Essential Workplace Ethics Certificate and Cord Requirements PCHS Indicators

Attendance	❑ Students may not miss more than two unexcused days per year over their four years in high school (grades 9-12) ❑ Students may have no more than two unexcused tardies per year over their four years in high school (grades 9 -12)
Discipline	❑ Students may have no more than one disciplinary referral per year. Students record must be free of major offense as defined by the PCS handbook
Academics	❑ Students must have a minimum unweighted grade point average of 2.5 ❑ Student must meet the benchmarks of transition ready
Community Involvement	❑ Student has been involved in at least two (2) of the following during their four years in high school (grades 9 - 12): ❑ An organized team sport organized non-team/individual sport ❑ An extracurricular or co-curricular program (School clubs, band, etc.) ❑ Community or Civic organization (4-H, scouts, church youth group, etc.) ❑ Part-time employment ❑ Verifiable community service
Workplace Ethic Instruction Program	❑ Student participates and completes program that includes, but are not limited to Adaptability, Diligence, Initiative, Knowledge, Reliability, Remaining Drug Free, and Working Well with Others.
Application, Resume and Interview Skills	❑ Student has completed an Application ❑ Student has completed a Resume ❑ Student has secured at least two letters of recommendation (could be for employment, scholarship, or college admission)