

**MEIGS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING AGENDA  
To be held at the  
CENTRAL OFFICE BOARD ROOM  
Wednesday, January 10, 2024, at 6:30 P.M.**

**1. CALL TO ORDER: Mrs. Heather Hawley, President Pro-Tempore**

**Time: 6:30 P.M.**

**2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO**

Mr. Ryan Mahr Yes, Mrs. Barbara Musser Yes, Mrs. April Burnem Yes,  
Mr. Tony Hawk Yes, and Mrs. Heather Hawley Yes.

**3. Pledge of Allegiance led by Cameron Burnem.**

**4. Invocation led by Silent.**

**5. Oath of Office – Mr. Hawk, Mrs. Burnem and Mrs. Musser.**

**6. ELECTION OF PRESIDENT AND VICE PRESIDENT**

A) President of the Board of Education for 2024:

Nominations:

Heather Hawley was nominated President of Board of Education for 2024.

B) Vice-President of the Board of Education for 2024:

Nominations:

Barbara Musser was nominated Vice-President of Board of Education for 2024.

Mr. Hawk moved, seconded by Mrs. Burnem that we close nominations for  
President and Vice-President for 2024.

01-24 Vote: Mr. Mahr Yes, Mr. Hawk Yes, Mrs. Musser Yes, Mrs. Burnem Yes,  
and Mrs. Hawley Yes. Motion Carried.

Mrs. Musser moved, seconded by Mrs. Burnem that we elect Mrs. Hawley as President of the Board of Education for 2024.

02-24 Vote: Mr. Mahr Yes, Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, and Mrs. Hawley Yes. Motion Carried.

Mr. Hawk moved, seconded by Mrs. Burnem that we elect Mrs. Musser as Vice-President of the Board of Education for 2024.

03-24 Vote: Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, Mr. Mahr Yes, and Mrs. Hawley Yes. Motion Carried.

## 7. BOARD ITEMS:

A) Mr. Mahr moved, seconded by Mrs. Musser that we set the 2024 Regular Board Meetings as follows:

Day and Date 2nd & 4<sup>th</sup> Wednesday Place Central Office Time 6:30 P.M.

04-24 Vote: Mrs. Burnem Yes, Mr. Hawk Yes, Mr. Mahr Yes, Mrs. Musser Yes, and Mrs. Hawley Yes. Motion Carried.

B) Mr. Hawk moved, seconded by Mr. Mahr that we set each Board member's salary at \$ 125.00 per meeting attended (ORC 3313.12). Annual compensation shall not exceed \$5,000 per calendar year. Additionally, each board member shall be paid \$60 per day for approved training program three (3) hours or fewer and/or \$125 per day for training that exceeds three (3) hours per day.

05-24 Vote: Mr. Hawk Yes, Mr. Mahr Yes, Mrs. Musser Yes, Mrs. Burnem Yes, and Mrs. Hawley Yes. Motion Carried.

C) Mrs. Musser moved, seconded by Mrs. Burnem that we appoint Mr. Hawk as Ohio School Boards legislative liaison for 2024.

06-24 Vote: Mr. Mahr Yes, Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, and Mrs. Hawley Yes. Motion Carried.

D) Mr. Mahr moved, seconded by Mrs. Musser that we appoint Mrs. Burnem as Ohio School Boards student achievement liaison for 2024.

07-24 Vote: Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, Mr. Mahr Yes, and Mrs. Hawley Yes. Motion Carried.

## 8. STANDING AUTHORIZATIONS

A. The Board is asked to approve the following standing authorizations so that the business of the District may be done expediently, as recommended by the Local Superintendent and Chief Financial Officer.

1) Authorize the Chief Financial Officer to establish a Board Member Service Fund not to exceed \$10,000 for expenses incurred by Board members in the performance of their duties

per O.R.C. 3315.15.

- 2) Authorize the Chief Financial Officer or his designee to sign all payroll and disbursement checks during 2024.
- 3) Authorize the Chief Financial Officer to secure advances from the County Auditor when funds are available and payable to the school district.
- 4) Authorize the Chief Financial Officer to invest all district funds at the most productive interest rates when funds are available in accordance with legal requirements.
- 5) Authorize the Chief Financial Officer to pay all bills within the limits of the appropriations as bills are received and after merchandise has been received in acceptable condition, services have been completed to satisfaction or based upon other contractual requirements.
- 6) Authorize the Chief Financial Officer to advertise for bids as specified by law.
- 7) Authorize the Chief Financial Officer to increase appropriations at the fund level as needed with subsequent Board approval.
- 8) Authorize the Superintendent or designee to administer all federal programs in compliance with local, state, and federal regulations. (Required by state and federal regulations.)
- 9) Authorize the Superintendent to hire employees on a contingency basis pending receipt of their criminal history check and temporary personnel as needed in emergency situations or for continuity of services for the District. Such employment to be presented for Board approval at the next regular or special meeting.
- 10) Authorize the Superintendent and Chief Financial Officer to approve State or Federal increases in minimum wage rate.
- 11) Authorize the Superintendent to serve as purchasing agent for the school district and to spend a maximum of \$15,000 without prior approval of the Board and allow the Superintendent to exceed this limit for bus fuel purchases, district utilities and Special Education services.
- 12) Authorize the Chief Financial Officer to use blanket purchase orders for operational purchases, provided that no such purchase order shall be in an amount in excess of \$15,000 and no such blanket purchase order shall extend beyond the end of the fiscal year.
- 13) Authorize the Superintendent to enter into contracts with non-teaching and teaching personnel involved in extracurricular activities.
- 14) Authorize the Superintendent or designee to approve professional development for all employees of the school district.
- 15) Authorize the Superintendent and Chief Financial Officer to attend professional meetings.
- 16) Authorize the Superintendent or designee to be the Hearing Officer for Discipline Hearings.
- 17) Set the rate at \$.10 per photocopy and \$1.00 per CD/DVD/Audio Cassette Tape for providing a public record to an individual upon request.

- 18) Set the mileage reimbursement rate for 2024 at the IRS approved rate.
- 19) Authorize the Superintendent and Chief Financial Officer to dispose of and/or to discard or sell obsolete textbooks, library books, materials, and equipment at all schools due to age, condition, and/or beyond repair as necessary throughout the calendar year.

B. Approval of Standing Authorizations 2024

- 1) Moved by Mr. Mahr, seconded by Mr. Hawk, that the Board approve the standing authorizations so that the business of the District may be done expediently, as recommended by the Superintendent and Chief Financial Officer.

08-24 Vote: Mrs. Burnem Yes, Mr. Hawk Yes, Mr. Mahr Yes, Mrs. Musser Yes, and Mrs. Hawley Yes. Motion Carried.

**9. APPROVAL OF LEGAL COUNSEL**

- A. The Board of Education is asked to approve Bricker & Eckler LLP as the Legal Counsel for the Meigs Local School District.

- 1) Moved by Mrs. Musser, seconded by Mrs. Burnem, that the Board appoint Bricker & Eckler LLP as Legal Counsel for the Meigs Local School District.

09-24 Vote: Mr. Hawk Yes, Mr. Mahr Yes, Mrs. Musser Yes, Mrs. Burnem Yes, and Mrs. Hawley Yes. Motion Carried.

**10. MEDIA DESIGNATION**

- A. The Board of Education is asked to designate River Cities Tribune and/or Ohio Auditor of Of State website and/or Meigs Local School District website as official resources for the Publication of those notices required by law for the Meigs Local School District.

- 1) Moved by Mr. Mahr, seconded by Mr. Hawk, that the Board designate River Cities Tribune and/or Ohio Auditor of State website and/or Meigs Local School District website as official resources for the publication of those notices required by law for the Meigs Local School District.

10-24 Vote: Mr. Mahr Yes, Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, and Mrs. Hawley Yes. Motion Carried.

11. Mrs. Burnem moved, seconded by Mr. Mahr to adjourn this meeting at 6:44 P.M.

11-24 Vote: Mrs. Musser Yes, Mrs. Burnem Yes, Mr. Hawk Yes, Mr. Mahr Yes, and Mrs. Hawley Yes. Motion Carried.

ATTESTED

Heather B. Hawley, President

Roy W. Johnson, Treasurer