



Colorado Springs School District 11
Superintendent Michael Gaal
Division of Business Services
Chief Resource Officer, Brandan Comfort
Director of Financial Services Laura Hronik, MBA

DAC Budget Subcommittee

Web page: [District Accountability Committee \(DAC\)](#)

Chair Amanda Huber
Vice Chair LuAnn Long

Meeting Notes

December 5, 2023

6:00 p.m.

In Person

Members present: LuAnn Long, Mary Raymond, Ken Pfeil, Scott Sanders, Sheryl Sayler, Bruce Cole, Velvet Stepanek, Marion Clawson, Amanda Huber, Rhonda Heschel, Lyman Kaiser, Clara Hoellerbauer.

Members absent: Carl Schueler Jan Rennie, Colleen Pearl, Amber Hickman, Robert Grossman, Kevin Cook.

Ex-officio members present: Laura Hronik, Brandan Comfort, Danyalla Cade.

1. Welcome & Introductions Long

2. Approval of Meeting Agenda Long
The agenda was approved with no changes.

3. Approval of Meeting Notes – Long
The meeting notes were approved with no changes.

4. Mid-Year Budget Modification Dr. Comfort
 - a. CRO Comfort explained a few updates to ROI's in the documents and the addition of Odom-06.
 - b. Each Chief gave a brief description of their requests and then the committee had the opportunity for a Q&A.
 - c. Chief Odom, Brian Kelly & Mark Miller highlighted the need for new cleaning equipment across the district. Some equipment purchased will be site specific and some of the larger items will be available to be leased to schools. They are putting together an equipment replacement cycle. Training on using the equipment will be provided.
 - d. Chief Acevedo spoke regarding Acevedo-8a-c. She explained that the highest quality training and resources are needed and spoke of coaching content & framework regarding TLC's. Chief Acevedo said that the Text First Planning portion would also look at PM, scope, and sequence. This will align with D11 & state requirements. Chief Acevedo said the funds being requested for the planning on block scheduling can be spent before year end with no problem. This is for High Schools and then migrating to secondary schools. The goal is to maximize what is happening in classrooms in the schools. It was suggested by the committee to visit with students to get their feedback/input.
 - e. CRO Comfort explained the forecasting legal fees on how it will come in higher than what is currently budget.

- f. Chief McCarron & Tom Hunt explained that this request will not be spent this year but intended for the RFP. The district has used PeopleSoft since 1998 and it is in total agreement that it's time to upgrade to a more user-friendly system. They spoke about the benefits of processing time, lockout times and manpower and how the new system could provide more real time results.
 - g. Nicole Ottmer highlighted Supt-01 that the field studies request will start with Doherty and Coronado but will expand to Mitchel and Palmer. Student feedback and results are more positive and give a better self-feeling about themselves.
 - h. Darian Founds gave a brief on the plan to open up the Mitchell Planetarium for other districts and some public use once completed. There are only three planetariums in the Pikes Peak Region and the goal is to modernize the systems. It will be more user friendly and there are plans for a Stem Extension Lab.
 - i. Nicole Ottmer explained that Sup-05 will certify 9 people across the district to be change management certified. CRO Comfort agreed that by only having a few people starting they can work across the district more efficiently. Nicole said this will start with Central Admin and Principals and the selection will be intentional. This will be tracked by seeing the five e's and changes within the matrix.
5. The Committee reviewed Mr. Schueler's notes with no follow-up questions.
6. The Committee reviewed each Mid-Year request and voted on the recommendation to stick between the \$9 million and \$10 million range.
7. The Committee voted to cancel the meeting on 12/12/23 and 1/23/24 and meet on 2/13/24 to begin the PBDA review.
8. Adjourn Long