

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order
2. Pledge of Allegiance
3. Announcements / Correspondence
4. Public Comments Related to Agenda Items
5. Approval of agenda.
6. Consent agenda
 - a. Approval of prior meeting minutes
7. Reports
8. Action Items.
9. Discussion Items
10. Public Comments Related to Non-Agenda Items
11. Board Committee Reports
12. Acknowledgement of Gifts/Donations
13. Adjournment.

B. Items in this order may be considered as part of consent agenda.

1. Payment of Bills and Wire Transfers
2. Appointments
3. Transfers
4. Leaves of Absence
5. Resignations
6. Terminations
7. Retirements

C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)