

GENERAL SERVICES MEETING

10/23/2023 [04:00 PM-05:00 PM] @ Board of Directors Room

GENERAL SERVICES STANDING COMMITTEE MEETING

1. Call to Order

Minutes

Mr. Rizzo called the meeting to order at 4:00 p.m.

2. Roll Call

Minutes

Members in Attendance: Robert Bennett, Michael Rizzo, and Terry Singer

Members Absent: Maria Memmi

Citizen Advisors in Attendance: John Fowler, and Nicholas Stoops

Citizen Advisors Absent: Elizabeth Claypoole, and Sofia Vidalis

Non-Voting Members in Attendance: Michele Agee, Sheryl Pursel, and Stacy Winslow

Residents and Staff in Attendance: Phil Ayala, and Jared Nicholson

3. Approval of Summary Minutes

Minutes

Following a motion by Mr. Singer, and a second by Mr. Bennett, the Minutes were approved.

4. Unfinished Business

4.a. Crabtree Rohrbaugh Architects

Minutes

Anthony Colestock, of Crabtree, Rohrbaugh Architects presented the following information:

- review of history timeline of elementary building with initial build in 1954 to renovations in 1991 and 2011 and construction of ECC in 2002
- noted educational program deficiencies
 - a number of deficiencies
 - adding second floor is not an option
 - more space is needed

- building organization
 - ideally to have public and academic spaces separate
 - housing grades together
 - distance traveled to specific locations
 - currently public spaces are mixed within academic spaces
 - most grades levels are in different locations
 - significant travel distance in corridors
- mechanical, electrical, and plumbing
 - pipes are in dire need of replacement
 - noted a number of entries/exits that are non-ADA compliant (only one door wide would be coded to need two door width)
- any considerations to renovations would require all deficiencies be brought up to code at significant costs and program deficiencies would remain

4.a.a. AIA Architect Agreement

Minutes

Mrs. Pursel shared the following:

- will be on the November 6th agenda
- would be the prime agreement with Crabtree, Rohrbaugh and Associates - standard agreement
- will make Crabtree, Rohrbaugh and Associates the Districts Architects of Record

4.b. Project Updates

4.b.a. Concession Stand

Minutes

Mrs. Pursel shared the following:

- concession stand has been moved and has power
- is set up now for playoffs
- demo is set to begin
- end date will likely be end of January 2024
- on track to allow for use by spring sports

4.b.b. Memorial Field/Softball Field Drainage and Parking Lot Improvements

Minutes

Mrs. Pursel shared the following:

- working with Rettew, Jim Caldwell and Melissa Kelly
- Sheryl and Stacy met with Dauphin County Conservation District and discovered:
 - a number of outstanding permits not finalized, back to 2001

- need to clean up the old project permits prior to requesting new permits
 - will need to apply for two permits for parking lots
- Rettew will work with engineer firms to terminate open permits
- Rettew will need to be engaged and paid for work on permits
- approximately 4-6 weeks for completion of closing open permits
- paving had been scheduled for next spring may be pushed back

5. New Business

6. Public Comment

Minutes

There were no citizens with comments or questions for the committee.

7. Adjournment

Minutes

The meeting was adjourned at 4:54 p.m. with a motion from Mr. Singer followed by a second from Mr. Bennett.