

2024 SUMMER CAMP FAQs & Policies

FREQUENTLY ASKED QUESTIONS

Where is Summer Camp located? Capitol Hill Day School is located on the corner of 2nd Street and South Carolina Avenue, SE, in the Dent School building.

When does camp begin and end? The day begins at 8:00 am and ends at 4:00 pm. No extended care options available, all campers should be picked up no later than 4:00 pm.

Camp Arrival & Dismissal: The camp day begins at 8:00 am and ends at 4:00 pm. No Extended care is available, all children must be picked up no later than 4:00 pm.

Arrival: Parents/guardians should bring campers to the School's main entrance (at 210 South Carolina Ave, SE) and a counselor will escort campers to their classrooms.

Dismissal: Parents/guardians should come to a designated area on the School's front lawn to pick up their camper. Counselors will have a list of individuals authorized to pick up each child.

Where do I sign-in my child? Campers will sign in with their camp instructors in their designated classrooms located on first level for the Early Childhood campers and another on the second and third level for the Elementary campers. Summer Camp Director Njonjo Smith will be there to assist you. Elementary campers will go to the Third Grade classroom on the second level and Fourth Grade classroom. The Early Childhood campers will go to Early Childhood North and South classrooms on the first level.

Where do campers go on trips? As indicated in the program descriptions, field trips are a regular part of camp activities. Camps go on trips related to the theme of the camp. Trips are interspersed with other activities during the day. The instructors for each program will distribute plans for the week at the beginning of each session.

4th of July Holiday: The holiday will be observed on Tuesday, July 4th, and camp will be closed.

Will I be informed of my child's camp schedule for the week? Yes, the camp director will email families the schedule for the week, including upcoming field trips, events, projects, and any other pertinent information.

Camp Structure: Families will receive a note and schedule via email for the camp session prior to camp starting from the Camp Director. The camp day will be held both indoors and outdoors, with planned activities according to the theme of the camp.

What should campers bring? Campers should bring a morning snack, lunch, and a pre-filled water bottle. Campers should bring swimwear for afternoon waterplay, hand sanitizer, spray-on sunscreen, and extra clothing in a suitable carry-all bag. Extra clothing, lunchboxes, and sunscreen should be clearly labeled with the camper's name.

Campers should **not** bring money, valuables, or electronic devices. Lost items should be reported to the Camp Director. Although every effort will be made to find lost belongings, the camp is not responsible for a camper's personal possessions.

What should campers wear? Campers should bring or wear shorts and suitable footwear such as sneakers or hiking shoes. Clogs and sandals are not allowed; footwear with Velcro is recommended for children who have not mastered the skill of tying shoes.

Will campers receive an official t-shirt? One camp t-shirt will be provided to each camper at no cost. It is suggested that campers wear these shirts on days when they have field trips. Please indicate the size of the t-shirt that you would like on the application form. Additional t-shirts are available for \$10.00 each.

Do the Early Childhood campers have rest time? Yes, they have rest time from 1:15 pm to 2:00 pm. However, there may be times when these rest times are delayed or missed due to afternoon field trips.

Where do I pick up my child after camp? Parents/guardians should come to a designated area on the School's front lawn to pick up their camper. Counselors will have a list of individuals authorized to pick up each child.

May Camp Counselors administer medication to the campers? No, Summer Camp Counselors will NOT provide any medication to campers, including Tylenol and Benadryl. Any required medications will be administered ONLY by an authorized staff person who has received DC Department of Health training.

Is Capitol Hill Day School a nut free school? No, Capitol Hill Day School is not a nut free school. However, the school has a nut-aware policy that prohibits nut products in all camps. Please inform the Camp Director if your child is highly allergic to peanuts or any other

nuts.

Medical Forms & Health Procedures: All medical forms should be up-to-date. If the medical form is already expired or will expire during camp, please submit an appointment card or letter from your physician with the pending medical appointment date. No child may attend summer camp without his/her required medical forms.

If a camper requires an epi-pen, asthma inhaler, or needs to bring any medication to camp, whether prescription or over-the-counter, you must notify **Njonjo at summercamp@chds.org**. Parents must complete a [Medication Authorization form](#), with the medication listed, signed by the child's pediatrician, and a medical action plan. The medication must be brought to camp in its original container.

The School does not dispense any other over-the-counter medications. As a reminder, we have campers with severe nut allergies, and based on guidance from medical professionals, we have decided to **prohibit foods containing peanut and tree nuts*** in all camps. At this time, items that may contain traces of tree nuts or are manufactured in a plant that processes peanuts or tree nuts are not prohibited. Given our shared use of classrooms and common spaces, we feel that this decision is in the best interest of our camp.

**Tree nuts include walnuts, pecans, hazelnuts, almonds, cashews, pistachios, and macadamia nuts.*

Safety is one of the key components of our preparation. We appreciate your cooperation.

COVID Procedures and Protocols: In the event of the need for isolation related to COVID-19, our policy is for the affected child to remain at home for at least 5 days. The camper can return on day 6 and will have to remain masked through day 10.

Nondiscrimination Policy: It is the policy of Capitol Hill Day School to admit children of any race, religion, and national or ethnic origin.

REQUIRED MEDICAL FORMS

The camp is required to have a DC Health certificate completed and signed by a physician and the parents or legal guardians. A child may not attend camp until the completed forms are received by the Camp Director. The medical forms are available on the online registration form. **All medical forms must be completed and returned by June 1, 2024.**

The Government of the District of Columbia Department of Health has mandated new laws for schools and requires specific medical forms for students to attend school and summer camp. Those forms include a Health Certificate **signed by a physician**, Medication Administration Authorization Form, Authorization for Medical Procedure/Treatment Form, and Medical Action Plan.

BILLING, REFUND, AND CANCELLATION POLICIES

Registration: All camp registrations are done online at <https://chds.campbrainregistration.com/>. If you need assistance completing registration or logging in, please contact Njonjo at nsmith@chds.org or summercamp@chds.org

Billing: Camp fees are due in full at the time of registration by credit card.

Refunds and Cancellations: Any camps canceled prior to May 24, 2024, will be charged a \$100 cancellation fee per camp, per child. A refund will be applied to the credit card on file after the applicable fees. For cancellations received on or after May 24, 2024, the \$100 cancellation fee will be applied, then 50% of the cost of the camp session will be refunded. The camp director reserves the right to cancel any camp for any reason, including insufficient enrollment.

Fee for Switching Camps: Parents who switch a child from one camp to another at any time after registration will be charged a \$50 fee.

PARENTAL PHOTO AND ACTIVITY PERMISSION, ASSUMPTION OF RISK AND RELEASE

PLEASE READ CAREFULLY

Parents authorize and give permission to the School and Summer Camp Program to use music, art, videos and/or photographs taken of or created by the Camper or originating from the School/ Summer Camp Program or from School/ Summer Camp-related activity. Parents also understand that the School reserves the right to grant use of these materials to any third parties (i.e. museums, theme parks, etc.) in connection with their work with the School. Such authorization survives the term of the Camper's participation in the summer camp program and serves as authority to use such material both during and after the Camper's enrollment in camp. Parents authorize and give permission for the Camper to attend and participate in all aspects of the summer camp experience and activities, including off-campus activities, travel, transportation, field trips, sporting events, and other Camp-sponsored travel and/or activities (the "Activities"). Parents understand that the School and Summer Camp Program will have adults participate in on-campus and off-campus activities, who will attempt to exercise reasonable diligence to ensure the safety and well-being of the Camper during her/his participation; however, Parents also understand that it is not possible for the School or Summer Camp Program to supervise all aspects of the Activities at all times. Parents understand that there are inherent risks of serious personal injury and loss, theft or damage of personal property involved in some Activities, and Parents voluntarily

assume and accept such risks of personal injury and loss, theft or damage of personal property arising from Camper's participation in the Activities. Parents release the School and Summer Camp Program, its Trustees, employees and agents from all claims, liability and damages that Parents or Camper may have for personal injuries or property damage, loss or theft resulting from Camper's participation in the Activities. Parents agree that this release includes personal injury or loss, theft or damage of personal property caused by or resulting from negligence, active or passive, of the School, the Summer Camp Program, its Trustees, employees and agents; however the release does not apply to liability for gross negligence, willful injury, or fraud, and is not intended to release the School's insurers, if any, or non-agent third parties of any responsibility for any claims that may otherwise be asserted. Parents agree to reimburse and indemnify the School and its agents for any costs and expenses incurred in providing for the Camper's return home as well as for other services related to the special or emergency needs of the Camper. Parents represent that all medical problems which might affect Camper's participation in the Activities have been fully disclosed in the Camper's current medical authorization form. Parents also agree that the School / Summer Camp program has the right to substitute transportation and change off-campus activity itineraries as it deems appropriate. Parents also understand that the Camper's continued attendance is conditional upon his/her willingness to abide by camp regulations.

BY REGISTERING MY CHILD IN CAPITOL HILL DAY SCHOOL SUMMER CAMP PROGRAM, I AGREE TO BE BOUND BY THE ABOVE STATEMENTS AND POLICIES.