

St. Helens School District #502
Board of Directors Work Session Minutes
January 10, 2024

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in-person in the District Office board Room of the District, County and State, and via Zoom, on January 10, 2024. This public meeting was open to the public as well as observable at:

https://us02web.zoom.us/webinar/register/WN_DHBg_RU4Sp2NgsBOYTYoLg..

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, January 10, 2024 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Ryan Scholl, Board Member
Trinity Monahan, Board Member
Kellie Smith, Board Member
Lucie Polvogt, Student Board Representative
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Kristi Ward, Executive Assistant

Not Present:

CALL TO ORDER

Chair Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Trinity Monahan entered a motion to approve the agenda. Ryan Scholl seconded; the motion to so amend the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No requests to address the board were received.

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as presented. Trinity Monahan seconded. Kellie asked about why question number 5 on the School Garden Grant application was not answered. Jessica Seay noted that she will inquire. A vote was taken; the motion to approve the consent agenda carried unanimously.

NEW BUSINESS

- Jessica Seay, Director of Fiscal Services, provided members with two possible Budget Committee calendars to choose from. Members reached a consensus, and the first Budget Committee meeting will be on May 15th at 6:30 p.m.
- Jessica Seay announced that there are three open positions on the Budget Committee. Positions 1 and 2 have two years remaining in their terms and position 4 has three years remaining.
- Jessica Seay reported that 2023-24 Resolution #8 – Closure of InRoads ASB Accounts, if approved by the board, would allow the district to consolidate checking accounts associated with student body accounts for more streamlined record keeping and reporting.
- Tara Kamp of Pauly, Rogers and CO PC summarized the findings of the June 30, 2023 financial audit of SHSD. The purpose of the audit is to test for compliance in:
 - Financial Statement Audit
 - Oregon Minimum Standards Compliance Audit
 - Federal Single Audit (Federal Grants)

Findings by the firm were excellent for the District. There were no corrections requested and Ms. Kamp commended the Director of Fiscal Services and team for doing an excellent job. Superintendent Stockwell and Board members thanked Ms. Seay for her excellent work.

- Lucie Polvogt, Student Board Representative, shared highlights of the OSBA Annual Convention in November. Other members that attended added information, and Superintendent Stockwell commended Dani Boylan for her Early Childhood presentation at the conference. Kellie Smith suggested bringing OSBA development staff to the district for training, rather than attending two conferences out of district each year.
- Superintendent Stockwell reviewed the data collected from students, staff and community members regarding the bus bell schedule. Members discussed the models available, at length. Durham School Services staff members joined the discussion and provided information about the cost and availability of adding buses to the 2024-25 routes. The cost was determined by consensus to be prohibitive. Kellie Smith requested updated data regarding tardiness during this school year. A bell schedule was recommended by Durham staff, and chosen by consensus as follows:

Elementary Schools: 7:45-2:15

SHMS: 8:30-3:00

SHHS and PHS: 8:20-3:20

Members would like to get additional community feedback regarding this proposed schedule. Durham staff noted that this was a fiscally responsible decision that would not require increased expense.

VISITORS TO ADDRESS THE BOARD

No requests to address the board were received

ACTION ITEMS

- Trinity Monahan entered a motion to approve the 2024 Budget Committee Calendar. Ryan Scholl seconded. Bill Amos asked whether the two students that served on the committee last year had been invited to do so again. Jessica Seay reported that they had indicated an interest in serving only for the 2023 season, but will reach out to them again. A vote was taken, the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1		Bill Amos	X		
7.1		Melody Killens	X		
7.1	Seconded the motion	Ryan Scholl	X		
7.1	Entered a motion	Trinity Monahan	X		
7.1		Kellie Smith	X		

- Trinity Monahan entered a motion to declare the Budget Committee vacancies. Ryan Scholl seconded; the motion to so declare carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.2		Bill Amos	X		
7.2		Melody Killens	X		
7.2	Seconded the motion	Ryan Scholl	X		
7.2	Entered a motion	Trinity Monahan	X		
7.2		Kellie Smith	X		

- Kellie Smith entered a motion to approve RESOLUTION 2023-24 #8 – CLOSURE OF InROADS ASSOCIATED STUDENT BODY ACCOUNTS. Ryan Scholl seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.3		Bill Amos	X		
7.3		Melody Killens	X		
7.3		Ryan Scholl	X		
7.3	Seconded the motion	Trinity Monahan	X		
7.3	Entered a motion	Kellie Smith	X		


UPCOMING MEETING INPUT

Regular Board Meeting, January 24, 6:30 p.m.

- Board Appreciation Declaration

ADJOURMENT

Chair Killens adjourned the Board Work Session Meeting at 8:33 p.m.



Melody Killens, Board Chair



Scot Stockwell, Superintendent