

Minutes of the Delphos City School's Board of Education Organizational Meeting:

January 3, 2024

Treasurer Laura Peters administered the oath of office to Delphos City Schools Board of education members beginning new terms Lynn Bockey and Karen Grothouse.

The Board of Education of the Delphos City School District of Allen and Van Wert Counties of Ohio Met at 6:00PM on Wednesday in the Board of Education Administration Office for the Organizational Meeting with the roll call revealing the following members present: Rebecca Suever, Tina Brinkman, Lynn Bockey, Jason Grogg and Karen Grothouse. President pro-temp Rebecca Suever presiding.

Nominations for President

Mr. Grogg nominated Tina Brinkman
Mrs. Grothouse nominated Rebecca Suever

Motion made by Mrs. Bockey
Seconded by Mrs. Grothouse
To close nominations.

Roll call vote for the nominations was held with Mr. Grogg and Mrs. Brinkman voting for Tina Brinkman and Mrs. Bockey, Mrs. Grothouse and Mrs. Suever voting for Rebecca Suever.

Mrs. Suever was declared the President for calendar year 2024.

Nomination for Vice President

Mrs. Suever nominated Tina Brinkman

Motion by Mrs. Bockey
Seconded by Mrs. Grothouse
To close nominations

Roll call vote: Mrs. Bockey, Mrs. Grothouse, Mrs. Brinkman, Mr. Grogg and Mrs. Suever, aye.

Nay, none. Motion passed.

District Level Committees

- A. There was a discussion held regarding committees for the 2024 school year.
- B. The Board set the time and dates of their regular monthly meeting to be the fourth (4th) Monday of each month at 6:00 p.m. to be held at the Administration office in the High School building.

Motion by Mrs. Grothouse
Seconded by Mrs. Brinkman

Roll call vote: Mrs. Grothouse, Mrs. Brinkman, Mrs. Bockey, Mr. Grogg and Mrs. Suever, aye.

Nay, none. Motion passed.

Consent Agenda

1. The Board appoints the Superintendent to serve as the Purchasing Agent of the district and sets the spending limit to \$25,000. As well, appoint Jeff Hobbs as the Chief Executive Officer, Purchasing Agent of the Delphos City Schools and review/approve student activity budgets.
2. Board authorizes the treasurer to pay invoices in a timely manner, invest active, inactive and interim funds, re-appropriated funds, and request advance draws as needed.
3. Appoint Laura Peters as the Delphos City Schools Treasurer and Chief Financial Officer
4. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the BOE. as well, acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board. The employment will be deemed effective as of the date of the employee's acceptance to the Superintendent. (employment is based on satisfactory criminal records/background check and proper certification if applicable)
5. Set Delphos City Schools BOE Service Fund at \$8,000.
6. Designate WDOH, The Delphos Herald and the Delphos City Schools website as the official news outlets for the Delphos City Schools Board of Education to inform the public of special sessions and announcements.
7. Designate Legal Counsel, employed of services rendered basis:
Scott Scriven, L.L.P.
Bricker and Graydon, L.L.P.
Andrew Knueve, Delphos Law Director
8. Designate positions as cashiers for the Delphos City Schools Board of Education and authorize individuals holding these positions to make bank deposits for the Delphos City Schools
Treasurer
Assistant Treasurer
Cafeteria Employees
Food Services Director
School Secretary
Athletic Director
9. Set petty cash funds as follows:
Franklin Secretary \$ 50
Middle School Secretary \$ 200
High School Secretary \$ 200
Athletic Director \$2000
10. Authorize the Superintendent to approve staff members attendance at professional meetings.
11. Authorize the Treasurer to approve travel and business-related expense vouchers, leave forms, etc. submitted by the Superintendent (with irregularities or concerns reported to the Superintendent and Board President.)
12. Authorize the Superintendent to approve travel and business-related expense vouchers, leave forms, etc. submitted by the Treasurer (with irregularities or concerns reported to the Treasurer and Board President.)
13. Designate the Delphos City Schools Board of Education as a whole to serve as Audit Committee for the finances of the school district.
14. Authorize the Superintendent, on behalf of the BOE, to accept resignations which have been submitted by employees when the Board is not in session, subject to ratification by the Board at a later date. Such resignation shall be deemed effective as of

the date and time of the Superintendent's acceptance.

15. Appoint the Superintendent as the Delphos City Schools Allen County Schools Insurance Group Board Representative.
16. Approve the Internal Revenue Service (current) mileage rate per mile for calendar year 2024.
17. Authorize the Treasurer and Superintendent to make certain expenditures on behalf of the Board of Education to promote staff morale, including staff dinners, refreshments, and funeral memorials. (Incompliance with Board approved policy BHD (Board Member Compensation and Expenses)
18. Appoint the Treasurer as the Records Control Officer and to serve as the Board's designee to attend required public records training pursuant to O.R.C. 109.43(B) and acknowledge that the public records policy was given to the Treasurer.
19. Whereas, the Delphos City Schools Board of Education wishes to support the effects of other BOE to obtain favorable judicial decisions, and whereas the Ohio School board Association Legal Assistance Fund has been established for this purpose. The Board of Education hereby resolves to participate in the OSBA LAF for the calendar year 2024 and authorizes the Treasurer to pay the LAF \$250.

Motion by Mrs. Brinkman
Seconded by Mrs. Bockey

Roll call vote: Mrs. Brinkman, Mrs. Bockey, Mr. Grogg, Mrs. Grothouse and Mrs. Suever, aye.

Nay, none. Motion passed.

Adjournment

Moved by Mrs. Grothouse
Seconded by Mrs. Brinkman

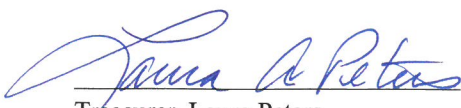
To adjourn the meeting at 6:45 p.m.

Roll call vote: Mrs. Grothouse, Mrs. Brinkman, Mrs. Bockey, Mr. Grogg and Mrs. Suever, aye.

Nay none. Meeting adjourned.

Next meeting will be Monday, January 22, 2024, at 6:00 p.m. in the District Office located in the High School Building.


President, Rebecca Suever


Treasurer, Laura Peters