Mapleton Public Schools
Adams County School District No.1

DISTRICT MISSION

… to guarantee that all students can achieve their dreams and contribute enthusiastically to their community, country, and world …

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2023 - 2024 FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Mallory Boyce
Cindy Croisant
Terry Donnell
Daisy Lechman
Thomas Moe

SUPERINTENDENT
Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

September 26, 2023
6:00 p.m.

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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
   5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
   8.1 Approval of August 22, 2023, Board Meeting Minutes
   8.2 Approval of September 12, 2023, Board Study Minutes
9. Report of the Secretary
10. Consent Agenda
    10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
    10.2 Finance Report July 2023, Policy DIC – Mr. Storz
    10.3 Adoption of Policies, Policy BGS – Ms. Ciancio
11. Focus: Exceptional Staff
    11.1 Classified Employee Week, Policy CBA/CBC– Ms. Branscum
    11.2 National Principals Month, Policy CBA/CBC – Ms. Branscum
    11.3 Dashboard Report – New Licensed Staff, Policy GCE/GCF – Ms. Branscum
12. Focus: Student Achievement
    12.1 Mapleton Community Reads Initiative, Policy ILBC – Ms. Ansley
    12.2 Student Travel – Overnight Trip to Cal-Wood, Policy JJH – Ms. Ansley
    12.3 Accreditation Report, Policy AED – Mr. Fuller
13. Focus: Communication
    13.1 4th Quarter Financials Report – Unaudited – Mr. Storz
14. Focus: Community Involvement
    14.1 Contracts for School Resource Officers, Policy CBA/CBC – Mr. Sauer
    14.2 DAAC Update, Policy AE – Mr. Fuller
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, October 24, 2023
20. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m**.** on Tuesday, August 22, 2023, in the Administration Building Boardroom.

2.0 ROLL CALL

Cynthia Croisant - President	Present
Terry Donnell - Treasurer	Present
Tom Moe - Vice President	Absent
Daisy Lechman - Secretary	Present
Mallory Boyce – Asst. Secretary/Treasurer	Present

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Boyce, seconded by Ms. Lechman, to approve the Board Agenda dated August 22, 2023, as presented.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms.Lechman.
Motion carried: 4-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

Ms. Croisant said that at the Board Study on August 15, 2023, the Board:

- Reviewed Assessment & Survey Results
- Discussed UPK problems and approach.
- Received an update on the 2023 Election, Homecoming, Family Newsletter Timelines, Website, Construction Advisory Committee, and News Media Events.

5.2 Election Resolution, Intergovernmental Services for Election Services

Ms. Branscum requested the adoption of the Resolution Regarding the Calling for an Election and the approval of an Intergovernmental Agreement for Election Services.

MOTION: By Ms. Donnell, seconded by Ms. Lechman, to adopt the Resolution Regarding the Calling for an Election and the approval of an Intergovernmental Agreement for Election Services, as presented.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms.Lechman.
Motion carried: 4-0

5.3 Board Resolution, Cancellation of Election (Contingency)

Ms. Branscum requested the adoption of the Resolution Authorizing the Designated Election Official to cancel the 2023 Regular Biennial School Election, if necessary, as presented.

MOTION: By Ms. Lechman, seconded by Ms. Boyce, to adopt the Resolution Authorizing the Designated Election Official to cancel the 2023 Regular Biennial School Election, as presented.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms.Lechman.
Motion carried: 4-0

6.0 WHAT'S RIGHT IN MAPLETON

Ms. Johnson shared that for What's Right in Mapleton we would celebrate the start of the 2023-2024 school year. Mapleton campuses and classrooms were a flurry of activity preparing for the first day of school. In preparation for the new school year, Mapleton welcomed 70 new teachers at New Teacher Orientation, gave out 525 backpacks at Mapleton Education Foundation's annual Wolverine Welcome Back event, welcomed all staff back during Mapleton's annual opening day celebration, and on August 14th we welcomed back our students. Ms. Johnson thanked the Board for their continued support of students, families, and staff.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Ms. Lechman, seconded by Ms. Boyce, to approve the minutes as stated on the Board Agenda dated August 22, 2023: 8.1 Board Meeting minutes of June 27, 2023; 8.2 Board Study Session Minutes dated August 15, 2023; and 8.3 Board Special Meeting Minutes dated August 15, 2023, as presented.

AYES: Ms.Boyce, Ms. Croisant, Ms. Donnell, and Ms. Lechman.
Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

10.1 Personnel Action

10.2 Finance Report June 2023

MOTION: By Ms. Boyce, seconded by Ms. Donnell, to approve Agenda item 10.1 Personnel Action and Agenda item 10.2 Finance Report June 2023; as stated on the Board Agenda dated August 22, 2023.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms. Lechman.
Motion carried: 4-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Student Travel

Ms. Ansley requested prior Board approval for occasional student travel requests with overnight stays for students who participate in district clubs, athletics, performing arts, AFJROTC, and Career & Technical student organizations at all district schools for the 2023-2024 school year.

MOTION: By Ms. Donnell, seconded by Ms. Boyce, to approve Agenda item 11.1 Student Travel – District-wide, as presented.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms. Lechman.
Motion carried: 4-0

12.0 FOCUS: LEARNING ENVIRONMENT

12.1 Identifying District Attendance Officer Designees

Ms. Fuller requested the adoption of the Resolution to Designate District Attendance Officers and to Authorize Attendance Officers to represent the District in truancy Court Proceedings.

MOTION: By Ms. Donnell, seconded by Ms. Lechman, to adopt Agenda item 12.1 Resolution to Designate District Attendance Officers and to Authorize Attendance Officers to represent the District in Truancy Court Proceedings, as presented.

AYES: Ms. Boyce, Ms. Croisant, Ms. Donnell, and Ms. Lechman.
Motion carried: 4-0

13.0 FOCUS: COMMUNICATION

13.1 Assessment Results

Mr. Fuller presented a report focusing on the Colorado Measures of Academic Success (CMAS), the PSAT, and SAT assessments. These assessments are administered in the spring of each school year to all students in grades 3-11 attending public schools in the State of Colorado.

13.2 Legal Action Regarding Statewide Preschool Programming

Mr. Crawford provided a report outlining the preschool services that Mapleton has provided over the last few decades and the problems that Mapleton has encountered under the new statewide program, UPK. Mr. Crawford reported that Mapleton, along with 7 plaintiffs, filed a legal complaint in Denver District Court against the State of Colorado, asking the court to grant relief in several ways.

14.0 DISCUSSION OF THE NEXT AGENDA

Ms. Croisant said agenda items for the September 26, 2023, Board meeting would include:

- Student Enrollment Report
- Classified Employee Week
- Dashboard Report on New Licensed Staff

15.0 SUPERINTENDENT'S COMMENTS

During the Superintendent's report, Superintendent Ciancio:

- Stated that it had been a busy and great start to the new school year.
- Reported that Mapleton is still enrolling students, and we hope to see an increase in enrollment numbers over the next few weeks.

16.0 BOARD COMMITTEE UPDATE

Ms. Boyce reported that the Adams 14 reorganization committee recently met and Adams 14 has officially submitted its report to the Commissioner of Education.

Superintendent Ciancio reported that the Mapleton Education Foundation met on August 16th. Agenda topics included Gala planning and Employee Giving.

Ms. Croisant said that BOCES will meet in September.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Donnell said that it was nice to be back.

Ms. Croisant shared that she hoped everyone had a nice and relaxing summer break. She enjoyed Opening Day and is ready for a stellar year.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on September 26, 2023, in the Administration Boardroom.

19.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:44 p.m.

_____
Cynthia Croisant, Board President

_____
Daisy Lechman, Board Secretary

Submitted by Laura Milani, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in a study session at 5:30 p.m. on Tuesday, September 12, 2023, in the Administration Boardroom.

Present: Cindy Croisant – President
Terry Donnell – Treasurer
Thomas Moe – Vice President
Daisy Lechman – Secretary
Mallory Boyce – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed and discussed Policy Updates
- Reviewed and discussed CASB Resolutions
- Listened to updates regarding Accreditation Ratings, Finance Calendar, and Enrollment.

No official Board action was taken at the meeting.

_____
Cynthia Croisant, Board President

_____
Daisy Lechman, Board Secretary

Submitted by Laura Milani, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: September 26, 2023

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Policy Interpretation: This policy is interpreted to include monthly updates to the Board on the District's hiring and staffing changes.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting on September 26, 2023.

CLASSIFIED STAFF

NEW EMPLOYEES	POSITION	LOCATION	HIRE DATE	REASON
Alonzo Galindo, Brenda	Sub. Nutrition Asst.	Nutrition Services	08/22/2023	New Hire
Aragon Cuellar, Soledad	Nutrition Services Assistant	Adventure	09/11/2023	New Hire
Bernal, Lila	Bus Paraprofessional	Transportation	09/14/2023	New Hire
Deaguero, John	Lunch Duty Paraprofessional	Explore	08/29/2023	New Hire
Del Carmen, Emily	Substitute Preschool Para	Preschool	08/10/2023	New Hire
Fahrenholtz, Judy	Group Leader	PoP	08/22/2023	New Hire
Galvan Arzave, Valeria	Instructional Paraprofessional	York	09/05/2023	New Hire
Galvan, Janessa	Preschool Paraprofessional	PoP	08/29/2023	New Hire
Gonzales, Renee	Nutrition Services Assistant	Achieve	09/19/2023	New Hire
Hagen, Kelly	Substitute Preschool Para	Preschool	09/19/2023	New Hire
Mamuzich, Anyssa	Substitute Preschool Para	Preschool	09/11/2023	New Hire
McDowell, Cory	Custodian	Explore	07/05/2023	New Hire
Mendoza, Irene	Sub. Nutrition Asst.	Nutrition Services	08/22/2023	New Hire
Montoya, Marie	Lunch Duty Paraprofessional	Explore	08/21/2023	New Hire
Pacheco, Alexandra	Sub. Nutrition Asst.	Nutrition Services	08/22/2023	New Hire
Peebles, Jacqueline	Instructional	Explore	09/06/2023	New Hire
Pritchard, Angelica	Custodian	Global Campus	09/11/2023	New Hire
Quezada, Valeria	ILC Sp. Ed. Paraprofessional	GPA	09/05/2023	Re-Hire
Rodriguez, Yaritizi	Bus Paraprofessional	Transportation	09/08/2023	New Hire
Underwood, Kenneth	Sp.Ed. Paraprofessional	Achieve	09/12/2023	New Hire
Wise, Amanda	Instructional Paraprofessional	Clayton	09/05/2023	New Hire
Zalazar, Brenda	Sub. Nutrition Asst.	Nutrition Services	09/12/2023	Re-Hire

RESIGNATIONS/TERMS	POSITION	LOCATION	TERM DATE	REASON
Ballin Loera, Maricruz	Nutrition Services Assistant	Clayton	09/01/2023	Resignation
Barraza, Mariza	Nutrition Services Assistant	GLA	09/05/2023	Resignation
Davidson, Mark	Van Driver	Transportation	09/15/2023	Resignation
Estala Monreal, Silvia	Nutrition Services Assistant	York	09/07/2023	Resignation
Green, Rayvnn	ILC Sp. Ed. Paraprofessional	Welby	09/22/2023	Resignation
Jacobsen, Christine	Executive Secretary	Technology	09/15/2023	Termination
Mendoza, Luz	Preschool Paraprofessional	PoP	09/29/2023	Resignation
Miranda, Leslie	Instructional Paraprofessional	Adventure	08/18/2023	Resignation
Romero, Roanne	Bus Driver	Transportation	05/30/2023	Resignation
Salazar, Yvette	Instructional Paraprofessional	Clayton	05/30/2023	Reduction
Shepard, Gary	Electrical Technician	Operations	08/22/2023	Resignation
Shuman, Aaron	Human Resources Generalist	Talent Management	10/13/2023	Resignation
Weil, Aaron	Human Resources Generalist	Talent Management	08/30/2023	Termination

CLASSIFIED REQUESTS

No requests at this time.

LICENSED STAFF

NEW EMPLOYEES	POSITION	LOCATION	HIRE DATE	REASON
Eckert, Gabriela	Multilingual Learner	Adventure	09/25/2023	New Hire
Makooi, Milahd	English	Explore	09/12/2023	New Hire

RESIGNATIONS/TERMS	POSITION	LOCATION	TERM DATE	REASON
Cortelli, Gwynne	ILC Special Education	Welby	09/13/2023	Resignation
de Wetter, Catherine	1st Grade	Trailside	09/15/2023	Resignation
Haertling, Charlotte	Music	GPA/V.V.	08/18/2023	Resignation
Jasper, Charlotte	Special Education	Welby	09/11/2023	Resignation
Loredo, Rosamelia	3rd Grade	Achieve	09/26/2023	Resignation
Martinez, Jozette	Grant Coordinator	York/Trailside	09/07/2023	Resignation

LICENSED REQUESTS

No requests at this time.

ADMINISTRATION STAFF

NEW EMPLOYEES	POSITION	LOCATION	HIRE DATE	REASON

RESIGNATIONS/TERMS	POSITION	LOCATION	TERM DATE	REASON
	Choose an item.	Choose an item.	Click or tap	Choose an item.

ADMINISTRATION REQUESTS

No requests at this time.

LEAVE REQUESTS

NAME	DATES
Brasher, Michael	08/26/2023 – 09/29/2023
Chavez, Vilrob	07/14/2023 – 10/09/2023
Horn, Kari	09/05/2023 – 09/24/2023
Martinez, Bernadette	08/29/2023 – 09/12/2023
Ott, Suzanne	08/15/2023 – 09/29/2023
Rodello, June	08/28/2023 – 09/08/2023

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

GENERAL FUND

	Period* July 1- July 30	Year to Date** 2023-24	Budget*** 2023-24
REVENUES			
Total Local Revenue	882,395	882,395	50,356,528
Total Intermediate Revenue	-	-	5,000
Total County Revenue	-	-	-
Total State Revenue	3,547,379	3,547,379	46,167,911
Total Federal Revenue	-	-	-
Total Transfers	-	-	(1,344,756)
Total Loan Revenue	-	-	-
Total General Fund Revenue	**4,429,775**	**4,429,775**	**95,184,683**
EXPENDITURES			
Total Salaries	1,473,847	1,473,847	59,459,066
Total Benefits	429,924	429,924	19,457,580
Total Purchased Professional Services	52,854	52,854	2,400,556
Total Purchased Property Services	682,404	682,404	2,772,119
Total Other Purchased Services	1,398,814	1,398,814	2,577,554
Supplies & Materials	66,694	66,694	4,925,354
Property	24,848	24,848	335,651
Other Objects	(3,280)	(3,280)	4,562,538
Other	18,675	18,675	693,207
Total General Fund Expenditures	**4,144,780**	**4,144,780**	**97,183,625**

Beginning Fund Balance	13,128,687
Fund Balance Year to Date	13,413,682

* Revenue and Expenditures for the month.
**Unaudited and subject to final closing entries
*** Based on Adopted FY2023-24 Budget

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

GENERAL FUND

	Percent of 2023-24	Prior Year to Date 2022-23	Percent of 2022-23
REVENUES			
Total Local Revenue	1.75%	183,600	0.40%
Total Intermediate Revenue	0.00%	-	0.00%
Total County Revenue	0.00%	-	0.00%
Total State Revenue	7.68%	5,834,123	13.30%
Total Federal Revenue	0.00%	-	0.00%
Total Transfers	0.00%	(2,197,290)	28.14%
Total Loan Revenue	0.00%	-	0.00%
Total General Fund Revenue	**4.65%**	**3,820,432**	**4.66%**
EXPENDITURES			
Total Salaries	2.48%	1,368,509	2.51%
Total Benefits	2.21%	402,792	2.46%
Total Purchased Professional Services	2.20%	120,992	9.05%
Total Purchased Property Services	24.62%	498,790	19.43%
Total Other Purchased Services	54.27%	33,698	2.57%
Supplies & Materials	1.35%	42,713	0.99%
Property	7.40%	25,326	8.78%
Other Objects	-0.07%	14,870	1.29%
Other	2.69%	17,267	18.32%
Total General Fund Expenditures	**4.26%**	**2,524,955**	**3.08%**

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

OTHER FUNDS

	Period* July 1- July 30	Year to Date** 2023-24	Budget*** 2023-24
REVENUES			
CPP/Preschool Fund	131,611	131,611	6,272,781
Governmental Grants Fund	86,954	86,954	6,033,971
* Capital Reserve Fund	-	-	-
* Insurance Reserve Fund	-	-	-
Student Activity Fund	64	64	-
Bond Redemption Fund	37,884	37,884	12,353,467
Food Service Fund	2,778	2,778	3,662,588
Building Fund	-	-	-
Total Revenue, Other Funds	**259,290**	**259,290**	**28,322,808**
EXPENDITURES			
CPP/Preschool Fund	42,951	42,951	6,272,781
Governmental Grants Fund	198,901	198,901	6,033,971
* Capital Reserve Fund	-	-	-
* Insurance Reserve Fund	-	-	-
Student Activity Fund	(582)	(582)	247,854
Bond Redemption Fund	-	-	12,353,467
Food Service Fund	70,406	70,406	4,903,022
Building Fund	33,248	33,248	11,500,000
Total Expenditures, Other Funds	**344,923**	**344,923**	**41,311,095**

* Moved to General Fund

* Revenue and Expenditures for the month.
**Unaudited and subject to final closing entries
*** Based on Adopted FY2023-24 Budget

MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES

OTHER FUNDS

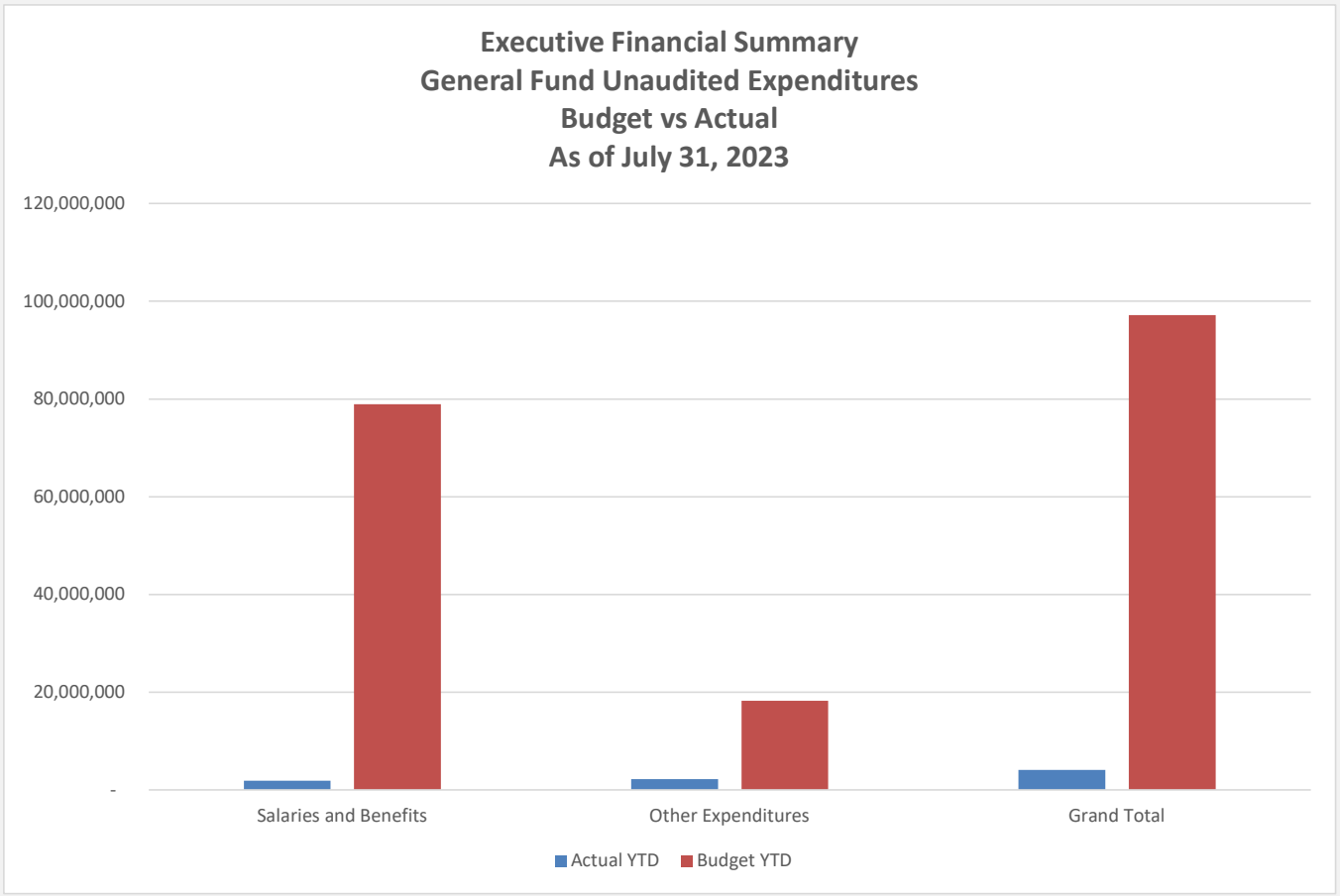
	Percent of 2023-24	Prior Year to Date 2022-23	Percent of 2022-23
REVENUES			
CPP/Preschool Fund	2.10%	1,021,108	18.20%
Governmental Grants Fund	0.00%	90,613	0.75%
Capital Reserve Fund	100.00%	3,944	0.33%
Insurance Reserve Fund	0.00%	1,187,681	73.11%
Student Activity Fund	0.00%	81	0.25%
Bond Redemption Fund	0.31%	3,389	0.03%
Food Service Fund	0.08%	903	0.02%
Building Fund	0.00%	3	0.00%
Total Revenue, Other Funds	**0.92%**	**2,307,723**	**6.30%**
EXPENDITURES			
CPP/Preschool Fund	0.68%	41,253	0.74%
Governmental Grants Fund	3.30%	71,110	0.59%
Capital Reserve Fund	0.00%	-	0.00%
Insurance Reserve Fund	0.00%	1,187,681	73.11%
Student Activity Fund	-0.23%	-	0.00%
Bond Redemption Fund	0.00%	-	0.00%
Food Service Fund	1.44%	85,825	1.76%
Building Fund	0.29%	26,694	0.84%
Total Expenditures, Other Funds	**0.83%**	**1,412,563**	**3.43%**

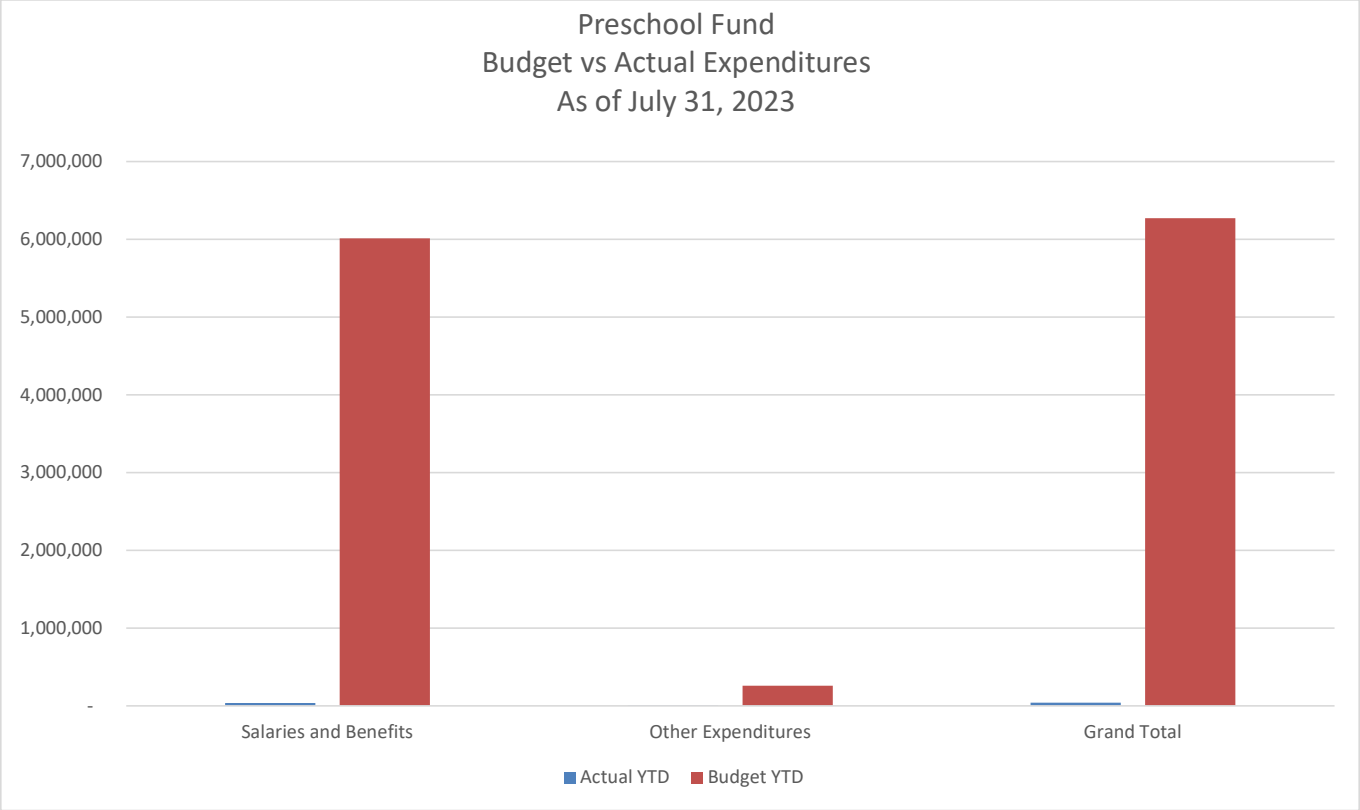
MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
FUND BALANCE

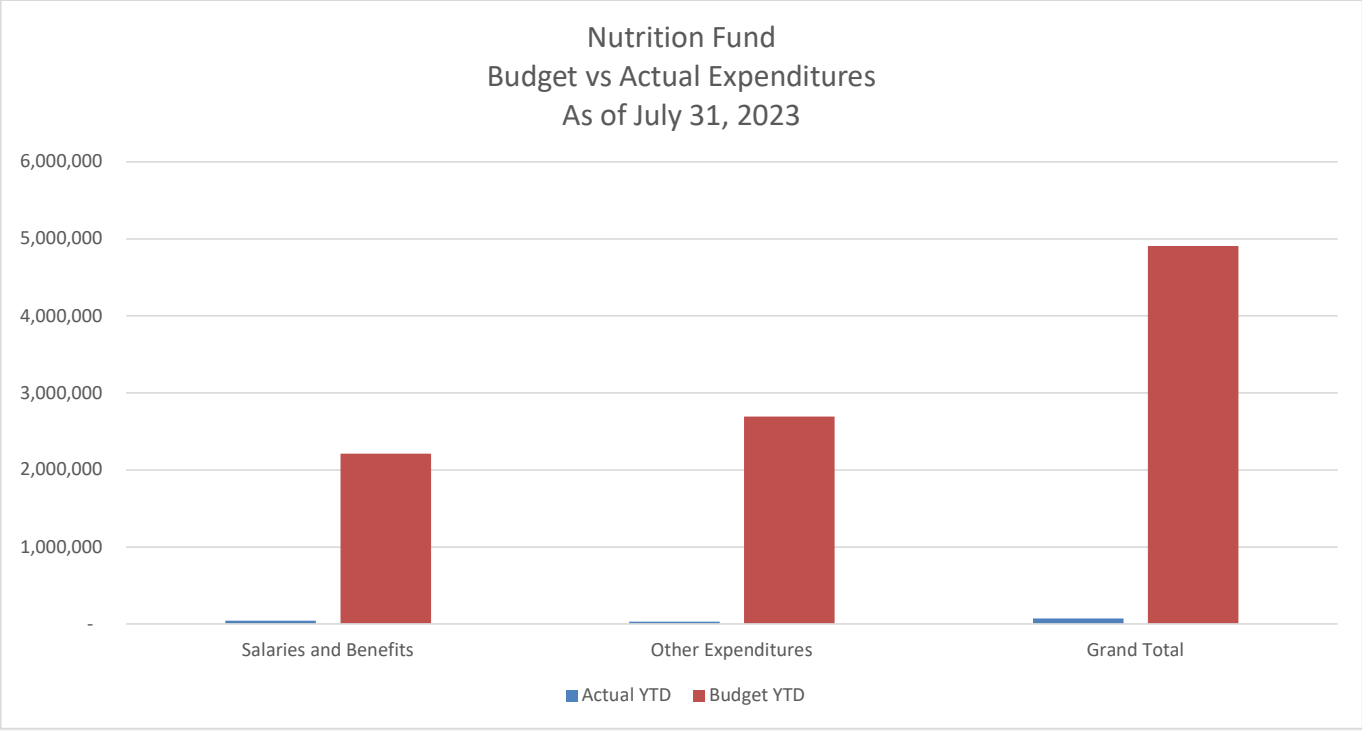
OTHER FUNDS

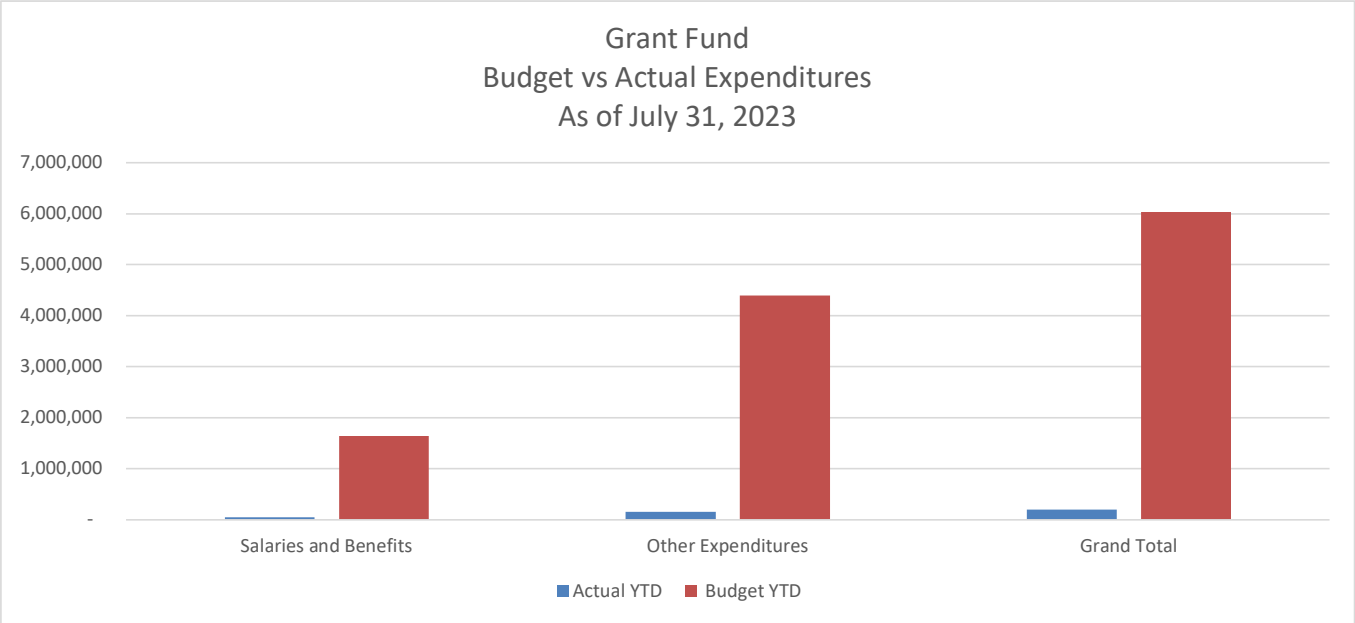
	Beginning 7/1/2023	Revenues	Expenses	Ending YTD
REVENUES				
CPP/Preschool Fund	(782,353)	131,611	42,951	(693,693)
Governmental Grants Fund	89,597	86,954	198,901	(22,349)
Capital Reserve Fund	22,439,474	-	-	22,439,474
Insurance Reserve Fund	1,802,488	-	-	1,802,488
Student Activity Fund	246,625	64	(582)	247,271
Bond Redemption Fund	11,932,627	37,884	-	11,970,511
Food Service Fund	2,453,838	2,778	70,406	2,386,210
Building Fund	2,118,429	-	33,248	2,085,181
Total Revenue, Other Funds	**40,300,725**	**259,290**	**344,923**	**40,215,093**

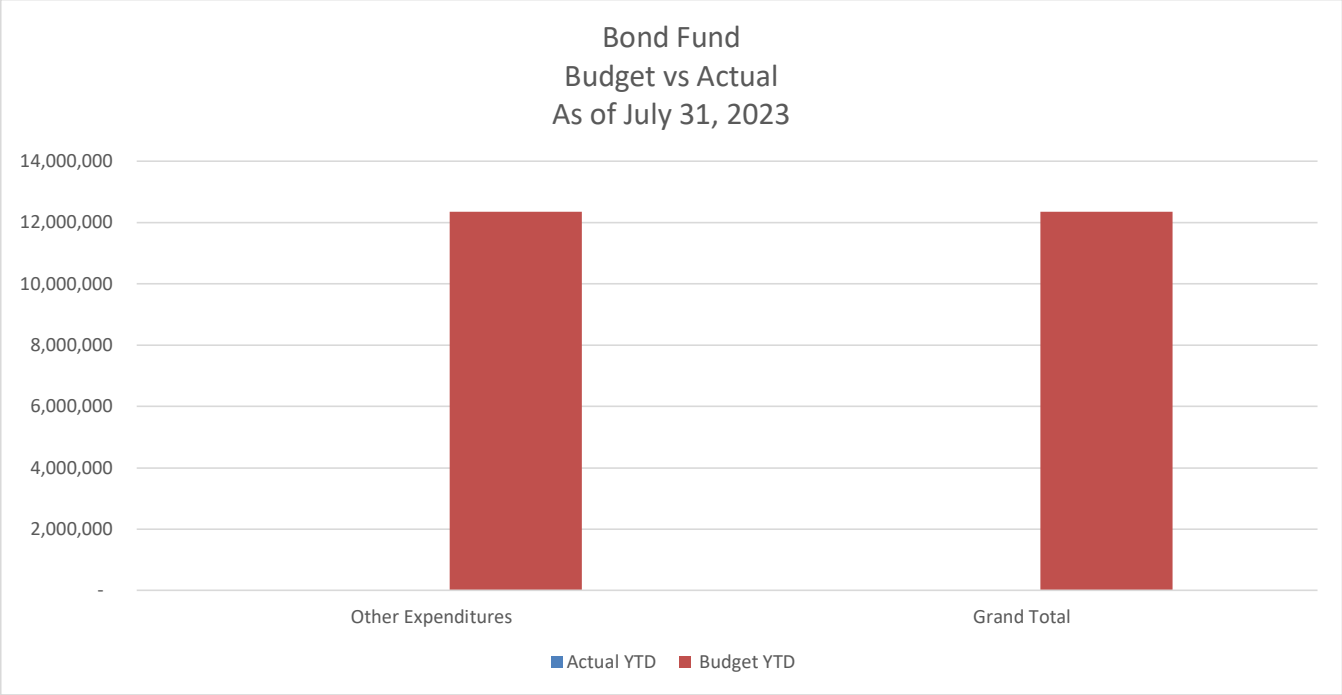
* Revenue and Expenditures for the month.
**Unaudited and subject to final closing entries
*** Based on Adopted FY2023-24 Budget

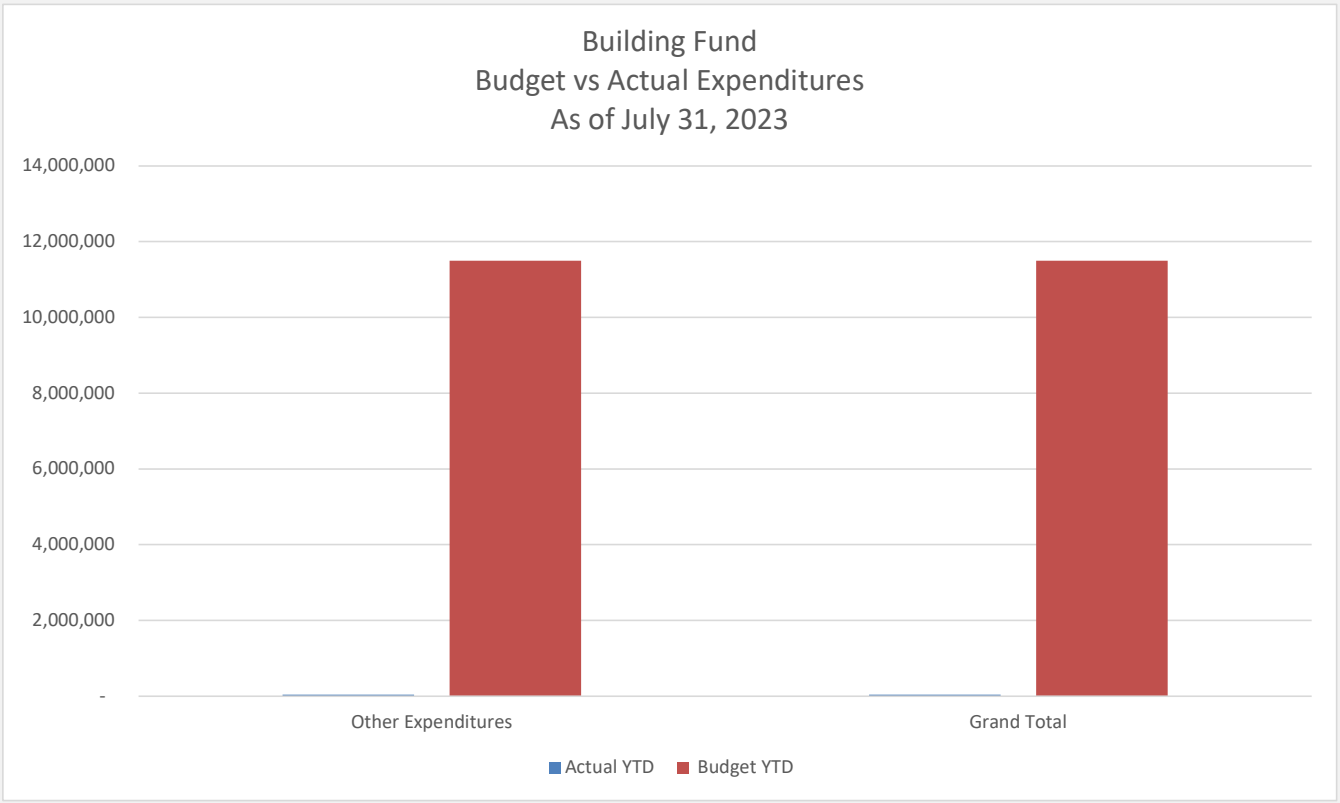

Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs Actual
As of July 31, 2023
120,000,000
100,000,000
80,000,000
60,000,000
40,000,000
20,000,000
-
Salaries and Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Preschool Fund
Budget vs Actual Expenditures
As of July 31, 2023
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
Salaries and Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Nutrition Fund
Budget vs Actual Expenditures
As of July 31, 2023
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
Salaries and Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Grant Fund
Budget vs Actual Expenditures
As of July 31, 2023
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
Salaries and Benefits
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Bond Fund
Budget vs Actual
As of July 31, 2023
14,000,000
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
-
Other Expenditures
Grand Total
Actual YTD
Budget YTD


Building Fund
Budget vs Actual Expenditures
As of July 31, 2023
14,000,000
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
-
Other Expenditures
Grand Total
Actual YTD
Budget YTD

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: September 26, 2023

POLICY: School Board Policy Process, Policy BG
REPORT TYPE: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent, and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of the attached policies.

Report: At the September 12, 2023, Board Study, district administration, and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

AC	Nondiscrimination Equal Opportunity
GBAA	Sexual Harassment
GBEA	Staff Ethics Conflict of Interest
JBB	Sexual Harassment
JK	Student Discipline
JKA	Use of Physical Intervention and Restraint
JKD-JKE	Suspension Expulsion of Students

This evening, District Administration recommends that these policies be adopted. The attached copies represent the "final" version of the policies and are submitted for Board approval.

Mapleton Public Schools

AC

Nondiscrimination/Equal Opportunity

The Board of Education (the "Board") for Mapleton Public Schools (the "District") is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect. The schools in the District are subject to all Federal and State laws and Constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services. Accordingly, no otherwise qualified student, employee, applicant for employment, or member of the public may be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any District program or activity on the basis of disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with State and/or Federal law.

For purposes of this policy and supporting regulations and exhibits, these terms have the following meanings:

- "Race" includes hair texture, hair type, or a protective hairstyle that is commonly or historically associated with race.
- "Protective hairstyle" includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, and head wraps.
- "Sexual orientation" means a person's orientation toward heterosexuality, homosexuality, bisexuality, or transgender status or another person's perception thereof.

This policy and supporting regulations will be used to address all concerns regarding unlawful discrimination and harassment. Alleged conduct regarding sex-based discrimination and sexual harassment will follow the complaint and investigation procedures specific to this conduct.

In keeping with these statements, the following are the District's objectives:

1. To promote the rights and responsibilities of all individuals as set forth in the State and Federal Constitutions, pertinent legislation, and applicable judicial interpretations.

2. To encourage positive experiences in terms of human values for children and adults who have differing personal and family characteristics or who come from various socio-economic, racial, and ethnic groups.

3. To consider carefully, in all decisions made which affect the schools, the potential

benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.

4. To utilize educational experiences to build each individual's pride in the community in which they live.

5. To initiate a process of reviewing all policies and practices of the District in order to achieve the objectives of this policy to the greatest extent possible.

6. To investigate and resolve promptly any complaints of unlawful discrimination and harassment.

7. To investigate and appropriately discipline staff and students found to be responsible for incidents of harassment or unlawful discrimination in violation of District policy.

Annual Notice

The District will issue a written notice prior to the beginning of each school year that advises students, parents, employees, and the general public that the educational programs, activities, and employment opportunities offered by the District are offered without regard to disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services. With respect to employment practices, the District will also issue written notice that it does not discriminate on the basis of age, genetic information, or conditions related to pregnancy or childbirth. The announcement will also include the name, address, email address, and telephone number of the person(s) designated to coordinate Title IX, Section 504, and ADA compliance activities. The district's Title IX coordinator is:

Ingrid Marin
Director of Talent Management
7350 Broadway
Denver, CO 80221
303-853-1017
marini@mapleton.us

NOTE: Federal law requires districts to provide continuing notification of non-discrimination statements and the Title IX coordinator's contact information. This information must be published in student, parent, and employee handbooks, course catalogs, programs/employee application forms, and recruitment materials. 34 C.F.R. § 106.8

The notice will be disseminated to persons with limited English language skills in the person's own language. It will also be made available to persons who are visually or hearing

impaired.

The notice will appear on a continuing basis in all District media containing general information, including teachers' guides, school publications, the District's website, recruitment materials, application forms, vacancy announcements, student handbooks, school program notices, summer program newsletters, and annual letters to parents.

Harassment is Prohibited

Harassment based on a person's disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services is a form of discrimination prohibited by State and Federal law. Preventing and remedying such harassment in schools is essential to ensure a non-discriminatory, safe environment in which students can learn, employees can work, and members of the public can access and receive the benefit of District facilities and programs. All such harassment, by District employees, students, and third parties, is strictly prohibited.

All District employees and students share the responsibility to ensure that harassment does not occur at any District school, on any District property, at any District or school-sanctioned activity or event, or off school property when such conduct has a nexus to the school, or any District curricular or non-curricular activity or event.

Reporting Unlawful Discrimination and Harassment

Any student who believes they have been a target of unlawful discrimination or harassment, as defined in District policy and supporting regulations, or who has witnessed such unlawful discrimination or harassment, must immediately report it to an administrator, counselor, teacher, or the District's compliance officer and file a complaint in person, by phone, email, or online form, or any other method, as set forth in the regulation which accompanies this policy.

Any employee, applicant for employment, or member of the public who believes they have been a target of unlawful discrimination or harassment, or who has witnessed such unlawful discrimination or harassment, must file a complaint with either an immediate supervisor or the District's compliance officer.

If the individual alleged to have engaged in prohibited conduct is the person designated as the compliance officer, an alternate compliance officer will be designated to investigate the matter in accordance with this policy's supporting regulation.

District Action

All District employees who witness unlawful discrimination or harassment must take prompt and effective action to stop it, as prescribed by the District.

The District will take appropriate action to promptly and impartially investigate allegations of unlawful discrimination and harassment, to provide updates to all parties regarding the investigation, to end unlawful behavior, to prevent the recurrence of such behavior, and to prevent retaliation against the individual(s) who files the complaint and/or any person who participates in the investigation. When appropriate, the District will take interim measures during the investigation to protect against further unlawful discrimination, harassment, or retaliation.

To the extent possible, all reports of unlawful discrimination or harassment will be kept confidential. Students or employees who knowingly file false complaints or give false statements in an investigation may be subject to discipline, up to and including suspension/expulsion for students and termination of employment. No student, employee, or member of the public may be subject to adverse treatment in retaliation for any good faith report of harassment under this policy.

Upon determining by a preponderance of the evidence that incidents of unlawful discrimination or harassment are occurring in particular school settings or activities, the District will implement measures designed to remedy the problem in those areas or activities.

Any student or employee who engages in unlawful discrimination or harassment will be disciplined according to applicable District policies and the District will take reasonable action to restore lost educational or employment opportunities to the target(s).

In cases involving potential criminal conduct, the District will determine whether appropriate law enforcement officials should be notified.

Notice and Training

To reduce unlawful discrimination and harassment and ensure a respectful school environment, the District administration is responsible for providing notice of this policy to all District schools and departments. All communications regarding this policy must be written in simple and age-appropriate language. The policy and complaint process must be prominently posted on the District's website, referenced in student and employee handbooks, described in hard-copy notices posted at schools, and made otherwise available to all students, staff, and members of the public through electronic or hard-copy distribution. Training materials regarding sex-based discrimination and sexual harassment are available to the public on the District's website.

Students and District employees will receive periodic training related to recognizing and preventing unlawful discrimination and harassment. District employees must receive additional training related to handling reports of unlawful discrimination and harassment.

The training will include, but not be limited to:

- Awareness of groups protected under state and federal law and/or targeted groups;
- How to recognize and react to unlawful discrimination and harassment; and
- Proven harassment prevention strategies.

Adopted January 22, 2013, by the Board of Education for Mapleton Public Schools.
Revised June 27, 2017.
Revised August 25, 2020.
Revised September 26, 2023.

LEGAL REFERENCES:

20 U.S.C. § 1681 (*Title IX, Education Amendments of 1972*)

20 U.S.C. § 1701-1758 (*Equal Employment Opportunity Act of 1972*)

29 U.S.C. §§ 621 *et seq*. (*Age Discrimination in Employment Act of 1967*)

29 U.S.C. §§ 701 *et seq*. (*Section 504 of the Rehabilitation Act of 1973*)

42 U.S.C. §§ 12101 *et seq*. (*Title II of the Americans with Disabilities Act*)

42 U.S.C. § 2000d (*Title VI of the Civil Rights Act of 1964, as amended in 1972*)

42 U.S.C. § 2000e (*Title VII of the Civil Rights Act of 1964*)

42 U.S.C. §§ 2000ff *et seq*. (*Genetic Information Nondiscrimination Act of 2008*)

34 C.F.R. Part 100 through Part 110 (civil rights regulations)

C.R.S. § 2-4-401(13.5) (*definition of sexual orientation, which includes transgender*)

C.R.S. § 18-9-121 (*bias-motivated crimes*)

C.R.S. § 22.1.143 *(definition of harassment or discrimination)*

C.R.S. § 22-32-109(1)(ll) (*Board duty to adopt written policies prohibiting discrimination*)

C.R.S. § 22-32-110(1)(k) (*definition of racial or ethnic background includes hair texture; definition of protective hairstyle*)

C.R.S. § 24-34-301(7) (*definition of sexual orientation, which includes transgender*)

C.R.S. §§ 24-34-301 *et seq*. (*Colorado Civil Rights Division*)

C.R.S. §§ 24-34-402 *et seq*. (*discriminatory or unfair employment practices*)

C.R.S. § 24-34-402(1.3)(a) *(definition of "harass" or "harassment")*

C.R.S. § 24-34-402.3 (*discrimination based on pregnancy, childbirth or related conditions; notice of right to be free from such discrimination must be posted "in a conspicuous place" accessible to employees*)

C.R.S. § 24-34-601 (*unlawful discrimination in places of public accommodation*)

C.R.S. § 24-34-602 (*penalty and civil liability for unlawful discrimination*)

CROSS REFERENCES:

GBA: Open Hiring/Equal Employment Opportunity

GBAA: Sexual Harassment

GBK: Staff Concerns/Complaints/Grievances

GBK-R: Grievance Procedures

JB: Equal Educational Opportunities

JBB: Sexual Harassment

Mapleton Public Schools

GBAA

Sexual Harassment

Mapleton Public Schools (the "District") is committed to a learning and working environment that is free from sexual harassment. Sexual harassment is recognized as a form of sex discrimination and thus a violation of the laws which prohibit sex discrimination.

It shall be a violation of policy for any member of the District staff to harass another staff member or student through conduct or communications of a sexual nature. Any conduct or communication of a sexual nature directed toward students by teachers, or others to whom this policy applies, shall be presumed to be unwelcome. Sexual harassment committed by an employee of the District in the course of employment shall be deemed a breach of duty, and as such, shall subject the offending employee to disciplinary action. This policy similarly applies to non-employee volunteers or any other persons who work subject to the control of school authorities.

Sexual harassment prohibited

For purposes of this policy, unwelcome sexual advances, requests for sexual favors, or other unwelcome physical or verbal conduct or communication, including electronic, of a sexual nature constitutes sexual harassment if, under the totality of the circumstances:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a person's employment or educational development;

2. Submission to or rejection of such conduct by an individual is used as the basis for employment or education decisions affecting such individual; or,

3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or educational environment.

The prohibition against sexual harassment applies whether the harassment is between people of the same or different gender.

Sexual harassment as defined above may include but is not limited to:

1. Sex-oriented verbal "kidding," abuse or harassment;

2. Pressure for sexual activity;

3. Repeated remarks to a person with sexual implications;

4. Unwelcome touching, such as patting, pinching or constant brushing against another's body;

5. Suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, employment status or similar personal concerns; or,

6. Sexual violence.

Reporting, investigation, and sanctions

It is the express desire of the Board to encourage victims of or witnesses to, sexual harassment to report such claims through the District's complaint process (AC-R).

Employees who feel that their superiors are conditioning promotions, increases in wages, continuation of employment, or other terms or conditions of employment upon agreement to unwelcome conduct of a sexual nature, are encouraged to report these conditions to the appropriate administrator or to the District's compliance officer.

All reports of sexual harassment received by any District employee shall be promptly forwarded to the compliance officer (AC-E-1). The compliance officer shall ensure that every complaint is promptly investigated and responded to as set forth in the District's complaint and compliance process (AC-R). No reprisals or retaliation shall be allowed to occur as a result of the good faith reporting of charges of sexual harassment or participation in an investigation. Requests for confidentiality shall be honored so long as doing so does not preclude the District from responding effectively to the harassment and preventing such conduct in the future.

Any employee found to have engaged in sexual harassment shall be subject to sanctions, including, but not limited to, warning or reprimand, suspension, or termination, subject to applicable procedural requirements. Conduct of a sexual nature directed toward students shall, in appropriate circumstances, be reported as child abuse for investigation by appropriate authorities in conformity with policy JLF.

Filing of a complaint or otherwise reporting sexual harassment shall not reflect upon the individual's status or affect future employment or work assignments. All matters involving sexual harassment complaints shall remain confidential to the extent possible.

Notice of policy

Notice of this policy shall be circulated to all District schools and departments and incorporated in employee handbooks.

All students and District employees will receive periodic training related to recognizing and preventing sexual harassment. District employees must receive additional periodic training related to handling reports of sexual harassment. Training materials are available to the public on the District's website.

Adopted December 11, 2012, by the Board of Education for Mapleton Public Schools.
Revised September 26, 2023.

LEGAL REFERENCES:

20 U.S.C. §1681 et seq. (*Title IX of the Education Amendments of 1972*)

42 U.S.C. §2000e et seq. (*Title VII of the Civil Rights Act of 1964*)

C.R.S. § 24-34-401 et seq. (*discrimination or unfair employment practices*)

C.R.S. § 24-34-301 et seq. (*Colorado Civil Rights Division procedures*)

CROSS REFERENCES:

AC: Nondiscrimination/Equal Opportunity

AC-R: Nondiscrimination/Equal Opportunity (Complaint and Compliance Process)

JLF: Reporting Child Abuse/Child Protection

Mapleton Public Schools

GBEA

Staff Ethics/Conflict of Interest

No employee of Mapleton Public Schools (the "District") shall engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his or her duties and responsibilities in the school system. Employees are expected to perform the duties of the position to which they are assigned and to observe rules of conduct and ethical principles established by State law and District policies and regulations.

It shall be understood that all confidential information an employee is privy to as a result of District employment shall be kept strictly confidential. In addition, employees shall not utilize information solely available to them through school sources to engage in any type of work outside of the District. This includes information concerning potential customers, clients, or employers.

An employee shall not sell any books, instructional supplies, musical instruments, equipment, or other school supplies to any student or to the parents/guardians of a student who attends the school served by the employee unless prior approval has been obtained from the Board.

Conflicts of Interest - Federally Funded Transactions

Separate from State law and the Board's policies concerning District employees' standards of conduct and conflict of interest, Federal law imposes restrictions on the conduct of District employees whenever the transaction in question is supported by federal funds subject to the Uniform Grant Guidance (UGG).

Under the UGG, a District employee shall not participate in the selection, award, or administration of a contract supported by a Federal award if the employee has a conflict of interest as defined by the UGG.

A conflict of interest arises under the UGG when the employee, any member of his or her immediate family, his or her business partner, or an organization which employs or is about to employ any of the aforementioned parties has a substantial financial or other interest in or would obtain a substantial tangible personal benefit from a firm considered for a contract.

In addition, the UGG prohibits District employees from soliciting or accepting gratuities, favors, or anything of monetary value from contractors or parties to subcontracts that are federally funded, unless the gift is an unsolicited item of nominal value.

For purposes of this policy section only, "immediate family" means a person who is related by blood, marriage, civil union, or adoption. In determining whether a financial or other interest is "substantial," or whether anything solicited or accepted for private benefit is of

"nominal value," District employees shall follow the standards of conduct and corresponding definitions applicable to local government employees under State law.

These minimum Federal requirements are not waivable in connection with any transaction or contract to which they apply.

An employee who violates the standards of conduct set forth in this policy's section may be subject to disciplinary action, in accordance with applicable law and Board policy.

Adopted June 27, 2017, by the Board of Education for Mapleton Public Schools.
Revised September 26, 2023.

LEGAL REFERENCES:

2 C.F.R. 200.318(c) (*Uniform Grant Guidance – written standards of conduct covering conflicts of interest required concerning the selection, award, and administration of contracts supported by federal funds*)

Constitution of Colorado, Article X, Section 13 (*felony to make a profit on public funds*)

C.R.S. § 2.4.401 *(definition of immediate family)*

C.R.S. §§ 14-15-101 *et seq*. (*Colorado Civil Union Act*)

C.R.S. § 22-63-204 (*teachers receiving money for items sold to students/parents without written consent from Board*)

C.R.S. § 24-18-109 (*government rules of conduct*)

C.R.S. § 24-18-110 (*voluntary disclosure*)

C.R.S. § 24-18-201 (*standards of conduct – interests in contracts*)

C.R.S. § 24-18-202 (*standards of conduct – interests in sales*)

C.R.S. § 24-34-402(1) (*discriminatory and unfair employment practices*)

C.R.S. § 24-34-402(1)(h) (*nepotism provisions*)

CROSS REFERENCES:

DKC: Expense Authorization/Reimbursement

GBEB: Staff Conduct (and Responsibilities)

GCE/GCF: Professional Staff Recruiting/Hiring

GCQF: Discipline, Suspension, and Dismissal of Professional Staff (and Contract Nonrenewal)

GDE/GDF: Support Staff Recruiting/Hiring

GDQD: Discipline, Suspension, and Dismissal of Support Staff

Mapleton Public Schools

JBB

Sexual Harassment

The Board of Education (the "Board") for Mapleton Public Schools (the "District") recognizes that sexual harassment can interfere with a student's academic performance and emotional and physical well-being and that preventing and remedying sexual harassment in schools is essential to ensure a non-discriminatory, safe environment in which students can learn. In addition, sexual harassment is recognized as a form of sex discrimination and thus is a violation of the laws that prohibit sex discrimination, as addressed in District policy AC concerning unlawful discrimination and harassment.

District's Commitment

The District is committed to maintaining a learning environment that is free from sexual harassment. It is a violation of policy for any staff member to harass students or for students to harass other students through conduct or communications of a sexual nature, or to retaliate against anyone that reports sexual harassment or participates in a harassment investigation.

The District shall investigate all indications, informal reports, and formal grievances of sexual harassment by students, staff, or third parties, and appropriate corrective action.

Sexual Harassment Defined

Pursuant to Title IX of the Educational Amendments of 1972, "sexual harassment" means conduct on the basis of sex that satisfies one or more of the following:

1. A school employee conditioning education benefits on participation in unwelcome sexual conduct (i.e., quid pro quo);

2. Unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity; or,

3. Sexual assault, dating violence, domestic violence, or stalking.

Pursuant to State law, "harassment" means any unwelcome physical or verbal conduct or communication directed at a person or group because of their membership in a protected. class, which conduct or communication is subjectively offensive to the individual alleging harassment and objectively offensive to a reasonable individual who is a member of the same protected class. The conduct or communication must satisfy one or more of the following under the preponderance of the evidence:

1. A school employee conditioning educational benefits or terms of employment on participation in unwelcome sexual conduct or communication (i.e., quid pro quo)

2. The conduct or communication unreasonably interferes with the individual's work performance or creates an intimidating, hostile, or offensive working environment.

Reporting, Investigation, and Sanctions

Students are encouraged to report all incidences of sexual harassment to either a teacher, counselor, or administrator in their school, and file a complaint through the District's complaint process addressing sex-based discrimination. All reports and indications from students, District employees, and third parties must be forwarded to the Title IX Coordinator.

The District will initiate and conduct an investigation in accordance with the appropriate procedures addressing sex-based discrimination and sexual harassment.

All matters involving sexual harassment reports must remain confidential to the extent possible, as long as doing so is in accordance with applicable law and policy and does not preclude the District from responding effectively to the harassment or preventing future harassment. Filing a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status or affect grades.

The District will take appropriate corrective action to: make the harassed student whole by restoring lost educational opportunities; prevent harassment from recurring; and, prevent retaliation against anyone who reports sexual harassment or participates in a harassment investigation. A formal report or finding of harassment will not be required before a district takes corrective action.

Notice and Training

To reduce unlawful discrimination and harassment and ensure a respectful school environment, the administration is responsible for providing notice of this policy and complaint procedures to all district schools and departments. All communications regarding this policy must be written in simple and age-appropriate language. The policy and complaint procedures must be referenced in student and employee handbooks, described in hard-copy notices posted at schools, and otherwise made available to all students, staff, and members of the public through electronic or hard-copy distribution.

All students and District employees will receive periodic training related to recognizing and preventing sexual harassment. District employees must receive additional periodic training related to handling reports of sexual harassment. Training materials are available to the public on the District's website.

Adopted April 23, 2013, by the Board of Education for Mapleton Public Schools.
Revised August 25, 2020.
Revised September 26, 2023.

LEGAL REFERENCES:

20 U.S.C. §§ 1681 *et seq.* (*Title IX of the Education Amendments of 1972*)

C.R.S. 22-32-109(1)(II) (Board duty to adopt written policies prohibiting discrimination)

C.R.S. 22-1-143 *(definition of harassment or discrimination)*

C.R.S. 24-34-402 (1.3)(a) (definition of "harass" in employment practices)

CROSS REFERENCES:

AC: Nondiscrimination/Equal Opportunity

AC-R: Nondiscrimination/Equal Opportunity (Complaint and Compliance Process)

AC-R2: Sex-Based Discrimination and Sexual Harassment Investigation Procedures

AC-E1: Nondiscrimination/Equal Opportunity (Sample Notice)

JLF: Reporting Child Abuse/Child Protection

Mapleton Public Schools

JK

Student Discipline

Mapleton Public Schools (the "District") believes that effective student discipline is a prerequisite for sound educational practice and productive learning. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline and socially acceptable behavior. All policies and procedures for handling student discipline problems shall be designed to achieve these broad objectives.

In accordance with applicable law, the Board of Education for Mapleton Public Schools (the "Board") has adopted a written student conduct and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons in authority. The code also emphasizes that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action. The code shall be enforced uniformly, fairly, and consistently for all students.

All District policies and regulations labeled starting with the letters "JIC" or "JK" constitute the conduct and discipline section of the legally required code.

The Board shall consult with administrators, teachers, parents, students, and other members of the community in the development and review of the student conduct and discipline code.

Remedial Discipline Plans

The school director may develop a remedial discipline plan for any student who causes a material and substantial disruption in the classroom, on school grounds, in school vehicles, or at school activities or events. The goal of the remedial discipline plan shall be to address the student's disruptive behavior and educational needs while keeping the child in school.

Discipline of Habitually Disruptive Students

Students who have caused a material and substantial disruption in the classroom, on school grounds, in school vehicles, or at school activities or events three times during the school year shall be declared habitually disruptive students. Any student enrolled in the District's schools may be subject to being declared a habitually disruptive student. Declaration as a habitually disruptive student may result in the student's suspension and/or expulsion in accordance with District policies concerning student suspensions, expulsions, and other disciplinary interventions.

Distribution of Conduct and Discipline Code

The conduct and discipline code shall be provided to each student upon enrollment in the District at all grade levels. The District shall take reasonable measures to ensure each student is familiar with the code. Copies shall be posted or kept on file in each school of the District. In addition, any significant change in the code shall be distributed to each student and posted in each school.

Adopted May 28, 2013, by the Board of Education for Mapleton Public Schools.
Revised June 27, 2017.
Revised September 26, 2023.

LEGAL REFERENCES:

C.R.S. § 18-6-401(1) (*definition of child abuse*)

C.R.S. § 22-1-140 *(definition of corporal punishment and prohibition of corporal punishment at schools)*

C.R.S. § 22-11-302(1)(f) (*district accountability committee shall provide input to the board regarding the creation and enforcement of the conduct and discipline code*)

C.R.S. § 22-32-109.1(2)(a) (*adoption and enforcement of conduct and discipline code*)

C.R.S. § 22-32-109.1(2)(a)(I) (*school district shall take reasonable measures to familiarize students with the conduct and discipline code*)

C.R.S. § 22-32-109.1(2)(a)(I)(C) (*discipline of habitually disruptive students is required part of the conduct and discipline code*)

C.R.S. § 22-32-109.1(9) (*immunity provisions in safe schools law*)

C.R.S. § 22-33-106(1) (*grounds for suspension, expulsion, and denial of admission)*

C.R.S. § 22-33-106(1)(c.5) (*definition of habitually disruptive student*)

CROSS REFERENCES:

JIC: Student Conduct (and subcodes)

JKD/JKE: Suspension/Expulsion of Students (and subcodes)

Mapleton Public Schools

JKA

Use of Physical Intervention and Restraint

To maintain a safe learning environment, District employees may, within the scope of their employment and consistent with State law, use physical intervention and restraint with students in accordance with this policy and accompanying regulation. Such actions shall not be considered child abuse or corporal punishment if performed in good faith and in compliance with this policy and accompanying regulation.

Physical Intervention

Corporal punishment shall not be administered to any student by any District employee or volunteer, in accordance with state law.

Within the scope of their employment, District employees may use reasonable and appropriate physical intervention with a student that does not constitute restraint as defined by this policy, to accomplish the following:

1. To quell a disturbance threatening physical injury to the student or others.
2. To obtain possession of weapons or other dangerous objects upon or within the control of the student.
3. For the purpose of self-defense.
4. For the protection of persons against physical injury or to prevent the destruction of property which could lead to physical injury to the student or others.

Under no circumstances shall a student be physically held for more than five minutes unless the provisions regarding restraint contained in this policy and accompanying regulation are followed.

Restraint

For purposes of this policy and accompanying regulation, restraint is defined as any method or device used to involuntarily limit a student's freedom of movement, including but not limited to bodily physical force and seclusion. Restraint shall not include the holding of a student for less than one minute by a District employee for the protection of the student or others, and other actions excluded from the definition of restraint in State law.

District employees shall not use restraint as a punitive form of discipline or as a threat to control or gain compliance of a student's behavior. District employees are also prohibited from restraining a student by use of a prone restraint, mechanical restraint, or chemical restraint, as those terms are defined by applicable State law and this policy's accompanying

regulation.

Restraint shall only be administered by District employees trained in accordance with applicable State Board of Education rules.

Exceptions

The prohibition on the use of mechanical or prone restraints in this policy and accompanying regulation shall not apply to:

1. Certified peace officers or armed security officers working in a school and who meet the legal requirements of C.R.S. § 26-20-111(3); and

2. When the student is openly displaying a deadly weapon, as defined in C.R.S. § 18-1-901(3)(e).

Adopted April 23, 2013, by the Board of Education for Mapleton Public Schools.
Revised June 27, 2017.
Revised September 26, 2023.

LEGAL REFERENCES:

C.R.S. § 18-1-703 (*use of physical force by those supervising minors*)

C.R.S. § 18-1-901(3)(e) (*definition of deadly weapon*)

C.R.S. § 18-6-401(1) (*definition of child abuse*)

C.R.S. § 19-1-103(1) (*definition of abuse and neglect*)

C.R.S. § 22-1-140 *(definition of corporal punishment, and prohibition against volunteers or employees from imposing corporal punishment on a child)*

C.R.S. § 22-32-109.1(2)(a) (*adoption and enforcement of discipline code*)

C.R.S. § 22-32-109.1(2)(a)(I)(D) (*policy required as part of safe schools plan*)

C.R.S. § 22-32-109.1(2)(a)(I)(L) (*policies for use of restraint and seclusion on students and information on the process for filing a complaint regarding the use of restraint or seclusion shall be included in student conduct and discipline code*)

C.R.S. § 22-32-109.1 (2)(a)(D) *(prohibition against corporal punishment shall be included in student conduct and discipline code)*

C.R.S. § 22-32-109.1(9) (*immunity provisions in safe schools law*)

C.R.S. § 22-32-147 (*use of restraints on students*)

C.R.S. §§ 26-20-101 *et seq*. (*Protection of Persons from Restraint Act*)

1 CCR 301-45 (*State Board of Education rules for the Administration of the Protection of Persons from Restraint Act*)

CROSS REFERENCES:

JICDA: Code of Conduct

JICDD: Code of Conduct Violent and Aggressive Behavior

JK: Student Discipline

JK-R: Student Discipline

JK-2: Discipline of Students with Disabilities

JKBA: Disciplinary Removal from Classroom

JKD/JKE: Student Suspension and Expulsion

Mapleton Public Schools

JKD/JKE

Suspension/Expulsion of Students

Mapleton Public Schools shall provide due process of law to students, parents/guardians, and school personnel through written procedures consistent with law for the suspension or expulsion of students and the denial of admission. (See JKD/JKE-R.)

The District shall consider the following factors in determining whether to suspend or expel a student:

1. The student's age;
2. The student's disciplinary history;
3. The student's eligibility as a student with a disability;
4. The seriousness of the violation committed by the student;
5. The threat posed to any student or staff; and,
6. The likelihood that a lesser intervention would properly address the violation;
7. Whether excluding the student from school is necessary to preserve the learning environment.

As an alternative to suspension, the school director (or designee) may permit the student to remain in school, with the consent of the student's teachers, if the parent/guardian attends class with the student for a period of time specified by the school director (or designee). If the parent/guardian does not agree or fails to attend class with the student, the student shall be suspended in accordance with the accompanying regulations.

This alternative to suspension shall not be used if expulsion proceedings have been or are about to be initiated or if the school director (or designee) determines that the student's presence in school, even if accompanied by a parent/guardian, would be disruptive to the operations of the school or be detrimental to the learning environment.

Delegation of Authority

1. The Board of Education delegates to the school directors of Mapleton Public Schools the power to suspend a student in that school for not more than five school days on the grounds stated in C.R.S. § 22-33-106 (1) (a), (1) (b), (1) (c) or (1) (e), or not more than 10 school days on the grounds stated in C.R.S. § 22-33-106 (1) (d), unless expulsion is mandatory under law (see JKD/JKE-E).

2. The Board of Education delegates to the Superintendent the authority to suspend a student, in accordance with C.R.S. § 22-33-105, for an additional 10 school days, and for up to an additional 10 school days, if necessary in order to present the matter to the Board. The total period of suspension shall not exceed 25 school days.

3. The Board of Education delegates to a designee who shall serve as a hearing officer the authority to deny admission to or expel for any period not extending beyond one year any student whom the Superintendent, in accordance with the limitations imposed by Title 22, Article 33, of the Colorado Revised Statutes, shall determine does not qualify for admission to or continued attendance at the public schools of the District. The hearing officer shall prepare findings of fact and recommendations

for the Superintendent at the conclusion of the hearing. The Superintendent shall render a written opinion in the expulsion matter within five days after the hearing.

The Superintendent shall report on each case acted upon at the next meeting of the Board, briefly describing the circumstances and the reasons for action taken. Such denial of admission or expulsion by the Superintendent shall be subject to appeal to the Board. The appeal shall consist of a review of the facts that were presented, arguments relating to the decision, and questions of clarification from the Board.

4. Any person serving as a hearing officer shall receive training on how to serve impartially, including avoiding prejudgment of the facts at issue and conflicts of interest. The Board shall comply with all state law and Department of Education requirements regarding the content, timing, and frequency of the training.

Expulsion for Unlawful Sexual Behavior or Crime of Violence

When a petition is filed in juvenile court or district court that alleges a student between the ages of 12 to 18 years has committed an offense that would constitute unlawful sexual behavior or a crime of violence if committed by an adult, basic identification information, as defined in state law, along with the details of the alleged delinquent act or offense, is required by law to be provided immediately to the District in which the juvenile is enrolled.

The information shall be used by the District to determine whether the student has exhibited behavior that is detrimental to the safety, welfare, and morals of the other students or school personnel and whether educating the student in the school may disrupt the learning environment in the school, provide a negative example for other students, or create a dangerous and unsafe environment for students, teachers, and other school personnel. The Board shall take appropriate disciplinary action, which may include suspension or expulsion, in accordance with the student conduct and discipline code and related policies and regulations.

The Board may determine to wait until the conclusion of court proceedings to consider expulsion, in which case it shall be the responsibility of the District to provide an alternative educational program for the student as specified in state law.

Annual Reports

The Board annually shall report to the State Board of Education the number of students expelled from District schools for disciplinary reasons or for failure to submit certificates of immunization. Expelled students shall not be included in calculating the dropout rate for the school or the District.

Adopted June 11, 2013, by the Board of Education for Mapleton Public Schools.
Revised September 26, 2023.

LEGAL REFERENCES:

C.R.S. § 16-22-102(9) (unlawful sexual behavior)

C.R.S. § 18-1.3-406 (crime of violence)

C.R.S. § 22-32-109.1 (2)(a) (adoption and enforcement of discipline code)

C.R.S. § 22-32-109.1 (2)(a)(I)(E) (policy required as part of safe schools plan)

C.R.S. § 22-32-109.1 (3) (agreements with state agencies)

C.R.S. § 22-33-105 (suspension, expulsion and denial of admission)

C.R.S. § 22-33-106 (grounds for suspension, expulsion and denial of admission)

C.R.S. § 22-33-106.3 (use of student's written statements in expulsion hearings)

C.R.S. § 22-33-106.5 (information concerning offenses committed by students)

C.R.S. § 22-33-107 (compulsory attendance law)

C.R.S. § 22-33-107.5 (notice of failure to attend)

C.R.S. § 22-33-108 (juvenile judicial proceedings)

C.R.S. § 25-4-903 (1) (immunization)

CROSS REFERENCES:

ECAC: Vandalism

GBGB: Staff Personal Security and Safety

JEA: Compulsory Attendance Ages

JF: Admission and Denial of Admission

JF-R: Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)

JICA: Student Dress Code

JICA-R: Student Dress Code

JICB: Prevention of Bullying

JICC: Student Conduct in School Vehicles

JICDA: Code of Conduct

JICDD: Code of Conduct Violent and Aggressive Behavior

JICDE: Bullying Prevention and Education

JICE: Student Publications

JICEA: School-Related Student Publications

JICEC: Student Distribution of Noncurricular Materials

JICED: Student Expression of Rights

JICF: Secret Societies/Gang Activity

JICG: Use of Tobacco by Students

JICH: Drug and Alcohol Use by Students

JICI: Weapons in School

JICJ: Student Use of Electronic Communication Devices

JK-2: Discipline of Students with Disabilities

JKF: Educational Alternatives for Expelled Students

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: September 26, 2023

Policy: Nondiscrimination/Equal Opportunity, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Classified School Employee Week

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Decision Requested: The administration recommends that the Board of Education support the week of October 9 through October 13, 2023, as Classified School Employee Week.

WHEREAS the Colorado Classified School Employees are an essential part of the State's education system by providing safe and orderly facilities where students learn and grow; and

WHEREAS classified school employees perform the daily cleaning and maintenance of school property, safely transport students to and from school, prepare and serve nourishing lunches, maintain records and reports, and assist in classrooms and on school playgrounds; and

WHEREAS classified school employees continue to seek solutions to prevent school violence and are actively involved in school programs; and

WHEREAS it is appropriate for Colorado to recognize the role classified school employees hold in our education system and to salute these employees for the valuable service each provides to Colorado's students and communities,

NOW THEREFORE, The Board of Education of Mapleton Public Schools hereby proclaims October 9 through October 13, 2023, as:

CLASSIFIED SCHOOL EMPLOYEE WEEK

We urge all parents, students, and administrators to join us in saluting these dedicated men and women.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: September 26, 2023

Policy: Qualification/Powers and Responsibilities of Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: National Principals Month

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Decision Requested: The administration recommends that the Board of Education support the month of October as National Principals Month.

Report: Each year, the National Association of Secondary Schools, the National Association of Elementary Schools, and the American Federation of School Administrators designate October as National Principals Month in recognition of the dedication and tireless efforts of administrators to provide excellence in educational leadership. In celebration of our outstanding school directors (principals) and assistant directors (assistant principals), and in support of their daily contributions to the education of our students in Mapleton Public Schools, the administration recommends the Board of Education recognize the month of October as National Principals Month.

PROCLAMATION

WHEREAS it is the mission of Mapleton Public Schools to ensure academic success and social-emotional well-being for each student in an inclusive and nurturing environment that closes opportunity gaps; and

WHEREAS school directors are expected to be educational visionaries, instructional leaders, assessment experts, managers of student behavior, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as being entrusted with the education and development of young people, our most valuable resource; and

WHEREAS school directors set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, they establish and achieve a school mission and vision relevant to students and staff, and set performance goals and objectives for schools to achieve educational excellence; and

WHEREAS the professional responsibilities of school directors include building the leadership capacity of staff members and mentoring aspiring administrators; and

WHEREAS school directors often need to manage numerous responsibilities, work extended hours, make difficult decisions; and

WHEREAS the success of a school depends on the school director's ability to work collaboratively with all stakeholder groups and establish positive relationships by building trust, practicing open communication, and building a restorative culture that emphasizes learning and growth for all stakeholders; and

WHEREAS school directors effectively promote the success of students and staff through efficient management of the school's organization, operations, and resources; and

WHEREAS the Board of Education wishes to acknowledge the significant role that school directors have in creating and preserving high-quality public schools that are a source of local pride and are recognized as being among the best in the nation;

THEREFORE, BE IT PROCLAIMED that the Board of Education designates October 2023 as National Principals Month in Mapleton Public Schools; and

BE IT FURTHER PROCLAIMED that the Board of Education extends sincere appreciation to school directors and assistant directors for their individual and collective commitment to the success of all students in Mapleton Public Schools.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: September 26, 2023

Policy: Professional Staff Recruiting/Hiring, Policy GCE/GCF
Report Type: Information Only
SUBJECT: New Licensed Staff

Policy Wording: Mapleton Public Schools is committed to maintaining a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: This is an information-only report. No formal Board action is required

Report: The purpose of this report is to give information to the Board regarding the employees in Mapleton Public Schools for the 2023-24 school year.

New Licensed Staff:

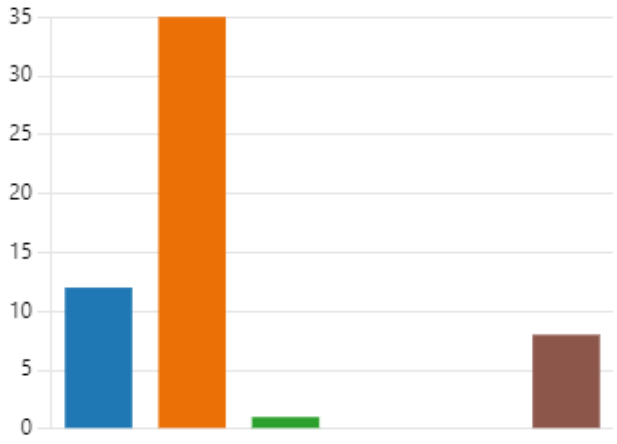
2022-2023	**2023 -2024**
116– New Licensed Staff	75 – New Licensed Staff
27– New to Career	12 – New to Career
34– 1 to 5 years	25 – 1 to 5 Years
22– 6-10 years	17 – 6 to 10 Years
33– More than 10 years	21 – More than 10 Years
128 Teachers participated in NTO (This number includes late hires from 21-22)	68 Teachers participated in NTO. (This number includes late hires from 22-23),

Currently, there are 912 staff employed, which consist of 476 Licensed employees, 368 Classified employees, and 68 Administrators. As of this report, we have approximately 37 open classified and licensed positions.

Of the 75 new staff, 12 are new to their career, 25 have 1-5 years of experience, 17 have 6-10 years and 21 have more than 10 years of experience. Recruiting teachers with longevity in the field, and retention of staff continues to be a hiring priority and focus for administrators.

How did you learn of the job opportunities at Mapleton Public Schools?

MPS Employee	12
MPS Website	35
Student Teaching	1
Teacher Job Fair	0
College/University	0
Other	8



What most attracted you to Mapleton Public Schools?

Reputation	17
Location	14
Reinvention	6
Salary	8
Other	11



Every year we invite new licensed staff to take an electronic survey at our new teacher orientation. This year 56 participants responded. Through this survey, we learned that most of our new employees learned about Mapleton through our website and from other MPS employees. In addition, our reputation, location, and salary scale were among the top reasons why they chose our district. Following are a few comments captured from the survey:

- I liked the environment of the school when I interviewed. Everyone was welcoming and accepting.
- I am excited to begin my tenure at MPS!
- I am excited to start my new journey at Mapleton!
- I am excited to join the Mapleton School District. I heard many wonderful things about the district and am so happy to be part of this great evolution and team.

- I have been with the GIA Family since January 2022. I started as a SPED para. for one semester, jumped into Instructional Para. for one year, and now, I'm becoming a 7th grade Math teacher. I felt really supported through my director, director assistant, IG, Cultural Coach, librarian, teachers, and staff. Without these people in my journey as a para., I would not have come this far in my career. Thank you, GIA and Mapleton, for giving me a chance to help our students grow.

New Administrator Staff:

Administrator Leadership recruitment, development, and retention continue to be a strong priority in Mapleton. For the 23-24 school year there are three new School Directors, (one new to Mapleton and two existing Mapleton staff that have been promoted to Directors) and seven new Assistant directors (four new to Mapleton and three existing Mapleton staff that have been promoted to leadership roles). Three current Mapleton Administrators are mentoring and providing Induction support to all new building Directors and Assistant Directors. The induction program's purpose is to ensure that our new staff has the skills and training needed to successfully support our student's academic needs.

Our commitment as District and School leaders is to strategically attract, identify, recruit, select, and retain high-quality teachers and administrators to Mapleton Public Schools. By increasing our salaries, and implementing key practices for hiring, onboarding, and training we are committed to the importance and urgency for continuous improvement.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Michell Ansley, Chief Academic Officer
DATE: September 26, 2023

Policy: Early Literacy and Reading Comprehension, Policy ILBC
Report Type: Informational
SUBJECT: Mapleton Community Reads Initiative

Policy Wording: Board Policy ILBC states that Mapleton Public Schools believes that literacy and reading comprehension are the skills most closely associated with success in school.

Policy Interpretation: The interpretation of this policy is that the Board of Education is informed of any books that are being distributed to and read by the community.

Decision Requested: This is an information-only report. No formal Board action is required.

Report: On March 27, 2012, the Mapleton Public Schools Board of Education launched a campaign to cultivate a culture of reading by encouraging the exchange of ideas and promoting community building through a Community Read. The Community Read engages students, parents, and community members in reading a common book.

This year will mark the 11th year of the Community Read Initiative. From October 2023 through January 2024, Mapleton Public Schools will promote the following book titles:

You Belong Here by M.H. Clark (K-5TH Grade)

You Belong Here is a classic story that journeys the reader around the world, observing plants and animals everywhere, and reminding children that they are right where they belong.

Echo Mountain by Lauren Wolk (6th-8th Grade)

Echo Mountain is a story of a young heroine in Depression-era Maine who is navigating the rocky terrain of her new life on Echo Mountain.

After the financial crash, Ellie and her family have nearly lost everything, including their home in town. They have started over, carving out a new life in the unforgiving terrain of Echo Mountain. Though her sister Esther, especially, resents everything about the mountain, Ellie has found more freedom, a new strength, and a love of the natural world that now surrounds them.

Long Way Down by Jason Reynolds (9th-12th Grade)

Jason Reynolds' new novel Long Way Down is focused on a moment's decision. Will, the main character is on his way to take revenge for the murder of his brother, but his plan is interrupted by a few visitors who make him think deeply about his choice.
There are certain rules that Will is living by in his community. No crying, no snitching, and always seek revenge. Long Way Down is told in narrative verse through the life of a teenager dealing with gun violence in his community.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Michell Ansley, Chief Academic Officer
DATE: September 26, 2023

Policy: Student Travel, Policy JJH
Report Type: Decision Making
SUBJECT: Student Travel-Overnight Trip to Cal-Wood

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Policy Interpretation: This policy is interpreted to include submitting to the Board all student travel requests which include overnight stays and /or are in excess of 200 miles round trip.

Decision Requested: District administration is seeking Board approval for overnight travel of 40 sixth-grade students and 5 staff chaperones from Trailside Elementary to Cal-Wood for the dates of Monday, October 23rd – Wednesday, October 25th,2023.

Purpose: The purpose of this trip is to engage students in environmental and science education during an immersive three-day, two-night experience that is customized to meet the academic and social needs of each school. The expert staff will lead students through hands-on exploration of fire ecology, snow science, weather, forestry, geology, and pond ecosystems.

The mission of Cal-Wood is, "To inspire a greater appreciation for the natural world; to offer environmental education to those who would not otherwise experience it; and to provide unique educational opportunities in a special mountain setting."

Transportation and Contingency Planning: Mapleton transportation will be utilized to transport students to and from Cal-Wood. One staff member will drive up in their own vehicle to be used in case of an emergency.

Emergency Consideration: The sixth-grade teachers will be trained by the district nurse to administer student medications. The staff will have access to their cell phones with parent contact information.

Cost and Source of Funding: The total cost will be around $6,095.00. Trailside will allocate funds from their annual school fundraiser for the field trip.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: September 26, 2023

Policy: Accreditation, Policy AED
Report Type: Informational
SUBJECT: Accountability Update

Policy Wording: The Board of Education for Mapleton Public Schools (the "District") believes its primary responsibility is to provide leadership in the area of student achievement. In conjunction with accreditation, the Board is committed to adopting content standards for student learning, achievement performance levels, systems for measuring student achievement, and methods for improving student achievement.

Policy Interpretation: This policy is interpreted to include informational updates to the Board on external systems of accountability impacting the District's work and reputation.

Report: Colorado state statute SB09-163 requires the Colorado Department of Education to assign districts an accreditation plan type based on three criteria. These criteria include student achievement (based on CMAS), student growth (CMAS and ACCESS), and Postsecondary and Workforce Readiness measures. Postsecondary and Workforce Readiness measures include graduation rate, dropout rate, Matriculation rate, and SAT achievement scores. Individual districts are eligible for one of five accreditation categories based on the percentage of points earned on the criteria mentioned above. The five accreditation categories, from highest to lowest, are:

Distinguished
Accredited
Accredited with Improvement
Priority Improvement
Turnaround

Mapleton was assigned the preliminary accreditation rating of *Accredited with Improvement Plan* for the 2023-24 school year. The District has earned this rating for seven of the past eight years, and although this level of accreditation is considered "healthy," our goal of earning the green "Accredited" rating is a clear and attainable goal for the near future. Plan types are "preliminary" until November or December, when the State Board of Education approves the plan types, making them the "official" plan types and accreditation categories.

As a reminder, while the State Board of Education accredits school districts, local Boards of Education accredit schools. The performance framework reports are the measures Mapleton and most other districts across the State of Colorado utilize for local accreditation of schools.

Individual schools are eligible for one of four plan-type categories based on the percentage of points earned on the School Performance Frameworks. The four accreditation categories, from highest to lowest, are:

Performance Plan
Improvement Plan
Priority Improvement
Turnaround

The preliminary frameworks released by the Colorado Department of Education for Mapleton schools have 4 schools in the *Performance* category, 7 schools in the *Improvement* category, 3 schools in the *Priority Improvement* category, 1 school in the Turnaround category, and 3 schools not receiving a plan type due to Insufficient State Data.

Two schools, Global Leadership Academy and Mapleton Early Career Prep had their rating lowered by one category due to test participation, specifically participation on the PSAT/SAT assessments, which are administered on a single day with one day for make-up tests. While the vast majority of students were tested, the number of students who were absent on both days without opting out of testing was high enough to drop the school below the required 95% accountability participation rate. Both schools had an accountability participation rate above 90% but below the required 95% mark.

District administration plans to appeal the ratings Global Leadership Academy, Mapleton Early Career Prep, and MESA. If the appeals are approved, both Global Leadership Academy and Mapleton Expeditionary School of the Arts would move into the Improvement Plan category (yellow), and Mapleton Early Career Prep would move from Turnaround to Priority Improvement.

When comparing the average points earned by schools on the framework reports from last year to this year, the majority of schools have seen improvement in points earned on the framework reports, and overall, the average points earned have increased, which is a positive indicator.

The accreditation plan types assigned to our District demonstrate a trend of increasing performance for most schools.

This report is provided for information only. No action is necessary at this time.

2022 (Transitional)	
Schools	Points
Explore	60.3
York	49.9
Clayton	47.8
GLA	44.1
Achieve	43.5
MEC	43.3
GIA	42.3
Trailside	42.2
Meadow (Year 0)	41.3
Adventure (Year 0)	38.6
MESA (Year 1)	38.6
Academy (Year 0)	36.0
Welby (Year 0)	30.6
GPA	^
Monterey	^
Valley View	New
Mapleton Online	New
Performing Arts	New
^ Insufficient State Data	
AEC: North Valley	70.7
District (Year 0)	**39.8**

2023	
Schools	Points
Clayton	62.3
Welby	59.0
Adventure	57.5
York	54.4
Achieve	51.6
Monterey	49.8
Meadow	48.1
Academy	48.0
Trailside	47.9
Performing Arts	46.9
GLA *	45.6
GIA	44.4
MEC *	41.9
MESA (Year 2)	41.2
Explore	39.8
GPA	^
Valley View	^
Mapleton Online	^
^ Insufficient State Data	
* Lowered due to participation	
AEC: North Valley	65.6
District	**46.7**

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Eduard Storz, Chief Financial Officer
DATE: September 26, 2023

POLICY: Financial Administration, Policy DAB
REPORT TYPE: Decision Making
SUBJECT: 4th Quarter 2022-2023 Financial Report

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

Policy Interpretation: This policy is interpreted to include quarterly updates to the Board on the District's financial position.

Decision Requested: District Administration is requesting approval of the 4th Quarter 2022-2023 financial report.

Report: District administration has provided the Board with the 4th Quarter 2022-2023 Financial Report. The following PowerPoint presentation outlines key highlights of 4th Quarter FY 2022-23.

4th Quarter FY 22-23 Financial Presentation

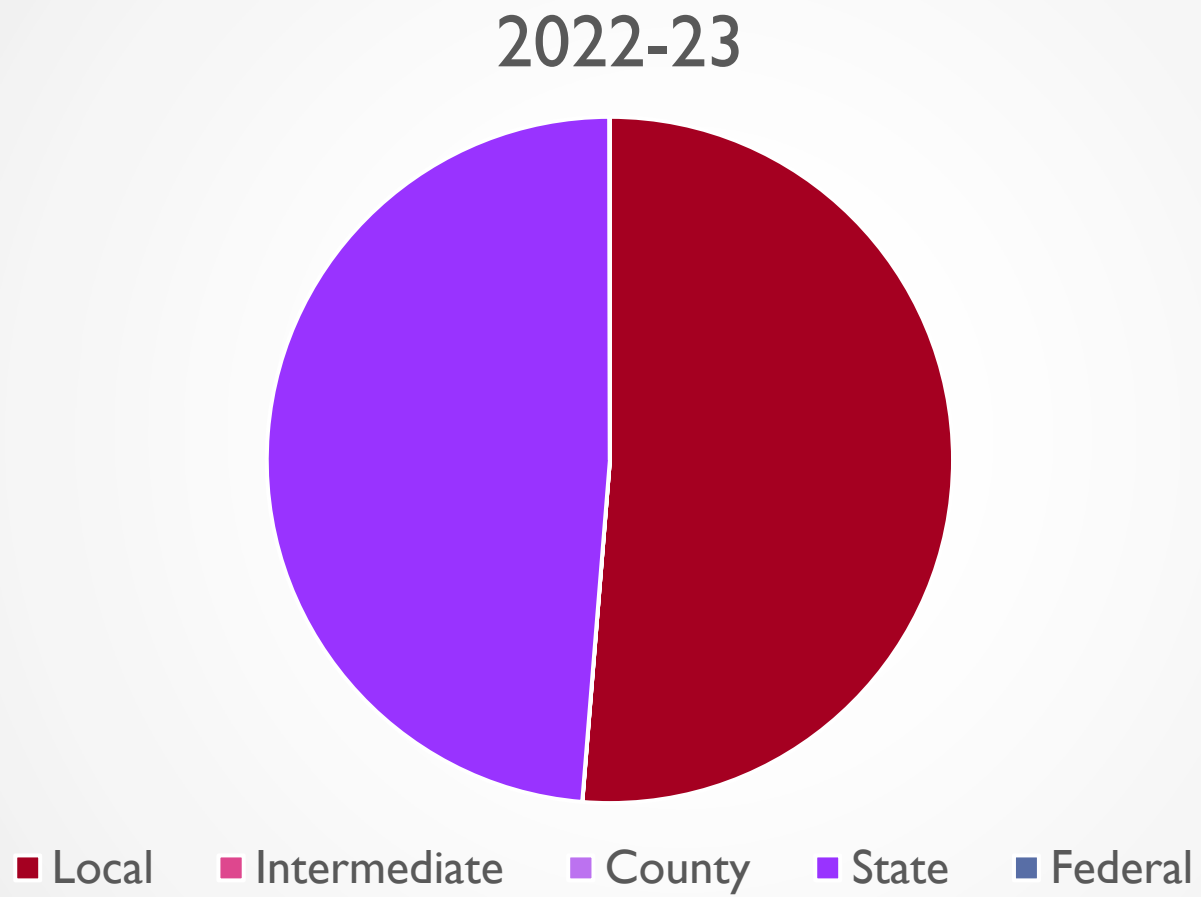
Board of Education
September 25, 2023

Mapleton Public Schools
Achieve Your Dreams!

SUMMARY

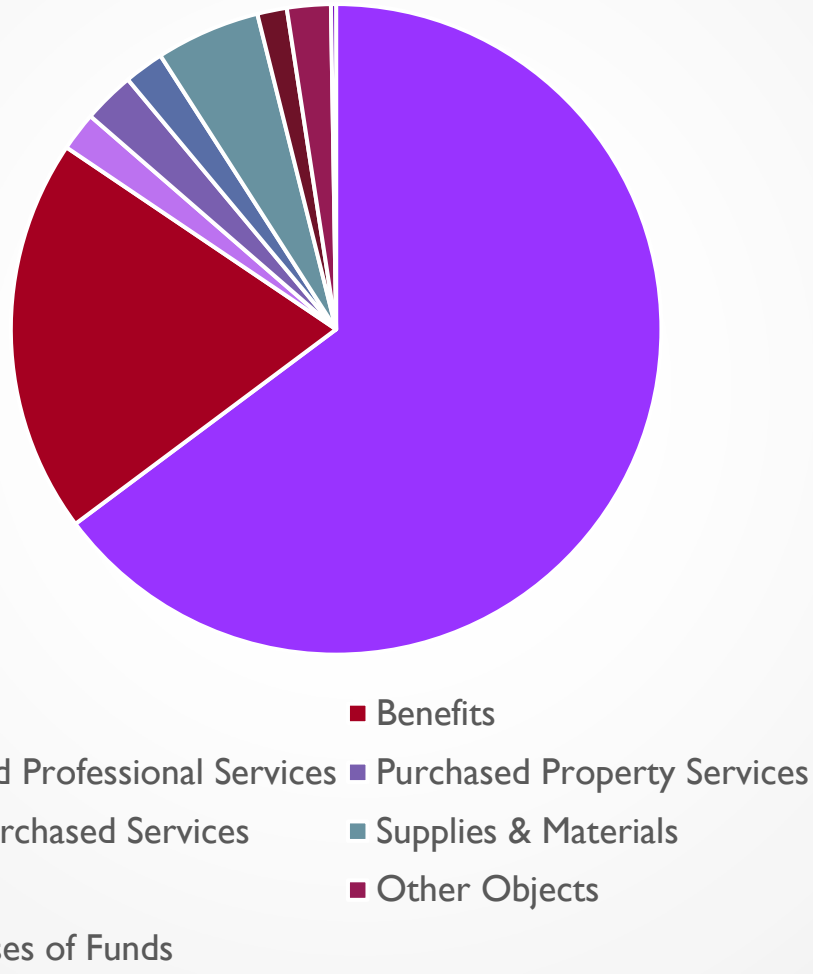
- Audit is ongoing and numbers will continue to change.
- Reviewing negative ending fund balance in Grant Fund.
- Reviewing required transfers.
- Reviewing recording of COP funds currently shown in Capital Reserve Fund vs budgeted in Bond Fund.

General Fund Revenue



GENERAL FUND EXPENDITURES

2022-23



4 TH QUARTER YEAR TO DATE GENERAL FUND

- **Revenues** were $86,199,686 after transfers
  - 105.2% Received
- **Expenditures** were $77,810,596.
  - 95.1% disbursed

4 TH QUARTER YEAR TO DATE GENERAL FUND VARIANCE

Revenue

- Various revenues

Expenditures

- Actual salaries were lower than budget due to vacant positions.
- Unused contingency in "Other Objects" of $2,458,372.

Projected Ending Fund Balance

4 TH QUARTER YEAR TO DATE RISK MANAGEMENT FUND

- **Revenues** were $1,334,455
  - 82.1% Received
- **Expenditures** were $1,174,354
  - 72.3% disbursed

4 TH QUARTER YEAR TO DATE RISK FUND VARIANCE

Revenue

- The fund does not need the full budgeted transfer leaving the money available in the general fund.

Expenditures

- Actual annual premium payments required were lower than budgeted amounts.

4 TH QUARTER YEAR TO DATE COLORADO PRESCHOOL PROGRAM FUND

- **Revenues** were $5,288,163
  - 94.2% Received
- **Expenditures** were $5,211,173
  - 92.9% disbursed

4 TH QUARTER YEAR TO DATE PRESCHOOL FUND VARIANCE

Revenue

- State preschool funding came in lower than projected.

Expenditures

- Actual salary expenditures were below budget by $300,794.

4 TH QUARTER YEAR TO DATE FOOD SERVICE FUND

- **Revenues** were $3,830,069
  - 104.0% Received
- **Expenditures** were $3,979,028
  - 81.5% disbursed

4 TH QUARTER YEAR TO DATE FOOD SERVICE FUND VARIANCE

Revenue

- Federal Revenue exceed budget due to participation and or reimbursement rates budgeted being exceeded.

Expenditures

- Expenditure budget included unused contingency of $614,239

4 TH QUARTER YEAR TO DATE GOVERNMENTAL GRANTS FUND

- **Revenues** were $12,841,020
  - 105.8% Received
- **Expenditures** were $12,826,375
  - 105.7% disbursed

4 TH QUARTER YEAR TO DATE GOVERNMENTAL GRANTS VARIANCE

Revenues and Expenditures

- County grant of ARPA funds was recorded in general fund but should have been recorded in the grant fund and has been moved there.
- Reviewing prior year deferred revenues in this fund to minimize where possible.

4 TH QUARTER YEAR TO DATE STUDENT ACTIVITIES FUND

- **Revenues** were $249,452
  - 776.5% Received
- **Expenditures** were $260,857
  - 90.4% disbursed

4 TH QUARTER YEAR TO DATE STUDENT ACTIVITIES VARIANCE

- The difference between revenue and budget is due to budgeting no revenue from various fundraising activities.

4 TH QUARTER YEAR TO DATE BOND REDEMPTION FUND

- **Revenues** were $12,737,486
  - 103.0% Received
- **Expenditures** were $12,032,889
  - 97.3% disbursed

4 TH QUARTER YEAR TO DATE BOND FUND VARIANCE

- Revenue was higher than projected due to interest being unbudgeted in this fund
- Expenditures were lower than budgeted as interest payments were less that projected

4 TH QUARTER YEAR TO DATE BUILDING FUND

- **Revenues** were $225,933
  - 0.6% Received
- **Expenditures** were $430,863
  - 13.5% disbursed

4 TH QUARTER YEAR TO DATE BUILDING FUND VARIANCE

- Budgeted revenue in the fund includes the COP issuance funds and BEST grant revenue however;
  - Verifying with Auditors that recording in the capital reserve fund is appropriate per CDE financial policies and procedures handbook.
  - BEST grant revenue is only recorded after expenditures have occurred.

4 TH QUARTER YEAR TO DATE CAPITAL RESERVE FUND

- **Revenues** were $24,981,628
  - 2,097.1% Received
- **Expenditures** were $1,900,549
  - 159.5% disbursed

4 TH QUARTER YEAR TO DATE CAPITAL RESERVE FUND VARIANCE

Revenue

- The fund includes the COP issuance funds.

Expenditures

- Issuance costs from the COP's of $471,159 are recorded here instead of in the Bond Fund.

Questions



Mapleton Public Schools

4th Quarter Fund Financial Narrative

June 30, 2023

Provided by Business Services Staff

Unaudited activities for the 2022-2023 fiscal year are presented in the attached June 30, 2023, 4th Quarter Financial Statements.

The format of these financial statements presents the audited financial statements for the 2021-2022 and 2022-23 fiscal years as well as the 2022-23 Board of Education Supplemental Budget. The year-to-date actual balances, variance compared to budget, and detailed percentages of actual expenditures versus budget are also presented. In addition, for the General fund an extra column has been added to show the fiscal year 2021-22 actual expenditures without costs related to Connections.

General Fund (10) – The General Fund is the District's primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

Summary

- The 4th quarter total year-to-date (YTD) revenues for the General Fund were $86,199,686 after transfers and expenditures were $77,810,596. 105.2% of budgeted revenue was received and 95.1% of budgeted expenditures were disbursed.

Explanation of Significant Variance Items - Revenues

- **Property Tax Revenue –** Budgeted property tax may not have included all accruals and prior year tax collected in the current year.
- **Transfers –** Transfers are being finalized as the audit progresses and will likely change to minimize transfers out where possible. For example the full budgeted transfer to the Preschool Fund was not needed.

Explanation of Significant Variance Items - Expenditures

- Actual salaries are lower than budget due to vacancy savings occurring due to unfilled positions.
- Other objects Budget included a contingency of $2,458, 372 that was not used causing a variance between Budget and Actual.

Insurance Reserve Fund (18) – The Insurance Fund accounts for the resources used for the District's liability, property, and worker's compensation insurance needs.

Summary

- The 4th quarter total YTD revenues for the Insurance Reserve Fund were $1,334,455 and expenditures were $1,174,354. Of the YTD total budget, 82.1% of all revenue

has been received and 72.3% of all expenditures have been disbursed. The majority of the budget consists of the premium payments for liability, property, and workers compensation, which is due in July.

Colorado Preschool Program Fund (19) – This fund records the District's expenditures related to Universal Preschool as well as any related grants and programs.

Summary

- As of the close of the 4th quarter, total YTD revenues for the Preschool Fund were $5,288,163 and the expenditures were $5,211,173. Of the YTD total budget, 84.2% of revenues have been received and 92.9% of expenditures have been expended.

Food Service Fund (21) – This fund account for all financial activities associated with the District's nutrition program.

Summary

- The 4th quarter total YTD revenues for the Food Service Fund were $3,830,069 and expenditures were $3,979,028. Of the YTD total budget, 104.0% of all revenues were received and 81.5% of all expenses were disbursed.

Governmental Grants Fund (22) – This fund is provided to account for monies received from various federal, state and local grant programs.

Summary

- The 4th Quarter total YTD revenues for the Governmental Grants Fund were $12,841,020 and expenditures were $12,826,375. Of the YTD total budget, 105.8% of all revenues have been received and 105.7% of all expenditures have been expended.

Explanation of Significant Variance Items – Revenues & Expenditures

- More grant funds were received and spent during the year then anticipated in the budget process as balances previously deferred or recorded in the general fund had to be moved here.

Student Activities Fund (23) – This fund is used to account for assets that support each school's student activities.

Summary

- The 4th Quarter total YTD revenues for the Student Activities Fund were $249,452 and expenditures were $260,857. Of the YTD total budget, 776.5% of all revenues have been received and 90.4% of all expenditures have been expended.

Explanation of Significant Variance Items – Revenues

- Revenue budget assumed no new revenues from fundraising.

Bond Redemption Fund (31) – This fund is authorized by Colorado law. It provides revenues based upon a property tax mill levy set by the Board of Education to satisfy the District's bonded indebtedness on an annualized basis.

Summary

- The 4th Quarter YTD revenues for the Bond Redemption Fund were $12,737,486 and expenditures were $12,032,889. Of the YTD total budget, 103.0% of revenues have been received and 97.3% of expenditures have been expended. Expenditures in this fund were agreed to debt payment schedules ensuring all required payments on debt were made.

Building Fund (41) – This fund is used to account for all resources available for acquiring capital sites, buildings, and equipment.

Summary

- 4th Quarter YTD revenues for the Building Fund were $225,933 and expenditures were $430,863. Of the YTD total budget, because the total budget includes the use of proceeds from the Meadow COP's which hasn't occurred yet, 0.6% of expenditures have been expended on the various bond projects.

Capital Reserve Fund (43) – This fund is used to account for revenues restricted for ongoing capital needs such as site acquisition, building additions, repairs and maintenance, and equipment purchases.

Summary

- The 4th Quarter total YTD revenues/transfers in for the Capital Reserve Fund were $24,981,628 and expenditures were $1,900,549. Of the YTD total budget, 2097.1% of revenues have been received and 159.5% of expenditures have been expended.

Explanation of Significant Variance Items – Revenues & Expenditures

- Per review of the CDE handbook and state statutes recording of the COP proceeds and expenditures is properly recorded in this fund rather than the Building Fund.

Mapleton Public Schools
General Fund
April - June 2022-23

	April - June 2021-22	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues	**No Connections**					
Local Revenue	37,774,942	37,774,942	82.0%	47,542,548	103.3%	46,042,467
Intermediate Revenue	4,411	4,411	88.2%	5,224	104.5%	5,000
County Revenue	-	-		-		-
State Revenue	37,653,840	56,806,878	130.0%	45,144,229	103.3%	43,703,331
Federal Revenue	63,225	63,225		18,980		-
Transfers	(5,649,634)	(5,649,634)	72.3%	(6,511,295)	83.4%	(7,809,219)
Total General Fund Revenues	**69,846,784**	**88,999,822**	108.6%	**86,199,686**	105.2%	**81,941,579**
Expenditures						
Salaries	49,447,374	49,447,374	90.7%	52,711,411	96.7%	54,507,849
Benefits	15,809,767	15,809,767	96.7%	15,985,869	97.7%	16,355,603
Purchased Professional Services	1,702,278	11,432,689	855.4%	1,568,020	117.3%	1,336,576
Purchased Property Services	1,750,685	1,854,002	72.2%	2,085,887	81.3%	2,566,850
Other Purchased Services	876,610	1,330,989	101.5%	1,611,106	122.8%	1,311,611
Supplies & Materials	2,660,370	11,495,305	265.4%	4,216,996	97.4%	4,331,583
Property	171,238	171,238	59.4%	1,193,037	413.6%	288,432
Other Objects	(1,574,216)	(1,561,267)	-158.8%	(1,768,842)	-179.9%	983,227
Other Uses of Funds	165,621	165,621	63.7%	207,112	79.7%	259,848
Total General Fund Expenditures	**71,009,727**	**90,145,718**	110.0%	**77,810,596**	95.0%	**81,941,579.00**
Beginning Fund Balance		4,570,429		3,424,532		3,415,309
Net Change in Fund Balance		(1,145,896)		8,389,090		-
Fund Balance Year to Date		**3,424,533**	**100.3%**	**11,813,622**	**345.9%**	**3,415,309**

Mapleton Public Schools
Risk Management Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	390,715	493.4%	146,774	185.4%	79,184
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	1,420,812	91.9%	1,187,681	76.9%	1,545,236
Total Risk Management Fund Revenues	**1,811,527**	111.5%	**1,334,455**	82.1%	**1,624,420**
Expenditures					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	-		-		-
Purchased Property Services	116,102	146.6%	(14,553)	-18.4%	79,184
Other Purchased Services	1,391,812	94.8%	1,185,681	80.8%	1,468,236
Supplies & Materials	-		-		-
Property	-		(10,950)		-
Other Objects	3,261	4.2%	14,176	18.4%	77,000
Other Uses of Funds	-		-		-
Total Risk Management Fund Expenditures	**1,511,175**	**93.0%**	**1,174,354**	**72.3%**	**1,624,420**
Beginning Fund Balance	1,342,034		1,642,386		1,275,244
Net Change in Fund Balance	300,352		160,101		-
Fund Balance Year to Date	**1,642,386**	**128.8%**	**1,802,487**	**141.3%**	**1,275,244**

Mapleton Public Schools
Colorado Preschool Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	854,213	107.4%	1,039,510	130.7%	795,296
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		78,178		-
Transfers	4,028,822	83.6%	4,170,475	86.6%	4,816,316
Total Colorado Preschool Fund Revenues	**4,883,035**	**87.0%**	**5,288,163**	**94.2%**	**5,611,612**
Expenditures					
Salaries	3,611,088	89.1%	3,750,975	92.6%	4,051,769
Benefits	1,123,327	85.6%	1,226,573	93.5%	1,312,406
Purchased Professional Services	14,735	118.6%	16,222	130.5%	12,426
Purchased Property Services	5,379	80.0%	5,932	88.2%	6,724
Other Purchased Services	22,709	405.5%	46,148	824.1%	5,600
Supplies & Materials	43,047	21.8%	148,088	75.1%	197,186
Property	49,899	499.0%	1,289	12.9%	10,000
Other Objects	12,852	82.9%	15,946	102.9%	15,502
Other Uses of Funds	-		-		-
Total Colorado Preschool Fund Expenditures	**4,883,036**	**87.0%**	**5,211,173**	**92.9%**	**5,611,612**
Beginning Fund Balance	(76,990)		(76,990)		(76,990)
Net Change in Fund Balance	(1)		76,990		0
Fund Balance Year to Date	**(76,991)**	**100.0%**	**0**	**0.0%**	**(76,990)**

Mapleton Public Schools
Nutrition Services Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	114,073	17.6%	588,825	90.9%	647,685
Intermediate Revenue	-		-		-
State Revenue	26,021	17.8%	110,268	75.6%	145,924
Federal Revenue	4,095,635	141.8%	3,130,976	108.4%	2,888,650
Transfers	-		-		-
Total Nutrition Services Fund Revenues	**4,235,729**	**115.0%**	**3,830,069**	**104.0%**	**3,682,259**
Expenditures					
Salaries	1,300,030	85.7%	1,462,750	96.4%	1,517,837
Benefits	391,483	86.3%	448,611	98.9%	453,572
Purchased Professional Services	54,247	70.1%	104,038	134.5%	77,348
Purchased Property Services	64,960	68.3%	68,769	72.4%	95,050
Other Purchased Services	5,400	47.0%	6,834	59.4%	11,500
Supplies & Materials	1,409,847	81.2%	1,513,572	87.2%	1,735,289
Property	99,131	504.5%	23,166	117.9%	19,650
Other Objects	1,198	0.1%	351,288	36.3%	969,039
Other Uses of Funds	-		-		-
Total Nutrition Services Fund Expenditures	**3,326,296**	**68.2%**	**3,979,028**	**81.5%**	**4,879,285**
Beginning Fund Balance	1,693,364		2,602,797		2,602,797
Net Change in Fund Balance	909,433		(148,959)		(1,197,026)
Fund Balance Year to Date	**2,602,797**	**185.2%**	**2,453,838**	**174.6%**	**1,405,771**

Mapleton Public Schools
Grants Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	48,173	107.1%	421,848	937.4%	45,000
Intermediate Revenue	-		-		-
State Revenue	991,588	114.3%	838,579	96.7%	867,339
Federal Revenue	13,712,001	122.2%	11,580,593	103.2%	11,220,149
Transfers	19,819		-		-
Total Grants Fund Revenues	**14,771,581**	**121.8%**	**12,841,020**	**105.8%**	**12,132,488**
Expenditures					
Salaries	7,064,516	131.9%	6,270,005	117.1%	5,355,054
Benefits	2,066,316	141.3%	1,870,311	127.9%	1,462,679
Purchased Professional Services	1,527,022	94.3%	1,044,631	64.5%	1,618,751
Purchased Property Services	559,489		-		-
Other Purchased Services	817,463	112.7%	802,227	110.6%	725,230
Supplies & Materials	620,822	193.8%	216,512	67.6%	320,376
Property	597,187	91.1%	639,081	97.5%	655,683
Other Objects	2,023,648	101.5%	1,983,608	99.4%	1,994,715
Other Uses of Funds	-		-		-
Total Grants Fund Expenditures	**15,276,463**	**125.9%**	**12,826,375**	**105.7%**	**12,132,488**
Beginning Fund Balance	-		(504,882)		(421,656)
Net Change in Fund Balance	(504,882)		14,645		-
Fund Balance Year to Date	**(504,882)**	**N/A**	**(490,237)**	**N/A**	**(421,656)**

Mapleton Public Schools
Student Actvities Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	187,252	582.8%	249,452	776.5%	32,127
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	-		-		-
Total Student Actvities Fund Revenues	**187,252**	**582.8%**	**249,452**	**776.5%**	**32,127**
Expenditures					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	-		-		-
Purchased Property Services	-		-		-
Other Purchased Services	6,950		(1,259)		-
Supplies & Materials	151,392	52.5%	262,116	90.9%	288,408
Property	-		-		-
Other Objects	960		-		-
Other Uses of Funds	-		-		-
Total Student Actvities Fund Expenditures	**159,302**	**55.2%**	**260,857**	**90.4%**	**288,408**
Beginning Fund Balance	230,080		258,030		260,687
Net Change in Fund Balance	27,950		(11,405)		(256,281)
Fund Balance Year to Date	**258,030**	**5856.5%**	**246,625**	**5597.6%**	**4,406**

Mapleton Public Schools
Bond Redemption Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	13,128,062	106.1%	12,737,486	103.0%	12,371,000
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Other Financing Sources	-		-		-
Total Bond Redemption Fund Revenues	**13,128,062**	**106.1%**	**12,737,486**	**103.0%**	**12,371,000**
Expenditures					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	4,905	69.1%	8,975	126.4%	7,100
Purchased Property Services	-		-		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	-		-		-
Other Objects	6,866,828	98.0%	6,763,753	96.5%	7,008,739
Other Uses of Funds	5,181,231	96.8%	5,260,161	98.2%	5,355,161
Total Bond Redemption Fund Expenditures	**12,052,964**	**97.4%**	**12,032,889**	**97.3%**	**12,371,000**
Beginning Fund Balance	10,152,931		11,228,030		11,221,179
Net Change in Fund Balance	1,075,098		704,597		-
Fund Balance Year to Date	**11,228,029**	**100.1%**	**11,932,627**	**106.3%**	**11,221,179**

Mapleton Public Schools
Building Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	116,821		9		-
Intermediate Revenue	-		-		-
State Revenue	12,810,463		225,925		-
Federal Revenue	-		-		-
Transfers	-		-		-
Other Financing Sources	-	0.0%	-	0.0%	36,500,000
Total Building Fund Revenues	**12,927,284**	**35.4%**	**225,933**	**0.6%**	**36,500,000**
Expenditures					
Salaries	9,910		-		-
Benefits	2,165		-		-
Purchased Professional Services	14,415	0.5%	50,150	1.6%	3,183,658
Purchased Property Services	4,320,486		66,350		-
Other Purchased Services	185		-		-
Supplies & Materials	22,308		727		-
Property	18,306,575		313,636		-
Other Objects	-		-		-
Other Uses of Funds	-		-		-
Total Building Fund Expenditures	**22,676,045**	**712.3%**	**430,863**	**13.5%**	**3,183,658**
Beginning Fund Balance	12,072,120		2,323,359		2,472,935
Net Change in Fund Balance	(9,748,761)		(204,930)		33,316,342
Fund Balance Year to Date	**2,323,359**	**6.5%**	**2,118,429**	**5.9%**	**35,789,277**

Mapleton Public Schools
Capital Reserve Fund
April - June 2022-23

	April - June 2021-22	Budget Percent	April - June 2022-23	Budget Percent	Adopted Budget 2022-23
Revenues					
Local Revenue	62,485	163.9%	401,296	1052.9%	38,115
Intermediate Revenue	7		-		-
State Revenue	-		259,041		-
Federal Revenue	-		-		-
Transfers	200,000	**17.3%**	1,153,139	100.0%	1,153,139
Other Sources	-		23,168,152		-
Total Capital Reserve Fund Revenues	**262,492**	**22.0%**	**24,981,628**	**2097.1%**	**1,191,254.360**
			0		
Expenditures					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	2,500	50.0%	471,159	9423.2%	5,000
Purchased Property Services	251,769		26,660		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	135,571		749,188		-
Other Objects	156,390	23.2%	140,955	20.9%	673,668
Other Uses of Funds	514,510	100.4%	512,587	100.0%	512,586
Total Capital Reserve Fund Expenditures	**1,060,740**	**89.0%**	**1,900,549**	**159.5%**	**1,191,254**
Beginning Fund Balance	689,355		(108,893)		(108,893)
Net Change in Fund Balance	(798,248)		23,081,079		0
Fund Balance Year to Date	**(108,893)**	**100.0%**	**22,972,186**	**-21096.2%**	**(108,892)**

Mapleton Public Schools
2020-21 Ending Fund Balance Forecast
April - June 2022-23

Fund	Budgeted Ending Fund Balance 2022-23	Ending Fund Balance Forecast 2022-23
General Fund	3,415,309	11,813,622
Risk Management Fund	1,275,244	1,802,487
Colorado Preschool Fund	(76,990)	0
Nutrition Services Fund	1,405,771	2,453,838
Grants Fund	(421,656)	(490,237)
Student Activities Fund	4,406	246,625
Bond Redemption Fund	11,221,179	11,932,627
Building Fund	35,789,277	2,118,429
Capital Reserve Fund	(108,892)	22,972,186

Memo

TO: Charlotte Ciancio, Superintendent
FROM: David Sauer, Chief Operations Officer
DATE: September 26th, 2023

POLICY: Authority and Duties of the Superintendent, Policy CBA/CBC
REPORT TYPE: Decision Making
SUBJECT: Contracts for School Resource Officers

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Decision Requested: District administration requests Board approval to renew the District's school resource officer agreement with the City of Thornton.

Report: The City of Thornton has proposed the renewal of the previous agreement for provision of two School Resource Officers (SRO). The SROs will be working with the Skyview Campus and the York Campus as well as the surrounding Mapleton schools within the City of Thornton. Under the agreement, the City of Thornton and Mapleton each pay 50% of the salary and benefits costs for the two full-time police officers.

The SRO program has been in place for several years and is valued by school directors at the Mapleton schools within the city. The City of Thornton and the District continue to work collaboratively to make sure this program ensures safe school environments and meets the needs of our school communities.

District administration has reviewed the scope of services and the contract cost and believes the arrangement is in the best interest of our students and community. It is recommended that the Board of Education approve the contract for School Resource Officer services for Mapleton schools located within the City of Thornton.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF THORNTON AND MAPLETON PUBLIC SCHOOLS (ADAMS COUNTY SCHOOL DISTRICT #1) FOR A JOINT SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into this __ day of_____, 2023, by and between the **CITY OF THORNTON**, hereinafter referred to as **"City"** and **MAPLETON PUBLIC SCHOOLS (ADAMS COUNTY SCHOOL DISTRICT #1)**, hereinafter referred to as "District" or the "School".

WITNESSETH:

WHEREAS, Section 18(2)(a) of Article XIV of the Colorado Constitution and Sections 29-1-201, et seq., and 29-20-105 of the Colorado Revised Statutes authorize and encourage local governmental entities to cooperate by contracting with one another for their mutual benefit; and

WHEREAS, the City, the local school districts operating within the City and the community are significantly impacted by the demands placed upon them to address incidents and situations directly or indirectly related to juveniles and the schools; and

WHEREAS, the problems of delinquency, alcohol and substance abuse, gang involvement and other youth related problems which negatively affect the community and the schools can best be addressed in a proactive and preventive manner; and

WHEREAS, the City and District have jointly developed a Joint School Resource Officer Program ("SRO Program") to provide a school-based approach to the development of a positive relationship between students and the police and the prevention of delinquency, alcohol and substance abuse and gang involvement by our community's young people; and

WHEREAS, such SRO Programs are recognized as being effective in the development of a positive relationship between the police and young people and in the prevention of delinquency.

NOW THEREFORE, FOR AND IN CONSIDERATION of the covenants and agreements below appearing, the parties agree as follows:

I.

SCOPE OF SERVICES

A. A School Resource Officer hereinafter referred to as "SRO" from the Thornton Police Department hereinafter referred to as "Police Department" shall be assigned to work with the administration, faculty and students at Skyview Main Campus, York International, Meadow Community, Explorer, Achieve Academy and pre-school on Poze, and shall perform functions including but not limited to the following:

1. Assist in the prevention and control of crime, delinquency, truancy, and disorder on campus and, when students are involved, in areas directly adjacent to the school campus.

2. Conduct or assist in the investigation of offenses on campus and those off campus as time, resources and circumstances permit when a student who attends one of the schools is suspected of being involved.

3. Provide presentations and available educational resources in the following areas; alcohol and substance abuse, criminal justice system orientation, delinquency prevention, graffiti prevention, gang involvement and community responsibility, for students, parents and other groups associated with a District Campus.

4. As requested by District staff, provide instructional resources for classroom presentations.

5. Enforce federal and state statutes and municipal ordinances as appropriate.

6. Appear in court and assist in prosecution and other judicial processes as appropriate.

7. Assist in the coordination of efforts of other enforcement agencies on campus.

8. Provide visible presence on campus.

9. Assist campus supervisors with appropriate monitoring and enforcement in the parking lot and other grounds of assigned school campus.

10. Upon request of the Superintendent or their designees, consistent with this agreement, provide security at extracurricular activities such as athletic events and dances.

11. Contribute to the positive police school-community relations efforts, especially as these efforts relate to students and parents.

12. Assist their campus in the enhancement of their security.

13. Perform other duties as assigned by police department, district and/or school campus management, by mutual agreement.

II.

PROGRAM ADMINISTRATION

A. **Employment.** Each School Resource Officer shall be a commissioned police officer employed full-time (40 hours per week) by the Thornton Police Department. As such, each officer will be subject to the ordinances, policies, procedures, rules, regulations, directives and orders of the City and the Thornton Police Department. Each officer also will comply with the policies and regulations of the District, to the extent that such policies and regulations are not in conflict with those of the City or are not in conflict with agreements herein contained.

B. **Salary.** The District will pay a total of $111,121.06 to the City in twelve equal monthly payments of $9,260.09 payable on or before the last day of each successive month during the term of this Agreement for the purpose of compensating the City for 50% of the School Resource Officers' salary. The School Resource Officers will work overtime assignments such as after school or before school activities, athletic events, and special functions, subject to the approval of the Thornton Police Department and subject to a written request, e-mail or otherwise, and only by an authorized District representative. In addition, the District agrees to pay 100% of the School Resource Officers' overtime salary at the rate established for such officer by the City and pursuant to the City of Thornton Personnel Code Sec. 54-

82(a)(1) incorporated herein by this reference (attached) for attendance at all the assigned school's extracurricular activities and all other duties as set forth herein.

C. **Schedule.** The School Resource Officers will work a schedule, consistent with City ordinances and be subject to the Fair Labor Standards Act. Except as otherwise provided in this Agreement, during times when the Schools are in session, the School Resource Officer assigned will devote such officer's full shift to the school calendar day, except for required duties such as, but not limited to, court appearances, mandatory meetings and specialized training related to the delivery of professional law enforcement services. During the school breaks or on other days when the school is not in session and the officer is not involved in assigned school related activities, the School Resource Officer, during the officer's hours dedicated to the School District hereunder, will participate in police department or school District training, take accumulated vacation, compensatory, or holiday time off or engage in prevention, enforcement and other activities as assigned by the Thornton Police Department which relate primarily to juveniles. In the event of an emergency as determined by the City's police chief, each School Resource Officer may be engaged to perform general police duties. If this occurs, the District will be credited for 50% of the officer's hourly salary rate for every hour of regularly scheduled school related duties from which the officer is diverted. The School Resource Officers will be required to attend in-service training conducted by the police department one day each month which will not be subject to the credit.

D. **Supervision.** The School Resource Officers will be subject to the Thornton Police Department chain of command and the supervision of the assigned police supervisor(s). Day-to-day supervision will be by their campus directors or their designees except when actions would be in conflict with City policies. The assigned police supervisor will be responsible for maintaining frequent contact with the district, school directors and their management staff.

E. **Performance Appraisal.** The School Resource Officers' performance will be evaluated consistent with City policy and procedures by the assigned police supervisor in conjunction with the Superintendent or designees.

F. **Selection and Tenure.** The School Resource Officers will be selected in a manner as mutually agreed by the City's police chief and the designees of Mapleton School District. Subject to funding, the officer will remain in this position for a period of time to be mutually decided by the City's police chief and the directors of Mapleton School District.

G. **Vehicle.** As necessary to the duties of the position, and subject to availability, the School Resource Officers will be provided on-duty use of a Thornton Police Department vehicle. Mapleton School District will provide two designated parking spots for police vehicles close to the front entrance for easy access to vehicles.

H. **Communications.**

1. Communications with respect to the School Resource Officers' duties and responsibilities will be on a regular basis between the Police Supervisor and the School's Principal or designees, students, faculty and school community.

2. The supervisory chains of command for the Schools' personnel and the Thornton Police Department will be followed closely should situations arise that cannot be resolved internally at the School.

3. The School's Director or his/her designee and Police Supervisors are encouraged to resolve issues at the School prior to seeking assistance from outside sources.

I. **Program Direction**.

1. It is of benefit to the School that the School Resource Officers be given the flexibility to be mobile and visible throughout the building and campus during duty hours.

2. Should both School Resource Officers need to leave the School for any reason during duty hours, the School Resource Officer will notify the District Director or designee giving an approximate time of return to the School's site.

3. It is agreed that the School Director and the School Resource Officers will meet on a regular basis (weekly or monthly, to be determined by the Director and School Resource Officers), to discuss concerns or issues which may impact the School or SRO.

J. **Referrals.** If the School Director or designees receives information concerning any incident or event, that may constitute a serious offense or impact the safety of students and staff the School Resource Officer will be immediately notified. For less serious incidents or events that are appropriate to bring to the School Resource Officer's attention, the School Resource Officer will be notified after the school concludes its investigation. Factors to be considered prior to law enforcement referral include the age of student, disciplinary history, and special need status of student. It is acknowledged by both parties that when possible restorative practices, in lieu of tickets will be used.

K. **Issuance of Summons and/or Arrest Determination.** The School and the Police Department acknowledge that some student misconduct may constitute both a violation of Board of Education Policy and Procedure and a violation of law. When this is the case, the student may be subject to both disciplinary procedures and criminal prosecution, as is applicable.

1. Each School Resource Officer has the continuing authority and discretion to determine whenever a summons will or will not be issued, or an arrest made. The School Resource Officers will consult with the School Director to evaluate the implications, impact and alternatives, if any, regarding an incident or event.

2. If after this discussion, it is agreed upon by the School Resource Officer and the District Director or designee that the incident or event is a violation of law, it then becomes a matter of School Resource Officer action. Then the School will no longer be involved. All inquiries by outside persons will be referred to the Police Department by all School staff. Whenever a summons is issued, the School Resource Officer will not be requested by School staff to formally or informally rescind the SRO's determination of appropriate police action. The issuing of a summons will be an agreed upon outcome between the SRO and the District Director or designee.

3. If after the discussion, it is determined that the incident or event is a violation of the School's Policy and Procedures; it then becomes a matter of the School's Director or designee. Then the School Resource Officer will no longer be involved. All inquiries to the Police Department or the School Resource Officer will be referred to the School Director or designee.

III.

MISCELLANEOUS PROVISIONS

A. **Liability Coverage.** The City and the School shall exchange evidence of insurance demonstrating general liability coverage for the School, and general liability and police professional liability coverage for the City in the minimum amount of the Colorado Governmental Immunity Act for protection from claims for bodily injury, death, property damage or personal injury which may arise through the execution of this Agreement. Evidence of coverage shall be sent to the City's Risk Manager and the School's Director, Risk Management. Such evidence shall be approved by each party prior to the commencement of this Agreement.

B. **Entire Agreement.** This contract contains the entire agreement of the parties and no party has made any other prior agreements or representations or promises that are being relied upon by any other party, that are contrary to the terms of this agreement.

C. **Amendment.** Amendment of this contract may be made only by written agreement and signed by all parties hereto.

IV.

TERM OF CONTRACT

A. **Term**. The term of this agreement shall be for one year beginning September 1, 2023, and ending August 31, 2024.

B. **Effective Date.** This Agreement is effective upon the signature of all parties hereto.

C. **Termination.** This agreement may be terminated without cause by either the City or the District upon 30 days written notice.

MAPLETON PUBLIC SCHOOLS
(ADAMS COUNTY SCHOOL DISTRICT #1)

_____	_____
Charlotte Ciancio, Superintendent	Cindy Croisant, Board President
CITY OF THORNTON	ATTEST:
_____	_____
Kevin S. Woods, City Manager	Kristen N. Rosenbaum, City Clerk

APPROVED AS TO LEGAL FORM:

_____

Sec. 54-82. - Overtime and compensatory time, eligibility.

(a) *Overtime compensation.*

(1) A regular employee subject to the Career Service System and Fair Labor Standards Act (FLSA) who, with the supervisor's approval, works hours in excess of his or her established workweek shall be paid for such hours in accordance with the provisions of the FLSA. Holiday leave and vacation leave shall be included as hours worked for the purposes of calculating overtime.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Executive Director of Accountability and Assessment
DATE: September 26, 2023

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2023-24 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, provide input on budget preparation, and may make recommendations to the Board.

Decision Requested: District administration is requesting the Board assign specific areas of study for the District Accountability Advisory Committee to focus on for the 2023-24 school year.

Report: Colorado law requires that local Boards of Education create a School District Accountability Committee (DAAC). District administration is requesting the Board assign the DAAC areas of study for the 2023-24 school year. After reviewing State laws concerning DAAC responsibilities and District needs, the following areas of study for the 2023-24 school year are recommended:

- *Review and comment on District goals and objectives for the 2023-24 school year with emphasis on the Unified Improvement Plan*
- *Review and comment on District budget priorities for the 2024-25 school year*
- *Review and comment on any charter application prior to consideration by the Board*
- *Review and comment on Federal grants submitted by the District*
- *Serve as the District Title 1 Parent Committee*
- *Serve as the District Wellness Committee*
- *Serve as the District Safe and Drug-Free Schools Advisory Council*
- *Provide input to the Board concerning the Conduct and Discipline Code*
- *Providing input and recommendations to the district, on an advisory basis, concerning the development and use of assessment tools to measure and evaluate student academic growth as it relates to teacher evaluations.*
- *Monitor spending priorities from the 2022 mill levy override to include CTE, Safety and Security, Competitive Salaries, and the Final 4 building improvements.*

If necessary, other Board charges will be accepted by the DAAC for the 2023-24 school year. DAAC meetings will be held on the third Tuesday of each month from 4:30-6:00 p.m. as an online meeting. Meeting links will be posted on the district website calendar. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.