Payable Vouchers	120039746-39778	\$ 80,260.45
General Fund Payroll	9000005900- 5958/12003723-39745	\$ 281,320.83
ASB Fund Accounts Payable	552-552	\$ 193.91
Capital Projects	862-862	\$ 61,552.41

- c. Approve Donation - Outdoor Schools Washington - \$10,169.87 - 5th Grade Camp Seymour
- d. Approve Donation - Mason County School Retirees Association - \$250.00 - Middle School Science

XIII. **Principal and Superintendent Reports:**

- a. Principal Report: Principal, Hannah Nelsen reported on the following:
 - No Report
- b. Superintendent, Gerry Grubbs reported the following:
 - Capital Projects Update – HVAC Chiller
 - WSSDA Updates for Board

XIV. **Operational Services:**

- a. Budget/Operational Status Report- Business Manager, Tracy Arkin-McGuire: Tracy Arkin-McGuire presented the monthly financial report.

XIII. **New Business and/or Action Items:**

- a. Approve 2023-2024 Board Operating Agreement – Tom Anderson moved; seconded by Debbie Olig to approve the 2023-2024 Board Operating Agreement. Motion carried by unanimous vote
- b. Approve Board Resolution 12.19.23A – Surplus Food Warmer – Tom Anderson moved; seconded by Debbie Olig to approve Board Resolution 12.19.23A. Motion carried by unanimous vote.

XIV. **Old Business and/or Action Items:**

- a. Legislative Update – Tom Anderson provided a brief legislative update.
- b. Community Transportation Update – Wes Martin gave a brief update regarding transportation.

XV. **Policy:** (Policy review will resume during January's Meeting)

XVI. **Future Agenda Items:**

- a. January Board Meeting
 - Superintendent Mid-Year Evaluation

XVII. **Board/Superintendent Reflections/Comments:**

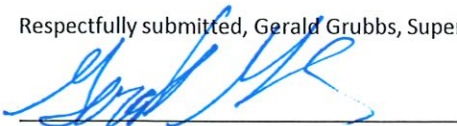
- a. Recognition of Board Member – Jim Snyder; Presentation of plaque and recognition from staff and community members.

XVIII. **Executive Session:**

- a. None
"No action will be taken in Executive Session. Discussions will be limited to the parameters set by the Open Public Meetings Act. The Board will reconvene into public session, to consider any action and/or to continue with the public meeting."

XIX. **Adjournment:** Board Chair, Les Okonek, adjourned the meeting at 5:40 pm.

Respectfully submitted, Gerald Grubbs, Superintendent and Secretary to the Board.


Gerald Grubbs, Secretary


Les Okonek, Board Chair