
Comprehensive Annual Financial Report

For the Fiscal Year Ended June 30, 2013



Independent School District No. 347

Willmar, Minnesota



Preparing All Students for a Successful Tomorrow

**COMPREHENSIVE ANNUAL FINANCIAL REPORT
For the Fiscal Year ended June 30, 2013**

**WILLMAR PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO. 347**

**611 5th Street SW
Willmar, Minnesota 56201-3218**

**Prepared by
Business Office Staff**

INTRODUCTORY SECTION



**WILLMAR PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT 347
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INDEPENDENT SCHOOL DISTRICT 347
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**COMPREHENSIVE ANNUAL
FINANCIAL REPORT
FISCAL YEAR ENDED JUNE 30, 2013**

**INDEPENDENT SCHOOL DISTRICT NO. 347
WILLMAR PUBLIC SCHOOLS**

**SCHOOL BOARD AND ADMINISTRATION
JUNE 30, 2013**

SCHOOL BOARD

<u>NAME</u>	<u>TERM EXPIRES</u>	<u>POSITION</u>
Nathan Streed	1/4/2015	Chairperson
Linda Mathiasen	1/4/2015	Vice-Chairperson
Dan Croonquist	1/4/2015	Clerk
Mike Carlson	1/8/2017	Treasurer
Mike Reynolds	1/8/2017	Director
Jackie Saulsbury	1/8/2017	Director
Liz Van Der Bill	1/8/2017	Director

CENTRAL ADMINISTRATION

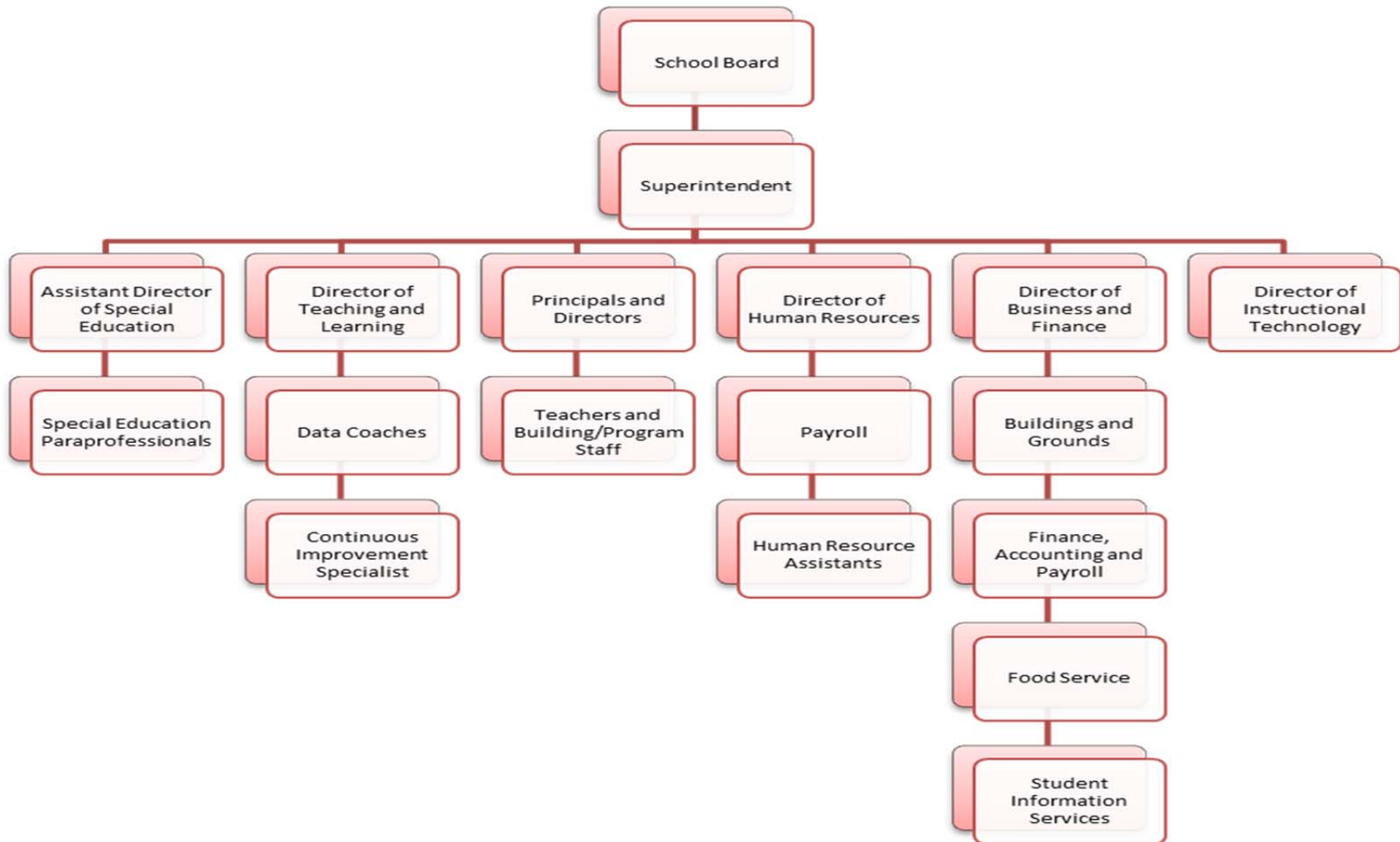
<u>NAME</u>	<u>POSITION</u>
Dr. Jerry Kjergaard	Superintendent
Pamela Harrington	Director of Business and Finance
Elizabeth Fischer	Director of Human Resources
Cheryl Nash	Director of Teaching and Learning

District Offices:

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**INDEPENDENT SCHOOL DISTRICT NO. 347
WILLMAR PUBLIC SCHOOLS**

**ORGANIZATIONAL CHART
JUNE 30, 2013**



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The Willmar Public Schools

Independent School District 347
611 SW 5th St., Willmar, MN 56201
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Fax: 320/231-8504
www.willmar.k12.mn.us

October 14, 2013

To: Citizens of Independent School District 347
Members of the Board of Education
Employees of the District

INTRODUCTION

The Comprehensive Annual Financial Report of Willmar Public Schools – Independent School District No. 347 (District) is submitted for the fiscal year (FY) ended June 30, 2013. The enclosed information is accurate in all material respects and reported in a manner that fairly presents the District's financial position and results of operations. The District Administration accepts full responsibility for the accuracy, completeness and fairness of this presentation.

This report is prepared in conformance with United States Generally Accepted Accounting Principles (GAAP). This report is also consistent with legal reporting requirements of the State of Minnesota. In addition to meeting legal requirements, this report is intended to present a comprehensive summary of significant financial data to meet the needs of citizens, taxpayers, employees, financial institutions, and the School Board.

Since the implementation of Governmental Accounting Standards Board (GASB) Statement No. 34, the readers of this financial report will notice that the two main financial statements created by this standard, the Statement of Net Position along with the Statement of Activities, do not contain numerous columns for various funds that have been included in past governmental financial statements. These two statements consolidate much of the information contained in fund-based financial statements of the past into two statements which help to answer the question: "Is the District better or worse off financially than it was in the previous year?" A comparison of net position should help the reader in answering that question. Also required as part of the "Required Supplementary Information" by GASB Statement No. 34 is a "Management's Discussion and Analysis" (MD&A) which allows the District to explain in layman's terms its financial position and results of operations of the past fiscal year.

REPORT FORMAT

The comprehensive annual financial report is presented in three sections.

Introductory Section – includes this letter of transmittal, an organizational chart, and a list of School Board members and administrative personnel. The Introductory Section is not audited.

Financial Section – includes the independent auditor's report, Management's Discussion and Analysis (MD&A), basic financial statements, notes to the financial statements, required supplementary information and supplementary information.

Statistical Section – includes selected financial, demographic and economic information, generally presented on a multi-year comparative basis. The Statistical Section is not audited.

REPORTING ENTITY AND ITS SERVICES

Independent School District No. 347, also known as the Willmar Public Schools, is an instrumentality of the State of Minnesota established to function as an educational institution. The District is an independent entity governed by an elected seven member School Board. The School Board has the power and duty to set budgets, certify tax levies, issue debt and perform other tasks necessary to the operation of the District. The District is subject to the oversight of the Minnesota Department of Education. The District does not have any component units nor charter schools within its boundaries.

The District, established in 1881, serves the communities of Blomkest, Kandiyohi, Pennock and Willmar. The District is located in west-central Minnesota, approximately 100 miles west of the Minneapolis/St. Paul metropolitan area. The District encompasses an area of approximately 149,294 acres in Kandiyohi County with an estimated population of 26,027 citizens, including a population of 19,674 in Willmar. All school buildings are located in Willmar. The District currently operates seven owned buildings with a total square footage of 798,884 square feet and an average age of over 51 years, with the oldest building built in 1930.

The Willmar Public Schools enrollment for FY 2013 is 4,122 ADM's (Average Daily Membership). The District projects that enrollment will level off with just slight variations up or down from year to year. More detailed enrollment information is included in the Financial Section in the MD&A.

The District provides a full range of public education services appropriate to our students in grade levels ranging from pre-kindergarten through grade 12. These services include regular and enriched academic education, special education and career/vocational education. Food service and transportation are provided as supporting programs. The District's community education program includes Early Childhood and Family Education programs, Adult Basic Education programs, School Readiness and a wide variety of classes for lifelong learning experiences for children and adults.

ECONOMIC CONDITION AND OUTLOOK

The City of Willmar serves as a regional center for medical care, retail, trade, education and small industries. The diversity of the economic base had provided stability. Housing foreclosures seem to be slowing down. While some businesses have laid off staff or reduced hours others have started hiring. A few new businesses are also opening their doors, such as, Timeless Traditions and SkinLuxe Medspa. Unfortunately, Molenaar, LLC which employs 70 people closed its doors in June. However, Willmar has experienced some economic upturns and the unemployment rate has decreased from 4.9% in 2012 to 4.5% in 2013.

The City of Willmar was named an "All American City" in June 2005 by the National Civic League. Since 1949, only 18 Minnesota cities have received this significant honor. Vision 2040 is a new planning initiative involving the community related to future needs.

With the exception of voter approved operating and bond referendums, the District is dependent on the State of Minnesota for its revenue authority. Despite recent legislative funding increases, revenue increases are still not sufficient to meet instructional program needs and increased costs due to inflation. As a result of these pressures, the District has had to rely on a property tax referendum to support its educational programs. The voters approved an operating referendum in 2008 that began in FY 2010. In November 2011, the voters renewed an expiring operating referendum from 2001 and replaced it with a referendum of an equal amount for nine years which became available to the District in FY 2013.

In addition to passing the operating referendum, the School Board cut \$1.8 million in expenditures from the FY 2002 Budget. Additional budget cuts (primarily personnel) were enacted for FY 2006 (\$800,000) and FY 2007 (\$771,000). The District carefully added approximately \$800,000 in programming and services to positively impact student learning during the FY 2008 school year. The budget was reduced \$1,300,000 for FY 2009. Budget reductions again occurred for the FY 2010 school year in the amount of \$2.7 million and for FY 2011 in the amount of \$1.7 million. In FY 2012, the District only reduced positions that were previously funded by the American Recovery and Reinvestment Act. In addition, the District eliminated the Curriculum Director and added a Director of Teaching and Learning. The District also added an Assistant Principal to be shared by the elementary schools. In FY 2013, the District was awarded the School Improvement Grant for Kennedy Elementary School. The grant allowed the District to add a Building Operations Manager, Continuous Improvement Specialist, Instructional/Data Coaches in math and reading, Cultural Liaisons and provide staff development to staff.

The District will continue to be proactive in its financial management by seeking all available sources of revenue, responding to enrollment changes, controlling expenditures and seeking maximum efficiencies. Continued use of state of the art enrollment and long-range financial planning software, a Finance Advisory Committee (including community members), updated budgeting processes, and a business office culture of continuous improvement all will continue contributing towards the quest for financial stability into the future.

The financial future for the District continues to be challenging but is looking up. The 2012 legislature increased the basic formula allowance \$78 for 2013-14 and \$504 for 2014-15 with some offsetting adjustments to how weighted average daily membership is calculated. While this is an improvement, it is still challenging for the District to keep up with rising costs of educating children. The District is keeping a laser-like focus on instructional improvement and student achievement gains.

MISSION STATEMENT

Preparing All Students for a Successful Tomorrow

District Strategic Planning Priorities

The School Board reviewed and revised the major District-wide priorities in FY 2013:

Priority 1: A District commitment to lifelong learning with high student expectations and academic rigor.

Priority 2: Facilities meeting the instructional needs of 21st century learners.

Priority 3: District curriculum is vertically and horizontally aligned to state standards so all students are successful with an annual percentage increase of students who are proficient in Math from 53.5% to 70% and in Reading from 46.5% proficient to 62.4% by May 2017. Each subgroup will increase MCA scores by 4% each year or 16% by May 2017.

Priority 4: To strengthen Pre K – 12 family and community partnerships ensuring learning for all students.

Priority 5: Restructure EL system-wide in order to reduce the achievement gap between EL and non-EL students in Math from 15% proficient to 57% and in Reading from 9% proficient to 54% by May 2017 as measured by MCA assessments.

A copy of the strategic plan document based on the above goals is available in the District Office or from a building Administrator.

FINANCIAL AND BUDGETARY CONTROL

The District complies with the Uniform Financial Accounting and Reporting Standards (UFARS) for Minnesota schools. UFARS, established in 1976, dictates a modified accrual basis of accounting. An audited annual financial report is required to be provided to the Minnesota Department of Education by December 31, subsequent to the year end on June 30.

The District has established and maintained internal controls designed to ensure that the assets of the District are protected from theft, misuse or losses. These controls are also designed to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with U.S. generally accepted accounting principles (GAAP) and Minnesota UFARS. The internal control system is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the valuation of the costs and benefits requires estimates and judgments by management.

Minnesota school finance law requires that the budget fiscal year begin July 1 and end June 30. The District develops a General Fund Budget, Food Service Fund Budget, Community Service Fund Budget, Debt Service Fund Budget and other necessary budgets on an annual basis.

The budget process is comprised of five phases – planning, preparation, adoption, implementation, and evaluation. Planning and preparation for the FY 2013 budget began in December of 2011 with approval of the budget development plan and analysis of the student enrollment trend. The current enrollment status provided the data to update allocations for site non-payroll budgets. Expenditure estimates were updated both on a site basis and District-wide in the spring. An enrollment projection was developed in early April and provided the key data for the budget's revenue projection. The FY 2013 Budget was adopted in June of 2012 and implemented on July 1, 2012. The District completes a budget revision during the fiscal year normally in April.

To accurately track and report financial activities with a focus on site responsibility, approximately 10,876 account codes have been defined in the District's chart of accounts.

The District's budget and financial management practices are evidenced by the following District policies:

Fund Balance Policy #714 and #740: Requires the District to strive for a minimum General Fund unassigned fund balance of 6% of the annual operating budget. When the unassigned fund balance is equal to or less than 6% of the expenditure budget, the administration shall alert the School Board and propose alternative measures such as, seeking additional funds through a referendum and/or reducing expenditures by curtailing program services. This policy also includes guidance related to GASB 54 which changed the classifications and parameters of fund balances. The fund balance categories are assigned, committed, nonspendable, restricted and unassigned.

Budgeting Policy #701 and 701.1: Requires the District to comply with the budget process as explained above.

MAJOR INITIATIVES

Fiscal and Operational Integrity

The District is committed to maintaining the General Fund according to Board Fund Balance Policy. The Willmar Public Schools is also committed to implementing and maintaining systems that ensure financial stability and operational efficiency.

Due to the combined effort of the Community, School Board, staff and students, the District's General Fund has remained at a reasonable and responsible level.

A sophisticated long-range financial planning model, a detailed enrollment projection model, a Finance Advisory Committee, enhanced communication, consistently improved financial accuracy and compliance, and improved budgeting and accounting processes all have played a role in the District's financial stability.

The District encourages constituents to look closely at the financial performance and management. The District welcomes the opportunity to be fully accountable to the School Board, Staff and Community.

Major fiscal and operational initiatives from FY 2013 include:

- **The School Board received the School Improvement Grant for Kennedy Elementary.** The grant allowed the District to add a Building Operations Manager, Continuous Improvement Specialist, Instructional/Data Coaches in math and reading, Cultural Liaisons and provide staff development to staff.
- **One National Financial Award was received in 2013** – See the Financial Award section on page 12 for more information.
- **The Food & Nutrition Services Department received federal funding through the Healthy and Hunger-Free Kids Act** – The Food and Nutrition Services Department worked diligently to align lunch menus with the requirements in the Healthy and Hunger-Free Kids Act. As a result, the District receives an extra 6 cents reimbursement per reimbursable lunch served.
- **Summer Migrant program** – The District was awarded federal funding to run a summer migrant program that reached out to migrant students and their families.

- **New Principals** – Roosevelt Elementary will have a new principal for the 2013-14 school year.

Student Achievement

The District's mission is "To Prepare All Students for a Successful Tomorrow." That mission is met with a laser-like focus at all levels of the Willmar Public Schools.

In order to have our mission become a reality, academic standards of the Willmar Public Schools are high. We use the Minnesota state standards in Mathematics, English Language Arts, Social Studies, Science and Art as the core of our curriculum. We use national or international standards in Business, Industrial Technology, Agriculture, World Languages, Health, Physical Education and Music.

Teaching our students to become contributing members of our society is also a high priority. Students, teachers and support staff participate in many community-building initiatives, such as service clubs, and volunteer activities. Character education is an integrated and important part of the education of all students.

In 2012, the Minnesota Department of Education received a waiver from the federal No Child Left Behind mandate. In the waiver, the former system of identifying schools as not making adequate yearly progress was replaced with a new multiple measure formula. With the initial onset of this formula, schools across the state were identified based on this measurement and those schools who were in the lowest five percent achievement level in reading and/or math were named as Priority Schools. In addition, schools who are failing to close the achievement gap in specific sub-groups were identified and labeled as Focus Schools. Kennedy Elementary is a priority school and Roosevelt Elementary is a focus school which has implications across the District. The District applied for and was awarded a School Improvement Grant which has allowed the District to hire additional administrators, instructional coaches and community liaisons for both schools. These new positions along with the focus on Response to Intervention provide additional support for all students along with a daily block of time dedicated to providing interventions for all children whether they are below, at or above grade level. This year in addition to providing support in reading, the District implemented interventions in math for all students. The District is making a focused effort to ensure that staff is provided with the necessary support with instructional practices by participating in professional learning communities where staff examine student work and then make instructional changes in order to support all of our learners. With these changes, it has been critical for the District to reach all families in the community to ensure all stakeholders are working together with one common goal to increase student learning.

Student Achievement Programs & Improvements:

- Continue to offer all-day, everyday kindergarten to better serve the needs of our young learners as well as to attempt to close the achievement gap early.
- Provide continued support to staff by utilizing instructional coaches in grades K-8 whose purpose is to provide professional development to staff.
- Begin the process of aligning our community preschool programs with District initiatives.
- Continue to utilize AIMSWEB testing and intervention blocks to increase student achievement.
- Maintain and update a comprehensive strategic work plan that addresses goals and objectives for all District sites.
- Continue to offer a Mandarin Chinese language class at the Senior High School in FY 2013-14.
- Review curriculum for rigor and relevance keeping a focus on what the students need to learn in order to be successful at the next grade level.
- Continue to offer Project Lead the Way during the 2013-14 school year. Staff continues to be trained in this pre-engineering course of study.
- Maintain an active Curriculum Advisory Committee comprised of interested community members, parents and students.
- Provide Targeted Services summer and after-school programming for students needing academic and social development. Enrollment in the program continues to be very strong.
- Ensure that staff development is focused on our School Improvement plans and identified instructional strategies that drive instruction and student learning.
- Gifted and Talented Education dollars are used for enrichment activities at the building level. This allows the District to provide additional opportunities for students needing acceleration and enrichments.

- Capitalize on volunteers, foundations, and the Parent-Teacher-Student-Association's willingness to bring value added opportunities to students via curriculum enhancements, student life enhancements, and hundreds of hours of assistance in the classroom.
- The business community formed a fundraising group called iCardinals which raised money to help provide 650 iPads to juniors and seniors at Willmar Senior High.

CASH MANAGEMENT

Temporary cash balances during the year are invested in various securities per the District Investment Policy and statute. The District uses a twelve month cash flow projection, updated monthly, to guide investment terms. The District's investment policy is structured to minimize risk while maintaining a competitive yield. Accordingly, deposits are either insured by federal depository insurance or collateralized in compliance with Minnesota statutes. In FY 2013, the District paid off Aid Anticipation Certificates that were issued in FY 2012 to meet cash flow needs as the state continued to shift portions of aid payments to future years.

DEBT ADMINISTRATION

As of June 30, 2013, the District had net bonded debt (including bond premiums) of \$3,428,980, well below the legal limit of \$279,987,415, or fifteen percent of the actual value of all taxable property in the District. Outstanding bonds are reviewed on a continuous basis by the District and its bond consultant to determine if refunding is feasible. The District's bond rating is at the Aa3 level.

RISK MANAGEMENT

The District maintains a comprehensive risk management program that includes a property/casualty insurance program specifically designed to meet school district needs. Other key aspects of the risk management program include a health & safety consultation arrangement, an active health & safety committee, annual safety inspections and periodic review of policies to assure regulatory compliance and adherence to legal constructs.

INDEPENDENT AUDIT

District policy and state statutes require an annual financial audit by independent certified public accountants. The District engaged Conway, Deuth & Schmiesing, PLLP to conduct the annual audit. The District also engaged Conway, Deuth & Schmiesing, PLLP to perform the audit of its federal programs in accordance with U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. The District's federal programs are discussed in a report separate from the comprehensive annual financial report.

FINANCIAL AWARD

The Association of School Business Officials (ASBO) International awarded the Certificate of Excellence in Financial Reporting to the District for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2012. This is the eighth year in a row the District received this award. Achieving recognition by this program provides a clear indication of the District's high standards for financial reporting and financial stewardship. It is the belief that this current report conforms to the Certificate of Excellence program requirements. This report will be submitted to ASBO to determine its eligibility for the certificate.

ACKNOWLEDGEMENTS

Preparation of this report could not have been accomplished without the efficient and dedicated services of the Business Office staff. We very much appreciate the hard work and expertise from our auditors, Conway, Deuth & Schmiesing, PLLP. Their work has been instrumental in the preparation of this document. Finally, thanks also go to Mark Thompson, Kandiyohi County Auditor/Treasurer and his staff for their assistance with this report.

We would like to express our appreciation to the School Board for the interest and support in planning and conducting the financial operations of the District in a responsible and progressive manner.

Sincerely,



Dr. Jerry Kjergaard
Superintendent



Pam Harrington
Director of Business and Finance

Association of School Business Officials International



*The Certificate of Excellence in Financial Reporting Award
is presented to*

Willmar Public Schools ISD #347

*For Its Comprehensive Annual Financial Report (CAFR)
For the Fiscal Year Ended June 30, 2012*

The CAFR has been reviewed and met or exceeded
ASBO International's Certificate of Excellence standards



A handwritten signature in black ink, reading "Ron McCulley".

Ron McCulley, CPPB, RSBO
President

A handwritten signature in black ink, reading "John D. Musso".

John D. Musso, CAE, RSBA
Executive Director

FINANCIAL SECTION



Quality | Dedication | Integrity

INDEPENDENT AUDITOR'S REPORT

To The Board of Education
Independent School District #347
Willmar, Minnesota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District #347, Willmar, Minnesota, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

(16)

Members: American Institute of Certified Public Accountants, Minnesota Society of Certified Public Accountants

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District #347, Willmar, Minnesota, as of June 30, 2013, and the respective changes in financial position, and where applicable, cash flows, thereof and the respective budgetary comparison for the General Fund and the Food Service and Community Service Special Revenue Funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in the Note 1 to the basic financial statements, for the year ended June 30, 2013, the District adopted the new accounting guidance of Governmental Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Our opinion is not modified with respect to this matter.

Additionally, as discussed in the Note 17 to the basic financial statements, for the year ended June 30, 2013, the District adopted the new accounting guidance of Governmental Accounting Standards Board Statement No. 65, *Items Previously Reported as Assets and Liabilities*. Our opinion is not modified with respect to this matter.

Report on Partial Comparative Information

We have previously audited the District's 2012 financial statements, and we expressed unmodified audit opinions on those audited financial statements in our report dated October 8, 2012. In our opinion, the partial comparative information presented herein as of and for the year ended June 30, 2012 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Schedules of Funding Progress and Employer Contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section, individual fund schedule, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Conway, Deuth & Schmiesing, PLLP

CONWAY, DEUTH & SCHMIESING, PLLP
Certified Public Accountants
Willmar, Minnesota

October 14, 2013

INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

This section of Willmar Public Schools – Independent School District No. 347's (District) annual financial report presents management's discussion of the District's financial performance during the fiscal year (FY) ending June 30, 2013. Please read it in conjunction with the District's financial statements, which follow this section.

The Management's Discussion and Analysis (MD&A) is an element of a reporting model that is required by the Governmental Accounting Standard Board's (GASB) Statement No. 34 – *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* issued in June 1999. Statement No. 34 contains significant requirements that enhance financial reporting. These requirements are also designed to make annual reports easier for the public to understand and more useful to stakeholders. Specifically, Statement No. 34 establishes reporting requirements that include financial statements, expanded disclosure, and supplemental information, including the MD&A (this section).

FINANCIAL REVIEW

Key financial items for the 2012-2013 fiscal year include the following:

- The District adopted the provisions of GASB Statement No. 65 – *Items Previously Reported as Assets and Liabilities* for the year ended June 30, 2013. This standard reclassified certain items previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or reclassified certain items as outflows of resources or inflows of resources.
- The beginning net position of the governmental activities has been decreased to reflect a change in accounting principle. As mentioned above, the District implemented GASB Statement No. 65 – *Items Previously Reported as Assets and Liabilities* which reclassifies deferred charges as outflows of resources. Beginning governmental activities net position has been restated from \$26,233,525 to \$26,198,476 (a decrease of \$35,049).
- The General Fund unassigned fund balance again exceeded the School Board's fund balance minimum of 6% of expenditures with a fund balance of \$7,080,881, equivalent to 16.02% of expenditures. The fund balance also exceeded the revised budget estimate of \$6,336,753 or 14.13% of budgeted expenditures. The additional fund balance is attributed to higher enrollment than predicted and under spending of budgeted expenditures in the areas of salaries and wages, benefits, supplies and materials. The increased fund balance puts the District in a position to better address instructional needs.
- Net Position increased 5.67% from the prior year due to the decrease of current and long-term liabilities and the increased unassigned fund balance as discussed above.
- The combined Governmental Funds fund balance increased by 8.91%, or \$879,628.
- The overall net decrease to the District's long-term liabilities was \$2,407,060, or 23.27%.
- Enrollment increased by 99 ADM's (Average Daily Membership) in FY 2013. The District expects enrollment to increase and decrease slightly each year as enrollment remains fairly level.
- The District's comprehensive annual financial report for the year ended June 30th, 2012 was awarded the Certificate of Excellence in Financial Reporting from the Association of School Business Officials International (ASBO).

INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of three parts. They are:

- Independent Auditor's Report,
- Required Supplementary Information which includes the Management's Discussion and Analysis (this section), and
- Basic financial statements

The basic financial statements include two kinds of statements that present different views of the District:

- The **government-wide financial statements**, including the Statement of Net Position and the Statement of Activities, provide both **short-term** and **long-term** information about the District's **overall** financial status.
- The remaining statements are **fund financial statements** that focus on **individual parts** of the District, reporting the District's operations in **more detail** than the government-wide statements. The District maintains three groups of fund financial statements. They are:
 - The **governmental funds statements** tell how basic services such as regular and special education were financed in the **short-term** as well as what remains for future spending.
 - **Proprietary funds statements** offer **short** and **long-term** financial information about the activities the District operates like **businesses**.
 - **Fiduciary funds statements** provide information about the financial relationships in which the District acts solely as a **trustee or agent** for the benefit of others to whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data.

Government-wide Statements

The government-wide statements (Statement of Net Position and Statement of Activities) report information about the District as a whole using accounting methods similar to those used by private sector companies. The Statement of Net Position includes **all** of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two government-wide statements report the District's **net position** and how they have changed. Net position – the difference between the District's assets and liabilities – is one way to measure the District's financial health or **position**.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, one needs to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

In the government-wide financial statements the District's activities are shown in one category titled Governmental Activities:

- **Governmental Activities** – The District's basic services are reported here, including regular and special education, transportation, administration, food service, and community education. Property taxes and state aids finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's **funds** – focusing on its most significant or "major" funds – rather than the District as a whole.

Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes, such as a Scholarship fund to manage scholarship money.

The District has three kinds of funds:

- **Governmental funds** – The District's basic services are included in governmental funds, which generally focus on: 1) how **cash and other financial assets** that can readily be converted to cash flow in and out, and 2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed **short-term** view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information (reconciliation schedules) is provided following the governmental funds statements that explains the relationship (or differences) between these two types of financial statement presentations.
- **Proprietary funds** – Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide statements. The District's sole Proprietary fund is an internal service fund.
 - The District uses internal service funds to report activities that provide supplies and services for the District's other programs and activities. The District currently has one internal service fund for the dental self-insurance program.
- **Fiduciary funds** – The District is a trustee, or fiduciary, for assets that belong to others, such as the Private-Purpose Trust Fund. This fund accounts for scholarship gifts and bequests. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position. These activities are excluded from the government-wide financial statements because the District cannot use these assets to finance its operations.

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net Position. As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The District's *combined* net position was \$31,537,541 on June 30, 2013. This was an increase of 5.67% from the previous year (see Table A-1 below).

**Table A-1
The District's Net Position**

	Governmental Activities		Percentage Change
	2013	2012	
Current and Other Assets	\$ 20,072,831	\$ 22,807,792	-11.99%
Capital Assets	28,638,541	30,309,877	-5.51%
Total Assets	48,711,372	53,117,669	-8.30%
Current Liabilities	\$ 4,617,295	\$ 8,102,869	-43.02%
Long-term Liabilities	7,938,276	10,345,336	-23.27%
Total Liabilities	12,555,571	18,448,205	-31.94%
Property Taxes Levied for Subsequent Year's	\$ 4,618,260	\$ 4,823,507	-4.26%
Total Deferred Inflows of Resources	4,618,260	4,823,507	-4.26%
Net Position			
Net Investment in Capital Assets	\$ 25,209,561	\$ 24,465,065	3.04%
Restricted	1,777,984	1,851,436	-3.97%
Unrestricted	4,549,996	3,529,456	28.91%
Total Net Position	\$ 31,537,541	\$ 29,845,957	5.67%

The largest portion of the District's net position (79.94%) reflects its investment in capital assets (e.g., land, buildings and improvements, furniture, and equipment net of accumulated depreciation); less any related outstanding debt (such as general obligation bonds) used to acquire those assets. The District uses these capital assets to provide services to students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Unrestricted net position is primarily the District's unassigned fund balance offset by the liability for future severance and health benefits, which is not fully funded.

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (CONTINUED)

A summary of the revenues and expenses for the last two fiscal years is presented in Table A-2 below.

**Table A-2
Change in Net Position**

	Governmental Activities for the fiscal year ended June 30,		Percentage Change
	2013	2012	
Revenues			
Program Revenues			
Charges for Services	\$ 2,534,151	\$ 2,466,507	2.74%
Operating Grants and Contributions	17,631,041	16,001,243	10.19%
Capital Grants and Contributions	611,666	532,463	14.87%
General Revenues			
Property Taxes	7,051,892	6,859,847	2.80%
Unrestricted State Aid	25,009,454	24,028,033	4.08%
Investment Earnings	3,410	2,541	34.20%
Other	3,047	9,782	-68.85%
Total Revenues	<u>52,844,661</u>	<u>49,900,416</u>	5.90%
Expenses			
Administration	\$ 1,520,367	\$ 1,430,974	6.25%
District Support Services	1,175,730	1,188,409	-1.07%
Regular Instruction	22,758,200	19,995,613	13.82%
Vocational Education Instruction	744,161	717,662	3.69%
Special Education Instruction	8,097,501	7,191,661	12.60%
Instructional Support Services	2,281,440	2,385,616	-4.37%
Pupil Support Services	3,361,335	3,246,201	3.55%
Sites and Buildings	4,772,106	4,504,865	5.93%
Fiscal and Other Fixed Costs Programs	153,756	134,020	14.73%
Food Service	2,775,336	2,771,946	0.12%
Community Service	2,456,136	2,440,363	0.65%
Interest and Fiscal Charges on Long-Term Liabilities	134,352	245,605	-45.30%
Total Expenses	<u>50,230,420</u>	<u>46,252,935</u>	8.60%
Excess (Deficiency) before Special Item	2,614,241	3,647,481	-28.33%
Special Item			
Loss on Sale of Land and Building	<u>922,657</u>		100.00%
Change in Net Position	\$ 1,691,584	\$ 3,647,481	-53.62%
Beginning Net Position, As Originally Reported	\$ 29,845,957	\$ 26,233,525	13.77%
Prior Period Adjustment		(35,049)	-100.00%
Beginning Net Position, As Restated	<u>29,845,957</u>	<u>26,198,476</u>	13.92%
Ending Net Position	<u>\$ 31,537,541</u>	<u>\$ 29,845,957</u>	5.67%

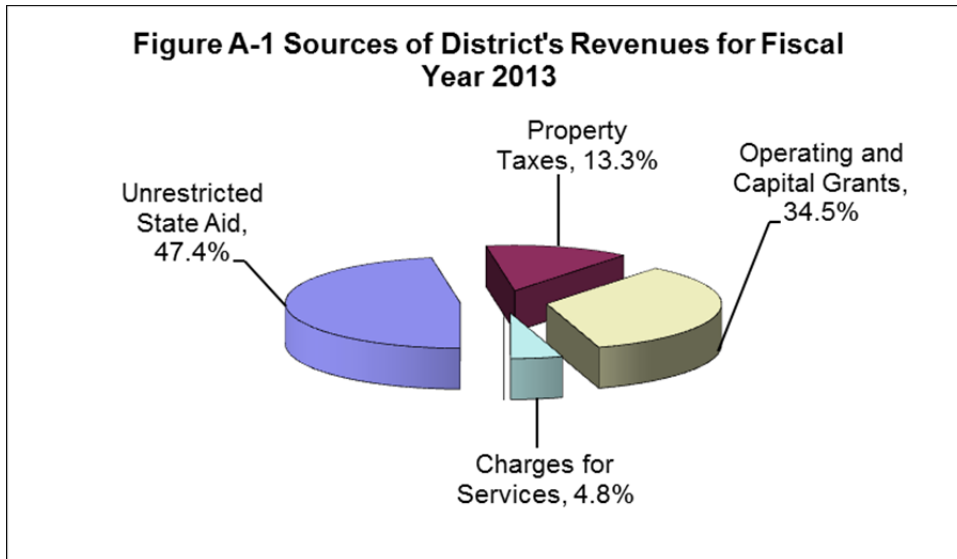
INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

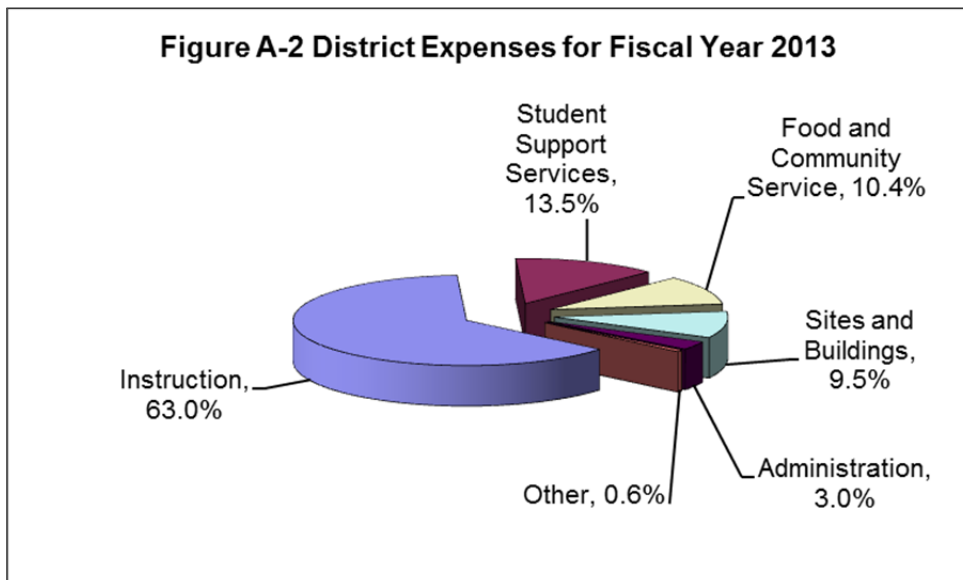
FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (CONTINUED)

Changes in Net Position. The District's total revenues were \$52,844,661 for the year ended June 30, 2013. This is a 5.90% increase from the prior year's revenues. The District had one-time proceeds from the sale of land and a building in FY 2013.

Unrestricted state aid along with local property taxes accounted for 60.7% of the total revenue for the year (see Figure A-1 below). Another 39.3% came from restricted state, federal and local program revenues with a negligible amount from earnings on investments and other. Total revenues surpassed expenses, increasing net position \$1,691,584 from last year. The District has been mindful of its spending due to the potential for future budget reductions.



The District's total expenditures for programs and services were \$50,230,420 for the year ended June 30, 2013. This is an 8.6% increase from the prior year's expenses. The District's expenses are predominantly related to student education (76.5%). (See Figure A-2). The purely administrative activities of the District accounted for just 3% of total costs.



INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (CONTINUED)

The net cost of all *governmental* activities is their total costs less program revenues applicable to each category. The total cost of all governmental activities for this year was \$50,230,420. Table A-3 presents the costs of twelve major District activities such as instruction, food service and others. The table also shows each activity's net cost (total cost less fees generated by the activities and intergovernmental aid provided for specific programs).

- The users of the District's programs paid for 5.05%, or \$2,534,151 of the costs.
- The federal and state governments subsidized certain programs with grants and contributions. This totaled \$18,242,707, or 36.32% of the total costs for 2012-2013.
- The remainder of the District's costs (\$29,453,562), however, were paid for by: 1) state taxpayers based on the statewide education aid formula, 2) by District taxpayers, and 3) by investment earnings.

**Table A-3
Change in Net Position**

	<u>Total Cost of Services</u>		<u>Percentage Change</u>	<u>Net Cost of Services</u>		<u>Percentage Change</u>
	<u>2013</u>	<u>2012</u>		<u>2013</u>	<u>2012</u>	
Administration	\$ 1,520,367	\$ 1,430,974	6.25%	\$ 1,520,367	\$ 1,423,611	6.80%
District Support Services	1,175,730	1,188,409	-1.07%	1,078,199	1,110,924	-2.95%
Regular Instruction	22,758,200	19,995,613	13.82%	13,322,189	11,787,490	13.02%
Vocational Education Instruction	744,161	717,662	3.69%	703,483	681,296	3.26%
Special Education Instruction	8,097,501	7,191,661	12.60%	3,068,993	2,372,858	29.34%
Instructional Support Services	2,281,440	2,385,616	-4.37%	1,860,114	1,963,477	-5.26%
Pupil Support Services	3,361,335	3,246,201	3.55%	3,261,433	3,137,627	3.95%
Sites and Buildings	4,772,106	4,504,865	5.93%	4,026,170	3,896,850	3.32%
Fiscal and Other Fixed Costs Programs	153,756	134,020	14.73%	153,756	134,020	14.73%
Food Service	2,775,336	2,771,946	0.12%	(95,747)	(215)	44433.49%
Community Service	2,456,136	2,440,363	0.65%	420,253	499,179	-15.81%
Interest and Fiscal Charges on Long-Term Liabilities	134,352	245,605	-45.30%	134,352	245,605	-45.30%
Total	\$ 50,230,420	\$ 46,252,935	8.60%	\$ 29,453,562	\$ 27,252,722	8.08%

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

The financial performance of the District as a whole is reflected in its governmental funds. At the end of the 2012-2013 fiscal year, the District's governmental funds reported a **combined** fund balance of \$10,743,282, an 8.91% increase from last year's ending fund balance of \$9,863,654.

Revenues for the District's governmental funds totaled \$52,835,281 while total expenditures were \$51,975,807. Other financing sources and special item totaled \$20,154. As a result, the District completed the year with an excess of revenues, other financing sources and special item over expenditures of \$879,628. Discussion about each governmental fund follows. A summary of the revenues and expenditures reported on the governmental fund financial statements for the past two years appears in Table A-4 below:

**Table A-4
Revenues and Expenditures - Governmental Funds**

	2013			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Other Financing Sources(Uses) and Special Item</u>	<u>Fund Balance Increase (Decrease)</u>
General Fund	\$ 44,936,799	\$ 44,193,410	\$ 19,204	\$ 762,593
Food Service Fund	2,871,222	2,732,967	950	139,205
Community Service Fund	2,437,565	2,451,455		(13,890)
Debt Service Fund	2,589,695	2,597,975		(8,280)
Totals	<u>\$ 52,835,281</u>	<u>\$ 51,975,807</u>	<u>\$ 20,154</u>	<u>\$ 879,628</u>
	2012			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Other Financing Sources(Uses)</u>	<u>Fund Balance Increase (Decrease)</u>
General Fund	\$ 42,225,736	\$ 42,255,530	\$	\$ (29,794)
Food Service Fund	2,772,345	2,805,110	750	(32,015)
Community Service Fund	2,337,454	2,444,428		(106,974)
Debt Service Fund	2,560,812	2,592,000		(31,188)
Totals	<u>\$ 49,896,347</u>	<u>\$ 50,097,068</u>	<u>\$ 750</u>	<u>\$ (199,971)</u>

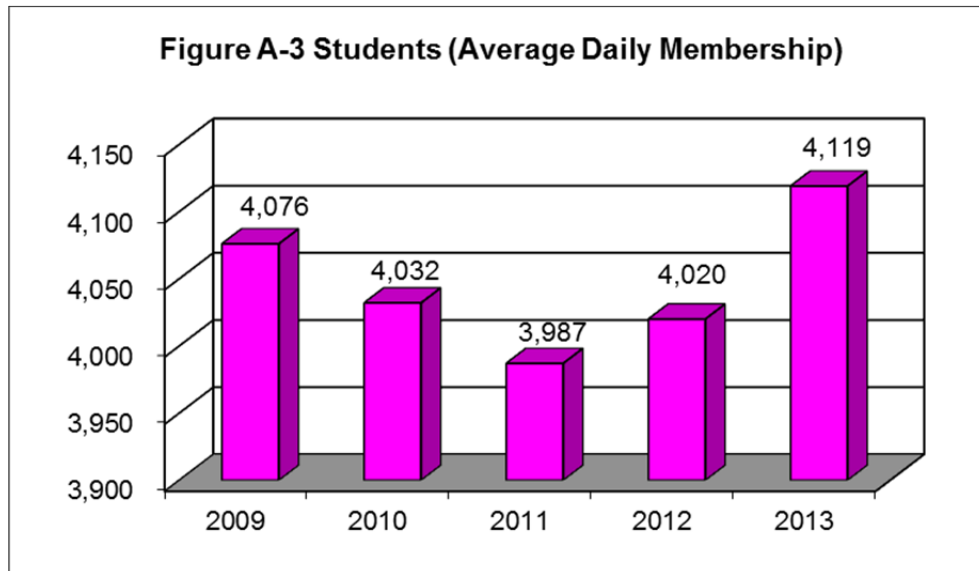
INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

GENERAL FUND

The General Fund is used by the District to record the primary operations of providing educational services to students from kindergarten through grade 12. Pupil transportation activities and capital and major maintenance projects are also included in the General Fund.

Enrollment. Funding for Minnesota school districts is largely driven by enrollment. The District had fairly stable enrollment over the last few years which include small increases or decreases in enrollment from year to year. Over the last five years, the District has averaged an annual 1.1% increase in the number of students. Figure A-3, below, shows that the number of students has generally decreased steadily since FY 2009 with enrollment increasing slightly in FY 2012 and more in FY 2013. The District expects enrollment to increase and decrease slightly each year as enrollment remains fairly level.



In general, the District has been experiencing small enrollment declines and increases which has been a function of demographic trends affecting the majority of Minnesota school districts. These trends include a decline in the number of households with children, lower overall populations of children, and increased mobility. In addition, the District also faces typical enrollment challenges from open enrollment options, drop outs and competition from local private schools and home schooling options.

Looking into the near future, demographic trends point to a more level enrollment trend. The grade level sizes are evening out. However, the leveling out will include slight increases or decreases to enrollment each year. Willmar has experienced some small impacts to enrollment due to the difficult economic times the country is facing. A few businesses have laid off employees and some have relocated to places where there is work.

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

GENERAL FUND (CONTINUED)

The following table presents a summary of General Fund revenues:

**Table A-5
General Fund Revenues**

Sources	Year Ended June 30,		Amount Difference	Percentage Change
	2013	2012		
Local Sources				
Property Taxes	\$ 4,082,013	\$ 4,116,303	\$ (34,290)	-0.83%
Interest Earnings	2,489	1,574	915	58.13%
Other	1,525,673	1,296,810	228,863	17.65%
State Sources	36,715,193	34,558,584	2,156,609	6.24%
Federal Sources	2,611,431	2,252,465	358,966	15.94%
Total General Fund Revenues	<u>\$ 44,936,799</u>	<u>\$ 42,225,736</u>	<u>\$ 2,711,063</u>	6.42%

Total General Fund revenue increased \$2,711,063, or 6.42%, from the previous year. Basic general education revenue is determined by a state per student funding formula. Other state-authorized revenue, including operating levy referendum, involves an equalized mix of property tax and state aid revenue. Therefore, the mix of property tax and state aid can change significantly from year to year without any net change in revenue.

State aid increased for 2013 as a result of increased enrollment and increases to funding formulas. Other local sources increased \$228,863 mainly due to effort to maximize 3rd party billing revenue. The increase to federal sources is a result of the District being awarded the School Improvement Grant.

The following table presents a summary of General Fund expenditures:

**Table A-6
General Fund Expenditures**

Expenditures	Year Ended June 30,		Amount Difference	Percentage Change
	2013	2012		
Salaries	\$ 25,129,036	\$ 23,647,145	\$ 1,481,891	6.27%
Employee Benefits	8,181,503	7,824,972	356,531	4.56%
Purchased Services	7,934,587	7,908,446	26,141	0.33%
Supplies and Materials	1,684,243	1,648,428	35,815	2.17%
Capital Expenditures	1,015,536	948,531	67,005	7.06%
Debt Service	13,188	8,076	5,112	63.30%
Other Expenditures	235,317	269,932	(34,615)	-12.82%
Total General Fund Expenditures	<u>\$ 44,193,410</u>	<u>\$ 42,255,530</u>	<u>\$ 1,937,880</u>	4.59%

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

GENERAL FUND (CONTINUED)

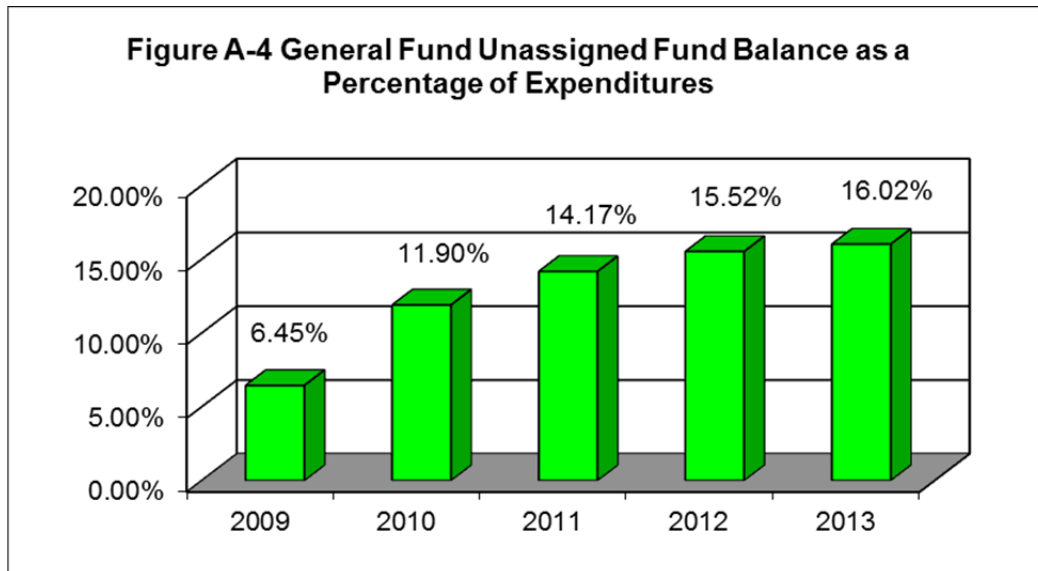
Total General Fund expenditures increased \$1,937,880 or 4.59% from the previous year.

Salaries increased due to contract settlements, staffing adjustments and hiring staff to support the initiatives of the School Improvement Grant. Employee benefits increased due to increased staffing and individual employee benefit choices. The District continues to proactively pursue various cost containment measures to minimize the effect of rising health insurance premiums on the costs of the District's employee compensation packages.

Combined non-payroll expenditures (Purchased Services, Supplies and Materials, Capital Expenditures, Debt Service and Other Expenditures) increased \$99,458 or 0.92%, compared to last year. The District participated in strategic planning, cleaned up network and phone issues and spent more on custodial supplies.

In summary, 2012-2013 General Fund revenues, other financing sources and special item were more than General Fund expenditures by \$762,593. As a result, the total fund balance is \$9,059,007 at June 30, 2013. After deducting statutory reserves, committed constraints, assigned and nonspendable items, the unassigned fund balance increased from \$6,559,698 on June 30, 2012 to \$7,080,881 on June 30, 2013.

Figure A-4, below, depicts the General Fund unassigned fund balance as a percentage of expenditures for fiscal years 2009 – 2013:



The graph above describing the District's unassigned fund balance trend, offers the single best measure of the District's overall financial health. The unassigned fund balance of \$7,080,881 on June 30, 2013 represents 16.02% of annual expenditures.

INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

GENERAL FUND (CONTINUED)

The District closely monitors the General Fund unassigned fund balance through use of a detailed financial planning model, initiating necessary budget revisions during the year and with monthly budget analysis. The School Board has adopted a formal fund balance policy to maintain a minimum 6 percent (as a percentage of expenditures) fund balance in the General Fund unassigned fund.

General Fund Budgetary Highlights

The District is required to adopt an operating budget prior to the beginning of its fiscal year (July 1). Over the course of the year, the District revised the annual operating budget once. The budget amendment usually falls into two categories:

- Implementing budgets for specially funded projects, which may include grants, adjusting staffing and various instructional building allocations based on enrollment, and budgeting for certain unspent funds that are required to be carried over from fiscal year 2012.
- Changes in appropriations for significant unbudgeted costs.

While the District's final budget for the General Fund anticipated that revenues would be less than expenditures by \$625,949, the actual results for the year show that revenues were more than expenditures by \$743,389. Enrollment was higher than estimated causing revenue to be higher. Expenditures were less than budgeted due to under spending in an effort to limit future budget reductions.

FOOD SERVICE FUND

The Food Service Fund revenue for 2012-2013 totaled \$2,871,222, other financing sources totaled \$950 and expenditures were \$2,732,967, resulting in a fund balance increase of \$139,205. The June 30, 2013 Food Service fund balance is \$715,980.

The Food Service Fund is anticipating the fund balance to remain steady or decline slightly as kitchen remodel projects continue in phases for 2013-2014.

COMMUNITY SERVICE FUND

In 2012-2013, total revenues for the Community Service Fund were \$2,437,565 and total expenditures were \$2,451,455 resulting in a fund balance decrease of \$13,890. The Community Service fund balance as of June 30, 2013 is \$403,899. Community Service continues to monitor the fund balance and make adjustments that allow for the optimal level of programming for the District.

DEBT SERVICE FUND

Revenues and expenditures for the District's Debt Service Fund are tied directly to the District's bond principal and interest payment schedules. The Debt Service Fund expenditures exceeded revenues by \$8,280 in 2012-2013. The resulting fund balance decrease leaves the Debt Service Fund with a fund balance of \$564,396 at June 30, 2013. This fund balance is only available for meeting future debt service obligations.

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of 2013, the District had net capital assets of \$28,638,541 representing a broad range of capital assets, including school buildings, computer and audio-visual equipment, and other equipment for various instructional programs (see Table A-7 below). Total depreciation expense for the year was \$1,300,242. More detailed information about capital assets can be found in Note 4 to the financial statements.

**Table A-7
The District's Capital Assets**

<u>Assets</u>	<u>Year Ended June 30,</u>		<u>Percentage Change</u>
	<u>2013</u>	<u>2012</u>	
Capital Assets Not Being Depreciated	\$ 675,188	\$ 747,153	-9.63%
Land Improvements	3,875,055	3,853,054	0.57%
Buildings and Improvements	46,494,645	47,994,089	-3.12%
Equipment	4,584,184	6,387,403	-28.23%
Less: Accumulated Depreciation	<u>(26,990,531)</u>	<u>(28,671,822)</u>	-5.86%
Total Net Capital Assets	<u>\$ 28,638,541</u>	<u>\$ 30,309,877</u>	-5.51%

Construction Plans

The School Board continues to meet in a workshop setting with other local governmental entities annually to be apprised of other projects coming up in the District that will impact constituents of the city, county, and school district.

Long-term Liabilities

At year-end, the District had \$3,428,980 in general obligation bonds outstanding including bond premium. This is a decrease of 41.33% from the previous year - as shown in Table A-8. The District continues to pay down its debt, retiring \$2,315,000 of outstanding bonds in the year ending June 30, 2013. The District implemented the Governmental Accounting Standards Board Statement No. 45 *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (GASB 45) during fiscal year 2009. The GASB 45 estimated liability is \$1,249,565 at June 30, 2013. The District also has \$3,242,083 in compensated absences payable and \$17,648 in pension benefits payable at June 30, 2013. Other postemployment benefits payable consist of postemployment health insurance benefits available to employees as specified in the employee's employment contract upon retirement. Health benefits have been paid by the General Fund. Pension benefits payable consist of pension benefit payments available to employees as specified in the employee's employment contract upon retirement. Pension benefits are paid by the General and Special Revenue Funds. Compensated absences payable consists of unused vacation at June 30, 2013 and other compensated absences paid at retirement for certain employees based on the employment contract. In the past, vacation expense has been paid by the General, Food Service, and the Community Service Funds. Overall, the District's outstanding long-term liabilities decreased by 23.27% in fiscal year 2013. More detailed information about the District's long-term liabilities is presented in Note 6 to the financial statements.

INDEPENDENT SCHOOL DISTRICT #347

**MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013**

CAPITAL ASSET AND DEBT ADMINISTRATION (CONTINUED)

**Table A-8
The District's Long-Term Liabilities**

<u>Long-Term Liabilities</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Bonds Payable	\$ 5,635,000	\$	\$2,315,000	\$ 3,320,000	\$2,320,000
Bond Premium	209,812		100,832	108,980	100,597
Other Postemployment Benefits Payable	1,104,073	619,297	473,805	1,249,565	
Pension Benefits Payable	8,357	38,353	29,062	17,648	
Compensated Absences Payable	3,388,094	273,923	419,934	3,242,083	486,040
Total	<u>\$ 10,345,336</u>	<u>\$ 931,573</u>	<u>\$ 3,338,633</u>	<u>\$ 7,938,276</u>	<u>\$ 2,906,637</u>

FACTORS BEARING ON THE DISTRICT'S FUTURE

With the exception of a voter-approved operating referendum, the District is dependent on the State of Minnesota for its revenue authority.

Some people called the 2013 legislative session "The Education Session". The results of this session will impact schools in FY 14, FY 15 and FY 16. A few changes were made for FY 14. The general fund basic formula was increased \$78 (1.5%) to \$5,302. Compensatory revenue increased. Career and Technical Education (CTE) levy is converted to an aid and levy with an equalizing factor of \$7,612. The 2% staff development set aside was reinstated. Achievement and Integration revenue replaces the old Integration revenue. The new program will run similarly to the old program with maybe a few changes in FY 14. Special education aid will have a new formula in FY 16 with FY 14 and FY 15 as transitional years. In FY 14, there will be a new cross subsidy reduction aid. There will also be some excess cost aid changes. School Lunch aid increased from 12.0 cents to 12.5 cents per lunch served.

A preview of the changes coming in FY 15 include funding for all day, every day kindergarten. The pupil unit weights will be simplified which will make the first year a little more complicated as many of the formulas are increased to offset the change in the pupil unit weights. It will look like many of the formulas are increasing when they are really just being adjusted to provide the same amount of revenue as under the old weighting system. There will be an \$80 (1.5%) increase to the general fund basic formula. The uniform general education levy will return but will be called the student achievement levy. The operating capital levy will be used to offset any levy increase. School boards will be allowed to convert \$300 per the new adjusted pupil unit weighting from a voter approved levy to a board approved levy. Willmar made the decision not to convert the referendum at this time. There will be location equity revenue. Safe Schools levy will increase \$4 for new money per student and \$2 for the change in the pupil weighting. Tuition billing will be changed so that the resident district is responsible for 90% of the unfunded costs (vs. 100% currently) and the serving district will be responsible for 10% of the unfunded costs. Adult Basic Education growth factor increases from 1.02 to 1.025.

The Willmar area has businesses that have shut its doors and others open the doors. Molenaar, Hojo restaurant and other businesses closed their doors this year. Cherry Berry, Schwieters Chevrolet and Sally Hanson opened businesses in Willmar during the year.

INDEPENDENT SCHOOL DISTRICT #347

MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2013

FACTORS BEARING ON THE DISTRICT'S FUTURE (CONTINUED)

In 2012, the Minnesota Department of Education received a waiver from the federal No Child Left Behind mandate. In the waiver, the former system of identifying schools as not making adequate yearly progress was replaced with a new multiple measure formula. With the initial onset of this formula, schools across the state were identified based on this measurement and those schools who were in the lowest five percent achievement level in reading and/or math were named as Priority Schools. In addition, schools who are failing to close the achievement gap in specific sub-groups were identified and titled as Focus Schools. Kennedy Elementary is a priority school and Roosevelt Elementary is a focus school which has implications across the District. The District applied for and was awarded a School Improvement Grant again for 2013-14 which has allowed the District to retain additional administrators, instructional coaches and community liaisons for both schools. These new positions along with the focus on Response to Intervention provide additional support for all students along with a daily block of time dedicated to providing interventions for all children whether they are below, at or above grade level. The District is making every effort to ensure that the staff is provided with necessary support with instructional practices by participating in professional learning communities where staff will examine student work and then make instructional changes in order to support all of our learners. With these changes, it has been critical for the District to be transparent with all families in the community to ensure all stakeholders are working together with one common goal to increase student learning.

The District will strive to maintain its longstanding commitment to academic excellence and educational opportunity for students within a framework of financial fiduciary responsibility.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide District citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives.

If you have questions about this report or need additional financial information, contact the Business Office, Independent School District 347, 611 5th St SW, Willmar, MN 56201-3297, visit the Finance section of the District website at www.willmar.k12.mn.us (click on District, Finance, and Finance Home), or contact Pam Harrington, Director of Business and Finance, at harringtonp@willmar.k12.mn.us or 320-231-8511.

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BASIC FINANCIAL STATEMENTS

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF NET POSITION

JUNE 30, 2013

WITH PARTIAL COMPARATIVE AMOUNTS AS OF JUNE 30, 2012

	Governmental Activities	
	2013	2012
ASSETS		
Cash and Investments	\$ 8,954,404	\$ 5,230,150
Receivables		
Property Taxes	3,346,550	3,526,465
Other Governments	7,490,760	13,832,405
Other	94,465	83,219
Prepaid Items	130,434	83,274
Inventories	56,218	52,279
Capital Assets		
Assets Not Being Depreciated	675,188	747,153
Other Capital Assets, Net of Depreciation	27,963,353	29,562,724
Total Assets	\$ 48,711,372	\$ 53,117,669
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION		
Liabilities		
Salaries and Wages Payable	\$ 3,813,709	\$ 3,530,324
Outstanding Aid Anticipation Certificates		3,438,321
Accounts and Contracts Payable	451,925	739,302
Due to Other Governmental Units	203,209	120,089
Accrued Interest Payable	69,167	172,536
Unearned Revenue	79,285	102,297
Noncurrent Liabilities		
Due Within One Year	2,906,637	2,890,937
Due in More Than One Year	5,031,639	7,454,399
Total Liabilities	12,555,571	18,448,205
Deferred Inflows of Resources		
Property Taxes Levied for Subsequent Year's Expenditures	4,618,260	4,823,507
Net Position		
Net Investment in Capital Assets	25,209,561	24,465,065
Restricted for		
Operating Capital Purposes	68,159	331,985
State-Mandated Reserves	62,995	39,839
Food Service	715,980	576,775
Community Service	407,893	421,447
Debt Service	522,957	481,390
Unrestricted	4,549,996	3,529,456
Total Net Position	31,537,541	29,845,957
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 48,711,372	\$ 53,117,669

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF ACTIVITIES
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	2013				2012
	Expenses	Charges for Services	Program Revenues		Net (Expense) Revenue and Changes in Net Position
			Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
					Net (Expense) Revenue and Changes in Net Position
GOVERNMENTAL ACTIVITIES					
Administration	\$ 1,520,367	\$	\$	\$	\$ (1,520,367)
District Support Services	1,175,730		97,531		(1,078,199)
Regular Instruction	22,758,200	523,615	8,912,396		(13,322,189)
Vocational Education Instruction	744,161	3,587	37,091		(703,483)
Special Education Instruction	8,097,501	326,749	4,701,759		(3,068,993)
Instructional Support Services	2,281,440		421,326		(1,860,114)
Pupil Support Services	3,361,335		99,902		(3,261,433)
Sites and Buildings	4,772,106	37,620	96,650	611,666	(4,026,170)
Fiscal and Other Fixed Costs Programs	153,756				(153,756)
Food Service	2,775,336	811,385	2,059,698		95,747
Community Service	2,456,136	831,195	1,204,688		(420,253)
Interest and Fiscal Charges on Long-Term Liabilities	134,352				(134,352)
Total Governmental Activities	\$ 50,230,420	\$ 2,534,151	\$ 17,631,041	\$ 611,666	(29,453,562)
GENERAL REVENUES					
Property Taxes Levied for					
General Purposes					4,087,050
Community Service					385,635
Debt Service					2,579,207
State Aid not Restricted to Specific Purposes					25,009,454
Interest Earnings					3,410
Miscellaneous					3,047
SPECIAL ITEM - Loss on Sale of Land and Building					(922,657)
Total General Revenues and Special Item					31,145,146
Change in Net Position					1,691,584
NET POSITION, BEGINNING OF YEAR, AS ORIGINALLY REPORTED					29,845,957
PRIOR PERIOD ADJUSTMENT					(35,049)
NET POSITION, BEGINNING OF YEAR, AS RESTATED					29,845,957
NET POSITION, END OF YEAR					\$ 31,537,541

See Accompanying Notes to the Financial Statements

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INDEPENDENT SCHOOL DISTRICT #347

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013
WITH PARTIAL COMPARATIVE AMOUNTS AS OF JUNE 30, 2012

	General	Food Service	Community Service	Debt Service	Total Governmental Funds	
					2013	2012
ASSETS						
Cash and Investments	\$ 6,101,081	\$ 442,229	\$ 480,855	\$ 1,833,373	\$ 8,857,538	\$ 5,154,494
Receivables						
Current Property Taxes	1,928,333		169,223	1,174,958	3,272,514	3,459,858
Delinquent Property Taxes	42,314		3,994	27,728	74,036	66,607
Due from Other Minnesota School Districts	270,674	20,984	3,820		295,478	314,016
Due from Minnesota Department of Education	6,004,456	29,714	124,625	1,629	6,160,424	13,052,346
Due from Federal through Minnesota Department of Education	586,272	283,684	2,948		872,904	365,944
Due from Other Governmental Units	161,933	21			161,954	100,099
Other Receivables	83,082	7,547	3,836		94,465	83,219
Prepaid Items	127,573	640	2,221		130,434	83,274
Inventories	35,895	20,323			56,218	52,279
Total Assets	\$ 15,341,613	\$ 805,142	\$ 791,522	\$ 3,037,688	\$ 19,975,965	\$ 22,732,136
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE						
Liabilities						
Salaries and Wages Payable	\$ 3,673,603	\$ 25,314	\$ 114,792	\$	\$ 3,813,709	\$ 3,530,324
Outstanding Aid Anticipation Certificates						3,438,321
Accounts and Contracts Payable	399,325	17,143	27,716		444,184	731,759
Due to Other Governmental Units	171,830		31,379		203,209	120,089
Accrued Interest Payable						55,578
Unearned Revenue	3,710	46,705	28,870		79,285	102,297
Total Liabilities	4,248,468	89,162	202,757	0	4,540,387	7,978,368
Deferred Inflows of Resources						
Property Taxes Levied for Subsequent Year's Expenditures	1,991,824		180,872	2,445,564	4,618,260	4,823,507
Unavailable Revenue - Delinquent Property Taxes	42,314		3,994	27,728	74,036	66,607
Total Deferred Inflows of Resources	2,034,138	0	184,866	2,473,292	4,692,296	4,890,114
Fund Balance						
Nonspendable	163,468	20,963	2,221		186,652	135,553
Restricted	131,154	695,017	401,678	564,396	1,792,245	1,918,039
Committed	1,200,000				1,200,000	1,200,000
Assigned	483,504				483,504	50,364
Unassigned	7,080,881				7,080,881	6,559,698
Total Fund Balance	9,059,007	715,980	403,899	564,396	10,743,282	9,863,654
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 15,341,613	\$ 805,142	\$ 791,522	\$ 3,037,688	\$ 19,975,965	\$ 22,732,136

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
JUNE 30, 2013
WITH PARTIAL COMPARATIVE AMOUNTS AS OF JUNE 30, 2012

	<u>2013</u>	<u>2012</u>
Total Fund Balances - Governmental Funds	\$ 10,743,282	\$ 9,863,654
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental funds are not financial resources and therefore are not reported as assets in the governmental funds. Those assets consist of:		
Land and Construction in Progress	675,188	747,153
Land Improvements, Net of Accumulated Depreciation	1,788,851	1,842,279
Buildings and Improvements, Net of Accumulated Depreciation	24,408,042	25,870,051
Equipment and Vehicles, Net of Accumulated Depreciation	1,766,460	1,850,394
Some of the District's property taxes will be collected after year-end, but are not available soon enough to pay for the current period's expenditures, and therefore are reported as deferred inflows of resources in the funds.	74,036	66,607
Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due.	(69,167)	(116,958)
Internal service funds are used by management to charge the costs associated with Delta Dental Insurance. The assets and liabilities of the internal service fund are included in governmental activities in the Statement of Net Position.	89,125	68,113
Long-term liabilities that pertain to governmental funds, including bonds payable, are not due and payable in the current period and therefore are not reported as fund liabilities. All liabilities - both current and long-term - are reported in the Statement of Net Position. Balances at year-end are:		
Bonds Payable	(3,320,000)	(5,635,000)
Unamortized Premiums	(108,980)	(209,812)
Other Postemployment Benefits Payable	(1,249,565)	(1,104,073)
Pension Benefits Payable	(17,648)	(8,357)
Compensated Absences Payable	<u>(3,242,083)</u>	<u>(3,388,094)</u>
Total Net Position - Governmental Activities	<u>\$ 31,537,541</u>	<u>\$ 29,845,957</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	General	Food Service	Community Service	Debt Service	Total Governmental Funds	
					2013	2012
REVENUES						
Local Sources						
Property Taxes	\$ 4,082,013	\$	\$ 385,299	\$ 2,577,151	\$ 7,044,463	\$ 6,856,528
Interest Earnings	2,489	139	214	569	3,411	2,541
Other	1,525,673	855,517	1,107,610		3,488,800	3,245,477
State Sources	36,715,193	186,060	909,082	11,975	37,822,310	35,816,926
Federal Sources	2,611,431	1,829,506	35,360		4,476,297	3,974,875
Total Revenues	44,936,799	2,871,222	2,437,565	2,589,695	52,835,281	49,896,347
EXPENDITURES						
Current						
Administration	1,520,800				1,520,800	1,451,913
District Support Services	1,167,875				1,167,875	1,210,066
Regular Instruction	21,113,134				21,113,134	19,298,161
Vocational Education Instruction	741,197				741,197	763,353
Special Education Instruction	8,029,433				8,029,433	7,553,749
Instructional Support Services	2,224,667				2,224,667	2,121,228
Pupil Support Services	3,676,894		20,314		3,697,208	3,585,009
Sites and Buildings	4,550,980				4,550,980	5,211,954
Fiscal and Other Fixed Costs Programs	152,894				152,894	133,158
Food Service		2,684,560			2,684,560	2,799,515
Community Service			2,417,736		2,417,736	2,373,684
Capital Outlay	1,015,536	48,407	13,405		1,077,348	1,003,278
Debt Service						
Principal				2,315,000	2,315,000	2,200,000
Interest and Fiscal Charges				282,975	282,975	392,000
Total Expenditures	44,193,410	2,732,967	2,451,455	2,597,975	51,975,807	50,097,068
Excess (Deficiency) of Revenues Over (Under) Expenditures	743,389	138,255	(13,890)	(8,280)	859,474	(200,721)
OTHER FINANCING SOURCES (USES)						
Sale of Equipment	1,000	950			1,950	750
SPECIAL ITEM						
Proceeds from Sale of Land and Building	18,204				18,204	
Net Change in Fund Balances	762,593	139,205	(13,890)	(8,280)	879,628	(199,971)
FUND BALANCE, BEGINNING OF YEAR	8,296,414	576,775	417,789	572,676	9,863,654	10,063,625
FUND BALANCE, END OF YEAR	\$ 9,059,007	\$ 715,980	\$ 403,899	\$ 564,396	\$ 10,743,282	\$ 9,863,654

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013
WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	<u>2013</u>	<u>2012</u>
Total Net Change in Fund Balances - Governmental Funds	\$ 879,628	\$ (199,971)
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Capital outlay is reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.</p>		
Capital Outlay	602,513	1,589,108
Depreciation Expense	(1,300,242)	(1,319,432)
Cost of Capital Assets Disposed	(3,955,140)	(45,016)
Accumulated Deprecation Related to Disposed Capital Assets	2,981,533	16,586
<p>The governmental funds report bond proceeds as financing sources, while repayment of bond principal is reported as an expenditure. In the Statement of Net Position, however, issuing debt increases long-term liabilities and does not affect the Statement of Activities and repayment of principal reduces the liability. Also, governmental funds report the effect of premiums when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. Interest is recognized as an expenditure in the governmental funds when it is due. In the Statement of Activities, however, interest expense is recognized as it accrues, regardless of when it is due. The net effect of these differences is as follows:</p>		
Payment of Bond Principal	2,315,000	2,200,000
Change in Accrued Interest Payable	47,791	45,396
Amortization of Bond Premium	100,832	100,999
<p>Delinquent property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds.</p>		
	7,429	3,319
<p>In the Statement of Activities, certain operating expenses - pension, other post-employment benefits and compensated absences - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).</p>		
	(8,772)	1,254,796
<p>An internal service fund is used to charge the costs associated with Delta Dental insurance. The net change in net position of the fund is reported with governmental activities.</p>		
	<u>21,012</u>	<u>1,696</u>
Change in Net Position - Governmental Activities	<u>\$ 1,691,584</u>	<u>\$ 3,647,481</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 GENERAL FUND
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	2013			Over (Under) Final Budget	2012
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Local Sources					
Property Taxes	\$ 4,237,916	\$ 4,230,676	\$ 4,082,013	\$ (148,663)	\$ 4,116,303
Interest Earnings	1,612	1,612	2,489	877	1,574
Other	892,183	1,031,577	1,525,673	494,096	1,296,810
State Sources	35,418,432	36,243,407	36,715,193	471,786	34,558,584
Federal Sources	1,768,020	2,697,635	2,611,431	(86,204)	2,252,465
Total Revenues	42,318,163	44,204,907	44,936,799	731,892	42,225,736
EXPENDITURES					
Current					
Administration	1,567,168	1,501,062	1,520,800	19,738	1,451,913
District Support Services	1,284,009	1,226,186	1,167,875	(58,311)	1,210,066
Regular Instruction	21,366,455	21,793,738	21,113,134	(680,604)	19,298,161
Vocational Education Instruction	823,310	749,315	741,197	(8,118)	763,353
Special Education Instruction	7,592,879	7,840,074	8,029,433	189,359	7,553,749
Instructional Support Services	2,422,060	2,417,333	2,224,667	(192,666)	2,121,228
Pupil Support Services	3,697,076	3,690,806	3,676,894	(13,912)	3,563,417
Sites and Buildings	4,471,569	4,600,973	4,550,980	(49,993)	5,211,954
Fiscal and Other Fixed Costs Programs	154,638	153,242	152,894	(348)	133,158
Capital Outlay					
Administration	2,655	2,642	1,570	(1,072)	6,004
District Support Services	7,500	6,000	2,843	(3,157)	627
Regular Instruction	458,038	515,040	712,084	197,044	476,135
Vocational Education Instruction	6,600	6,660	1,585	(5,075)	9,569
Special Education Instruction	23,053	25,537	33,437	7,900	25,643
Instructional Support Services	121,900	177,784	112,718	(65,066)	270,993
Pupil Support Services					1,197
Sites and Buildings	67,257	124,464	151,299	26,835	158,363
Total Expenditures	44,066,167	44,830,856	44,193,410	(637,446)	42,255,530
Excess (Deficiency) of Revenues Over (Under) Expenditures	(1,748,004)	(625,949)	743,389	1,369,338	(29,794)
OTHER FINANCING SOURCES (USES)					
Sale of Equipment		1,000	1,000		
SPECIAL ITEM					
Proceeds from Sale of Land and Building		18,204	18,204		
Net Change in Fund Balances	<u>\$ (1,748,004)</u>	<u>\$ (606,745)</u>	762,593	<u>\$ 1,369,338</u>	(29,794)
FUND BALANCE, BEGINNING OF YEAR			8,296,414		8,326,208
FUND BALANCE, END OF YEAR			<u>\$ 9,059,007</u>		<u>\$ 8,296,414</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 FOOD SERVICE SPECIAL REVENUE FUND
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	2013			Over (Under) Final Budget	2012
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Local Sources					
Interest Earnings	\$ 50	\$ 50	\$ 139	\$ 89	\$ 184
Other-Primarily Meal Sales	859,020	854,511	855,517	1,006	909,609
State Sources	180,835	181,135	186,060	4,925	175,131
Federal Sources	1,445,023	1,763,371	1,829,506	66,135	1,687,421
Total Revenues	<u>2,484,928</u>	<u>2,799,067</u>	<u>2,871,222</u>	<u>72,155</u>	<u>2,772,345</u>
EXPENDITURES					
Current					
Food Service	2,599,705	2,925,310	2,684,560	(240,750)	2,799,515
Capital Outlay					
Food Service	10,288	76,489	48,407	(28,082)	5,595
Total Expenditures	<u>2,609,993</u>	<u>3,001,799</u>	<u>2,732,967</u>	<u>(268,832)</u>	<u>2,805,110</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(125,065)	(202,732)	138,255	340,987	(32,765)
OTHER FINANCING SOURCES (USES)					
Sale of Equipment		1,150	950	(200)	750
Net Change in Fund Balances	<u>\$ (125,065)</u>	<u>\$ (201,582)</u>	139,205	<u>\$ 340,787</u>	(32,015)
FUND BALANCE, BEGINNING OF YEAR			<u>576,775</u>		<u>608,790</u>
FUND BALANCE, END OF YEAR			<u>\$ 715,980</u>		<u>\$ 576,775</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 COMMUNITY SERVICE SPECIAL REVENUE FUND
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	2013			Over (Under) Final Budget	2012
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Local Sources					
Property Taxes	\$ 381,407	\$ 379,707	\$ 385,299	\$ 5,592	\$ 366,500
Interest Earnings		64	214	150	185
Other-Primarily Tuition and Fees	869,530	1,048,888	1,107,610	58,722	1,039,058
State Sources	866,434	893,341	909,082	15,741	896,722
Federal Sources	28,000	35,360	35,360		34,989
Total Revenues	<u>2,145,371</u>	<u>2,357,360</u>	<u>2,437,565</u>	<u>80,205</u>	<u>2,337,454</u>
EXPENDITURES					
Current					
Pupil Support Services	23,797	20,705	20,314	(391)	21,592
Community Service	2,181,720	2,419,557	2,417,736	(1,821)	2,373,684
Capital Outlay					
Community Service	13,000	13,595	13,405	(190)	49,152
Total Expenditures	<u>2,218,517</u>	<u>2,453,857</u>	<u>2,451,455</u>	<u>(2,402)</u>	<u>2,444,428</u>
Net Change in Fund Balances	<u>\$ (73,146)</u>	<u>\$ (96,497)</u>	<u>(13,890)</u>	<u>\$ 82,607</u>	<u>(106,974)</u>
FUND BALANCE, BEGINNING OF YEAR			<u>417,789</u>		<u>524,763</u>
FUND BALANCE, END OF YEAR			<u>\$ 403,899</u>		<u>\$ 417,789</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF NET POSITION
 PROPRIETARY FUND
 JUNE 30, 2013
 WITH COMPARATIVE AMOUNTS AS OF JUNE 30, 2012

	Governmental Activities- Internal Service Fund	
	2013	2012
ASSETS		
Current Assets		
Cash and Investments	\$ 96,866	\$ 75,656
LIABILITIES AND NET POSITION		
Current Liabilities		
Accounts Payable	\$ 7,741	\$ 7,543
Net Position		
Unrestricted	89,125	68,113
Total Liabilities and Net Position	\$ 96,866	\$ 75,656

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 PROPRIETARY FUND
 YEAR ENDED JUNE 30, 2013
 WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	Governmental Activities- Internal Service Fund	
	2013	2012
OPERATING REVENUES		
Charges for Services	\$ 229,813	\$ 216,511
OPERATING EXPENSES		
Dental Insurance Claim Payments	185,859	190,092
General Administration Costs	22,942	24,723
Total Operating Expenses	<u>208,801</u>	<u>214,815</u>
Net Change in Net Position	21,012	1,696
NET POSITION, BEGINNING OF YEAR	<u>68,113</u>	<u>66,417</u>
NET POSITION, END OF YEAR	<u>\$ 89,125</u>	<u>\$ 68,113</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF CASH FLOWS
 PROPRIETARY FUND
 YEAR ENDED JUNE 30, 2013
 WITH COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	Governmental Activities- Internal Service Fund	
	2013	2012
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Interfund Services Provided	\$ 229,813	\$ 216,510
Payments for Administrative Costs	(22,981)	(24,319)
Payments for Dental Fees and Insurance Claims	(185,622)	(187,073)
Net Increase (Decrease) in Cash and Cash Equivalents	<u>21,210</u>	<u>5,118</u>
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>75,656</u>	<u>70,538</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 96,866</u>	<u>\$ 75,656</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO CASH FLOWS FROM OPERATING ACTIVITIES		
Operating Income (Loss)	\$ 21,012	\$ 1,696
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities		
Increase (Decrease) in Accounts Payable	<u>198</u>	<u>3,422</u>
Net Cash Provided (Used) By Operating Activities	<u>\$ 21,210</u>	<u>\$ 5,118</u>

See Accompanying Notes to the Financial Statements

INDEPENDENT SCHOOL DISTRICT #347

STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2013

	<u>Private- Purpose Trust Fund</u>
ASSETS	
Cash and Investments	\$ 34,999
Interest Receivable	<u>97</u>
Total Assets	<u>\$ 35,096</u>
NET POSITION	
Held in Trust for Scholarships	<u>\$ 35,096</u>

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2013

	<u>Private- Purpose Trust Fund</u>
ADDITIONS	
Interest Earnings	\$ 279
DEDUCTIONS	
Scholarship Obligations	<u>350</u>
Change in Net Position	(71)
NET POSITION, BEGINNING OF YEAR	<u>35,167</u>
NET POSITION, END OF YEAR	<u>\$ 35,096</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Independent School District #347 have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The GASB pronouncements are recognized as accounting principles generally accepted in the United States of America. The more significant of the government's accounting policies are described below.

A. REPORTING ENTITY

The Independent School District #347 Board of Education ("District") is the basic level of government which has the financial accountability and control over all activities related to the public school education for the Willmar Public School District. The District receives funding from local, state, and federal sources and must comply with the expenditure requirements of these funding source entities.

The financial statements present the District and its component units. The District includes all funds, organizations, institutions, agencies, departments and offices that are not legally separate from such. Component units are legally separate entities for which the District is financially accountable, or for which the exclusion of the component unit would render the financial statements of the District misleading.

The criteria used to determine if the District is financially accountable for a component unit includes whether or not 1) the District appoints the voting majority of the potential component unit's governing body and is able to impose its will on the potential component unit or is in a relationship of financial benefit or burden with the potential component unit, or 2) the potential component unit is fiscally dependent on and there is potential for the potential component unit to provide specific financial benefits to, or impose specific financial burdens on, the District.

As a result of applying the component unit definition criteria above, it has been determined the District has no component units.

Extracurricular student activities are determined primarily by student participants under the guidance of an adult and are generally conducted outside school hours. The School Board has a fiduciary responsibility in establishing general policies and ensuring that appropriate financial records are maintained for student activities. However, in accordance with Minnesota Statutes, the District's School Board has elected not to control or exercise oversight responsibility with respect to the underlying student activities. Accordingly, the extracurricular student activity accounts are not included in these financial statements.

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the District except for fiduciary funds. Fiduciary funds are only reported at the fund financial statement level.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

B. GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Cont'd)

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Elimination of all charges would distort the direct costs and program revenue reported for the various functions concerned.

Separate financial statements are provided for governmental, proprietary and fiduciary funds. Major individual governmental funds are reported as separate columns in the fund financial statements. Fiduciary funds are presented in the fiduciary fund financial statements by type. Since by definition, fiduciary fund assets are being held for the benefit of a third party and cannot be used for activities or obligations of the District, these funds are excluded from the government-wide financial statements.

The Internal Service Fund is presented in the proprietary fund financial statements. Because the principal user of the internal services is the District's governmental activities, the financial statement of the internal service fund is consolidated into the governmental activities column when presented in the government-wide financial statements. The cost of these services is reported in the appropriate functional activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the District's internal service fund is charges to customers for service. Operating expenses for the internal service fund include the cost of services. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing or related cash flows. Property taxes are generally recognized as revenues in the fiscal year for which they are levied, except for amounts advance recognized in accordance with a statutory "tax shift" described later in these notes. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (Cont'd)

The governmental fund financial statements are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting, in which revenues are recognized when they become measurable and available. Revenues are considered to be measurable when the amount of the transaction can be determined and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Property tax revenue is generally considered as available if collected within 60 days after year-end. State revenue is recognized in the year to which it applies according to Minnesota Statutes and accounting principles generally accepted in the United States of America. Minnesota Statutes include state aid funding formulas for specific fiscal years. Federal revenue is recorded in the year in which the related expenditure is made. Food service sales, community education tuition, and other miscellaneous revenue (except interest earnings) are recorded as revenues when received because they are generally not measurable until then. Interest earnings are recorded when earned because they are measurable and available. A six-month availability period is generally used for other fund revenue.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. The District does not use encumbrances for either budgeting or financial reporting purposes.

It is generally the District's policy to use restricted resources first, then unrestricted resources as they are needed when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Description of Funds

The existence of the various District funds has been established by the State of Minnesota, Department of Education. The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. A description of the funds included in this report is as follows:

Major Governmental Funds:

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. It includes the general operations and pupil transportation activities of the District, as well as the capital related activities such as maintenance of facilities, equipment purchases, health and safety projects, and disabled accessibility projects.

The Food Service Special Revenue Fund accounts for all activities associated with the preparation and serving of regular and incidental meals, lunches or snacks in connection with school activities.

The Community Service Special Revenue Fund accounts for services provided to residents in the areas of recreation, civic activities, nonpublic pupils, veterans, adult or early childhood programs or other similar services.

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (Cont'd)

Proprietary Fund:

The Internal Service Fund accounts for financing of goods or services provided by one department to other departments or agencies of the government, or to other governments, on a cost-reimbursement basis. The District's Internal Service Fund accounts for the District's dental self-insurance program. The self-insurance costs are charged to the various funds based on established premium rates.

Fiduciary Fund:

The Private-Purpose Trust Fund is used to account for trust arrangements under which principal and income benefits individuals, private organizations, or other governments. This fund accounts for gifts and bequests that are to be used for scholarships.

D. BUDGETS AND BUDGETARY ACCOUNTING

Budgets presented in this report for comparison to actual amounts are presented in accordance with accounting principles generally accepted in the United States of America. Each June, the School Board adopts an annual budget for the following fiscal year for the General, Food Service, Community Service, and Debt Service Funds. The approved budget is published in summary form in the District's legal newspaper by November 30 of each year. Reported budget amounts represent the amended budget as adopted by the School Board. Legal budgetary control is at the fund level.

Procedurally, in establishing the budgetary data reflected in these financial statements, the Superintendent submits to the School Board prior to July 1, a proposed operating budget for the fiscal year commencing July 1. The operating budget includes proposed expenditures and the means to finance them. The budget is legally enacted by School Board action. Revisions to budgeted amounts must be approved by the School Board.

Total fund expenditures in excess of the budget require approval of the School Board. Spending control is established by the amount of expenditures budgeted for the fund, but management control is exercised at line item levels.

Unencumbered expenditure appropriations lapse at year-end. Encumbrances are not recorded.

Budget provisions for the Debt Service Fund are set by state law governing required debt service levels.

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY

Cash and Investments:

Cash and investments consist of demand deposit accounts, non-negotiable certificates of deposit, a money market account and repurchase agreement. Investments are recorded at fair value.

Cash balances from all funds of the District are pooled and invested, to the extent available, in allowable cash management accounts. Earnings from such accounts are allocated to the respective funds on the basis of applicable cash balance participation by each fund.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Cash and Investments: (Cont'd)

For purposes of the Statement of Cash Flows, the District considers cash in bank and all highly liquid instruments (including restricted assets) to be cash and cash equivalents in its proprietary fund.

The District has an investment policy in place that addresses interest rate risk, credit risk, concentration of credit risk and custodial credit risk as follows:

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of bank failure, the District's deposits may not be returned to it. Minnesota Statutes require all District deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations of a state or local government rated "A" or better and revenue obligations of a state or local government rated "AA" or better; unrated general obligation securities of the District; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The District does not have a policy that further limits its collateral choices.

Custodial Credit Risk - Investments. For an investment, this is the risk that in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investment policy on custodial credit risk states securities shall be held in third party safekeeping by an institution designated as custodial agent. The institution or dealer shall issue a safekeeping receipt to the District listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing marks, and other pertinent information related to the securities held.

Interest Rate Risk. This is the risk that the market value of securities will fall due to the changes in market interest rates. The District's policy states investment maturities shall be scheduled to coincide with projected District cash flow needs, taking into account large routine or scheduled expenditures, as well as anticipated receipt dates of anticipated revenues. Maturities for short-term and long-term investments shall be timed according to anticipated need. Within these parameters, portfolio maturities shall be staggered to avoid undue concentration of assets and a specific maturity sector. The maturities selected shall provide for stability of income and reasonable liquidity.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Cash and Investments: (Cont'd)

Credit Risk. This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District may invest in the following types of investments as authorized by Minn. Stat. §§118A.04 and 118A.05: securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. §118A.04, subd. 6; mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments; general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service; bankers' acceptances of United States banks; commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Concentration Risk. This is the risk of loss attributed to the magnitude of an investment in a single issuer. The District's investment policy states the District shall diversify its investments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities.

Accounts Receivable:

Accounts receivable represents amounts receivable from individuals, firms, and corporations for goods and services furnished by the District. No substantial losses are anticipated from present receivable balances, therefore, no allowance for uncollectible accounts is deemed necessary.

Current Property Taxes Receivable:

Current property taxes receivable represent current real and personal property tax levies, certified the previous December and collectible in the current calendar year, which have not been received by the District.

Delinquent Property Taxes Receivable:

Delinquent property taxes receivable represent taxes collectible in the years 2006 to 2012 that remain uncollected at June 30, 2013. They are equally offset by a deferred inflows of resources amount in the governmental fund financial statements.

Prepaid Items:

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepayments. Prepaid items are reported using the consumption method and recorded as an expense or expenditure at the time of consumption.

Inventories:

Inventories are recorded using the consumption method of accounting and consist of paper, purchased food and supplies. Food, paper and supply purchases are recorded at invoice cost, computed on a first-in, first-out method.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Property Taxes Levied for Subsequent Year's Expenditures:

Current levies of local taxes, less the amount recognized as revenue in the current period, including portions assumed by the state which will be recognized as revenue in the next fiscal year beginning July 1, 2013, are included in this account to indicate that, while they are current assets, they will not be recognized as revenue until the following year.

Capital Assets:

Tangible and intangible capital assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$5,000 for capitalizing tangible and intangible capital assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Tangible and intangible capital assets are recorded in the government-wide financial statements, but are not reported in the governmental fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 20 to 50 years for land improvements and buildings, and 5 to 15 years for equipment.

Capital assets not being depreciated include land and construction in progress.

The District does not possess any material amounts of infrastructure capital assets. Items such as sidewalks and other land improvements are considered to be part of the cost of buildings or other improvable property.

The District does not possess any material amounts of intangible capital assets.

Long-Term Obligations:

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Compensated Absences:

The liability for compensated absences reported in the financial statements consists of unpaid, accumulated vacation and certain sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included. The liability for compensated absences is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Compensated absences are accrued when incurred in the government-wide financial statements. The government-wide Statement of Net Position reports both current and noncurrent portions of compensated absences using full accrual accounting. The current portion consists of an amount based on a trend analysis of current usage of vacation and vested sick leave. The noncurrent portion consists of the remaining amount of vacation and total vested sick leave.

Vacation Pay:

Employees earn annual vacation pay at rates dependent upon each employee group labor contract. All outstanding unpaid vacation pay is payable upon termination of employment. At June 30, 2013, unpaid vacation pay totaling \$206,035 is recorded in the financial statements.

Sick Pay:

Substantially all District employees are entitled to sick leave at various rates. For certain employees, unused sick leave enters into the calculation of pay upon termination.

Secretarial Staff:

An unused sick leave payment is available to secretaries who have completed at least 15 years of continuous service with the District and are at least 55 years of age. An eligible individual will receive an amount equal to 75% of the number of unused accumulated sick leave hours multiplied by the employee's hourly rate of pay, not to exceed 800 hours, less any TSA match the District contributed. Employees hired after July 1, 2000 are not eligible for an unused sick leave payment.

Library Clerical Staff and General Paraprofessionals:

An unused sick leave payment is available to library clerical staff and general paraprofessionals who have completed at least 15 years of continuous service with the District and are at least 55 years of age. An eligible individual will receive an amount equal to 75% of the number of unused accumulated sick leave days multiplied by the employee's daily rate of pay, not to exceed 120 days.

Special Needs Paraprofessionals and Sign Language Interpreters:

An unused sick leave payment is available to special needs paraprofessionals and sign language interpreters who have completed at least 15 years of continuous service with the District and are at least 58 years of age. An eligible individual will receive an amount equal to 75% of the number of unused accumulated sick leave days multiplied by the employee's daily rate of pay, not to exceed 805 hours, less any TSA match the District contributed. Employees hired after July 1, 2002 will not be eligible for an unused sick leave payment.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Compensated Absences: (Cont'd)

Food Service Staff:

An unused sick leave payment is available to food service staff who have completed at least 15 years of continuous service with the District and are at least 55 years of age. An eligible individual will receive an amount equal to 75% of the number of unused accumulated sick leave hours multiplied by the employee's hourly rate of pay, not to exceed 430 hours.

Administrators:

An unused sick leave payment is available to administrators who have completed at least 10 years of continuous service with the District and are at least 55 years of age but not more than 65 years of age. An eligible administrator will receive an amount equal to the number of unused accumulated sick leave days multiplied by the employee's daily rate of pay, not to exceed 175 days, less any TSA match the District contributed. Administrators hired after July 1, 2000 are not eligible for an unused sick leave payment.

Teachers:

An unused sick leave payment is available to teachers who have completed at least 15 years of continuous service with the District and are at least 55 years of age. An eligible teacher will receive an amount equal to 50% of the number of unused accumulated sick leave days multiplied by the employee's daily rate of pay, not to exceed 90 days. Furthermore, an eligible teacher will receive an amount equal to the teacher's number of years of service multiplied by four and the employee's daily rate of pay, not to exceed 100 days. The maximum combined total payment shall not exceed 150 days. Any TSA match the District contributed will be deducted from the payment. Teachers hired after July 1, 2000 are not eligible for this benefit.

Custodians:

Custodians shall earn ten days of severance pay credit for each full year of service, with accumulation to 150 days. Upon resignation of the employee at age 55 or older, the District shall pay severance equal to 75% of an employee's accumulated severance pay days up to a maximum of 112.5 days, at the employee's daily rate of pay.

Confidential Employees:

An unused sick leave payment is available to confidential employees who have completed at least 15 years of continuous service with the District and are at least 55 years of age. An eligible individual will receive an amount equal to 75% of the number of unused accumulated sick leave hours multiplied by the employee's hourly rate of pay, not to exceed 805 hours, less any TSA match the District contributed. Employees hired after July 1, 2004 are not eligible for an unused sick leave payment.

Other Postemployment Benefits:

Under the terms of previous employment contracts, when certain qualified employees retired between the ages of 55 to 65, the District provided life and health insurance benefits which would cease when such employees attain the age of 65. This benefit is no longer available to employees; however, the District continues to pay health insurance for qualified individuals that retired when this benefit was in effect. All premiums are funded on a pay-as-you-go basis.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Unearned Revenue:

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and certain other payments received before eligibility requirements are met are also recorded as unearned revenue. On the modified accrual basis, receivables that will not be collected within the available period have been reported as deferred inflows of resources.

Fund Balance:

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of resources reported in governmental funds. These classifications are as follows:

Nonspendable - consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact, such as, inventories and prepaid items.

Restricted - consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - consists of amounts that are constrained for specific purposes that are internally imposed by formal action of the Board of Education. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. These constraints are established by Resolution of the Board of Education.

Assigned - consists of amounts intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the governing body itself or by an official to which the governing body delegates the authority. Pursuant to School Board Policy, the Director of Business and Finance is authorized to establish assignments of fund balance.

Unassigned - is the residual classification for the General Fund and also reflects negative residual amounts in the remaining governmental funds.

The District requires restricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Board of Education formally adopted a fund balance policy for the General Fund. The District's policy is to strive to maintain a minimum unassigned fund balance of 6% of the General Fund.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

E. ASSETS, DEFERRED OUTFLOWS OF RESOURCES, LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND EQUITY (Cont'd)

Net Position:

The District adopted the provisions of Governmental Accounting Standards Board Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* for the year ended June 30, 2013. This standard changed net asset classifications within the government-wide, proprietary, and fiduciary fund financial statements.

F. REVENUES AND EXPENDITURES

Revenues:

Property tax levies are established by the Board of Education in December each year and are certified to the County for collection in the following calendar year. In Minnesota, counties act as collection agents for all property taxes. The County spreads all levies over taxable property. Such taxes become a lien on January 1. Taxes are due on May 15 and October 15. The County generally remits taxes to the District at periodic intervals as they are collected. A portion of property taxes levied is paid through various state tax credits which are included in revenue from state sources in the governmental fund financial statements.

Generally, tax revenue is recognized in the fiscal year ending June 30, following the calendar year in which the tax levy is collectible, while the current calendar year tax levy is recorded as deferred inflow of resources (property taxes levied for subsequent year's expenditures). The majority of District revenue in the General Fund (and to a lesser extent in the District's Community Service Special Revenue Fund) is determined annually by statutory funding formulas. The total revenue allowed by these formulas is then allocated between taxes and state aids by the Legislature based on education funding priorities. Changes in this allocation are periodically accompanied by a change in property tax revenue recognition referred to as the "tax shift."

In accordance with State law, the current tax shift consists of an amount equal to 31% of the District's 2000 Pay 2001 operating referendum which is frozen at \$184,153 for the District. For the year ended June 30, 2013, State law is also requiring recognition of 48.6% or \$1,699,167 of the current operating referendum and all other levies other than Career Technical and Reemployment Insurance. Career Technical and Reemployment Insurance tax levies are recognized early based on statutory requirements in the amounts of \$79,333 and \$21,546, respectively.

Taxes that remain unpaid are classified as delinquent taxes receivable. Revenue from these delinquent property taxes that is not collected within 60 days of year-end is reported as a deferred inflow of resources at the fund level because it is not known to be available to finance the operations of the District in the current year. No allowance for uncollectible taxes has been provided as such amounts are not expected to be material. Current levies of local taxes, less the amount recognized as revenue in the current period, including portions assumed by the State which will be recognized as revenue in the next fiscal year beginning July 1, 2013, are included in Property Taxes Levied for Subsequent Year to indicate that, while they are current assets, they will not be recognized as revenue until the following year.

Expenditures:

Expenditure recognition for governmental fund types is limited to amounts represented by current liabilities. Noncurrent liabilities are not recognized as governmental fund expenditures or liabilities.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

G. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

H. PRIOR YEAR INFORMATION

The basic financial statements include certain prior-year partial comparative information in total but not at the level of detail required for a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended June 30, 2012, from which the partial information was derived.

NOTE 2. CASH AND INVESTMENTS

Cash and investments as of June 30, 2013, are as follows:

	<u>Book Balance</u>
<u>Governmental Activities</u>	
Cash and Investments	
Pooled Cash in Checking Accounts	\$ 6,136
Petty Cash	386
Individual Fund Savings Account	48,646
Money Market Deposit Account	247,793
Repurchase Agreement	<u>8,651,443</u>
Total Cash and Investments	<u>\$ 8,954,404</u>
<u>Fiduciary Fund</u>	
Cash and Investments	
Pooled Cash in Checking Accounts	\$ 992
Non-negotiable Certificates of Deposit	<u>34,007</u>
Total Cash and Investments	<u>\$ 34,999</u>

A. DEPOSITS

As of June 30, 2013, the District's deposits were sufficiently covered by insurance through the FDIC as well as collateralized with securities held by the pledging financial institution's trust department or agent in the District's name.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 2. CASH AND INVESTMENTS (Cont'd)

B. INVESTMENTS

Custodial Credit Risk. For an investment, this is the risk that in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The underlying securities of the repurchase agreement are held by the investment company who acts as the agent and serves as the custodian of the securities for the District and are uninsured.

Interest Rate Risk. This is the risk that the market value of securities will fall due to the changes in market interest rates. The District's investment in the repurchase agreement does not have a specific maturity date but is cancelable by giving the institution 30 days notice.

Concentration Risk. This is the risk of loss attributed to the magnitude of an investment in a single issuer. More than 5 percent of the District's investments are in the repurchase agreement. The repurchase agreement is 100% of the District's investments.

NOTE 3. RECEIVABLES

Receivables as of June 30, 2013, are as follows:

	Total Receivables	Amounts not Scheduled for Collection During the Subsequent Year
Governmental Activities		
Property Taxes		
Current Property Taxes	\$ 3,272,514	\$
Delinquent Property Taxes	74,036	
Total Property Taxes	<u>3,346,550</u>	<u>0</u>
Other Governments		
Due from Other Minnesota School Districts	295,478	
Due from Minnesota Department of Education	6,160,424	
Due from Federal through Minnesota Department of Education	872,904	
Due from Other Governmental Units	161,954	
Total Other Governments	<u>7,490,760</u>	<u>0</u>
Other		
Other Receivables	<u>94,465</u>	
Total Governmental Activities	<u>\$ 10,931,775</u>	<u>\$ 0</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 4. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013, was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated				
Land	\$ 617,518	\$	\$	\$ 617,518
Construction in Progress	129,635	427,628	(499,593)	57,670
Total Capital Assets, Not Being Depreciated	747,153	427,628	(499,593)	675,188
Capital Assets, Being Depreciated				
Land Improvements	3,853,054	113,342	(91,341)	3,875,055
Buildings and Improvements	47,994,089	386,251	(1,885,695)	46,494,645
Equipment	6,387,403	174,885	(1,978,104)	4,584,184
Total Capital Assets, Being Depreciated	58,234,546	674,478	(3,955,140)	54,953,884
Less Accumulated Depreciation for				
Land Improvements	(2,010,775)	(157,173)	81,744	(2,086,204)
Buildings and Improvements	(22,124,038)	(916,996)	954,431	(22,086,603)
Equipment	(4,537,009)	(226,073)	1,945,358	(2,817,724)
Total Accumulated Depreciation	(28,671,822)	(1,300,242)	2,981,533	(26,990,531)
Total Capital Assets Being Depreciated, Net	29,562,724	(625,764)	(973,607)	27,963,353
Governmental Activities Net Capital Assets	<u>\$ 30,309,877</u>	<u>\$ (198,136)</u>	<u>\$ (1,473,200)</u>	<u>\$ 28,638,541</u>

Depreciation expense was charged to functions/programs as follows:

Governmental Activities	
Administration	\$ 226
District Support Services	1,687
Regular Instruction	923,405
Vocational Education Instruction	8,801
Special Education Instruction	7,736
Instructional Support Services	16,173
Pupil Support Services	40,149
Sites and Buildings	281,794
Fiscal and Other Fixed Cost Programs	862
Community Service	19,409
Total Depreciation Expense - Governmental Activities	<u>\$ 1,300,242</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 5. AID ANTICIPATION CERTIFICATES OF INDEBTEDNESS

The District issued General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011B on August 25, 2011. The amount of the issue was \$3,438,321 with an interest rate of 2.00%. The entire issue matured on September 9, 2012. The certificate was issued to provide amounts necessary for timely payment of anticipated expenditures from the District's operating funds.

	Beginning Balance	Additions	Reductions	Ending Balance
Aid Anticipation Certificates of Indebtedness	\$ 3,438,321	\$ 0	\$ 3,438,321	\$ 0

NOTE 6. LONG-TERM DEBT

A. COMPONENTS OF LONG-TERM DEBT

The District has issued general obligation school building bonds to refinance previous bond issues. Assets of the Debt Service Fund, together with scheduled future tax levies, are dedicated for the retirement of these bonds. These levies are subject to reduction if fund balance amounts exceed limitations imposed by Minnesota law.

	Original Amount Issued	Final Maturity Date	Interest Rate	Balance Outstanding
<u>Governmental Activities</u>				
General Obligation Bonds				
Refunding Bonds, Series 2005A	\$ 16,265,000	02/01/15	5.00%	\$ 3,320,000
Bond Premium - Net				108,980
Other Postemployment Benefits Payable				1,249,565
Pension Benefits Payable				17,648
Compensated Absences Payable				3,242,083
				<u>7,938,276</u>
Total Governmental Activities				<u>\$ 7,938,276</u>

B. MINIMUM DEBT PAYMENTS

Minimum annual principal and interest payments required to retire long-term debt, not including other postemployment benefits payable, pension benefits payable and compensated absences payable are as follows:

Year Ending June 30,	<u>General Obligation Bonds</u>	
	<u>Principal</u>	<u>Interest</u>
2014	\$ 2,320,000	\$ 166,000
2015	1,000,000	50,000
	<u>\$ 3,320,000</u>	<u>\$ 216,000</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 6. LONG-TERM DEBT (Cont'd)

C. DESCRIPTION OF LONG-TERM DEBT

General Obligation Bonds:

On November 1, 2005, the District issued \$16,265,000 of General Obligation Refunding Bonds, Series 2005A to advance refund the General Obligation Refunding Bonds, Series 1997A. The bonds are due in varying annual installments each February 1 from February 1, 2007 through February 1, 2015, with interest at a rate of 5.00% due semi-annually on February 1 and August 1. The District reduced its total debt service payments by \$1,098,563 and obtained an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$916,043. Future ad valorem tax levies are dedicated to the retirement of these bonds.

Other Postemployment Benefits Payable:

Other postemployment benefits payable consist of postemployment health insurance benefits available to employees as specified in the employee's employment contract upon retirement. Health benefits have been paid by the General Fund.

Pension Benefits Payable:

Pension benefits payable consist of pension benefit payments available to employees as specified in the employee's employment contract upon retirement. Pension benefits are paid by the General and Special Revenue Funds.

Compensated Absences Payable:

Compensated absences payable consists of unused vacation at June 30, 2013 and other compensated absences paid at retirement for certain employees based on the employment contract. In the past, compensated absences have been paid by the General, Food Service, and the Community Service Funds.

D. CHANGES IN LONG-TERM DEBT

The following table summarizes changes in long-term debt during the year ended June 30, 2013:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental Activities</u>					
Bonds Payable	\$ 5,635,000	\$	\$ (2,315,000)	\$ 3,320,000	\$ 2,320,000
Bond Premium	209,812		(100,832)	108,980	100,597
Other Postemployment Benefits Payable	1,104,073	619,297	(473,805)	1,249,565	
Pension Benefits Payable	8,357	38,353	(29,062)	17,648	
Compensated Absences Payable	3,388,094	273,923	(419,934)	3,242,083	486,040
Total Governmental Activities	<u>\$ 10,345,336</u>	<u>\$ 931,573</u>	<u>\$ (3,338,633)</u>	<u>\$ 7,938,276</u>	<u>\$ 2,906,637</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 6. LONG-TERM DEBT (Cont'd)

D. CHANGES IN LONG-TERM DEBT (Cont'd)

In addition, the District has available a \$750,000 line of credit with a local financial institution. The line bears interest at variable rates (4.5% at June 30, 2013) and is unsecured. This line matures on December 31, 2013. There is no balance outstanding under this arrangement as of June 30, 2013.

NOTE 7. FUND BALANCE

The following is a summary of fund balance components at June 30, 2013.

	General	Food Service	Community Service	Debt Service	Total
Nonspendable					
Prepaid Items	\$ 127,573	\$ 640	\$ 2,221	\$	\$ 130,434
Inventories	35,895	20,323			56,218
Total Nonspendable	163,468	20,963	2,221	0	186,652
Restricted					
Operating Capital	68,159				68,159
Community Education			273,428		273,428
Gifted and Talented	56,218				56,218
Adult Basic Education			90,035		90,035
Safe Schools	6,777				6,777
Other Fund Activities		695,017	38,215	564,396	1,297,628
Total Restricted	131,154	695,017	401,678	564,396	1,792,245
Committed					
Severance	1,200,000				1,200,000
Assigned					
Staff Development	84,797				84,797
Third Party Billing	398,707				398,707
Total Assigned	483,504	0	0	0	483,504
Unassigned					
	7,080,881				7,080,881
	<u>\$ 9,059,007</u>	<u>\$ 715,980</u>	<u>\$ 403,899</u>	<u>\$ 564,396</u>	<u>\$ 10,743,282</u>

Fund Equity:

Certain portions of fund balance are restricted based on state requirements to track special program funding, to provide for funding on certain long-term liabilities, or as required by other outside parties. The following is a summary of the potential restricted fund balances for the governmental funds:

A. RESTRICTED FOR GIFTED AND TALENTED

The fund balance restriction represents accumulated resources available to provide gifted and talented programming in accordance with funding made available for that purpose.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 7. FUND BALANCE (Cont'd)

B. RESTRICTED FOR OPERATING CAPITAL

The District levies taxes and receives state aid to be used for the purchase of equipment, books and vehicles and to purchase, rent, improve, and repair school facilities as allowed by state statute. The cumulative excess of such revenues over equipment and facilities expenditures is reported as a restriction of fund balance in the General Fund.

C. RESTRICTED FOR COMMUNITY EDUCATION

The fund balance restriction represents accumulated resources available to provide general community education programming.

D. RESTRICTED FOR ADULT BASIC EDUCATION

The fund balance restriction represents accumulated resources available to provide adult basic education programming in accordance with funding made available for that purpose.

E. RESTRICTED FOR SAFE SCHOOLS

The fund balance restriction represents unspent resources available from the safe schools levy.

NOTE 8. DEFINED BENEFIT PENSION PLANS - STATEWIDE

Substantially all employees of the District are required by State law to belong to pension plans administered by the Teachers Retirement Association (TRA) or Public Employees Retirement Association (PERA), all of which are administered on a statewide basis.

A. TEACHERS RETIREMENT ASSOCIATION

Plan Description:

All teachers employed by the District are covered by defined benefit plans administered by the Teachers Retirement Association (TRA) which is a cost-sharing, multiple-employer retirement plan. TRA members belong to either the Coordinated or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. The plans are established and administered in accordance with Minnesota Statutes, Chapters 354 and 356.

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota Statute and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 8. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

A. TEACHERS RETIREMENT ASSOCIATION (Cont'd)

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described:

Tier I	Step Rate Formula	Percentage
Basic	1st ten years of service	2.2% per year
	All years after	2.7% per year
Coordinated	1st ten years if service years are up to July 1, 2006	1.2% per year
	1st ten years if service years are July 1, 2006 or after	1.4% per year
	All other years of service if service years are up to July 1, 2006	1.7% per year
	All other years of service if service years are July 1, 2006 or after	1.9% per year

With these provisions:

- a. Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- b. 3% per year early retirement reduction factors for all years under normal retirement age.
- c. Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).

-or-

Tier II: For years of service prior to July 1, 2006, a level formula of 1.7 percent per year for coordinated members and 2.7 percent per year for basic members. For years of service July 1, 2006 and after, a level formula of 1.9 percent per year for Coordinated members and 2.7 for Basic members applies. Actuarially equivalent early retirement reduction factors with augmentation are used for early retirement before the normal age of 65. These reduction factors average approximately 4 to 5.4 percent per year.

Members first employed after June 30, 1989, receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 8. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

A. TEACHERS RETIREMENT ASSOCIATION (Cont'd)

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree - no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the provisions in effect at the time they last terminated their public service.

TRA publicly issues a Comprehensive Annual Financial Report (CAFR) presenting financial statements, supplemental information on funding levels, investment performance, and further information on benefits provisions. The report may be accessed at the TRA web site www.minnesotatra.org. Alternatively, a copy of the report may be obtained by writing or calling TRA:

Teachers Retirement Association
60 Empire Drive, Suite 400
St. Paul, MN 55103-4000
651.296.2409
800.657.3669

Funding Policy:

Minnesota Statutes Chapter 354 sets the rates for the employee and employer contributions. These statutes are established and amended by the state legislature. Coordinated and Basic Plan members are required to contribute 6.5 percent and 10.0 percent, respectively, of their annual covered salary during fiscal year 2013 as employee contributions. The TRA employer contribution rates are 6.5 percent for Coordinated members and 10.5 percent for Basic members during fiscal year 2013. Total covered payroll salaries for all TRA members statewide during the fiscal year ended June 30, 2012 was approximately \$3.87 billion. TRA covered payroll for all members statewide for the fiscal years ended June 30, 2011 and June 30, 2010 were \$3.84 billion and \$3.79 billion, respectively.

The District contributions for the years ending June 30, 2013, 2012, and 2011 were \$1,295,268, \$1,103,165, and \$1,052,827, respectively, equal to the required contributions for each year as set by state statute.

The 2010 Legislature approved employee and employer contribution rate increases to be phased-in over a four-year period beginning July 1, 2011. Employee and employer contribution rates will rise 0.5 percent on July 1 of each year of the four-year period. Beginning July 1, 2014, TRA Coordinated employee and employer contribution rates will each be 7.5 percent.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2013

NOTE 8. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

B. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION OF MINNESOTA

Plan Description:

All full-time and certain part-time employees (other than teachers) of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF), which is a cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For all GERF members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90.

Normal retirement age is 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives.

Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 8. DEFINED BENEFIT PENSION PLANS - STATEWIDE (Cont'd)

B. PUBLIC EMPLOYEES RETIREMENT ASSOCIATION OF MINNESOTA (Cont'd)

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERS. That report may be obtained on the Internet at www.mnpera.org, by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088 or by calling (651) 296-7460 or 1-800-652-9026.

Funding Policy:

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERS Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.25%, respectively, of their annual covered salary in fiscal year 2013. In fiscal year 2013, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members and 7.25% for Coordinated Plan members.

The District's contributions to the Public Employees Retirement Fund for the years ending June 30, 2013, 2012, and 2011, were \$484,556, \$447,180, and \$426,034, respectively. The District's contributions were equal to the contractually required contributions for each year as set by state statute.

NOTE 9. OTHER POSTEMPLOYMENT BENEFIT PLAN

At June 30, 2009, the District adopted Governmental Accounting Standards Board (GASB) Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*. This implementation allows the District to report its liability for other postemployment benefits consistent with established accounting principles generally accepted in the United States of America and to reflect an actuarially determined liability for the present value of projected future benefits for retired and active employees on the financial statements.

A. PLAN DESCRIPTION

The District operates a single-employer defined benefit plan ("the Plan") that provides health, life and dental insurance to eligible employees and their families through the District's health insurance plan. There are 563 active participants and 51 retired participants. Benefit and eligibility provisions are established through negotiations between the District and various unions representing District employees and are renegotiated each two-year bargaining period. The Plan does not issue a publicly available report.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 9. OTHER POSTEMPLOYMENT BENEFIT PLAN (Cont'd)

B. FUNDING POLICY

Contribution requirements are also negotiated between the District and union representatives. The District contributes 0% - 100% of the cost of current-year premiums for eligible retired plan members and their spouses. For fiscal year 2013, the District contributed \$473,805 to the Plan. The Plan is financed on a pay-as-you-go basis.

C. ANNUAL OPEB COST AND NET OPEB OBLIGATION

The District's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually paid from the plan, and changes in the District's net OPEB obligation.

Annual Required Contribution	\$ 638,983
Interest on Net OPEB Obligation	44,163
Adjustment to Annual Required Contribution	<u>(63,849)</u>
Annual OPEB Cost (Expense)	619,297
Contributions Made	<u>(473,805)</u>
Increase (Decrease) in Net OPEB Obligation	145,492
Net OPEB Obligation - Beginning of Year	<u>1,104,073</u>
Net OPEB Obligation - End of Year	<u><u>\$ 1,249,565</u></u>

The District's annual OPEB cost, the percentage of the annual OPEB cost contributed to the Plan and the net OPEB obligation for 2013 and the preceding two years was:

Fiscal Year Ended	Annual OPEB Cost	Annual Plan Sponsor Contribution	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2013	\$ 619,297	\$ 473,805	77%	\$ 1,249,565
6/30/2012	620,115	497,928	80%	1,104,073
6/30/2011	726,670	385,054	53%	981,886

D. FUNDED STATUS AND FUNDING PROGRESS

As of July 1, 2011, the most recent actuarial valuation date, the plan was zero percent funded. The actuarial accrued liability for benefits was \$5,957,004 and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$5,957,004. The covered payroll (annual payroll of active employees covered by the Plan) was \$22,744,318 and the ratio of the UAAL to the covered payroll of 26.2%.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 9. OTHER POSTEMPLOYMENT BENEFIT PLAN (Cont'd)

D. FUNDED STATUS AND FUNDING PROGRESS (Cont'd)

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

E. ACTUARIAL METHODS AND ASSUMPTIONS

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2011 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumption included a 4.0% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date. The initial healthcare trend rate was 9.5% reduced by decrements to an ultimate rate of 5% after nine years. The UAAL is being amortized as a level dollar amount on an open basis. The remaining amortization period at June 30, 2013 was 30 years.

NOTE 10. SUPPLEMENTAL PENSION PLAN

The District engaged an actuary to determine the District's liability for its supplemental pension plan in accordance with Governmental Accounting Standards Board (GASB) Statement No. 27 as of July 1, 2011.

A. PLAN DESCRIPTION

The District provides pension benefits to certain eligible employees through a single-employer defined benefit plan administered by the District. The plan does not issue a publicly available financial report. All pension benefits are based on contractual agreements with employees and employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. These benefits are summarized as follows:

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 10. SUPPLEMENTAL PENSION PLAN (Cont'd)

A. PLAN DESCRIPTION (Cont'd)

As described in Note 1.E., teachers who have completed at least 15 years of continuous service with the District and are at least 55 years of age are eligible for a severance payment. A portion of that payment is based on the teacher's number of years of service multiplied by four and the employee's daily rate of pay. Twenty-five percent of this payment is paid to the employee's Special Pay Deferral Plan and the remaining 75% is placed into the employee's Health Care Savings Plan. The 25% is considered a pension benefit.

The Superintendent is eligible for a pension benefit upon termination of employment of 10 days pay for each year of service, up to 100 days.

B. FUNDING POLICY

Payments under the plan are made on a pay-as-you-go basis. There are no invested plan assets accumulated for payment of future benefits. The General Fund and Special Revenue Funds are used for funding of all pension benefits. The District makes all contributions.

C. ANNUAL PENSION COST AND NET PENSION OBLIGATION

The District's annual pension cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 27. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the District's annual pension cost for the year, the amount actually paid from the plan, and changes in the District's net pension obligation.

Annual Required Contribution	\$ 38,503
Interest on Net Pension Obligation	334
Adjustment to Annual Required Contribution	(484)
Annual Pension Cost (Expense)	<u>38,353</u>
Contributions Made	<u>(29,062)</u>
Increase (Decrease) in Net Pension Obligation	9,291
Net Pension Obligation - Beginning of Year	<u>8,357</u>
Net Pension Obligation - End of Year	<u><u>\$ 17,648</u></u>

The District's annual pension cost, the percentage of the annual pension cost contributed to the Plan and the net pension obligation for 2013 and the preceding two years was:

Fiscal Year Ended	Annual Pension Cost	Annual Plan Sponsor Contribution	Percentage of Annual Pension Cost Contributed	Net Pension Obligation
6/30/2013	\$ 38,353	\$ 29,062	76%	\$ 17,648
6/30/2012	39,126	46,988	120%	8,357
6/30/2011	69,106	81,036	117%	16,219

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 10. SUPPLEMENTAL PENSION PLAN (Cont'd)

D. FUNDED STATUS AND FUNDING PROGRESS

As of July 1, 2011, the most recent actuarial valuation date, the plan was zero percent funded. The actuarial accrued liability for benefits was \$406,912, and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$406,912. The annual covered payroll for active employees covered by the Plan in the actuarial valuation was \$22,744,318 for a ratio of UAAL to covered payroll of 1.8%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment and mortality. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

E. ACTUARIAL METHODS AND ASSUMPTIONS

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2011 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumption included a 4.0% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date. The projected salary increase is 3% per year. The UAAL is being amortized as a level dollar amount on an open basis. The remaining amortization period at June 30, 2013 was 30 years.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 11. SELF-INSURED DENTAL PLAN

The District has elected to self-insure their employee dental insurance program. The District has entered into an agreement with an insurance company to provide stop-loss insurance to limit the losses on individual and aggregate claims and to provide claims processing and other administrative duties. The individual stop-loss amount is \$1,200 per participant. The District established an internal service fund to account for contributions from other funds for dental insurance and to establish a reserve for catastrophic losses. Contributions during the year were based on maximum claims before reinsurance is effective. The amounts charged to expenses include administrative fees, stop-loss insurance premiums, claims paid and accruals for claims incurred but not paid at year end. The District recorded expenses of \$208,801 for the year ended June 30, 2013 which includes administrative costs of \$22,942.

The liability for unpaid claims is included in the Internal Service Fund as accounts payable.

	FY 2013	FY 2012
Unpaid Claims, Beginning of Year	\$ 7,543	\$ 4,121
Incurred Claims	185,859	190,092
Claims Payments (cash basis)	<u>(185,661)</u>	<u>(186,670)</u>
Unpaid Claims, End of Year	<u>\$ 7,741</u>	<u>\$ 7,543</u>

NOTE 12. OPERATING LEASES

The District is committed under long-term operating leases for the rental of office equipment and vehicles. Office equipment is leased under varying terms, with leases running through June 2016. Vehicles are leased under varying terms with leases running through July 2015.

Total lease expenditures include the following:

Maintenance equipment	\$ 7,580
Facilities	38,082
Office equipment	100,667
Computer equipment	206,417
Vehicles	8,996
Miscellaneous rental	<u>33,475</u>
Total	<u>\$ 395,217</u>

Future minimum lease payments due under existing operating leases are as follows:

<u>Year Ending June 30,</u>	
2014	\$ 296,878
2015	140,902
2016	<u>26,370</u>
Total	<u>\$ 464,150</u>

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2013

NOTE 13. COMMITMENTS AND CONTINGENCIES

A. FEDERAL AND STATE PROGRAMS

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable fund. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

B. CONSTRUCTION COMMITMENTS

The District has an active construction project as of June 30, 2013. The project includes the following:

	<u>Total Contract</u>	<u>Contract Remaining</u>
Kennedy Kitchen Remodel	\$ 154,640	\$ 150,270

C. LITIGATION

The District is in the process of determining an amount awarded by mediation. Since the amount has not been determined and additionally, an estimate cannot be made, a liability has not been recorded.

NOTE 14. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; natural disasters and workers' compensation. To mitigate these risks, the District has obtained commercial property and casualty insurance and workers' compensation coverage. The District pays an annual premium with no additional assessments.

The District has joined together with other school districts in Minnesota in the Southwest - West Central Service Cooperative Gross Self-Insured Health Insurance Plan, a public entity risk pool currently operating as a common risk management and insurance program for member districts. The District pays an annual premium to this plan for its health insurance coverage. These premiums are used to purchase reinsurance through commercial companies. The administrators of the plan believe assessment to participating districts for future losses sustained is extremely remote.

There has been no significant reduction in insurance coverage from the previous year in any of the District's policies. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

INDEPENDENT SCHOOL DISTRICT #347

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 2013

NOTE 15. JOINT POWERS AGREEMENT

The District and the City of Willmar have entered into a Joint Powers agreement to collaborate and coordinate in the provision of social, educational, vocational and recreational services to members of the community. It is the intention of the parties to offer these services collaboratively and to coordinate their service programs in order to eliminate duplication of services and in order to maximize the effectiveness of the services provided. The Joint Powers Entity is governed by the Joint Powers Board, which includes five members appointed by the City Council, five members appointed by the School Board, and two students, one recommended by the Senior High School Student Council and one recommended by the Middle School Student Council, to be approved and appointed by the City Council and School Board. One School Board member, one City Council member, the City Administrator and the Superintendent of Schools shall serve as ex-officio members to the Board.

The District employs an individual to administer community education, which is in the Community Service Fund. The City is responsible for providing adult and youth recreation programs, adult and youth athletic programs and administer the daily operations of the Dorothy A. Olson Aquatic Center. The District is responsible for providing necessary facilities, services, and employees to provide Early Childhood and Adult Basic Education programs. This agreement is perpetual but may be canceled upon six months written notice by either party.

NOTE 16. RECLASSIFICATIONS

Certain immaterial prior year financial statement amounts have been reclassified to conform to current year's presentation. There was no affect on net position or fund balance.

NOTE 17. IMPLEMENTATION OF NEW GASB

The District adopted the provisions of Governmental Accounting Standards Board Statement No. 65, *Items Previously Reported as Assets and Liabilities* for the year ended June 30, 2013. This standard reclassified certain items previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or reclassified certain items as outflows of resources or inflows of resources.

NOTE 18. PRIOR PERIOD ADJUSTMENT

The beginning net position of the governmental activities has been decreased to reflect a change in accounting principle. As mentioned above, the District implemented GASB 65, *Items Previously Reported as Assets and Liabilities* which reclassifies deferred charges as outflows of resources. Beginning governmental activities net position has been restated from \$26,233,525 to \$26,198,476 (a decrease of \$35,049).

NOTE 19. SPECIAL ITEM

During the year ended June 30, 2013, the District sold the land and building formerly operated as Lincoln Elementary. The proceeds and disposition of the related assets are reported as a Special Item on the Statement of Activities based on the full accrual basis of accounting. The proceeds are reported as a Special Item on the Statement of Revenues, Expenditures and Changes in Fund Balances.

REQUIRED SUPPLEMENTARY INFORMATION

INDEPENDENT SCHOOL DISTRICT #347

SCHEDULES OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS
YEAR ENDED JUNE 30, 2013

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (b-a)	Funded Ratio (a/b)	Annual Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
<u>Pension</u>						
7/1/2011	\$	\$ 406,912	\$ 406,912	0.0%	\$ 22,744,318	1.8%
7/1/2009		606,725	606,725	0.0%	22,444,970	2.7%
<u>Other Postemployment Benefits</u>						
7/1/2011	\$	\$ 5,957,004	\$ 5,957,004	0.0%	\$ 22,744,318	26.2%
7/1/2009		6,228,886	6,228,886	0.0%	22,444,970	27.8%
7/1/2008		4,382,890	4,382,890	0.0%	23,498,643	18.7%

Schedule of Employer Contributions

Year Ended June 30,	Annual Required Contribution	Employer Contribution	Percentage Contributed	Net Obligation
<u>Pension</u>				
2013	\$ 38,503	\$ 29,062	75.5%	\$ 17,648
2012	39,415	46,988	119.2%	8,357
2011	69,608	81,036	116.4%	16,219
2010	67,980	39,831	58.6%	28,149
<u>Other Postemployment Benefits</u>				
2013	\$ 638,983	\$ 473,805	74.1%	\$ 1,249,565
2012	637,623	497,928	78.1%	1,104,073
2011	738,086	385,054	52.2%	981,886
2010	701,059	339,551	48.4%	640,270
2009	506,567	222,745	44.0%	283,822

The District implemented GASB Statement No. 27 for fiscal year ended June 30, 2010. The District implemented GASB Statement No. 45 for fiscal year ended June 30, 2009. Information for prior years is not available.

SUPPLEMENTARY INFORMATION

INDEPENDENT SCHOOL DISTRICT #347

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET AND ACTUAL
 DEBT SERVICE FUND
 YEAR ENDED JUNE 30, 2013
 WITH PARTIAL COMPARATIVE AMOUNTS FOR THE YEAR ENDED JUNE 30, 2012

	2013			Over (Under) Final Budget	2012
	Budgeted Amounts		Actual		Actual
	Original	Final			
REVENUES					
Local Sources					
Property Taxes	\$ 2,583,644	\$ 2,571,668	\$ 2,577,151	\$ 5,483	\$ 2,373,725
Interest Earnings			569	569	598
State Sources		11,975	11,975		186,489
Total Revenues	<u>2,583,644</u>	<u>2,583,643</u>	<u>2,589,695</u>	<u>6,052</u>	<u>2,560,812</u>
EXPENDITURES					
Debt Service					
Bond Principal	2,315,000	2,315,000	2,315,000		2,200,000
Bond Interest	280,700	280,700	280,700		389,650
Paying Agent Fees and Other	2,500	2,400	2,275	(125)	2,350
Total Expenditures	<u>2,598,200</u>	<u>2,598,100</u>	<u>2,597,975</u>	<u>(125)</u>	<u>2,592,000</u>
Net Change in Fund Balances	<u>\$ (14,556)</u>	<u>\$ (14,457)</u>	(8,280)	<u>\$ 6,177</u>	(31,188)
FUND BALANCE, BEGINNING OF YEAR			<u>572,676</u>		<u>603,864</u>
FUND BALANCE, END OF YEAR			<u>\$ 564,396</u>		<u>\$ 572,676</u>

STATISTICAL SECTION (Unaudited)



This part of the comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents:	Page
Financial Trends <i>These schedules contain trend information to help the reader understand how the School District's financial information and well-being have changed over time.</i>	81-87
Revenue Capacity <i>These schedules contain information to help the reader assess the School District's most significant local revenue source, the property tax.</i>	88-91
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the School District's current levels of outstanding debt and the School District's ability to issue additional debt in the future.</i>	92-95
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the School District's financial activities take place.</i>	96-97
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the School District's financial report relates to the services the School District provides and the activities it performs.</i>	98-103

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

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Willmar Public Schools
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Governmental Activities										
Net Investment in Capital Assets	\$ 12,018,714	\$ 13,049,010	\$ 14,125,996	\$ 15,416,819	\$ 16,590,276	\$ 18,050,980	\$ 20,076,453	\$ 21,922,820	\$ 24,465,065	\$ 25,209,561
Restricted	1,998,553	1,112,183	1,507,933	2,015,439	1,657,445	1,618,837	1,767,076	2,714,707	1,851,436	1,777,984
Unrestricted	3,394,013	3,598,111	4,326,318	2,025,780	774,030	(813,537)	771,789	1,595,998	3,529,456	4,549,996
Total Net Position	<u>\$ 17,411,280</u>	<u>\$ 17,759,304</u>	<u>\$ 19,960,247</u>	<u>\$ 19,458,038</u>	<u>\$ 19,021,751</u>	<u>\$ 18,856,280</u>	<u>\$ 22,615,318</u>	<u>\$ 26,233,525</u>	<u>\$ 29,845,957</u>	<u>\$ 31,537,541</u>

Source: District Records

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Willmar Public Schools
Expenses, Program Revenues, and Net (Expense)/Revenue
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Expenses										
Governmental Activities:										
Administration	\$ 1,199,931	\$ 1,366,717	\$ 1,366,558	\$ 1,614,112	\$ 1,544,907	\$ 1,605,548	\$ 1,653,919	\$ 1,524,753	\$ 1,430,974	\$ 1,520,367
District Support Services	798,273	871,804	860,710	919,392	885,154	986,334	949,578	1,115,708	1,188,409	1,175,730
Regular Instruction	17,896,044	19,331,810	18,967,468	19,617,570	21,704,551	21,236,601	20,103,140	21,090,133	19,995,613	22,758,200
Vocational Education Instruction	956,619	994,894	815,835	627,729	730,195	892,498	883,686	801,446	717,662	744,161
Special Education Instruction	7,354,987	8,106,444	8,314,732	7,731,391	8,055,217	8,355,384	7,752,733	7,557,654	7,191,661	8,097,501
Instructional Support Services	2,000,604	1,844,924	2,163,593	2,047,363	2,492,349	2,332,636	2,243,858	2,411,922	2,385,616	2,281,440
Pupil Support Services	2,683,324	2,947,488	3,094,558	3,233,078	3,397,152	3,607,987	3,538,480	3,457,085	3,246,201	3,361,335
Sites and Buildings	3,256,881	3,340,607	3,845,392	4,586,523	4,722,635	4,083,773	3,508,797	4,215,561	4,504,865	4,772,106
Fiscal and Other Fixed Cost Programs	264,007	223,001	314,062	240,254	159,340	130,872	130,321	127,098	134,020	153,756
Food Service	1,846,894	2,066,305	1,928,250	1,961,452	2,208,624	2,233,289	2,359,800	2,390,350	2,771,946	2,775,336
Community Service	1,673,941	2,182,154	1,990,208	2,049,275	2,094,012	2,054,760	2,064,867	2,257,943	2,440,363	2,456,136
Interest and Fiscal Charges on										
Long-Term Liabilities	1,094,590	1,007,896	883,672	829,447	645,553	560,304	464,890	363,922	245,605	134,352
Total School District Expenses	<u>41,026,095</u>	<u>44,284,044</u>	<u>44,545,038</u>	<u>45,457,586</u>	<u>48,639,689</u>	<u>48,079,986</u>	<u>45,654,069</u>	<u>47,313,575</u>	<u>46,252,935</u>	<u>50,230,420</u>
Program Revenues										
Governmental Activities:										
Charges for Services:										
Food Service	669,556	679,110	721,303	773,994	773,685	768,762	794,307	795,104	870,289	811,385
Community Service	591,610	722,223	702,499	690,843	667,133	702,200	774,253	794,434	856,637	831,195
Other	1,406,909	1,462,064	2,150,099	1,443,146	602,918	627,294	689,603	721,376	739,581	891,571
Operating Grants and Contributions	13,043,811	14,061,382	14,902,344	14,945,418	15,705,789	15,442,107	18,501,962	17,035,838	16,001,243	17,631,041
Capital Grants and Contributions	1,006,214	877,479	847,130	652,077	697,859	638,414	605,372	561,149	532,463	611,666
Total Governmental Program Revenues	<u>16,718,100</u>	<u>17,802,258</u>	<u>19,323,375</u>	<u>18,505,478</u>	<u>18,447,384</u>	<u>18,178,777</u>	<u>21,365,497</u>	<u>19,907,901</u>	<u>19,000,213</u>	<u>20,776,858</u>
Net (Expense)/Revenue										
Total Primary Governmental Net Expense	<u>\$ (24,307,995)</u>	<u>\$ (26,481,786)</u>	<u>\$ (25,221,663)</u>	<u>\$ (26,952,108)</u>	<u>\$ (30,192,305)</u>	<u>\$ (29,901,209)</u>	<u>\$ (24,288,572)</u>	<u>\$ (27,405,674)</u>	<u>\$ (27,252,722)</u>	<u>\$ (29,453,562)</u>

Source: District Records

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Willmar Public Schools
General Revenues and Total Change in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Net (Expense)/Revenue										
Total Primary Government Net Expense	\$ (24,307,995)	\$ (26,481,786)	\$ (25,221,663)	\$ (26,952,108)	\$ (30,192,305)	\$ (29,901,209)	\$ (24,288,572)	\$ (27,405,674)	\$ (27,252,722)	\$ (29,453,562)
General Revenues and Special Item										
Governmental Activities:										
Property Taxes Levied for										
General Purposes	2,077,862	1,646,005	1,168,340	2,408,339	2,776,231	3,029,678	3,764,583	5,574,219	4,118,155	4,087,050
Community Service	242,495	284,300	125,599	246,165	281,805	279,779	289,627	539,070	366,731	385,635
Debt Service	2,250,811	2,330,594	2,157,880	2,264,179	2,349,549	2,064,562	2,298,717	2,351,381	2,374,961	2,579,207
State Aid Not Restricted to Specific Purposes	22,383,185	22,475,565	23,523,078	23,461,186	23,903,451	24,228,781	21,636,016	21,954,037	24,028,033	25,009,454
Earnings on Investments	110,285	96,235	418,315	491,828	408,458	123,545	46,184	39,820	2,541	3,410
Miscellaneous	938	3,358	29,394	128,986	36,524	9,393	12,485	332,417	9,782	3,047
Special Item - Gain (Loss) on Sale of Land and Building								232,937		(922,657)
Total General Revenues and Special Item	<u>27,065,576</u>	<u>26,836,057</u>	<u>27,422,606</u>	<u>29,000,683</u>	<u>29,756,018</u>	<u>29,735,738</u>	<u>28,047,612</u>	<u>30,790,944</u>	<u>30,900,203</u>	<u>31,145,146</u>
Change in Net Position										
Total Primary Government	<u>\$ 2,757,581</u>	<u>\$ 354,271</u>	<u>\$ 2,200,943</u>	<u>\$ 2,048,575</u>	<u>\$ (436,287)</u>	<u>\$ (165,471)</u>	<u>\$ 3,759,040</u>	<u>\$ 3,385,270</u>	<u>\$ 3,647,481</u>	<u>\$ 1,691,584</u>

Source: District Records

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Willmar Public Schools
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Fund										
Nonspendable	\$ 318,792	\$ 70,584	\$ 89,871	\$ 49,999	\$ 91,348	\$ 59,660	\$ 59,948	\$ 86,291	\$ 114,528	\$ 163,468
Restricted	622,520	482,151	760,800	887,394	546,685	633,167	352,543	1,139,644	371,824	131,154
Committed	872,617	840,077	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Assigned	-	-	-	-	-	-	-	-	50,364	483,504
Unassigned	5,039,668	5,055,393	5,261,943	5,741,785	4,277,454	2,700,834	4,738,521	5,900,273	6,559,698	7,080,881
Total General Fund	<u>\$ 6,853,597</u>	<u>\$ 6,448,205</u>	<u>\$ 7,312,614</u>	<u>\$ 7,879,178</u>	<u>\$ 6,115,487</u>	<u>\$ 4,593,661</u>	<u>\$ 6,351,012</u>	<u>\$ 8,326,208</u>	<u>\$ 8,296,414</u>	<u>\$ 9,059,007</u>
All Other Governmental Funds										
Nonspendable										
Special Revenue Funds	\$ 65,668	\$ 35,215	\$ 32,564	\$ 30,739	\$ 37,337	\$ 44,076	\$ 20,368	\$ 20,579	\$ 21,025	\$ 23,184
Restricted										
Building Construction Fund	362,950	-	-	412,873	-	-	-	-	-	-
Debt Service Fund	840,804	760,111	835,384	902,774	965,982	717,782	632,611	603,864	572,276	564,396
Special Revenue Funds	584,133	236,755	289,248	507,251	420,829	518,806	967,242	1,112,974	973,939	1,096,695
Total All Other Governmental Funds	<u>\$ 1,853,555</u>	<u>\$ 1,032,081</u>	<u>\$ 1,157,196</u>	<u>\$ 1,853,637</u>	<u>\$ 1,424,148</u>	<u>\$ 1,280,664</u>	<u>\$ 1,620,221</u>	<u>\$ 1,737,417</u>	<u>\$ 1,567,240</u>	<u>\$ 1,684,275</u>

Note: The District implemented GASB Statement 54 in 2011. Prior years are reclassified into the GASB Statement 54 categories based on the guidance issued by the Minnesota Department of Education and policies adopted by the Board of Education.

Source: District Records

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Willmar Public Schools
Governmental Funds Revenues
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Federal sources:										
Federal grants	\$ 2,415,250	\$ 2,976,667	\$ 2,585,904	\$ 1,742,649	\$ 1,946,008	\$ 1,790,446	\$ 5,195,242	\$ 3,619,120	\$ 2,287,454	\$ 2,646,791
Food Service	942,719	997,882	1,058,230	1,111,782	1,242,815	1,348,149	1,578,267	1,550,022	1,687,421	1,829,506
Total Federal sources	<u>3,357,969</u>	<u>3,974,549</u>	<u>3,644,134</u>	<u>2,854,431</u>	<u>3,188,823</u>	<u>3,138,595</u>	<u>6,773,509</u>	<u>5,169,142</u>	<u>3,974,875</u>	<u>4,476,297</u>
State sources:										
General Education	31,101,721	31,476,589	33,264,022	34,111,061	34,914,994	35,233,235	32,000,209	32,619,042	34,558,584	36,715,193
Food Service	112,955	173,595	163,578	159,811	189,131	190,237	180,270	175,246	175,131	186,060
Community Service	740,561	657,680	851,693	796,112	883,652	894,151	880,785	710,113	896,722	909,082
Debt Service	403,534	353,315	254,848	248,457	233,315	190,518	193,785	194,014	186,489	11,975
Total State sources	<u>32,358,771</u>	<u>32,661,179</u>	<u>34,534,141</u>	<u>35,315,441</u>	<u>36,221,092</u>	<u>36,508,141</u>	<u>33,255,049</u>	<u>33,698,415</u>	<u>35,816,926</u>	<u>37,822,310</u>
Local sources:										
Property Taxes	4,576,808	4,257,657	3,457,394	4,931,199	5,395,510	5,356,117	6,326,095	8,492,117	6,856,528	7,044,463
Food Service sales	669,556	680,903	721,303	780,817	775,699	782,746	809,821	812,445	909,609	855,517
Other Revenues	2,825,273	3,058,007	4,370,010	3,303,957	2,515,070	2,111,015	2,220,636	2,554,123	2,338,409	2,636,694
Total Local sources	<u>8,071,637</u>	<u>7,996,567</u>	<u>8,548,707</u>	<u>9,015,973</u>	<u>8,686,279</u>	<u>8,249,878</u>	<u>9,356,552</u>	<u>11,858,685</u>	<u>10,104,546</u>	<u>10,536,674</u>
Total Revenues	<u>\$ 43,788,377</u>	<u>\$ 44,632,295</u>	<u>\$ 46,726,982</u>	<u>\$ 47,185,845</u>	<u>\$ 48,096,194</u>	<u>\$ 47,896,614</u>	<u>\$ 49,385,110</u>	<u>\$ 50,726,242</u>	<u>\$ 49,896,347</u>	<u>\$ 52,835,281</u>

Source: District Records

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Willmar Public Schools
Governmental Funds Expenditures and Debt Service Ratio
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Administration	\$ 1,372,933	\$ 1,367,749	\$ 1,396,790	\$ 1,543,232	\$ 1,546,127	\$ 1,740,466	\$ 1,557,761	\$ 1,487,485	\$ 1,451,913	\$ 1,520,800
District Support Services	739,775	848,471	855,165	959,115	872,978	946,171	942,076	1,100,077	1,210,066	1,167,875
Regular Instruction	16,834,677	18,410,539	17,799,589	18,220,574	19,967,831	19,565,445	18,880,393	19,558,378	19,298,161	21,113,134
Vocational Education Instruction	956,050	996,008	855,159	612,387	744,309	857,961	780,689	822,816	763,353	741,197
Special Education Instruction	7,385,608	8,050,284	8,303,384	7,593,015	8,112,649	8,357,364	7,468,689	7,361,512	7,553,749	8,029,433
Instructional Support Services	1,852,514	1,728,040	2,036,393	1,953,089	2,398,440	2,273,127	2,111,164	2,158,543	2,121,228	2,224,667
Pupil Support Services	2,674,200	3,048,342	3,098,484	3,158,359	3,393,865	3,587,103	3,567,247	3,570,398	3,585,009	3,697,208
Sites and Buildings	3,160,351	3,511,193	3,840,955	4,781,520	4,624,367	4,010,687	3,551,207	4,576,145	5,211,954	4,550,980
Fiscal and Other Fixed Costs	263,146	222,139	313,200	239,392	158,478	130,010	129,459	126,236	133,158	152,894
Food Service	1,741,815	1,959,951	1,877,669	1,951,394	2,156,016	2,213,875	2,246,359	2,354,264	2,799,515	2,684,560
Community Service	1,663,488	1,951,640	2,037,256	2,025,813	2,094,107	1,994,607	1,973,659	2,208,894	2,373,684	2,417,736
Capital Outlay	842,400	983,668	784,338	1,181,461	1,731,512	1,363,308	1,491,899	993,366	1,003,278	1,077,348
Debt Service										
Principal	1,620,000	1,740,000	1,600,000	1,505,425	1,820,000	1,835,000	1,995,000	2,100,000	2,200,000	2,315,000
Interest and Fiscal Charges	1,150,213	1,043,915	1,057,910	1,028,138	763,830	686,800	594,700	495,900	392,000	282,975
Total Expenditures	<u>\$ 42,257,170</u>	<u>\$ 45,861,939</u>	<u>\$ 45,856,292</u>	<u>\$ 46,752,914</u>	<u>\$ 50,384,509</u>	<u>\$ 49,561,924</u>	<u>\$ 47,290,302</u>	<u>\$ 48,914,014</u>	<u>\$ 50,097,068</u>	<u>\$ 51,975,807</u>
Debt Service as a percentage of noncapital expenditures	6.61%	6.19%	5.87%	5.48%	5.24%	5.18%	5.63%	5.42%	5.34%	5.06%

Source: District Records

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Willmar Public Schools
Governmental Funds Other Financing Sources and Uses and Net Change in Fund Balances
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Excess of Revenues Over (Under) Expenditures	\$ 1,531,208	\$ (1,229,644)	\$ 870,690	\$ 432,931	\$ (2,288,315)	\$ (1,665,310)	\$ 2,094,808	\$ 1,812,228	\$ (200,721)	\$ 859,474
Other Financing Sources (Uses)										
Insurance Recovery Proceeds	938	2,778	24,574	203,846	93,136	-	-	-	-	-
Sale of Bonds Proceeds	1,389,711	-	16,265,000	495,000	-	-	-	-	-	-
Bond Premium	-	-	913,760	2,242	-	-	-	-	-	-
Payment to Refunded Bond Escrow Agent	(875,000)	-	(17,085,000)	-	-	-	-	-	-	-
Sale of Capital Assets	-	-	500	-	-	-	2,100	50	750	1,950
Total Other Financing Sources (Uses)	<u>515,649</u>	<u>2,778</u>	<u>118,834</u>	<u>701,088</u>	<u>93,136</u>	<u>-</u>	<u>2,100</u>	<u>50</u>	<u>750</u>	<u>1,950</u>
Special Item										
Proceeds from Sale of Land and Building	-	-	-	128,986	1,999	-	-	280,114	-	18,204
Total Special Item	<u>-</u>	<u>-</u>	<u>-</u>	<u>128,986</u>	<u>1,999</u>	<u>-</u>	<u>-</u>	<u>280,114</u>	<u>-</u>	<u>18,204</u>
Net Change in Fund Balances	<u>\$ 2,046,857</u>	<u>\$ (1,226,866)</u>	<u>\$ 989,524</u>	<u>\$ 1,263,005</u>	<u>\$ (2,193,180)</u>	<u>\$ (1,665,310)</u>	<u>\$ 2,096,908</u>	<u>\$ 2,092,392</u>	<u>\$ (199,971)</u>	<u>\$ 879,628</u>

Source: District Records

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**Willmar Public Schools
Assessed Value and Actual Value of Taxable Property
Last Ten Fiscal Years**

For Taxes Collectible	Tax Capacity Valuation					Taxable Market Value	Tax Capacity as a Percentage of Market Value	Total Direct Tax Rate
	Agricultural	Non-Agricultural	Personal	Tax Increment	Total Taxable			
2004	\$ 1,713,199	\$ 10,589,903	\$ 257,189	\$ (100,081)	\$ 12,460,210	\$ 942,034,900	1.32%	25.826
2005	1,982,217	11,817,783	281,114	(31,314)	14,049,800	1,050,845,800	1.34%	23.799
2006	2,296,089	13,000,522	312,655	(32,968)	15,576,298	1,163,814,004	1.34%	23.441
2007	2,632,195	14,547,853	307,961	(35,833)	17,452,176	1,293,283,775	1.35%	22.798
2008	2,946,724	15,839,210	305,981	(49,567)	19,042,348	1,393,141,350	1.37%	20.354
2009	3,174,815	16,719,425	304,326	(22,865)	20,175,701	1,459,461,675	1.38%	20.713
2010	3,551,015	17,455,668	317,290	(22,865)	21,301,108	1,484,886,925	1.43%	20.019
2011	3,491,560	17,645,655	359,697	(22,865)	21,474,047	1,499,389,950	1.43%	20.103
2012	3,619,239	16,152,596	350,466	-	20,122,301	1,496,081,600	1.35%	22.529
2013	4,350,229	16,229,485	352,149	-	20,931,863	1,485,075,300	1.41%	19.897

Source: State of Minnesota School Tax Report, Kandiyohi County Auditor

Willmar Public Schools
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rate per \$1,000 of assessed value)

For Taxes Collectible	District Direct Rates			Overlapping Rates	
	Referendum Purposes	General Purposes	Total	Kandiyohi County	City of Willmar
2004	0.114	25.712	25.826	79.176	26.196
2005	0.103	23.696	23.799	70.608	26.265
2006	0.132	23.309	23.441	65.319	24.102
2007	0.130	22.693	22.823	60.414	25.623
2008	0.125	20.229	20.354	56.711	28.236
2009	0.168	20.545	20.713	56.878	28.163
2010	0.172	19.847	20.019	53.358	28.642
2011	0.173	19.930	20.103	55.943	29.285
2012	0.174	22.355	22.529	60.661	33.416
2013	0.177	19.720	19.897	59.058	34.280

Source: Kandiyohi County Auditor

**Willmar Public Schools
Principal Property Tax Payers
Current Year and Nine Years Ago**

TAXPAYER	2013			2004		
	2012 NET	RANK	% OF TOTAL	2004 NET	RANK	% OF TOTAL
	TAX CAPACITY		NET TAX	TAX CAPACITY		NET TAX
			CAPACITY			CAPACITY
			20,931,863			12,460,210
Wal-Mart Stores, Inc	\$208,816	1	1.00%	\$0		0.00%
Pioneer Health Systems, Inc. (Aff Comm)	200,656	2	0.96%	202,956	1	1.63%
Kandi Land 1999, LLC	186,990	3	0.89%	185,250	2	1.49%
Menard, Inc.	186,474	4	0.89%	72,798	9	0.58%
BNSF Railway Company	149,808	5	0.72%	89,298	5	0.72%
Mills Properties, Inc.	137,349	6	0.66%	-		0.00%
Minnegasco (Centerpoint)	122,444	7	0.58%	79,832	7	0.64%
Jennie-O Turkey Store, Inc.	115,692	8	0.55%	111,812	4	0.90%
Allied Grain Company	106,294	9	0.51%	-		0.00%
Willmar Poultry Farms, Inc.	103,954	10	0.50%	80,945	6	0.65%
Alliance Pipeline	-		0.00%	146,694	3	1.18%
Torgerson Properties	-		0.00%	66,196	10	0.53%
Home Depot	-		0.00%	74,064	8	0.59%
TOTAL	\$1,518,477		7.25%	\$1,109,845		8.91%

Source: Kandiyohi County Auditor

**Willmar Public Schools
Property Tax Levies and Collections
Last Ten Fiscal Years**

For Taxes Collectible	Adjusted Net Levy	Collected within the Fiscal Year of the Levy		Delinquent Tax Collections	Total Collections to Date	
		Amount	% of Levy		Amount	% of Levy
2004	\$ 3,938,930	\$ 3,887,832	98.70%	\$ 97,362	\$ 3,932,234	99.83%
2005	4,058,509	4,007,232	98.74%	47,974	4,055,206	99.92%
2006	4,807,017	4,742,834	98.66%	53,404	4,796,238	99.78%
2007	5,292,329	5,222,338	98.68%	39,311	5,261,649	99.42%
2008	5,276,103	5,199,412	98.55%	31,266	5,230,678	99.14%
2009	6,283,379	6,177,075	98.31%	49,659	6,226,734	99.10%
2010	6,470,465	6,385,725	98.69%	48,380	6,434,105	99.44%
2011	6,577,742	6,498,484	98.80%	48,275	6,546,760	99.53%
2012	7,114,304	7,031,161	98.83%	43,150	7,074,311	99.44%
2013	6,757,945	3,500,965	51.81%	0	3,500,965	51.81%

Note: A portion of the total levy is paid through various property tax credits which are paid through state aids and have been included in collections.

Source: Kandiyohi County Auditor

**Willmar Public Schools
Outstanding Debt by Type (1)
Last Ten Fiscal Years**

Fiscal Year	Bonded Debt	Aid & Tax Anticipation Certificates	EPA Loan	Total Primary Government	% of Personal Income¹	Per Capita¹
2004	\$ 20,752,395	\$ 2,537,065	\$ 10,425	\$ 23,299,885	1.77%	\$ 562
2005	19,010,000	0	5,425	19,015,425	1.40%	458
2006	16,595,000	3,957,811	425	20,553,236	1.45%	495
2007	15,585,000	0	0	15,585,000	1.03%	374
2008	13,765,000	0	0	13,765,000	0.82%	329
2009	11,930,000	0	0	11,930,000	0.74%	284
2010	9,935,000	0	0	9,935,000	0.58%	235
2011	7,835,000	0	0	7,835,000	0.43%	186
2012	5,635,000	3,438,321	0	9,073,321	0.47%	214
2013	3,320,000	0	0	3,320,000	N/A	78

N/A = not available

Note 1: Details regarding the District's current outstanding debt can be found in the notes to basic financial statements.

¹ See the Schedule of Demographic and Economic Statistics for personal income and population data. These ratios were calculated using personal income and population for the prior calendar year.

Source: District Records

**Willmar Public Schools
Direct and Overlapping Governmental Activities Debt
As of June 30, 2013**

Governmental Unit (1)	G.O. Bonded Debt	Estimated Applicable Percentage (2)	Estimated Share of Direct and Overlapping Debt
Kandiyohi County	\$ 20,405,000	43.99%	\$ 8,976,506
Cities:			
Pennock	555,000	100.00%	555,000
Willmar	10,170,000	100.00%	<u>10,170,000</u>
Subtotal, overlapping debt			19,701,506
District direct debt			<u>3,320,000</u>
Total direct and overlapping debt			<u><u>\$ 23,021,506</u></u>

Note 1: Only those taxing jurisdictions with general obligation debt outstanding are included in this section.

Note 2: Estimated Applicable Percentage is determined by dividing the Tax Capacity of Portion Within the School District by the Tax Capacity of the Entire Governmental Unit.

Source: Kandiyohi County Auditor

**Willmar Public Schools
Legal Debt Margin Information
Last Ten Fiscal Years
(dollars in thousands)**

Legal Debt Margin Calculation for Fiscal Year 2013

Assessed Value	\$ 1,888,716,100
Debt Limit (15% of assessed value)	283,307,415
Debt applicable to limit	3,320,000
Legal debt margin	\$ 279,987,415

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Debt Limit	\$ 168,934,620	\$ 189,409,695	\$ 211,673,997	\$ 236,997,950	\$ 256,901,697	\$ 272,596,995	\$ 290,086,515	\$ 269,601,925	\$ 272,130,900	\$ 283,307,415
Total Net Debt Applicable to Limit	23,299,885	19,015,425	16,595,000	15,585,000	13,765,000	11,930,000	9,935,000	7,835,000	5,635,000	3,320,000
Legal Debt Margin	\$ 145,634,735	\$ 170,394,270	\$ 195,078,997	\$ 221,412,950	\$ 243,136,697	\$ 260,666,995	\$ 280,151,515	\$ 261,766,925	\$ 266,495,900	\$ 279,987,415
Total net debt applicable to the limit as a % of debt limit	13.79%	10.04%	7.84%	6.58%	5.36%	4.38%	3.42%	2.91%	2.07%	1.17%

Note: Under state finance law, the District's outstanding general obligation debt should not exceed 15 percent of total market value.

Source: Kandiyohi County Auditor

**Willmar Public Schools
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years**

Fiscal Year	General Bonded Debt Outstanding			Total	Percentage of Actual Value of Taxable Property	% of Personal Income ¹	Per Capita ¹
	General Obligation Bonds	Less: Amounts Restricted to Repaying Principal					
2004	\$ 20,752,395	\$ 840,804	\$	\$ 19,911,591	1.77%	1.51%	\$ 485
2005	19,010,000	760,111		18,249,889	1.45%	1.35%	440
2006	16,595,000	835,384		15,759,616	1.12%	1.11%	380
2007	15,585,000	902,774		14,682,226	0.93%	0.97%	353
2008	13,765,000	965,982		12,799,018	0.75%	0.77%	307
2009	11,930,000	717,782		11,212,218	0.62%	0.69%	268
2010	9,935,000	632,611		9,302,389	0.48%	0.54%	221
2011	7,835,000	603,864		7,231,136	0.40%	0.40%	171
2012	5,635,000	572,276		5,062,724	0.28%	0.26%	120
2013	3,320,000	564,396		2,755,604	0.15%	N/A	65

N/A = not available

Note: Details regarding the District's outstanding debt can be found in the notes to basic financial statements.

¹ See Schedule of Demographic and Economic Statistics for personal income and population data. These ratios were calculated using personal income and population for the prior calendar year.

Source: District Records and Bureau of Economic Analysis - U.S. Dept. of Commerce

**Willmar Public Schools
Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Kandiyohi County			
	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2004	41,456	\$ 1,314,610,000	\$ 31,711	4.20%
2005	41,487	1,353,767,000	32,631	3.50%
2006	41,537	1,416,607,000	34,105	3.40%
2007	41,639	1,511,004,000	36,288	4.10%
2008	41,840	1,671,260,000	39,944	4.60%
2009	42,058	1,616,131,000	38,426	6.80%
2010	42,252	1,719,045,000	40,686	5.80%
2011	42,222	1,806,764,000	42,792	5.60%
2012	42,379	1,931,462,000	45,576	4.90%
2013	42,379	N/A	N/A	4.50%

N/A = not available

Source: Bureau of Economic Analysis - U.S. Department of Commerce,
Bureau of Labor Statistics, U.S. Census Bureau, and
Minnesota Department of Employment and Economic Development

**Willmar Public Schools
Principal Employers
Current Year and Nine Years Ago**

TAXPAYER	2013			2004		
	EMPLOYEES	RANK	% OF TOTAL EMPLOYMENT	EMPLOYEES	RANK	% OF TOTAL EMPLOYMENT
	RANGE		24,372	22,600		
Jennie-O Turkey Store, Inc.	1000-4999	1	4.1%-20.5%	1,500	1	6.64%
Rice Memorial Hospital	500-999	2	2.1%-4.1%	990	2	4.38%
Willmar Public Schools	500-999	3	2.1%-4.1%	730	3	3.23%
Affiliated Community Medical Centers	500-999	4	2.1%-4.1%	560	4	2.48%
Divine House	250-499	5	1.0%-2.0%			0.00%
Kandiyohi County	250-499	6	1.0%-2.0%	425	7	1.88%
Bethesda Homes	250-499	7	1.0%-2.0%	457	6	2.02%
Walmart	250-499	8	1.0%-2.0%			0.00%
Ridgewater College	100-249	9	0.4%-1.0%	500	5	2.21%
Willmar Poultry Co.	100-249	10	0.4%-1.0%	240	10	1.06%
Cashwise			0.00%	320	9	1.42%
Willmar Regional Treatment Center			0.00%	325	8	1.44%

Source: Minnesota Department of Employment and Economic Development and Springsted, Inc.

Willmar Public Schools
Full-Time-Equivalent District Employees by Type
Last Ten Fiscal Years

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Instruction										
Teachers	335.0	333.5	331.0	327.0	338.0	322.7	307.5	339.0	333.0	344.0
Title Teachers	17.0	15.5	17.5	16.5	17.0	15.0	15.0	19.0	19.0	19.0
Deans of Students	4.0	4.0	4.0	3.0	5.0	4.0	4.0	2.0	2.0	3.0
Total Instruction	<u>356.0</u>	<u>353.0</u>	<u>352.5</u>	<u>346.5</u>	<u>360.0</u>	<u>341.7</u>	<u>326.5</u>	<u>360.0</u>	<u>354.0</u>	<u>366.0</u>
Support										
Principals and District Administration	10.0	10.0	10.0	10.0	10.0	9.0	9.0	7.0	7.0	9.0
Directors & Community Education	8.0	8.0	8.0	6.0	6.0	6.0	6.0	9.0	8.0	9.0
Secretaries	16.5	16.5	16.5	16.0	20.0	20.0	18.5	19.0	19.0	23.0
Custodians	27.0	26.0	25.5	24.5	27.0	27.0	27.0	26.0	26.0	26.0
Food Service	28.0	28.0	30.0	30.0	30.0	30.0	28.0	28.0	30.0	30.0
Clerical/Non-affiliated	45.0	44.5	44.5	44.5	42.0	42.0	38.0	45.0	48.0	52.0
Paraprofessionals	119.0	118.5	110.0	99.0	102.0	97.0	78.0	106.0	107.0	111.0
Total Support	<u>253.5</u>	<u>251.5</u>	<u>244.5</u>	<u>230.0</u>	<u>237.0</u>	<u>231.0</u>	<u>204.5</u>	<u>240.0</u>	<u>245.0</u>	<u>260.0</u>
Total	<u>609.5</u>	<u>604.5</u>	<u>597.0</u>	<u>576.5</u>	<u>597.0</u>	<u>572.7</u>	<u>531.0</u>	<u>600.0</u>	<u>599.0</u>	<u>626.0</u>

Source: District Records

**Willmar Public Schools
Operating Statistics
Last Ten Fiscal Years**

Fiscal Year	Enrollment (1)	Operating Expenditures (2)	Cost Per Pupil	% Change	Teaching Staff FTE's	Pupil-Teacher Ratio (3)	% of Students Receiving Free or Reduced- Price Meals
2004	4,195	\$ 38,834,939	\$ 9,257	9.37%	356	11.8	41.2%
2005	4,093	42,452,947	10,372	12.04%	353.0	11.6	43.0%
2006	4,103	42,312,009	10,312	-0.57%	352.5	11.6	44.5%
2007	4,077	43,352,344	10,633	3.11%	346.5	11.8	46.4%
2008	4,038	46,629,456	11,548	8.60%	360.0	11.2	46.9%
2009	4,076	45,960,727	11,276	-2.35%	341.7	11.9	48.0%
2010	4,032	43,519,178	10,793	-4.28%	326.5	12.3	50.3%
2011	3,987	45,703,206	11,463	6.20%	360.0	11.1	51.4%
2012	4,020	45,924,165	11,424	-0.34%	354.0	11.4	53.9%
2013	4,122	48,177,100	11,688	2.31%	366.0	11.3	55.8%

N/A = not available

Note 1: Enrollment is measured by Average Daily Membership per the Minnesota Department of Education.

Note 2: Operating Expenditures are total districtwide expenditures less debt service and operating capital.

Note 3: This data is computed by dividing total Enrollment by total Teaching Staff FTE's.

Source: District Records and Minnesota Department of Education

**Willmar Public Schools
Teacher Base Salaries
Last Ten Fiscal Years**

Fiscal Year	Minimum Salary	Maximum Salary
2004	\$29,800	\$56,658
2005	30,100	57,138
2006	30,550	58,735
2007	32,435	59,585
2008	33,132	60,931
2009	34,159	62,820
2010	34,159	62,820
2011	34,159	62,820
2012	34,159	62,820
2013	36,294	66,746

Note: Amounts do not include fringe benefits such as pension, health insurance, disability, etc.

Source: District Records

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**Willmar Public Schools
School Building Information - Owned Buildings
Last Ten Fiscal Years**

<u>School</u>	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
PreK - Elementary										
Jefferson (1953)										
Square Feet	46,833	46,833	46,833	46,833	46,833	46,833	46,833	46,833	46,833	46,833
Enrollment	245	247	252	258	253	264	32	33	37	32
Acres	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Kennedy (1958)										
Square Feet	150,665	150,665	150,665	150,665	150,665	150,665	150,665	150,665	150,665	150,665
Enrollment	758	752	755	796	802	854	910	908	954	972
Acres	23.7	23.7	23.7	23.7	23.7	23.7	23.7	23.7	23.7	23.7
Lafayette (1939) (sold June 15, 2007)										
Square Feet	22,953	22,953	22,953	0	0	0	0	0	0	0
Enrollment	0	0	0	0	0	0	0	0	0	0
Acres	2.3	2.3	2.3	0	0	0	0	0	0	0
Lincoln (1924) (sold November 16, 2012)										
Square Feet	46,004	46,004	46,004	46,004	46,004	46,004	46,004	46,004	46,004	0
Enrollment	319	326	326	325	313	254	0	0	0	0
Acres	2.4	2.4	2.4	2.4	2.4	2.4	2.4	2.4	2.4	0
Roosevelt (1987)										
Square Feet	95,000	95,000	95,000	95,000	95,000	95,000	105,000	105,000	105,000	105,000
Enrollment	740	709	683	698	720	767	883	906	931	938
Acres	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0	24.0
Washington (1951) (sold April 22, 2011)										
Square Feet	30,916	30,916	30,916	30,916	30,916	30,916	30,916	0	0	0
Enrollment	24	22	22	23	25	25	29	0	0	0
Acres	4.7	4.7	4.7	4.7	4.7	4.7	4.7	0	0	0

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Willmar Public Schools
School Building Information - Owned Buildings (continued)
Last Ten Fiscal Years

	Fiscal Year									
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Secondary										
Middle School (1967)										
Square Feet	154,380	154,380	154,380	154,380	154,380	154,380	154,380	154,380	154,380	154,380
Enrollment	637	623	648	609	539	552	871	868	841	882
Acres	28.7	28.7	28.7	28.7	28.7	28.7	28.7	28.7	28.7	28.7
Senior High (1997)										
Square Feet	267,000	267,000	267,000	267,000	267,000	267,000	267,000	267,000	267,000	267,000
Enrollment	1,267	1,254	1,261	1,195	1,226	1,198	1,175	1,114	1,100	1,122
Acres	193.0	193.0	193.0	193.0	193.0	193.0	193.0	193.0	193.0	193.0
Garfield (1930)										
Square Feet	25,536	25,536	25,536	25,536	25,536	25,536	25,536	25,536	25,536	25,536
Enrollment	101	84	67	89	72	69	77	77	75	84
Acres	2.6	2.6	2.6	2.6	2.6	2.6	2.6	2.6	2.6	2.6
WEAC (1939)										
Square Feet	49,470	49,470	49,470	49,470	49,470	49,470	49,470	49,470	49,470	49,470
Enrollment	18	16	15	7	0	0	0	0	0	0
Acres	2.4	2.4	2.4	2.4	2.4	2.4	2.4	2.4	2.4	2.4

Source: District Records and Minnesota Department of Education

Willmar Public Schools
Schedule of Insurance Coverage
For the Year Ended June 30, 2013

Insurable Risk	Insured through Agent & Ins. Co. or Risk Pool	Policy Period	Coverage Limits	Deductible
General Liability	Hanover Insurance Company	7/1/12 - 7/1/13	Gen. Agg. \$2,000,000 Each Occ. \$1,000,000	\$1,000/ee
Automotive Liability	Hanover Insurance Company	7/1/12 - 7/1/13	Liability \$1,000,000 Uninsured \$1,000,000 Under... \$1,000,000	\$250 to \$500
Commercial Excess	Hanover Insurance Company	7/1/12 - 7/1/13	Occurance \$2,000,000 Aggregate \$2,000,000	N/A
School Leaders E & O	Hanover Insurance Company	7/1/12 - 7/1/13	Claim \$1,000,000 Aggregate \$1,000,000	\$1,000
Basic Property (all risk)	Hanover Insurance Company	7/1/12 - 7/1/13	Varies by type of property	\$5,000
Boiler and Machinery	Hanover Insurance Company	7/1/12 - 7/1/13	\$178,627,674	\$5,000
Inland Marine	Hanover Insurance Company	7/1/12 - 7/1/13	Various types of property	N/A
Workers' Compensation	Hanover Insurance Company	7/1/12 - 7/1/13	Accident \$500,000 Disease \$500,000 Disease \$500,000 ee	N/A
Crime	Hanover Insurance Company	7/1/12 - 7/1/13	Theft, etc. \$250,000	\$500

N/A = not available

Source: District records