

GENERAL SERVICES MEETING

11/20/2023 [04:00 PM-05:00 PM] @ Board of Directors Room

1. Call to Order

Minutes

Mr. Rizzo called the meeting to order at 4:00 p.m.

2. Roll Call

Minutes

Members in Attendance: Robert Bennett, Michael Rizzo, and Terry Singer

Members Absent: Maria Memmi

Citizen Advisors in Attendance: Nicholas Stoops

Citizen Advisors Absent: Elizabeth Claypoole, John Fowler, and Sofia Vidalis

Non-Voting Members in Attendance: Michele Agee, Phil Ayala, John Fready, Sarah Karpel, Traci Landry, Jared Nicholson, Sheryl Pursel, Tawnjah White and Stacy Winslow

3. Approval of Summary Minutes

Minutes

Following a motion by Mr. Bennett, and a second by Mr. Singer, the Minutes were approved.

4. Unfinished Business

4.a. Crabtree Rohrbaugh Architect - Elem Project

4.b. Project Updates

4.b.a. Concession Stand

Minutes

Mrs. Pursel shared the following on the Concession Stand Project:

- fall sports have ended so the concession stand roof has been removed
- need to dig out to be ADA compliant
- will see a credit due to digging out versus brining in dirt that was originally planned for
- credit to come for overage of block

4.b.b. Memorial Field/Softball Field Drainage and Parking Lot Improvements

Minutes

Mrs. Pursel shared the following on the Memorial Field/Softball Field Drainage and Parking Lot Improvements:

- on hold due to open permits remaining with the Conservation District
- met with Rettew
 - finding all open permits is in progress
 - no timeline for closing the open permits
 - cost is approximately \$2800-3400 for Rettew's work

5. New Business

5.a. Director of Building & Grounds - John Fready

Minutes

Mrs. Pursel introduce the new Director of Buildings and Grounds, John Fready.

5.b. Technology Presentation - DO & Secondary Network Upgrade Project

Minutes

Mr. Ayala and Mr. Nicholson shared the following on the District Office and Secondary Network Upgrade Project:

- history of technology in the district
- comparison of uses from 2013 to 2023 - increase
- high school bandwidth bottle neck issues
 - hitting peaks
 - slow speeds
- E-Rate - federal funded program provides up to a %90 discount on services and equipment
 - our rate is 50% discount
 - 5 year funding caps - recalculates
 - our funding is still available - \$592,683
 - will refresh in 2026
 - bid submission deadline – end of March
- Project A - the complete package \$911,722.61
- Project B - two year plan, year one \$527,247.80 and year two \$384,474.81
- two years left in e-rate plan for \$592,683
- licenses can be included in e-rate funding
- labor fees cannot be included in e-rate funding
- no obligation to move forward when bids are received
- will repurpose old technology until unusable
- impact if nothing is done
 - all equipment is at end of life stage

- currently covered and supported but if it goes down will be a black out

5.c. Owner's Rep RFP - Discussion

Minutes

Mrs. Pursel shared the following on the Owner's RFP:

- will push out on November 27th
- currently being reviewed by the board
- walk through is scheduled
- ahead of where we need to be for the Owner's RFP to be seated

6. Public Comment

Minutes

There were no citizens with comments or questions for the committee.

7. Adjournment

Minutes

The meeting was adjourned at 4:53 p.m. with a motion from Mr. Singer followed by a second from Mr. Bennett.