

ANNUAL ORGANIZATIONAL MEETING
12/13/2023 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

MEETING MINUTES

Attendees

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Michael Reid, Board Member - Absent
Kathy Spate, Board Member

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Director of Admin Services
Marla Enmark, Assistant Superintendent
Debra Haney, Business Manager
Alisha Cogburn, CES Principal
Tod Tompkins, MARC Principal
Barry Watts, CHS Principal

- 1. CALL TO ORDER-Superintendent Orin Hirschhorn at 5:30 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ELECTIONS-Orin Hirschhorn, Superintendent**
 - 1. Board President Nominations and Election** Kathy Spate moved to nominate James Cummings as President. Valori Gallaher seconded. Motion Carried.
 - 2. Board Clerk Nominations and Election** Kathy Spate moved to nominate Valori Gallaher as Clerk. Darren Gilmore seconded. Motion Carried.

PRESIDENT WILL CONDUCT THE MEETING FROM HERE ON

5. ORGANIZATIONAL BUSINESS

1. **Establish time/date for Board Meetings for both Pacific Standard Time and Daylight Savings Time - Date: Fourth Monday of every month at 5:30PM. Place: CHS MEDIA CENTER for regular meetings of the Governing Board**

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

2. **Appoint Superintendent as Secretary to the Board.**

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

3. **Appoint Orin Hirschhorn, Superintendent as authorized agent for the Governing Board and School District.**

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

4. **Approve the signing of the verification of signature form authorizing Board Members and Authorized Agents to sign orders and other matters for or in the name of the Governing Board.**

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

5. **Appoint Board member and Alternate as voting member designated for County Committee on School District Organization elections and approve the signing of the Statement of Facts Roster.** Valori Gallaher moved to appoint Kathy Spate as the Caruthers Unified Voting Member. Darren Gilmore seconded. Motion Carried. Darren Gilmore moved to appoint Valori Gallaher as the alternate. Kathy Spate seconded. Motion Carried.

6. **Designate trustee to serve as the District's legislative representative with the Trustee Network established by Fresno County Trustees Association.** Valori Gallaher moved to designate Kathy Spate as the Legislative Representative. Darren Gilmore seconded. Motion Carried.

7. **Authorize the Fresno County Superintendent of Schools - Finance Dept. to address the district's mail to Ms. Debra Haney, Business Manager.**

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

8. **Authorize the delegating of authority to the Superintendent/Secretary to approve statements to the State Department of Real Estate for the benefit of sub-dividers under provision of the Business and Professional Code, Section 11010(1).**

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

THE REMAINING ITEMS (9-21) MAY BE DONE IN ONE MOTION

9. **Appoint Orin Hirschhorn, Superintendent, Marla Enmark, Assistant Superintendent, Debra Haney, Business Manager, Alisha Cogburn, CES Principal, Larry Almeida, CES Assistant Principal, Barry Watts, CHS Principal, Julio Zelaya, CHS Vice Principal, Tod Tompkins, Director MARC High, Trisha Hirschhorn, Director of Social Emotional and Academic Services, Gursharan Rahal Director of Curriculum and Instruction Veronica Flores, CHS Counselor, Alicia Hardcastle, CHS Counselor, Kasandra Arias, CHS Counselor, Reyna Sanchez, CHS Counselor, Angel Alvarez, CES Counselor and Raffy Chekerdeman, School Psychologist to the District's Management Team and exclude them from representation by an exclusive representative in any "Collective Bargaining" process.**

- 10. Designate Susan McCoy, Director of Administrative Services, Patrice Woolhouse, Business Office Technician, Kristina Delgado, Accounting Technician, Tiffany Huber, Financial Technician, Nancy Zuniga, District Office Receptionist/Data and Accountability Assistant, Jennifer Rodriguez, Data Assessment Technician, Sydney Delancy, Behavior Health Clinician, Gladys Mendoza, Behavioral Health Clinician, Aaron Severin, Athletic Trainer, confidential employees; and Tracy Bratton, Food Service Director, Jonny Nason, Director of Maintenance and Operations, Nicole Gibson, Supervisor Caruthers Family Service Center and Penny Nason, Food Service Manager as supervisory employees and exclude these employees from representation by an exclusive representative in any “Collective Bargaining” process as per SB-160, Section 35434.**
- 11. Appoint Orin Hirschhorn, Superintendent, as the Board’s Representative in the “Collective Bargaining” process and spokesperson on related matters.**
- 12. 5.12. Authorize Orin Hirschhorn as District Representative to acquire government surplus property.**
- 13. Authorize the Superintendent to approve the use of school facilities under Civic Center Act by individuals, groups, and organizations.**
- 14. Authorize the administration to organize and approve school sponsored recreation programs and otherwise cooperate with local organizations in their sponsored recreation programs.**
- 15. Authorize the Superintendent to make arrangements and sign necessary documents with teacher training institutions for practice teachers and interns.**
- 16. Authorize the Superintendent to approve attendance of Staff, School Advisory Committee members, Trustees, and Administrators at in-service education meetings and conferences with reasonably necessary expenses paid from District funds.**
- 17. Approve renewal of service agreements with Fresno County Dept. of Education for Physically Handicapped Minors, Speech Therapy, Hard of Hearing Youth, Pupil Personnel, Welfare and Attendance, Learning Handicapped Students, County SELPA, Testing Services, Migrant Education Program, Automated Business Services, Library, and Audio-Visual Services.**
- 18. Authorize the District’s participation in the Fresno County School Attendance Review Board.**
- 19. Approve renewing the annual authorization for the District to participate in the Fresno County School supply bid list.**

- 20. Approve renewing adoption of Free and Reduced-Price Meal Guidelines for breakfast and lunch programs.**
- 21. Authorize renewal of the District's membership in Fresno County School Trustee's Association, California School Boards Association, California League of Middle Schools, Small School Districts' Association, California League Of High Schools, School Services of California, California Interscholastic Federation, Accrediting Commission for Schools, California Association of School Business Officials, California School Nutrition Association, Cooperative Organization for the Development of Employee Selection Procedures, National Council for Social Studies, San Joaquin County Office of Education – ED Join, California Association of Directors of Activities and San Joaquin Valley Officials Association.**

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Absent

Kathy Spate - Yes

6. CONTINUE WITH REGULAR MEETING