



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**ORGANIZATIONAL/
REGULAR BUSINESS MEETING MINUTES
JANUARY 4, 2024**

CALL TO ORDER

The January 4, 2024 Organizational/Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Gordon E. Gibbs, Board Secretary. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

FLAG SALUTE

Student Representatives' Report – Caitlin Zegler and Emily Zegler

Reported on activities at PTHS including winter sports, Holiday Classic, basketball senior night, track successes, wrestling tournaments, choir, winter cabaret, Blue and Gold Parties, grade level meetings, scheduling process, senior events, college process, AP fair, FBLA state competition events, blood drive.

Report of the November 7, 2023 Annual School Board Election - Gordon E. Gibbs, Board Secretary

Three (3) Three-Year Full Terms	VOTES
Sam Ciresi	2,190
Timothy Gitin	2,117
Cara Shenton	2,148
Erin Heider	1,780
Sean McShane	1,683
Kara Van Kleeff Shenton	1,746
Write-In	26
TOTAL	11,690

ADMINISTRATION OF OATH OF OFFICE

The Board Secretary administers the Oath of Office to newly elected Board members:

- Mr. Sam Ciresi
- Mr. Timothy Gitin
- Mrs. Cara Shenton

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi Ms. Megan Dempsey
 Mrs. Danielle Esposito Mr. Timothy Gitin Mr. Vincent Pompeo
 Mr. Greg MacSweeney Mr. Brian Senyk Mrs. Cara Shenton

ALSO PRESENT: Michael Portas, Ed. D., Superintendent
 Gordon E. Gibbs, School Business Administrator/Board Secretary
 Jaclyn M. Morgese, Esq., Board Attorney

ORGANIZATIONAL ACTION

O-07-24 Election of the President
O-08-24 Election of the Vice President

By-Law # 0152 Board Officers:

Any member may place a member's name in nomination; a second is not required. Election for each office will be conducted by a vote when the nominations for that office are closed. The candidate receiving a majority vote of the members of the Board present and constituting a quorum will be elected to office. Voting shall take place by verbal roll call vote after nominations are closed. When more than one person has been nominated, the Board will vote on candidates in the order in which they were nominated. In the event no candidate receives a majority vote of the members of the Board present and constituting a quorum, the procedure shall continue until someone receives a majority vote.

RESOLUTION NO. O-07-24 **ELECTION OF THE PRESIDENT**

RESOLVED, THAT Brian Senyk was nominated for President. Move to appoint Brian Senyk as President of the Board of Education.

Nominated by: Joseph Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. O-08-24 **ELECTION OF THE VICE PRESIDENT**

RESOLVED, THAT Danielle Esposito was nominated for Vice President. Move to appoint Danielle Esposito as Vice President of the Board of Education.

Nominated by: Cara Shenton	Roll Call Vote: 9-0-0
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BOARD PRESIDENT COMMENTS

Wished all a Happy New Year. Thanked the Board for their confidence. Congratulated Mr. Ciresi, Mrs. Shenton, and Mr. Gitin as well as Mrs. Esposito for her election as Vice President. Looking forward to serving as President. Thanked Dr. Portas, the administration, and staff in promoting student achievement.

BOARD VICE PRESIDENT COMMENTS

Thanked Mrs. Shenton for nominating her. Commented that she likes working with all to serve the students of Pequannock.

Mr. Senyk announced committees and representatives as follows:

Committees

Policy: Megan Dempsey, Chair, Cara Shenton, Greg MacSweeney

FFA: Joseph Blumert, Chair, Danielle Esposito, Vincent Pompeo

PMC: Sam Ciresi, Chair, Cara Shenton, Timothy Gitin

CIS: Greg MacSweeney, Chair, Danielle Esposito, Sam Ciresi

Board Effectiveness Committee: Timothy Gitin, Chair, Vincent Pompeo, Megan Dempsey

Negotiations Committee: Brian Senyk, Joseph Blumert, Cara Shenton

Joint Services Committee: Brian Senyk, Joseph Blumert

Representatives

SEPAC Liaison: Danielle Esposito

Morris County Ed. Services Commission: Greg MacSweeney

NJSBA, Morris County School Boards Association, and Voting Delegate: Timothy Gitin

Pequannock Township Education Foundation: Danielle Esposito

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

John Nacion of Pompton Plains and PTHS Association of Music Parents announced music program winter activities. He asked that the forty stage lights that are out to please be addressed. He inquired as to the status of a facility use application for the tricky tray.

APPROVAL OF ACTION ITEMS

POLICY

Megan Dempsey, Chair

- P-09-24 Adoption of Policies and Bylaws
- P-10-24 Adoption of NJSBA Code of Ethics
- P-11-24 Approval of Evaluation Instrument for Board of Education

RESOLUTION NO. P-09-24

ADOPTION OF POLICIES AND BYLAWS

RESOLVED, that the Board of Education adopts the policies and bylaws of the Pequannock Township Board of Education through the next organization meeting in January 2025.

Motion by: Dempsey	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. P-10-24

ADOPTION OF NJSBA CODE OF ETHICS

RESOLVED, that all meetings of the Board of Education adopt the Board Member Qualifications, Prohibited Acts and Code of Ethics, Bylaws No. 0142, as presented, discussed, and attested to.

- A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- C. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Motion by: Dempsey	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. P-11-24

APPROVAL OF EVALUATION INSTRUMENT FOR BOARD OF EDUCATION

RESOLVED, that the Board of Education approves the evaluation instrument established by the New Jersey School Boards Association for their annual self-evaluation, per Board Policy 0134.

Motion by: Dempsey	Second by: Gitin	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Joseph Blumert, Chair

FFA-80-24	Designation of Official Publications
FFA-81-24	Approval of Annual Board Meeting Dates
FFA-82-24	Approval of Petty Cash Funds and Custodians
FFA-83-24	Approval of Depositories and Signatories
FFA-84-24	Approval of Mandatory Direct Deposit Program
FFA-85-24	Approval of Budget Transfers
FFA-86-24	Appointment of Board Secretary
FFA-87-24	Appointment of Custodian of Records
FFA-88-24	Appointment of Investment Officer
FFA-89-24	Appointment of Purchasing Agent and Authorization to Seek Bids
FFA-90-24	Appointment of Treasurer of School Monies
FFA-91-24	Approval of Public Agency Compliance Officer (P.A.C.O.)
FFA-92-24	Appointment of Board Attorney
FFA-93-24	Appointment of Auditor
FFA-94-24	Appointment of Bond Counsel
FFA-95-24	Appointment of Architect of Record
FFA-96-24	Appointment of Representative to Morris County Educational Services Commission

RESOLUTION NO. FFA-80-24

DESIGNATION OF OFFICIAL PUBLICATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, designates the *Daily Record* as the official publication of the district for receipt and publication of legal advertisements and notices in accordance with law, and further, authorizes the Board Secretary to utilize *Suburban Trends*, *The Record & Herald News*, and *The Star-Ledger* for advertisements and notifications as may be deemed appropriate through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-81-24

APPROVAL OF ANNUAL BOARD MEETING DATES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the notice of annual meetings of the Board of Education through the next organization meeting in January 2025 and directs the School Business Administrator/Board Secretary to advertise and post the notice in accordance with policy. The meetings will be held at the Pequannock Township High School at 7:00 pm unless otherwise noted.

Tuesday, January 16, 2024 Regular Business Meeting
Monday, February 5, 2024 Workshop Meeting
Tuesday, February 13, 2024 Board Retreat
Tuesday, February 20, 2024 Regular Business Meeting
Monday, March 4, 2024 Workshop Meeting
Thursday, March 14, 2024 Regular Business/Preliminary Budget Meeting
Monday, April 15, 2024 Workshop Meeting
Monday, April 29, 2024 Regular Business Meeting/Public Budget Hearing

Monday, May 13, 2024 Workshop Meeting
Tuesday, May 28, 2024 Regular Business Meeting
Monday, June 10, 2024 Workshop Meeting
Monday, June 24, 2024 Regular Business Meeting
Monday, July 22, 2024 Workshop/Regular Business Meeting
Monday, August 12, 2024 Board Retreat
Monday, August 19, 2024 Workshop/Regular Business Meeting
Tuesday, September 3, 2024 Workshop Meeting
Monday, September 16, 2024 Regular Business Meeting
Monday, October 7, 2024 Workshop Meeting at Cedar Crest
Monday, October 21, 2024 Regular Business Meeting
Monday, November 4, 2024 Workshop Meeting
Monday, November 18, 2024 Regular Business Meeting
Monday, December 9, 2024 Workshop/Regular Business Meeting
Monday, January 6, 2025 Organizational/Regular Business Meeting

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-82-24
APPROVAL OF PETTY CASH FUNDS AND CUSTODIANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following list of Petty Cash Funds and their custodians for through the next organization meeting in January 2025:

LOCATION	AMOUNT	CUSTODIAN
Central Office	\$300	Gordon Gibbs
Special Services	\$800	Helena Branco

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-83-24
APPROVAL OF DEPOSITORIES AND SIGNATORIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Lakeland Bank, Oak Ridge, NJ, to be hereby designated as the recipient of General Fund for bills, debt service, Capital Reserve Fund and Capital Projects Funds, Payroll account, summer savings account; and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be and is hereby designated to receive wire transfer of state aid funds, and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be designated as depository for the Trust and Agency account, and all extracurricular funds, the school lunch fund, all federal funds, donation and scholarship funds through the next organization meeting in January 2025; and

BE IT FURTHER RESOLVED, that the Lakeland Bank, is hereby designated as the recipient of funds for debit card usage for Flexible Benefit Plan transactions through the next organization meeting in January 2025; and

BE IT FURTHER RESOLVED, that Webster Bank/Sterling National Bank as Escrow Agent, is hereby designated as Energy Savings Improvement Plan (ESIP) account through the next organization meeting in January 2025; and

BE IT FURTHER RESOLVED, that the signatories for all accounts be in accordance with the following summary:

LAKELAND BANK ACCOUNT	SIGNATORIES
General Account	Board President, School Business Administrator, and Board Treasurer
Food Service Account	Board President, School Business Administrator, and Board Treasurer
Capital Reserve	Board President, School Business Administrator, and Board Treasurer
Capital Projects Account	Board President, School Business Administrator, and Board Treasurer
Summer Savings	Board President, School Business Administrator, and Board Treasurer
Payroll Account	School Business Administrator or Board Treasurer
Flexible Savings Account	School Business Administrator or Board Treasurer
Payroll Agency	School Business Administrator or Board Treasurer
Unemployment Trust	School Business Administrator or Board Treasurer
Scholarship Account	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PTHS Student Activities	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PTHS Interscholastic Athletic Account	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
FBLA	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PV Student Activities	Superintendent, School Business Administrator, PV Principal (2 of 3)
Enterprise	Board President, School Business Administrator, Treasurer (2 of 3)
Donations Trust	Board President, School Business Administrator, Treasurer (2 of 3)

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-84-24

APPROVAL OF MANDATORY DIRECT DEPOSIT PROGRAM

RESOLVED, that the Board of Education upon recommendation of the Superintendent, re-approves a mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h and Board Policy 6511, and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be and is hereby designated to implement the direct deposit requirements of N.J.S.A. 52:14-15h, and

BE IT FURTHER RESOLVED, that all employee groups are subject to the Board's direct deposit requirements.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-85-24
APPROVAL OF BUDGET TRANSFERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves, as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly recorded in the minutes of such meeting not less than monthly through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-86-24
APPOINTMENT OF BOARD SECRETARY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Gordon Gibbs as Board Secretary through the next organization meeting of January 2025, and that Gordon Gibbs will be covered by the Public Official Bond in the amount of \$300,000.00.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-87-24
APPOINTMENT OF CUSTODIAN OF RECORDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Gordon Gibbs, School Business Administrator/Board Secretary as the Custodian of Records for the Pequannock Township Public Schools through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-88-24
APPOINTMENT OF INVESTMENT OFFICER

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Gordon Gibbs, School Business Administrator/Board Secretary, as the investment officer of Board funds through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-89-24
APPOINTMENT OF PURCHASING AGENT AND AUTHORIZATION TO SEEK BIDS

RESOLVED, that the governing body of the Pequannock Township Board of Education, in the County of Morris, in the State of New Jersey, upon recommendation of the Superintendent, re-affirms its bid threshold at \$44,000, and quote threshold of 15% or \$6,600; and

BE IT FURTHER RESOLVED, that the governing body, upon recommendation of the Superintendent, hereby appoints Gordon Gibbs as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-90-24**APPOINTMENT OF TREASURER OF SCHOOL MONIES**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Raymond Karaty as the Treasurer of School Monies through the next organization meeting in January 2025, at an annual salary of \$5,653.00 and that the district provide the Custodian with the Public Official Bond in the amount of \$300,000.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-91-24**APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Gordon Gibbs, School Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-92-24**APPOINTMENT OF BOARD ATTORNEY**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Cornell, Merlino, McKeever & Osborne, LLC, Westfield, NJ, as Board Attorney for all legal matters and services, including labor, through the next organization meeting in January 2025, at the rate of \$170.00 per hour, as per contract.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-93-24**APPOINTMENT OF AUDITOR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints the firm of Nisivoccia LLP of Mount Arlington, NJ, as district auditor through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-94-24**APPOINTMENT OF BOND COUNSEL**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Andrea Kahn, Esq., of the firm McManimon, Scotland & Bauman, LLC of Roseland, NJ, as its legal advisor for bond counsel matters, through the next organization meeting in January 2025, at the hourly rate of \$215.00, as per contract.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-95-24**APPOINTMENT OF ARCHITECT OF RECORD**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Solutions Architecture, of Verona, NJ, as Architect of Record through the next organization meeting in January 2025, at the hourly rate of \$200.00 for the Principal in Charge and the fee schedule for other staff in accordance, as per contract.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-96-24

APPOINTMENT OF REPRESENTATIVE TO MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Greg MacSweeney as representative to the Morris County Educational Services Commission through the next organization meeting in January 2025.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Sam Ciresi, Chair

PMC-151-24	Approval of the Appointment of Delegate to the New Jersey School Board Association/Morris County School Board Association
PMC-152-24	Approval of the Appointment of Liaison to the Special Education Parent Advisory Committee (SEPAC) for the 2023-2024 School Year
PMC-153-24	Approval of the Appointment of Liaison to the Pequannock Township School District Education Foundation for the 2023-2024 School Year
PMC-154-24	Approval of Health and Safety Officer Assignments
PMC-155-24	Acceptance of Reports - 2023-2024 School Year
PMC-156-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-157-24	Accept Resignation - 2023-2024 School Year
PMC-158-24	Approval of Appointment - 2023-2024 School Year
PMC-159-24	Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year (PMC-141-24)
PMC-160-24	Approval of Workman's Compensation Leave of Absence - 2023-2024 School Year
PMC-161-24	Adoption of the Updated Uniform State Memorandum of Agreement & Understanding - 2023-2024 School Year

RESOLUTION NO. PMC-151-24

APPROVAL OF THE APPOINTMENT OF DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION/MORRIS COUNTY SCHOOL BOARDS ASSOCIATION

RESOLVED, that the Board of Education approves the appointment of Timothy Gitin as Delegate/Representative to the New Jersey School Boards Association and the Morris County School Boards Association for one (1) year, beginning immediately and that the policy authorizing the duties of the delegate to the New Jersey School Boards Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association and the Morris County School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-152-24

APPROVAL OF THE APPOINTMENT OF LIAISON TO THE SPECIAL EDUCATION PARENT ADVISORY COMMITTEE (SEPAC) FOR THE 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, moves to appoint Danielle Esposito as liaison to the Special Education Parent Advisory Committee (SEPAC) for the 2023-2024 School Year.

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-153-24

APPROVAL OF THE APPOINTMENT OF LIAISON TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT EDUCATION FOUNDATION FOR THE 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, moves to appoint Danielle Esposito as liaison to the Pequannock Township School District Education Foundation for the 2023-2024 School Year.

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-154-24**APPROVAL OF HEALTH AND SAFETY OFFICER ASSIGNMENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following assignments for Dwight Andersen, Supervisor of Buildings and Grounds, through the next organization meeting in January 2025 for required environmental and health and safety:

- 1) Right-to-Know Coordinator
- 2) Indoor Air Quality Designee
- 3) Chemical Hygiene Officer
- 4) Integrated Pest Management Coordinator
- 5) Designated Person for AHERA

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-155-24**ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-156-24**APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#3199	12/11/2023,12/12/2023

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-157-24**ACCEPT RESIGNATION - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Smith, Jason	Custodian Pequannock Township High School	12/31/2023

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-158-24**APPROVAL OF APPOINTMENT - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Casarico, Kyle Replacing Jason Smith	Custodian Pequannock Township School District	1/16/2024-6/30/2024	Step 1 \$42,330 (prorated)

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-159-24**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-141-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage, if eligible. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#3360	1/4/2024-2/9/2024	26 days	N/A	N/A	N/A	2/12/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-160-24**APPROVAL OF WORKMAN'S COMPENSATION LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following workman's compensation leave of absence.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5276	1/8/2024-2/16/2024	N/A	N/A	N/A	N/A	2/20/2024

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-161-24

**ADOPTION OF THE UPDATED UNIFORM STATE MEMORANDUM OF AGREEMENT &
UNDERSTANDING - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts the updated Uniform State Memorandum of Agreement & Understanding between Education and Law Enforcement Officials for the Pequannock Township School District for the 2023-2024 school year.

Motion by: Ciresi	Second by: Blumert	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Greg MacSweeney, Chair

CIS-53-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

RESOLUTION NO. CIS-53-24

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
1/16/24	Gibbs, Gordon	Human Resources for BA Whippany, NJ	\$125.00	\$0	\$0	\$125.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 9-0-0
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OTHER

O-09-24 Approval of HIB Investigation Decisions

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 8-0-1 Abstain: Pompeo
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RESOLUTION NO. O-09-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
HV-1-24
PV-2-24
PV-3-24

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

UNFINISHED BUSINESS

Ms. Dempsey would like to revisit apprenticeships and work-related opportunities for students.

NEW BUSINESS

None

BOARD MEMBER ANNOUNCEMENTS

Mrs. Esposito announced that the next SEPAC meeting with Lincoln Park will take place on January 16th at 7:00 pm in the PV Media Center. Mr. Gitin, Mrs. Shenton, and Mr. Ciresi thanked the voters for their support and for the opportunity to serve. Mr. Senyk congratulated all and to Mr. Blumert for his board certification achievement. He announced that Ms. Peterson, NJSBA Field Representative, will be at the January 16th meeting and the February 13th Board Retreat for training. Ms. Dempsey attended the North Boulevard Winter Dash, which was a lot of fun.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Blumert	Second by: Dempsey	Voice Vote: 9-0-0	Time: 7:34 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary