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**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Monday, December 18, 2023
Turnpike Elementary School - Cafeteria**

The meeting was called to order by Board President, Andrea Fairhurst at 6:00 p.m.

CALL TO ORDER

All stood for the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Board of Education Members, Michael Cusack, Andrea Fairhurst, Jillian Manupella, Daniella Richards, Jason Shover, James Spear, Jessica Vartigian, and Thomas Zakrzewski were present. Talia Pallozzi was absent from the meeting.

ROLL CALL

Others present include Lindsey Gibson (on behalf of the LTA), Dr. Antonio Abitabile and Christina Williams. There were no others present.

Ms. Fairhurst read the District’s Mission Statement:

MISSION

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

Motion by Mrs. Manupella:

**RESO #1-12/18/2023
Approve Meeting
Agenda**

RESOLVED, the Board hereby approves the meeting agenda for December 18, 2023.

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Policy Committee Update by Ms. Richards:

**COMMITTEE
REPORTS**

- The committee reviewed the quarterly policy updates received by NYSSBA in November 2023. Revisions will be submitted to the Board in January.

- School districts employing at least 20 full time permanent employees must now develop and implement a workplace violence prevention program pursuant to Labor Law §27-b and its regulations (12 NYCRR §800.6). This requirement is effective January 4, 2024. School districts were previously exempt from this requirement of all public employers.

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Audit Committee Update by Mr. Shover:

- Claims Auditor, Roland Guilz, met with the audit committee this evening. He reviewed his role. He and Lynn Hayner will be providing training to District employees on P.O.'s. An updated process will allow for processing P.O.'s in real time when only partial orders are received. This will allow for better accounting.

Motion by Mr. Spear:

RESOLVED, the Board hereby closes the committee reports discussion.

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

RESO #2-12/18/2023
Close Discussion

Motion Carried
Unanimously

FINANCIAL REPORTS

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby approves the Treasurer's Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

RESO #3-12/18/2023
Approve Financial Reports

Motion Carried
Unanimously

Motion by Mr. Shover:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on November 20, 2023 and minutes of the Special Meeting held on December 4, 2023.

Second: Ms. Richards

Ayes – 8 Nays – 0

RESO #4-12/18/2023
Approve Minutes

Motion Carried
Unanimously

CONSENT AGENDA

Motion by Mrs. Manupella:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following instructional resignations:

Name	Position	Building	Action	Effective Date
Marah Tague	TA	LHS	Resignation	December 1, 2023

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

RESO #5-12/18/2023
Accept Resignation

Motion Carried
Unanimously

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Motion by Mrs. Manupella:

RESO #5-12/18/2023
Appoint Instructional Staff

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following instructional staff:

Name	Position	Building	Tenure Area	Appointment Type	Term	Salary Step	Masters	Credits
Nicole Cotugno	TA	KMS	Teaching Assistant	Probationary	December 11, 2023 - December 10, 2027	Step 5	N/A	N/A
Meghan Murray	TA	TES	Teaching Assistant	Probationary	December 11, 2023 - December 10, 2027	Step 9	Yes	46

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
 Unanimously

**PERSONNEL –
 NON-
 INSTRUCTIONAL**

Motion by Mrs. Manupella:

RESO #6-12/18/2023
Accept Resignation

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following non-instructional resignation:

Name	Position	Building	Action	Effective Date
Keith Natalie	Custodian	LHS	Resignation	12/4/2023

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
 Unanimously

Motion by Mrs. Manupella:

RESO #7-12/18/2023
Appoint Non-Instructional Staff

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following non-instructional staff:

Name	Position	Building	Appointment Type	Term	Salary Step	Effective Date
Abigail Thornton	Substitute Teacher - Uncertified	District Wide	Annual	2023-24 School Year		December 1, 2023
Elizabeth Cook	Noon Aide	RPES	Annual	2023-24 School Year	\$14.20/hr	December 1, 2023
Veronica Lewis	Noon Aide	RPES	Annual	2023-24 School Year	\$14.20/hr	December 1, 2023

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David Greklek	Substitute Transportation Coordinator	DO	Annual	2023-24 School Year	\$24.72/hr	November 20, 2023
Chris Young	Substitute TA	District Wide	Annual	2023-24 School Year	\$19.01/hr	December 11, 2023
Zerlina Ochis	Substitute TA	District Wide	Annual	2023-24 School Year	\$19.01/hr	December 11, 2023
Maria Inserra	Substitute Teacher - Uncertified	District Wide	Annual	2023-24 School Year		December 15, 2023
Kels Jensen	Substitute Teacher - Uncertified	District Wide	Annual	2023-24 School Year		December 15, 2023
Caitlin Wania	Substitute Teacher - Uncertified	District Wide	Annual	2023-24 School Year		December 15, 2023
Martha Taylor	Noon Aide	RPES	Annual	2023-24 School Year	\$14.20/hr	December 15, 2023
Chris Teragliaferra	Noon Aide	RPES	Annual	2023-24 School Year	\$14.20/hr	December 15, 2023
Chris Teragliaferra	Substitute Teacher - Uncertified	District Wide	Annual	2023-24 School Year		December 15, 2023
Gracie Shover	Substitute TA	District Wide	Annual	2023-24 School Year	\$19.01/hr	December 15, 2023
William Short	Modified Lacrosse Coach	N/A	Annual	2023-24 School Year	\$3,850	January 2, 2024
Vincenza Bader	Substitute RN	District Wide	Annual	2023-24 School Year	\$30.26/hr	December 15, 2023
Christina Coppola	Substitute RN	District Wide	Annual	2023-24 School Year	\$30.26/hr	December 15, 2023

Second: Mrs. Vartigian Ayes – 7 Nays – 0 Abstain (Shover) – 1 Motion Carried 7-0-1

Motion by Mrs. Manupella:

RESO #8-12/18/2023
Approve Additional
Assignments

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following additional assignments:

Name	Position / Purpose	Building	Appointment Type	Term	Compensation
Eric Jasuta	Teacher Mentor	RPES	Annual	2023-2024 School Year	\$2,000

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Matador	Floor Buffer – TES Storage			
Troy Built	Snowblower - LHS			
	Color Copier- Maintenance Shop			
HP	Desktop Computer	6200	212100	R
HP	Desktop Computer	6200	212166	R
HP	Desktop Computer	6200	212078	R
HP	Desktop Computer	6200	210296	R
HP	Desktop Computer	8300	212405	R
HP	Desktop Computer	8300	212422	R
HP	Printer/Copier/Scanner	6422- 4A	USPG037457	NA
Smart	Document Camera	SDC- 330	201786	NA
Smart	Document Camera	SDC- 330	201819	NA
Smart	Document Camera	SDC- 330	201816	NA
Smart	Document Camera	TT- 02RX	202017	NA
Smart	Document Camera	SDC- 330	201784	NA
Smart	Document Camera	SDC- 330	201740	NA
Smart	Document Camera	SDC- 330	201763	NA
Smart	Document Camera	SDC- 330	201782	NA
Smart	Document Camera	SDC- 330	201719	NA
APC	UPS		20140013	NA

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APC	UPS		20140148	NA
APC	UPS		20140181	NA
APC	UPS		20140212	NA
APC	UPS		20140049	NA
APC	UPS		20140147	NA
	iPad		210247	
	iPad		210248	
	iPad		210270	
	iPad Mini		210282	
	iPad Air 2		210311	
	iPad Air 2		210502	
	iPad Air 2		210504	
	iPad Air 2		210507	
	iPad Air 2		210508	
	iPad		211073	
	iPad		211322	
	iPad		211323	
	iPad		212245	
	iPad		212265	
	iPad		212497	
	iPad Mini		212685	
	iPad Mini		212687	
	iPad Air 2		212794	
	iPad Air 2		212796	
	iPad Mini		212967	
	iPad Mini		212968	
	iPad Mini		212969	

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	iPad Mini		212970	
	iPad Mini		212981	
	iPad Mini		212983	
	iPad Mini		212984	
	iPad Mini		212985	
	iPad		20200575	

Second: Mrs. Manupella

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

In accordance with the decision of the Rensselaer County Bureau of Tax Services, the Board authorizes a revision of the 2023 tax bill for Jarred Collins for property 90.23-5-2 due to a clerical error.

RESO #14-12/18/2023
Authorize Revised
Tax Bill

Second: Ms. Richards

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Manupella:

In accordance with the decision of the Rensselaer County Bureau of Tax Services, the Board authorizes a revision of the 2023 tax bill for Christian Luby for property 80.25-12-4 due to the omission of the Basic Star Exemption.

RESO #15-12/18/2023
Authorize Revised
Tax Bill

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mrs. Vartigian:

RESOLVED, upon the recommendation of the Superintendent, the Board adopts the 2024-2025 School Budget Development Calendar.

RESO #16-12/18/2023
Adopt Budget
Calendar

Second: Mr. Zakrzewski

Ayes – 8 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, upon the recommendation of the Superintendent, the Board authorizes an adjustment to the rate of pay for all noon aides to \$17.04 per hour effective January 1, 2024.

RESO #17-12/18/2023
Authorize Pay Rate
for Noon Aides

Second: Mrs. Vartigian

Ayes – 8 Nays – 0

Motion Carried
Unanimously

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TES Report by Ms. Cataldo – See page 12-13.

RPES Report by Mrs. Santarcangelo – See page 14-15.

KMS Report by Ms. Phelan – See page 16-17.

LHS Report by Mr. Van Dervoort – See page 18.

Principal's Reports

By Dr. Abitabile:

Superintendent Report

Budget:

- Linda Klime will be providing a budget presentation at the January workshop.

Capital Project:

- The cafeteria is taking shape.
- Working on the ventilation for the music room.
- Art room floors are done, and they are starting the drywall.
- The lead paint abatement will be completed during the February or April break.
- They are working to replace a part that keeps malfunctioning on the boiler at KMS.

Visit:

- Superintendents of the Questar III Component Districts visited the Port of Albany last Friday. There will be many opportunities for future employment for our students. Information obtained was forwarded onto Jennifer Nelson and Greg Rashford.

Active Shooter Drill:

- We have enough volunteers for the drill. We have a planning meeting on Thursday.

There was a discussion between the Board and Superintendent and District Clerk about the time polls will be open for the Budget Vote in May 2024. School Districts must hold the Budget Vote and Board Election during at least six consecutive hours after 6:00 a.m., two hours of which must be after 6:00 p.m. We do not have many voters that come between 8-9pm. The Superintendent suggested the polls be open from 11am – 8pm. The Board will need to make a decision no later than the January board meeting for planning purposes.

Motion by Mrs. Richards:

RESO #29-12/18/2023 Adjourn

Be it resolved this meeting of the Board of Education hereby adjourns at 6:29 p.m.

Second: Mrs. Manupella

Ayes – 8

Nays – 0

Motion Carried
Unanimously

D R A F T

Respectfully submitted,

Christina Williams
Clerk to the Board of Education



Turnpike Elementary School

Turnpike Attendance					
Grade	Sept.	Oct.	Nov.	December	2023-2024
UPK	95%	91%	86%	88%	90%
K	92%	88%	89%	85%	90%
1	92%	88%	87%	86%	89%
2	94%	91%	92%	87%	92%
TES	93%	89%	89%	86%	90%

District Goal	
SEL & TSS	<ul style="list-style-type: none"> • TSS <ul style="list-style-type: none"> ○ Discipline and Practice Classroom - We have a plan to have conversations with all staff during staff meetings about our Discipline Philosophy and how we can best help students when they are having challenges here at school. We want to focus on each student individually to make sure we are meeting their needs so they can be successful at school. We are excited to have these conversations as a team and building. ○ Predictable and Safe Environments - We want to celebrate our wonderful students when they follow our Bee Poster Expectations! We will be introducing a new plan to celebrate as a building when our students reach a certain monthly goal for following the expectations. Every classroom will have a Beehive Poster and students will get to put Bees on the poster when they follow the Bee Poster Expectations. • SEL <ul style="list-style-type: none"> ○ This month's theme is Generosity. We raised over \$4,000 for Make a Wish and collected food for the food drive.
Family & Community Engagement	<ul style="list-style-type: none"> • Dress a Knight Luncheon • Movie Knight • Winterfest - this Thursday! • Food drive to benefit Lansingburgh family. • TES Holiday Shoppe - 21 families supported with toys from the toy drive.

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	<ul style="list-style-type: none">• Families sponsored by community members and agencies/organizations: 13 families! Sponsors include:<ul style="list-style-type: none">○ Momentive○ Sycaway Seniors○ Cross Fit for The People○ Focusmaster Fitness○ The Dolan's○ Sue Weiss & Friends○ The Ragone's○ Trinity Church Lansingburgh
Data Collection and Implementation to Drive Curriculum and Instruction	<ul style="list-style-type: none">• Reading Teachers completed phonics, phonemic awareness, and reading assessments to all K-2 students to collect, analyze, share data to align reading instruction to meet the needs of all students. They met with classroom teachers after data analysis to discuss findings and set instructional expectations to address needs.• Math Teachers are utilizing Module assessments and Equip assessments to plan instruction to address deficits for students who need additional support. They met with classroom teachers after data analysis to discuss findings and set instructional expectations to address needs.• Administrators and TOSA met with Year 2/3 teachers as a mid-year check in on progress towards their professional goals.



Rensselaer Park Elementary School

Area of Focus	Action/Initiatives
<p>Chronic Absenteeism</p>	<p>3rd - 91% 4th - 92% 5th - 90% Overall - 91%</p>
<p>Data Collection Curriculum & Implementation to Drive Curriculum & Instruction</p>	<p>Math</p> <ul style="list-style-type: none"> • Identified common resources for enrichment & remediation. • Individualized professional development using student data. • Identified Eureka2 resources to support instruction. • Identified common language and strategies across grade levels. • Teachers had 3 hours for Eureka2 planning and preparation on the Superintendent’s Conference Day • TOSA shared last year’s NYS test data with teachers. <p>NEW:</p> <ul style="list-style-type: none"> ○ During the most recent Math meeting our TOSA worked with teachers to answer math specific questions related to our Multi-Tiered Systems of Support (MTSS) process. Interventions for Tier 1, Tier 2, and Tier 3 were identified based on student data. <p>ELA:</p> <ul style="list-style-type: none"> • Met with Kalynn Reynolds to analyze NYS Data • Identify Ss who received full credit for short responses and pull strategy group during intervention block. • Shifting the Balance- The science of reading book study • TOSA shared last year’s NYS test data with teachers. <p>NEW:</p> <ul style="list-style-type: none"> ○ During the most recent Reading meeting our TOSA worked with teachers to answer reading specific questions related to our Multi-Tiered

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	<p>Systems of Support (MTSS) process. Interventions for Tier 1, Tier 2, and Tier 3 were identified based on student data.</p>
<p>Social and Emotional Learning and Trauma Sensitive Practices</p>	<ul style="list-style-type: none">• Opening Day Faculty Meeting > 10 mins on Compassion Fatigue > Determined staff interest in Wind Down events.• 10/12/23 Compassion Fatigue activity at Faculty meeting (You're in my boat if...)• 10/18/23 Wind Down Wednesday event after school• 11/13/23 Compassion Fatigue activity at Faculty meeting (setting boundaries & gratitude journals)• 11/17/23 Wind Down Friday event for staff <p>New:</p> <ul style="list-style-type: none">◦ 12/6/23 Compassion Fatigue video at Faculty meeting (finding the humor)◦ 12/15/23 Wind Down Friday event for staff
<p>Family & Community Engagement</p>	<ul style="list-style-type: none">• We had many community partners join us for Open House this year > Girl Scouts, Boy Scouts, Lansingburgh Connects, Troy Public Library• Our new Student Assistance Counselor, Allie Farley, started at RPES on 10/19/23.• Our Student Assistance Counselor as well as our Family Assistance Counselor have been attending weekly Student Support Team meetings. <p>New:</p> <ul style="list-style-type: none">• Met with Mr. Hickling and RCDOH to discuss having them come into the building to provide lessons to all grade levels about healthy eating, exercise, and hygiene



Knickerbacker Middle School

Area of Focus	Action/Initiatives								
ELA	2023 NYS assessment data has been used to create groups and target deficit skills. Teams have targeted student lists in order to create targeted instruction to help students make bigger gains. Department meetings have been used to discuss how each content area and special area can support student growth.								
Science									
Math									
SEL/School Climate	<p>The focus this month for SEL classroom lessons has been on conflict resolution in grades 6-8. Counselors have been pushing in during period 1 tutorial to discuss best practice when trying to resolve a conflict with peers.</p> <p>The Student Council has ended their food drive. With the assistance of TES & RPES we have successfully made 80 bags to give to families during this holiday season. The council is hosting a spirit week this week along with a door decorating contest and highlights of positive referrals. The council held a fundraiser last week selling candy dipped pretzels during lunches which was a huge success.</p>								
Attendance	<p>Sept 2023 -Dec 2023</p> <table border="1" data-bbox="386 1444 641 1745"> <thead> <tr> <th>Grade</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>90.35%</td> </tr> <tr> <td>7</td> <td>91.78%</td> </tr> <tr> <td>8</td> <td>88%</td> </tr> </tbody> </table> <p>Overall: 90.01%</p>	Grade	%	6	90.35%	7	91.78%	8	88%
Grade	%								
6	90.35%								
7	91.78%								
8	88%								

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	<p>As an attendance incentive, Stewart's donated ice cream for an attendance competition. From November 13th-December 13th, attendance was monitored closely by grade level. Whichever team had the best attendance would win an ice cream party. Congratulations to the following teams/homeroom who got to enjoy ice cream during 11th period this past Friday:</p> <ul style="list-style-type: none">• 6th Grade: Orange Team• 7th Grade: Green Team• 8th Grade: Maroon Team• Red Team: Mrs. Spencer's Homeroom
Parent Engagement	<p>Our second PTSA meeting took place last Wednesday. PTSA launched a Hoffman's Car Wash fundraiser this week to raise money for various activities supported by PTSA.</p>
21st Century Program	<p>Our 21st Century Program continues to see a great deal of success! We are looking to expand assistance with mathematics through our after-school program in the new year.</p>

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Lansingburgh High School

Attendance

Month

9th 76%

10th 84%

11 -86

12-83

Total 83%

YTD

84%

Influences

- Elementary half day
- A lot of reported COVID cases from students

Family Engagement

1. PTSA meeting last week.
2. Concern- home sporting events have been very empty compared to the past.
 - a. Staff doing themes for games.
3. Giving tree/food drive/toy drive

Curriculum

- ELA continues to work with Questar to develop units of study and lessons that are aligned with the Next Gen Standards.
 - Math - Algebra I and Geo working with Questar - Next Gen
 - Science - working with Liz Mirra on new science standards - new exams and investigations.
 - All major subjects are aligning maps to the next gen as well.
-
- DATA: each department continues to work on reading and writing PLC goals to improve regents scores that are specific to reading and writing questions

ESL

1. LHS 10, 11, 12 graders completed the county needs assessment survey.
2. Staff met to review the holistic student assessment survey data and look at how it will be applied with this year's results.
3. TIDE working with Steph for families in need.
 - a. TIDE team meeting with staff members to check classroom needs.
 - b. PBIS Expectation charts and matrix displayed around building.
 - c. MTSS:Prefererral meetings are taking place for BST and IST.