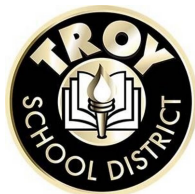


# TROY SCHOOL DISTRICT 2024 HIGH SCHOOL SUMMER SCHOOL



## ONLINE REGISTRATION OPENS APRIL 1: TROY.CE.ELEYO.COM

### In seat PE schedule:

Troy High School  
M-F, 7:50am - 12:00pm  
Session 1: Tuesday, June 18 – Thursday, July 11  
(NO SCHOOL July 4 and July 5)  
  
Session 2: Friday, July 12 – Friday, August 2

### Virtual schedule:

Taking 1 course - register by July 12; final exam complete by July 31  
Taking 2 courses - register by June 25; first exam complete by July 11, second exam completed by August 2

*See page 2 for more information.*

*ALL HIGH SCHOOL SUMMER COURSES ARE VIRTUAL EXCEPT PE*

*Students are to discuss summer courses with their counselors before registration; reach out to counselors before summer break as they have the summer off.*

**Login details are available in your REGISTRATION CONFIRMATION EMAIL or in the Summer School Google Drive. Check your email junk folder for lost registration confirmation emails. Course brochure, FAQs, login details, orientation information and PE Welcome letter are posted in the Summer School Google Drive link at [troyceonline.com/programs/hsss](http://troyceonline.com/programs/hsss).**

There is a \$20 processing fee per class for each refund, drop, or change requested.

MAXIMUM OF 1 CREDIT TOTAL; WHETHER IN-SEAT, VIRTUAL OR MIXED.  
\$235 IN DISTRICT PER 1/2 CREDIT / \$275 OUT OF DISTRICT PER 1/2 CREDIT

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Summer School website: [troyceonline.com/programs/hsss](http://troyceonline.com/programs/hsss)

Summer School registration page: [troy.ce.eleyo.com](http://troy.ce.eleyo.com)

Questions? Email Katie Hancock at [KHANCOCK@TROY.K12.MI.US](mailto:KHANCOCK@TROY.K12.MI.US)

or see *HSSS FAQs* for additional help.

# VIRTUAL PROGRAM

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## PROGRAM INFORMATION:

- A lab, at Boulan Park Middle School, will be available Monday-Friday from June 18 to August 2 from 8:00am-12:00pm for additional student support with a certified teacher. **(Lab closed July 4 and July 5)**
- Courses are asynchronous and available 24/7
- Courses are completed in the online software via Edgenuity (secure internet access is needed)
- A mentor teacher is assigned to each student to help guide them through the course. Mentor teachers will correspond with students via Edgenuity. Be sure to provide accurate student email when registering.
- Virtual courses do not fill up as there are no maximum number of “seats” available
- Please allow 24 hours to process registrations after June 14.
- *See FAQs for answers to more specific questions*

## APPLICATION REQUIREMENTS:

Students will be considered for the virtual program based on the recommendation of their administrator or guidance counselor. **Be sure you have discussed your summer courses with your counselor before you go to the website to register.** School counselor/Administrator signature is not required for INCOMING 9th GRADERS to take World History, Earth Science, Health, or Introduction to Physical Education. To register for the virtual program visit: [troy.ce.eleyo.com](http://troy.ce.eleyo.com). The terms and conditions must be marked online as approved by the parent/guardian. Failure to meet the terms and conditions of the contract may result in non-admittance or removal from the program.

## PROGRAM SCHEDULE:

Virtual courses will open June 18, 2024.

- Students taking **ONE** virtual course must complete their final exam on or before July 31. Students have all 6 weeks to complete their course. Students will set up their final exam with their mentor teacher unless taking on last day (July 31). There will be NO extensions given. NO retakes given. Any student who is unable to take their final exam will receive a zero on the exam and will receive a grade that includes that score in their final average.
- Students taking **TWO** virtual courses must complete their final exam for their first course on or before July 11th. Upon finishing their first course, they will then start their second course. Students will not be allowed to start their second course until their final exam from the first course is completed and recorded. Students taking TWO virtual courses must complete the final exam for their second course on or before August 2nd. Students will set up their final exam with their mentor teacher unless taking on last day. Students have 3 weeks to complete their first course and 3 weeks to complete their second course. Students may work at their own pace within this schedule. Students can complete their courses before the due dates however both courses **MUST** be completed by dates above. There will be NO extensions given. NO retakes given. Any student who is unable to take their final exam will receive a zero on the exam and will receive a grade that includes that score in their final average.

## OPTIONAL ORIENTATION:

- **FOR STUDENTS WHO REGISTER BY JUNE 12:** Students may attend orientation via Zoom on June 17. Students do not need to attend the orientation to begin their course on June 20.
- **FOR STUDENTS WHO REGISTER AFTER JUNE 12:** Students may attend orientation via Zoom on June 19.

Course descriptions are available online at [troy.ce.eleyo.com](http://troy.ce.eleyo.com).  
 \$235 IN DISTRICT PER CLASS / \$275 OUT OF DISTRICT PER CLASS

**MAXIMUM OF 1 CREDIT TOTAL; WHETHER IN-SEAT, VIRTUAL OR MIXED.**

<p><b>ENGLISH</b></p> <p>770121 9 English Lit/Comp S1 VH                      770122 9 English Lit/Comp S2 VH                      770062 10 English Lit/Comp S1 VH                      770042 10 English Lit/Comp S2 VH                      770082 11 College Prep English VH                      770092 11 College Prep English ELECTIVE VH                      770113 12 English Lit/Comp S1 VH                      770213 12 English Lit/Comp S2 VH</p> <p><b>MATH</b></p> <p>773143 Algebra 1 S1 VH                      773243 Algebra 1 S2 VH                      773162 Geometry S1 VH                      773262 Geometry S2 VH                      773193 Algebra 2 S1 VH                      773293 Algebra 2 S2 VH                      773133 Pre-Calc S1 VH                      772133 Pre-Calc S2 VH                      773245 Fundamentals of Algebra 2A S1 VH                      773246 Fundamentals of Algebra 2A S2 VH                      773247 Fundamentals of Algebra 2B S1 VH                      773248 Fundamentals of Algebra 2B S2 VH</p> <p><b>SOCIAL STUDIES</b></p> <p>772012 American History/Geography S1 VH                      772022 American History/Geography S2 VH                      772232 World History/Geography 1 VH                      772242 World History/Geography 2 VH                      772062 Economics VH                      772072 Government/Civics VH</p>	<p><b>SCIENCE</b></p> <p>774153 Biology 1 S1 VH                      774253 Biology 1 S2 VH                      774223 Physics 1 S1 VH                      774213 Physics 1 S2 VH                      774122 Chemistry 1 - NEW (class of 2026/2027 &amp; beyond)                      774193 Chemistry 1 S1 VH - (class of 2024/2025 only)                      774293 Chemistry 1 S2 VH - (class of 2024/2025 only)                      774222 Environmental Science VH                      774320 Earth Science VH</p> <p><b>ELECTIVES</b></p> <p>770406 Art History VH                      770432 Student Success VH                      771353 Introduction to Communications                      772152 Psychology VH                      772182 Sociology VH                      770392 Speech VH                      773021 Personal Finance VH                      775171 Introduction to Business VH                      776202 Fundamentals of Art VH                      778852 Health VH                      779422 Career Prep VH                      779423 Success in Careers VH</p> <p><b>AUDIT ONLY</b></p> <p>770173 SAT Math Prep VH - <i>audit only</i>                      770174 SAT Reading Prep VH - <i>audit only</i>                      770175 SAT Writing Prep VH - <i>audit only</i></p>
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## REGISTRATION DEADLINES—MUST REGISTER FOR:

TWO CLASSES BY JUNE 25, 2024 AT 10AM

ONE CLASS BY JULY 12, 2024 AT 10AM

### REASON FOR TAKING CLASS(ES)

*Choice will NOT be changed after the start of the program.*

**NEW CREDIT (NC)** - New or first-time credit earned.

**AUDIT (AU)** - For personal improvement only. No grade or credit will be granted.

**CREDIT RECOVERY (CR)** - Earned C, D, or E previously in this course -letter grades will be given. All retakes involving change of grade must be completed prior to enrolling in the next sequential course.

# PHYSICAL EDUCATION (PE)

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- Prior to the first day of PE, a **welcome letter will be emailed** to all students/parents with details about the upcoming session. It will also be posted to the Summer School Google Drive.
- PE is run daily, Monday through Friday, from 7:50am – 12:00pm; Last day: 7:50am – 10:00am
- When a PE session fills, a waitlist option will be offered on Eleyo. **IF** spaces open up you will be contacted **IN ORDER** for admittance into the class.
- **ABSENCE POLICY: NO CREDIT OR REFUND IF STUDENT HAS THREE (3) ABSENCES** -- Students will be dropped from the program if they **reach** three (3) absences. There are **NO** exceptions. There are **NO** excused absences. *Positive COVID tests will be handled on a case by case basis.*
- Swimming is an important part of the physical education curriculum and will be included in the summer school experience. The completion of physical education is **REQUIRED** for graduation; this course will count as one half of the one-year graduation requirement.

## PHYSICAL EDUCATION CLASS HELD AT TROY HIGH SCHOOL

### PE SESSION 1

Course # 707952 - Intro to Phys Ed (Level 1)

Tuesday, June 18 – Thursday, July 11

*(NO SCHOOL July 4 and July 5)*

7:50am – 12:00pm;

Last day: 7:50am – 10:00am

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### PE SESSION 2

Course # 707952 - Intro to Phys Ed (Level 1)

Friday, July 12 – Friday, August 2

7:50am – 12:00pm;

Last day: 7:50am – 10:00am

### REGISTRATION DEADLINES FOR PE:

SESSION 1 BY JUNE 19, 2024 AT 10AM

SESSION 2 BY JULY 15, 2024 AT 10AM

## GENERAL POLICIES

### **REPORT CARDS - STUDENT AND SCHOOL COPIES**

Report cards for in-district students can be found in the PowerSchool Parent Portal. Grades for out-of-district students will be sent to student's district guidance office in August. Students should advise their counselors when they meet in the fall semester that they took classes in summer school.

### **PLAGIARISM POLICY**

Software utilized in the summer program will notify teachers when plagiarized or AI assisted work is suspected by students. Mentor teachers will review the assignment and determine whether further evaluation or student/parent contact would be warranted. Summer School Principal may require in person evaluation of work if multiple violations are suspected.

If use of AI is confirmed, students will receive a zero on assignment and parent notification. Further attempts to submit work that is confirmed as assisted in any way will result in course being dropped with no credit and no refund.

1st offense: a zero on assignment and parent notification.  
2nd offense: drop of course (s) with no refund.

### **DRESS CODE**

As we prepare our students for the world of work and promote learning in the school environment, students are expected to dress in compliance with the following guidelines: NO bare midriffs are permitted. NO backless or strapless tops are allowed. NO see-through or otherwise revealing clothing is allowed. Jeans, pants, skirts or shorts must provide adequate coverage and be of reasonable length. Tops and bottoms must conceal all undergarments. Chains, handcuffs, and other metal paraphernalia on clothing are prohibited. Hats, bandanas, hoods and other head coverings are not to be worn in school (religious regions excluded). Clothing must not display inappropriate slogans and/or graphics including those related to or depicting behavior prohibited in the Code of Conduct. Students who wear inappropriate clothing will be asked to change or call their parents to bring them appropriate clothing. This is a Level I violation as outlined in the Troy School District's Rights and Responsibilities Code of Student Conduct handbook.

### **SMOKING/VAPING POLICY**

1st offense: A student caught smoking/vaping on campus during Summer School will receive a warning/referral. Parents will be contacted.  
2nd offense: A student caught smoking/vaping a second time will be dropped from the program with loss of credit and no refund.

### **CELLULAR PHONES - (Level 1 Violation)**

Student cellular phone use during the school day is prohibited (unless for teacher approved use). As a consequence, for illicit use, cell phones in plain view or in use may be confiscated by Summer School staff members.

### **CLOSED CAMPUS**

Students may not leave campus during break.  
1st offense: A warning/referral is issued to the student, and the parents are contacted.  
2nd offense: The student is dropped from the program with loss of credit without refund.

### **OTHER VIOLATIONS**

Violations as indicated in the Troy School District's Rights and Responsibilities Code of Student Conduct handbook are enforced as follows:

#### Level I Violations

1st offense: A warning/referral is issued to the student, and the parents are contacted.  
2nd offense: The student is dropped from the program with loss of credit and no refund.

### **NCAA COURSES**

Contact office during registration for approval of NCAA courses.

## IN PERSON COURSES

Each summer school session is an intensive 16-day course of study, it is recommended that students limit or curtail their work hours or other activities that would prevent them from giving their best effort to class work and homework. Classroom disciplinary problems and/or concerns should be minimal. All students are expected to behave in a mature and responsible manner.

## IN PERSON COURSE REFUNDS

A \$20 processing fee per class is assessed for all drops and/or changes. Refunds must be requested before the second-class meeting of PE classes. NO REFUNDS will be given for classes dropped after the second class begins. *See virtual policies in the next column for virtual class refund policies.* Checks returned for insufficient funds (NSF) will be assessed a \$20 fee. If a class must be cancelled due to low enrollment, affected students will be notified the day before their class is scheduled to begin.

#### Level II and Level III Violations

Students will be dropped from the program with loss of credit and no refund.

## INTRODUCTION TO PHYSICAL EDUCATION

On the first day of class, students will meet their instructor at 7:50am in the Troy High School main gym (there will be signs). Prior to the first day of PE, a welcome letter will be emailed to all students/parents with details about the upcoming session. It will also be posted to the Summer School Google Drive. Students receive both a final grade for the course and a pass/fail grade for the swim test. Attendance is mandatory for PE final exams. Final exam days are 7:50am-10:00am and are on the last day of class.

## PE ATTENDANCE POLICY

**ABSENCE NOTIFICATION** -- Parents/Guardians must email the Summer School Office (khancock@troy.k12.mi.us) if the student will be absent or if the student needs to leave early.

**PLANNED ABSENCES** -- students must bring a written approval note from their parent (s) if they need to leave before the end of the school day. Leaving at break time is half an absence. Leaving any time before break time is a full absence.

**TARDIES/SLEEPING** -- Three (3) tardies equals a full absence. Students who sleep in class will receive a half (1/2) absence.

Start of class: 1-10 minutes late is a tardy  
11 minutes or more is half an absence  
End of break: 1-5 minutes late is a tardy  
6 minutes or more is half an absence

**NO CREDIT OR REFUND IF STUDENT HAS THREE (3) ABSENCES** -- Students will be dropped from the program if they reach three (3) absences. There are NO exceptions. **There are NO excused absences.** Grades will be recorded with a drop after five (5) days of class.

## VIRTUAL COURSES

The student will work to complete the selected curricula with due diligence during the scheduled program time. Staying on target with timelines is the key to success. The student agrees to abide by all TSD acceptable use policies while working on school district computers and/or software. Failure to abide by these policies may result in loss of computer privileges and dismissal from the program.

## VIRTUAL COURSE REFUNDS

There is a \$20 processing fee per class for each refund or change requested. Refunds must be requested either before the first quiz is completed or before July 11, if no quiz has been taken. Once the class is 30% completed, a grade will be recorded, even if the class is dropped. This means an "E" will be reported if the class is not completed after the student reaches a 30% completion, even if the class is dropped.

## VIRTUAL COURSE FINAL EXAMS

Students will follow detailed virtual program schedule as outline on page 2. Students who have completed the sequential material in their class will have the opportunity to take their final exam between the hours of 8am to 12pm, Monday through Friday as set up with their mentor teacher. Students needing to take their final exam on the last day, will need to wait until their teacher has reviewed their course material and opened the exam.

There will be NO extensions given. No retakes given. Any student who is unable to take their final exam will receive a zero on the exam and will receive a grade that includes that score in their final average.

The Final Exam is worth 30% of the final grade in ALL virtual courses. Additionally, there are no A+ Grades issued during the session. The highest grade possible earned (93% or greater) is an A.