

RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, August 17, 2023

The Boyle County Board of Education met at Boyle County Middle School Library at 7:00 o'clock PM on the 17th day of August 2023, with the following members present:

(1) Jennifer Newby	(2) Jesse Johnson	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Anna "Laura" Weddle	

Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

Approved Agenda:

1. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to adopt the agenda for the meeting.

Minutes:

2. Mr. Johnson, seconded by Mr. Tamme, made a motion to approve the Boyle County Board of Education June 8, 2023, special called board meeting minutes, June 15, 2023, special called board meeting minutes, July 13, 2023, regular meeting minutes, July 20, 2023, regular board meeting minutes, and August 10, 2023, regular board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous, of those present, in support of the motion.

Notice of KSBA School Facilities Automated External Defibrillator Inspection Log Procedure 05.4 AP.232 (KSBA Inadvertently Left Out of Update Number 27)

The Board was notified of KSBA School Facilities Automated External Defibrillator Inspection Log Procedure 05.4 AP.232 (KSBA inadvertently left out of update number 27).

Superintendent's Report:

Superintendent's Comments:

Mark Wade, Superintendent, reported it has been a great start to the new school year.

Teaching and Learning Report:

Steve Karsner, Chief Academic Officer, gave an overview of the 2022 – 2023 Advanced Placement data.

Treasurer's Report:

Bobbie Brown, Finance Officer, gave the Board a copy of balance sheet report for period 1.

Enrollment Report:

Christopher Slone, Director of Family and Community Support, and Mark Wade, Superintendent reported on the enrollment for the first two (2) days of school. Mr. Slone reported that as of August 17, 2023, the district has an overall beginning-of-the-year enrollment of 2812 students.

Hear Public Comments:

The Board heard public comments from one (1) parent who spoke on the topic of the removal of library and classroom books pertaining to SB150.

Action Items:

Discussed/Approved Accepting/Awarding/Rejecting Bids for Food Service Equipment Commercial Dish Machine Equipment and Installation for Perryville Elementary School:

3. On motion of Ms. Elliott, seconded by Ms. Weddle, it was voted unanimously, to approve accepting and awarding the bid for the food service equipment commercial dish machine equipment and installation to C& T Design and Equipment, Inc. in the amount of 50,605.10.

Discussed/Approved Providing Free Student Athletic Passes for Athletic Events for All Boyle County School Students for the 2023 – 2024 School Year:

4. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve providing free student athletic passes for athletic events for all Boyle County School students for the 2023 – 2024 school year. Two (2) donors have been secured to cover the fall sports with a third (3rd) donor to cover the spring sports.

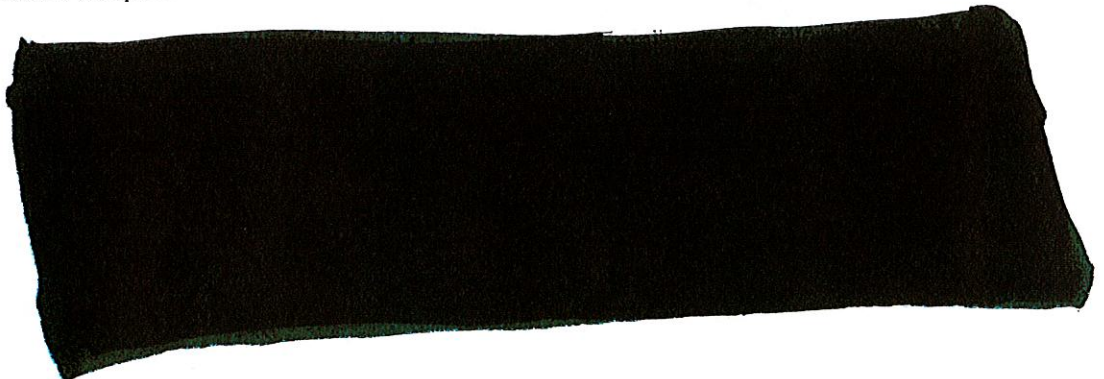
Discussed/Approved Paying for Textbooks for Gatton or Craft Academy Students up to \$600.00 Each Year Beginning for the 2023 – 2024 School Year:

5. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to approve paying for textbooks for Gatton or Craft Academy students up to \$600.00 each year beginning for the 2023 – 2024 school year.

Consent Agenda:

6. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the following consent items:

Leave Requests:



Superintendent's Professional Growth Plan (PGP) and 30-60-90 Day Plan for the 2023 – 2024 School Year:

- Superintendent's Professional Growth Plan (PGP) and 30-60-90 Plan for the 2023 – 2024 School Year

Hardship Graduation Application:



Revised Financial Management Manual for the 2023 – 2024 School Year:

- Revised Financial Management Manual for the 2023 – 2024 School Year:
 - The Requested Change Is To Increase The Procurement Level For Small Purchase Procedures From \$30,000.00 to \$40,000.00

Job Descriptions Beginning September 1, 2023, for the Remainder of the 2023 - 2024 School Year:

Modified:

- **Certified**
 - Change Certified Chief Academic Officer Position to Assistant Superintendent Position (Enclosure)
 - Change Certified Assistant Superintendent: Operations and Student Services 240 Day Position (187 Days with Fifty-Three (53) Extended Days and Twenty-Six Percent (26%) index/Stipend to Certified/Classified Professional Director: Operations 240 Day Position (187 Days with Fifty-Three (53) Extended Days) and Fifteen Percent (15%) Index/Stipend
 - Change Certified Director: Family and Consumer Support Position to Certified Director: Family and Consumer Support /DPP Position

Amend Extra Service Salary Schedule Beginning September 1, 2023 for the Remainder of the 2023 – 2024 School Year:

- This Amends the 2023 – 2024 Extra Service Salary Schedule beginning September 1, 2023, for the remainder of the 2023 – 2024 school year:
 - Change Title Chief Academic Officer to Assistant Superintendent
 - Change Assistant Superintendent: Operations and Students Services Position 26% Index/Stipend and 53 Extended Days to Director: Operations Position 15% Index/Stipend and 53 Extended Days
 - Change Title Director: Family and Community Support to Director: Family and Community Support/DPP

LEVEL	DISTRICT AND BUILDING ADMINISTRATIVE STAFF	STIPEND / INDEX	EXTENDED DAYS
B	Chief Academic Officer Assistant Superintendent	26%	53
	Assistant Superintendent: Chief Operations & Student Services Officer Director: Operations (See Level E)	26%	53
E	Director: Operations	15%	53
	Director: Family & Community Support Director: Family & Community Support/ DPP	15%	53

New Adjunct Instructor Certificate Application for the 2023 – 2024 School Year:

- New Adjunct Instructor Certificate for Teaching Theater, All Grades, Pursuant to KRS 161.046 and KRS 161.048 (5) for the 2023 – 2024 School Year

Hiring of String Consultant for Beginner Classes and Student Fees in Conjunction with the Heritage Area String Program for the 2023 – 2024 School Year:

- Hiring of String Consultant for Beginner Classes and Student Fees in Conjunction with the Heritage Area String Program for the 2023 – 2024 School Year, as follows:

**Boyle County Schools
String Program 2023-2024 School Year
Elementary Afterschool Program**

Program A:

Consider hiring a string consultant for beginner classes and student fees in conjunction with the Heritage Area String Program for the 2023-2024 school year:

Beginner Classes

- \$9,000 (\$4,500.00 per semester) String Consultant Fee for the 2023-2024 school year
- Two (2) classes on main campus (for Woodlawn and Perryville students)
- Two (2) classes at Junction City Elementary
- A winter and spring recital will be held to highlight the students' progress.
- Not to exceed twenty (20) students each class
- Classes are open to students in grades 3-5.
- Budget of \$2,200 to cover instruments, books and repairs
- Budget of \$300 to cover cost of polo shirts

Program B:

In conjunction with Heritage Area String Program, not to exceed a total enrollment of fifty (50), students:

Advanced Beginner, Intermediate, Advanced Intermediate
Classes and Orchestra

- Tuition will be \$450.00 for the 2023-2024 school year
- District will pay eighty percent (80%) (\$360.00) of tuition of HASP fee for Boyle County students enrolling in Beginner, Intermediate and Advanced Intermediate classes for the 2023-2024 school year.
- HASP will utilize spaces at Boyle County Middle School (Band Room and Cafeteria) pending approval of facilities request by the Boyle County Board of Education.

**ARC Chairperson/504 Team Chairperson /Designee for the 203 – 2024
School Year:**

- ARC chairperson/designees and 504 team chairperson/designees for the following administrators for the 2023 – 2024 school year:
 - Brian Deem, Brian Britt, Andrea Craig, Macy Steggeman, Chelsea Clark, Jameson Debord, and Lisa Brown are designees for David Christopher, Principal, Boyle County High School
 - Jameson Debord, Macy Steggeman, Lisa Brown, Gina Morgan, Chelsea Clark, Diana Bentley, and Brian Deem, designees for Brian Wheeler, Principal, Boyle County Middle School
 - Brian Deem, Mitch Wilkerson, Lisa Brown, Diana Bentley, Chelsea Clark, Jameson Debord, and Andrea Craig designees for Jennifer Pierson, Principal, Woodlawn Elementary School
 - Brian Deem, Mitch Wilkerson, Lisa Brown, Chelsea Clark, Diana Bentley, Jameson Debord, and Andrea Craig designees for Pam Shunk, Principal, Junction City Elementary School
 - Brian Deem, Mitch Wilkerson, Lisa Brown, Chelsea Clark, Diana Bentley, Jameson Debord, and Andrea Craig designees for Jenna Blair, Principal, Perryville Elementary School
 - Chelsea Clark, Lisa Brown, Andrea Craig, Jameson Debord, and Diana Bentley designee for Marjorie Rush, Director of Special Education/504 Coordinator
 - Brian Deem, Marjorie Rush, Diana Bentley, and Lisa Brown, designee for Chelsea Clark, Director of Preschool

Contracts/Agreements/Lease Agreements:

- Agreement with Republic Sanitation Services for Waste Pickup in the Monthly Amount of \$3,371.86, and Extra Pickup in the Amount of \$50.00; Temporary Containers – No Rental Fee With \$36.00 Per Ton and \$182.00 Hauling Fee, Beginning August 1, 2023 – June 30, 2024, for the 2023 – 2024 School Year
- Amended Memorandum of Agreement with Campbellsville University for Awarding Dual Credit Courses Successfully

Completed by High School Students Attending Boyle County High School for the 2023 – 2024 School Year

- Memorandum of Agreement with Western Kentucky University for Dual Credit for the 2023 - 2024 School Year
- Agreement with Cummins Sales and Service for Boyle County Middle School Planned Maintenance for Battery Replacement, in the Amount of \$1,120.51 Beginning September 1, 2023 - August 31, 2024
- Renewal (3rd) Interagency Data-Sharing Agreement with the Boyle County Health Department for the 2023 – 2024 School Year, Ending June 30, 2024, with Option to Renewal Annually
- Renewal (2nd) Agreement with Chemsearch FE, in the Amount of \$285.00 monthly, for a Total of \$2,565.00, with Additional \$70.00 Per Hour for Items Outside of Agreement for June 30, 2023 – June 29, 2024, for Geothermal Testing for the 2023 – 2024 School Year
- Renewal (2nd) Business Associate Agreement with Wild Health, INC. for COVID – 19 Testing, Issued by the Cabinet for Health and Family Services, Division of Procurement and Grant Oversight – Between Department for Public Health, Division of Epidemiology and Health Planning and Multiple Vendors, With No Cost to District - for July 1, 2023 – June 30, 2024, With Option to Renew Until Contract Ends June 30, 2024
- Renewal of Athletic Competition Touchless Ticket Agreement with HomeTown Ticketing, INC. (HTT) for the 2023– 2024 School Year
- Renew Memorandum of Agreement Between Boyle County Board of Education and Centre College for Use of Each Other's Facilities For No Monetary Consideration – Including Payment for the Use of Custodians at Their Regular Hourly Rate or Overtime Time, if Necessary Beginning July 1, 2023 - June 30, 2024, But Shall Automatically Renew on a Year to Year Basis Absent an Affirmative Vote or Decision by Either Party to Terminate Same
- Renew Lease Agreement with the City of Junction City for Use and Maintenance of Playground Equipment, in the Amount of \$105.00 to be Paid to the Boyle County Board of Education for the 2023– 2024 School Year
- Agreement with the University of Kentucky College of Education for UK Educator Preparation Candidates for the 2023 – 2024 School Year
- Renew Letter of Agreement with Office of Health Data and Analytics KY Health Information Exchange for COVID-19 Test Reporting Beginning August 18, 2023, for Six (6) Months With Automatic Three (3) Month Extensions
- Agreement with Blue Grass Head Start Program for the 2023 – 2024 School Year – Local Agreement for Cooperation of Full Utilization of Head Start
- Agreement with Hometown Radio Network for the 2023 – 2024 School Year, in the Amount of \$3,000.
- Agreement with Children and Family Counseling Associates, Inc. for School-Based Services and Providing Weekly and/or Individual Counseling Services for the Boyle County School District for the 2023 – 2024 School Year, in the Amount of \$85.00 Per Hour, not to Exceed \$6,000.00, Beginning July 1, 2023 through June 30, 2024
- Memorandum of Understanding with Kentucky School for the Deaf for Classroom Instruction for Select KSD Students Attending

Classes at Boyle County Schools Beginning August 18, 2023
through June 30, 2024, for the 2023 - 2024 School Year

Fund Raisers:

- Woodlawn Elementary School Box Tops Fund Raiser – Collect Box Tops – To Provide Extra Technology Needs for All of Woodlawn Elementary School Students – August 18, 2023 – June 30, 2024
- Boyle County Middle School Online Store With BSN Fund Raiser – Sell Clothing and General Merchandise – To Raise Funds for Setting Up an Online Store with BSN to Sell General Boyle “B” and Eagle Merchandise to Staff, Students, Fans, and Community – August 18, 2023 – September 30, 2023
- Junction City Elementary School – Ice Cream on Wheels Fund Raiser – Sell Ice Cream – To Raise Money for Student Rewards and Classroom Instructional Materials – August 2023, November 2023, and February 2024
- Perryville Elementary School PTO T-Shirt Fund Raiser – Sell T-Shirts/Sweatshirts – To Raise Funds for Student Engagement, CHAMPS, Student/Classroom Needs, Teacher Needs – August 21, 2023 – September 30, 2023
- Junction City Elementary School PTA Spirit Card Fund Raiser – Sell Spirit Cards – To Raise Money for Materials/Student Rewards – September 1, 2023 – December 29, 2023
- Junction City Elementary School – Book Fair Fund Raiser – Sell Books and Materials – To Raise Money for the Library – Fall – September 4 – 8, 2023 and Spring – February 5 – 9, 2024
- Perryville Elementary School PTO Believe Fund Raiser – Sell Catalogue Items – Various Household Goods, Wrapping Paper, and Food – to Raise Money for Student Engagement, CHAMPS, Student/Classroom Needs, Teacher Needs – September 11 – 29, 2023
- Junction City Elementary School PTA Candle Berry Fund Raiser – Sell Candles – To Raise Money for Instructional Materials/Student Rewards – September 18, 2023 – October 27, 2023
- Perryville Elementary School PTO Snowie Ice Fund Raiser – Sell Snowie (Flavored Ice) – To Raise Funds for CHAMPS, Student Engagement, Outdoor Activities – September 22, 2023, March 22, 2024, and April 12, 2024
- Junction City Elementary School PTA Snowie Ice Fund Raiser – Sell Snowie Ice Drinks – To Raise Funds for Student Materials and Needs – September 29, 2023, October 27, 2023, March 29, 2024, April 26, 2024, and May 10, 2024
- Woodlawn Elementary School Snowie Ice Fund Raiser – Sell Icee’s – To Raise Funds for Whole School Celebrations, Appreciation Days, Kindness Week – September 29, 2023, October 27, 2023, March 29, 2024, April 26, 2024, and May 14, 2024
- Woodlawn Elementary School – School Pictures Fund Raiser – Strawbridge – Sell School (Individual) Pictures and Class Pictures – To Purchase Technology and Instructional Needs – October 2023, and March 2024
- Woodlawn Elementary School – Jostens Yearbook Sales Fund Raiser – Jostens - Sell Yearbooks – To Provide Funds to Purchase Technology, Instructional Resources, and Other – April 2023 and February 2024

- Woodlawn Elementary School – Book Fair Fund Raiser – Sell Scholastic Books, Posters, Other Items Associated with Scholastic Book Fair – To Provide Funds for Library and Technology Needs – Fall – October 23, 2023 – November 1, 2023 and Spring – March 18 – March 27, 2024
- Junction City Elementary School – Strawbridge Fund Raiser – Sell Pictures – To Raise Money for Student Materials and Needs – October 17 and 23, 2023, February 13 and 23, 2024, and March 19 and 23, 2024
- Junction City Elementary School PTA Fall Festival Fund Raiser – Sell Food, Auction Items – To Raise Money for Instructional Materials/Student Rewards – October 21, 2023
- Perryville Elementary School – Scholastic Book Fair Fund Raiser (Fall) – Sell Books, Educational Materials (Erasers, Book Marks, etc.) – To Raise Funds to Support Our Library Purchases (Books/Supplies) – October 23, 2023 – November 3, 2023
- Perryville Elementary School PTO – Square One Art Fund Raiser – Various Goods With Artwork (Students Made) Imprinted – To Raise Money for Student Engagement, CHAMPS, Student/Classroom/Teacher Needs – November 1, 2023 – December 16, 2023
- Junction City Elementary School Battle of the Books Fund Raiser – Donations – To Raise Money to Purchase Books– November 6 – 10, 2023
- Perryville Elementary School PTO – Giving Tuesday Fund Raiser – Collect Cash/Spare Change/Dollars/Checks – To Raise Money for Outdoor Classroom Improvements – November 28, 2023
- Junction City Elementary School PTA – Santa Shop Fund Raiser – Sell Toys and Small Gifts – To Raise Money for Materials/Student Rewards – December 4 – 15, 2023
- Junction City Elementary School PTA Candy Grams Fund Raiser – Sell Candy – To Raise Money for Instructional Materials/Student Rewards – December 4 – 15, 2023 and February 8 – 14, 2024
- Junction City Elementary School PTA Winter Carnival Fund Raiser – Sell Food, Auction, Pictures – Raise Money for Instructional Materials/Student Awards – December 9, 2023
- Perryville Elementary School PTO – Little Caesars Pizza Fund Raiser – Sell Pizza, Cookies, and Breadsticks – To Raise Money for Student Engagement, CHAMPS, Student Classroom Needs, Teacher Needs – January 8, 2024 - February 23, 2024
- Junction City Elementary School PTA – Prince and Princess Prom Fund Raiser – Sell Admission Tickets – To Raise Money for Instructional Materials/Student Rewards – February 3, 2024
- Perryville Elementary School – Scholastic Book Fair Fund Raiser (Spring) – Sell Books, Educational Materials (Erasers, Book Marks, etc.) – To Raise Funds to Support Our Library Purchases (Books/Supplies) – March 11– 22, 2024
- Junction City Elementary School PTA – Krispy Kreme Fund Raiser – Sell Donuts – To Raise Money for Instructional Materials/Student Rewards – March 25 – 29, 2024

Grant:

- Accepting FY2024 Kentucky Arts Partnership Grant or the Boyle County School District's Performing Arts Center, in the Amount of \$15,608.00 for the 2023 – 2024 School Year

Donations:

- Accepting Donation from Powel Power and Panel Concepts, INC to Boyle County Middle School for Boyle County Middle School Football Equipment and Other Needs, in the Amount of \$4,000.00
- Accepting Donation from Eric Guerrant to Boyle County High School Athletics for Student Athletic Tickets for the 2023 – 2024 School Year, in the Amount of \$2,500.00
- Accepting Donation from Todd Tiller Insurance (Farm Bureau) to Boyle County High School Athletics for Student Athletic Tickets for the 2023 – 2024 School Year, in the Amount of \$2,500.00

Superintendent's Travel:

- Superintendent's Travel to KASA NextGen New Superintendent Training at Louisville, KY July 23 – 26, 2023

Overnight/Out-of-State Trip Requests:**BOYLE COUNTY HIGH SCHOOL:**

B. Deem – BCHS Girls' Soccer Team to Morehead, KY, Girls' Soccer 2A State Semi-State – to compete in 2A State Semi-State – September 1 - 2, 2023;

D. Ritchie – BCHS Boys' Soccer Team to Owensboro, Boys' Soccer 2 A Final Four –Soccer Tournament – September 9 – 10, 2023;

P. Monhollen – BCHS Boys' Golf Team Member to Owensboro, KY, Class 2A Boys' State Golf Championship – to compete in boys' golf 2A state championship golf tournament – September 10 - 11, 2023;

A. Jones – FFA Students to Hardinsburg, KY, for Rising Sun Leadership Conference – addresses – FFA is an Intracurricular Organization – September 15 - 16, 2023;

B. Deem– BCHS Girls' Soccer Team to Owensboro, KY, Girls' Soccer 2A State– to compete in 2A state – September 16 - 17, 2023;

J. Cornelius – BCHS Girls' Golf Team Members to Calvert City, KY, 1st Round KHSAA State Girls' Golf Tournament – Golf Tournament – September 25 – 27, 2023.

Facility Use Requests:

BOYLE COUNTY HIGH SCHOOL REBEL STADIUM /TURF FOOTBALL FIELDS AND MAIN CAMPUS FIELDS (Excluding Bermuda Field):

Boyle County Youth Football League requests the use of the Boyle County High School turf field and main campus fields (excluding the Bermuda Grass Field) for the purpose of Boyle youth football practice and games Monday, Tuesday, and Thursday evenings (When Available) practices beginning August 2023 – October 31, 2023, and games on

Saturday, September 1, 2023 – October 31, 2023, and for Youth Football Rebel Bowl on September 2, 2023 (Rain Date – September 3, 2023) (Pending Insurance and Payment);

BOYLE COUNTY PERFORMANCE FIELD:

American Football Specialist INC. dba Prokicker.com Ray Guy requests the use of the Boyle County High School Performance Field for hosting Kicking and Punting Camp on November 12, 2023 – 7:30 AM – 3:00 PM;

BOYLE COUNTY MIDDLE SCHOOL:

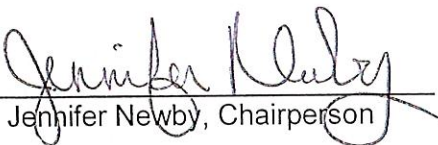
The Heritage Area String Program requests the use of the Boyle County Middle School band room on Mondays from 4:35 PM – 8:30 PM, band room on Thursdays from 4:35 PM – 8:30 PM, and cafeteria on Thursdays from 6:15 PM – 8:30 PM to host string instruction beginning September 14, 2023 – December 7, 2023, and January 18, 2024 – May 2, 2024; Boyle County Performing Arts Center on April 27, 2024, from 10:30 AM – 3:30 PM for dress rehearsal, and April 28, 2024, 12:30 PM – 5:30 PM for dress rehearsal/concert; and to host quarterly parent/board meetings in the cafeteria on Thursday, September 7, 2023, from 6:15 PM – 7:15 PM; Monday, October 16, 2023, from 6:30 PM – 8:00 PM; Monday, March 4, 2024, from 6:30 PM – 8:00 PM; and Monday, May 6, 2024, from 6:30 PM – 8:00 PM.

Payment of Salaries and Claims:

Ratify payment of salaries and claims from Payroll Accounts by checks #72537 - #72580 and direct deposit advices #270161 - #270371 amounting to \$480,742.11; and claims from General Fund by checks #92885 - #93040 amounting to \$1,186,771.03.

Adjourned:

7. On motion of Ms. Elliott, seconded by Ms. Weddle, it was voted unanimously, to adjourn.


Jennifer Newby, Chairperson


Mark Wade, Secretary