

AISD is committed to the protection of all children and young people from harm. We recognize that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices, and activities. We require all staff and faculty applicants to undergo stringent selection and screening processes before being allowed to work with children.

AISD [Child Protection Policy](#)

JOB DESCRIPTION

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| <u>Title:</u> | Upper Elementary Classroom Teacher |
| <u>Job Objective:</u> | To educate students following the school's mission, vision, and curriculum. |
| <u>Qualifications:</u> | |
| Education: | U.S. Teaching Certification or Equivalent Bachelor's degree or equivalent. Master's degree preferred. Degree in Elementary Education preferred Valid teaching licensure preferred International experience is preferred. |
| Experience: | Experience as an elementary classroom teacher and experience with the IB PYP. |
| Knowledge & Skills: | Innovative Mindset, Collaborative, Flexible, Exhibits the Characteristics of the IB Learner Profile |

Employment Arrangements:

Teacher Salary Scale

Supervised by:

Elementary School Principal

Major Areas of Responsibility

Curriculum & Instruction:

- Use PYP planning processes, including: pre assessment, provocation, reflections, and student data to collaboratively plan as well as teach and assess student learning.
- Design student centered inquiry learning and assessment based on curricular standards.
- Plan, develop, and implement conceptual and skills based curriculum and learning engagements
- Use inquiry pedagogy to plan learning engagements and inspire students to take action.
- Plan and conduct learning for a balanced program including flexible grouping, mini-lessons, and individual instruction that provides students with opportunities to observe, wonder, and inquire.
- Individualize and differentiate instruction to meet each student's learning needs.
- Maintain appropriate learning expectations of all students at all times.
- Employ technology (computer, video, internet, etc.) as appropriate to enhance instruction.

AISD community members hold each other accountable to these values:

- We are a compassionate, caring, and diverse community.
- We act with integrity and respect.
- We embrace creativity and balance.
- We are proud of diversity and willingness to collaborate.

"Preparing students to become stewards of a just and sustainable world."

Relationships and Communication:

- Promote approaches at school level that value linguistic, religious, cultural, and ethnic diversity
- Establish trust and rapport with a diverse group of students, parents, and educators.
- Communicate directly and collaboratively with students, families and colleagues.
- Partner effectively with ES colleagues and administration to meet the needs of all students.
- Engage parents and students in the learning process through frequent and meaningful communication about student progress.
- Interact cooperatively with other staff members in the development of cohesive curriculum materials and the establishment of instructional goals.
- Have open and honest communication with teaching assistants to support their understanding of planning and pedagogy.

Assessment:

- Regularly assess student learning to provide positive, timely, descriptive feedback in support of growth and achievement.
- Maintain up-to-date and accurate records of student progress and needs
- Collect and analyze data; participate in data informed conversations and decision making.
- Continuously monitor student learning and make appropriate modifications of goals and strategies to meet students' needs.

Environment:

- Provide an environment that is conducive to and maximizes student learning potential.
- Foster a stimulating learning environment with high expectations based on understanding and respect.
- Effectively manage students while providing for a variety of learning styles, ability levels, and educational/linguistic backgrounds.
- Utilize the environment as a 'third teacher'.
- Monitor for students who are struggling academically and/or social/emotionally and help provide the resources or support needed

Professional Responsibilities:

- Demonstrate commitment to personal continuous professional growth and development.
- Engage with students in meaningful activities beyond the classroom which extend learning experiences for students (coaching, organizing field trips, sponsorship of clubs, events, or community service projects, etc.)
- Abide by all school policies and procedures.
- Act as a positive role model for students.
- Undertake any other duties within the department as directed by the Principal.

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Inspired? We certainly hope so. Our team is waiting to hear from you at applyjob@aisdhaka.org. Send us your one-page response to the above, along with your CV, all in one tidy PDF document.

Mission: AISD creates an academic and social environment based on American educational principles. We challenge students from an international community to achieve their potential, become life-long learners and contribute to a changing global society.

Revised January 2024

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