



HOCKINSON SCHOOL DISTRICT

Preparing all students for lifelong success

Hockinson School District Board of Directors
Regular School Board Meeting
December 11, 2023
6:00 p.m.
LOCATION: HSD Community Center & Zoom
HSD Calendar for a link to join the Zoom meeting

AGENDA

- I. Board Meeting/Call To Order**
 - A. Establish Quorum
 - B. Land Acknowledgement
 - C. Pledge of Allegiance

- II. Approval Of The Agenda**

- III. Communications**
 - A. Welcome Community Members
 - B. Excuse Any Absent Board Members
 - C. Reports
 1. Board Share Out
 2. Superintendent, Steve Marshall
 3. School Reps
 - a) HHES: Meredith Gannon, Principal
 - b) HMS: Walid Jubul and Blake Ritter
 - c) HHS: Meredith Higgins and Samara Shanks
 4. Citizen Advisory Committee Update
 5. Legislative Update

- IV. School Board of Directors**
 - A. Welcome and introduction of new board member by the chair
 - B. Oath of Office
 1. Anne-Elissa Carter
 2. Gordon Smith
 3. Kaitlin (Kat) Stupka

- V. 2023-2024 Election of School Board of Directors Chair and Vice Chair**
 - A. Call for Nominations for Chair for Ensuing Year
 - B. Election of Chair by Roll Call Vote

- C. Assumption of Office by New Chair
- D. Call for Nominations for Vice Chair
- E. Election of Vice Chair by Roll Call Vote
- F. Legislative Representative
- G. Student Representative Mentor
- H. Citizen Advisory Committee Liaison(s)

- I. Community Input On Agenda Or Comments
Public comment is welcome. So that the planned business of the Board may proceed in a timely manner, a total of 30 minutes maximum is allocated to public comment, with each speaker expected to limit their remarks to 2 minutes. Zoom software will be used to receive public comment. Please review Policy 1400 Meeting Conduct, Order of Business & Quorum. The Board also reminds participants to treat each other with courtesy, honesty and respect. Listen willingly to each other, even when opinions differ. Share accurate information. Honor the District’s policies to promote consistency and safety. respect each other’s time by adhering to the time limit. Thank you.

VI. Approval Of The Consent Agenda

A. December 2023 Vouchers

1. General Fund AF ACH Checks	232400155-232400169	\$8,189.33
2. General Fund ACH Checks	232400174-232400174	\$77,029.77
3. ASB ACH Checks	232400170-232400172	\$171.16
4. ASB ACH Checks	232400173-232400173	\$163.95
5. General Fund Checks	100699-100721	\$48,302.57
6. General Fund Checks	100722-100764	\$82,998.17
7. Capital Projects Checks	5071-5072	\$9,509.66
8. ASB Checks	11714-11718	\$7,123.97
9. ASB Checks	11727-11727	\$153.07
10. ASB Checks	11719-11726	\$3,212.40
11. Unclaimed Property Wire Transfer	202300008-202300008	\$491.34
	Voids/Cancellations total	-\$491.34
12. Actual November Payroll	\$2,027,305.59	
13. Estimated December Payroll	\$2,050,000.00	

Steven Marshall, Superintendent

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- B. Budget
 - 1. November 2023 Budget Status Report
 - 2. December 2023 Enrollment Report
- C. Approval of Previous Months Board Minutes
 - 1. November 27, 2023
- D. Boundary and Homeschool Reports
- E. Personnel
 - 1. Classified New Hires
 - a) Kelly Trinklein, Eff. 12/4/23, TEMP Student Support Specialist 6.5 hpd, ES
 - 2. Retirement/Resignation/Transfer/Termination
 - a) AnnMarie Vickery, Resignation, Eff. 12/15/23. Special Programs Paraeducator, 6 hpd, ES
 - 3. New Extracurricular Assignments
 - a) Anna Carson, Eff. 11/29/23, HS Boys Swim Asst. Coach
- F. Out of District Travel
 - 1. HHS, Theater/Drama, 01/13/2024 - 01/13/2024, Thespys 2024, Olympia, WA. Advisor: Stephanie Evans

VII. Discussion

- A. Budget Status Update
- B. Land - 6 Month Feasibility Study Update
- C. Calendar at a Glance
- D. WSSDA Policy Updates - 1st Reading
 - 1. Policy 2190 - Highly Capable Program - Essential. WSSDA has revised this policy to correct misinformation about the requirements outlined in Senate Bill 5072 (2023). The revisions address the fact that the law does not require all students to be screened. Rather, as modified by SB 5072, school districts must universally screen only for two elementary grade levels. Additionally, the requirements for multiple objective criteria and multiple pathways remains both in statute and in regulation
 - 2. Policy 2004 - Performance Improvement Goals - Encouraged. WSSDA revised this policy after receiving questions about its current legal status and relevance. State laws, specifically RCW 28A.655.100 and WAC 180-105-020, mandate that school districts establish and report annual district-wide and school-level performance improvement goals. The goals encompass student performance relative to those goal, plans to achieve them, and various other related aspects. The revision of this policy involved a shift in its name from "Accountability Goals" to "Performance Improvement Goals" to align with the legal requirements. Additionally this policy now consistently refers to "federal requirements" in line with the regulations cited above.
- E. Public Records Requests Update
- F. WSSDA Sessions Debrief

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VIII. Action Items

A. WSSDA Policy Updates - 2nd Reading

1. Policy 3207 - Prohibition of Harassment, Intimidation, and Bullying of Students - Essential. Changes to House Bill 1207. Summary of Changes: Clarification around process, reporting requirements, and technical assistance, Updated language regarding the definitions of harassment, intimidation, and bullying in the policy, Added clarity around investigations and reporting, Clarification around the submission of reports and incident forms, and Defining “ Aggressor”. These changes are to clarify the HIB process and better align with Washington state law.
2. Policy 5010 - Nondiscrimination and Affirmative Action - Encouraged. Adding language/explanation of what discrimination harassment is.
3. Policy 6020 - System of Funds and Accounts - Encouraged. WSSDA revised based on HB 5403 (School District Depreciation Sub-funds). This requires school districts with fewer than 2000 students to establish a depreciation sub-fund within the general fund to reserve funds for future facility and equipment needs.
4. Policy 6217 - NEW - Electronic Funds Transfer - Encouraged. WSSDA developed this policy to authorize school district’s use of electronic methods of payment, including electronic funds transfers.
5. Policy 6530 - Insurance - Encouraged. WSSDA revised this policy to track better with RCW 28A.400.350 and added language from House Bill 1521 (Workers’ Compensation Claims-Duties of Self-Insured Employers and Third-Party Administrators). The revisions acknowledge that the SEBB program governs school employees’ medical insurance.
6. Policy 6605 - Student Safety Walking, Biking, and Riding Buses - Encouraged. WSSDA has revised this policy to reflect that districts no longer need safety advisory committees after the appeal of WAC 392-151-017.
7. Policy 6959 - Acceptance of Completed Projects - Encouraged. WSSDA has revised this model policy to better align with the statutes pertaining to public works contracts that receive state funding.

IX. Adjournment

- A. Next School Board Meeting
 1. Work Session, Monday, January 8, 2023
- B. Items for Next Agenda
- C. Docusign Documents
- D. Close of Meeting

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