



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP/
REGULAR BUSINESS MEETING MINUTES
DECEMBER 11, 2023**

CALL TO ORDER

The December 11, 2023 Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Sam Ciresi Ms. Megan Dempsey Mrs. Danielle Esposito
 Mr. Timothy Gitin Mr. Greg MacSweeney Mrs. Cara Shenton
 Mr. Brian Senyk

ABSENT: Mr. Joseph Blumert Mr. Vincent Pompeo

ALSO PRESENT: Michael Portas, Ed. D., Superintendent
 Gordon E. Gibbs, School Business Administrator/Board Secretary
 Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

Board President's Report – Mr. Brian Senyk

Pleased to have performance by the Nocktaves. Congratulated Coach McBurney. Wished the winter athletes good luck. Congratulated the New Jersey Educators award winners. Announced the winter concert on December 13th. Wished everyone a Happy Hanukah, Merry Christmas, and Happy New Year.

Student Representative Report – Lilliana Fazliu

Reported on activities at PTHS including Educators of the Year awards, Coach McBurney and Coach Moschella recognitions, All-State Soccer, winter sports, fundraisers, sophomore student Naviance workshop, Shop and Drop event, AP Government President of Pequannock, fall play, holiday concert.

Nocktaves Performance

Superintendent's Report – Dr. Michael Portas

Thanked the Nocktaves for their performance. Congratulated the award honorees. Explained snow day procedures and emphasized no remote days. Announced the Winter Concert and the North Boulevard Winter Dash. Wished all a safe and fun holiday season.

School Business Administrator's Report – Mr. Gordon E. Gibbs

Announced that the audit presentation and approval of the audit is on tonight's agenda. Reported that the Township Board of Adjustment meeting of December 21st has been cancelled and rescheduled for January 24, 2024. Wished everyone a happy holiday season.

Audit Presentation - Kathryn L. Mantell, Partner, Nisivoccia, LLP

OPEN TO PUBLIC – AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF MINUTES

November 20, 2023

Motion by: Gitin	Second by: Shenton	Roll Call Vote: 7-0-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

Academy Contracts with Other Districts

Dr. Portas reported that Bloomingdale no longer intends to enroll their students solely for financial reasons and their students will now go to Butler. Boonton will launch aviation and STEM academies and Dr. Portas will attend the December 19th Lincoln Park Board meeting in anticipation of receiving Lincoln Park students for the 2024-2025 school year.

School Start Time Committee Update

Dr. Portas explained that there will be no impact on the elementary schools, PV will have no change to start times but have scheduling changes, and the high school will have the start time pushed back as well as have scheduling changes. The new start times will be approved by the Board at the second January meeting so that all constituents have time to prepare for the 2024-2025 school year.

Staffing Update

Dr. Portas reported that we are fully staffed but he continues to be proactive and will attend a job fair in April.

Band Stipends

This topic will be brought to the negotiations committee.

PMC-135-24	Acceptance of Reports - 2023-2024 School Year
PMC-136-24	Approval of Unpaid Absences - 2023-2024 School Year
PMC-137-24	Approval to Amend Appointments - 2023-2024 School Year (PMC-77-24) (PMC-255-23)
PMC-138-24	Approval to Amend Appointment of Security Staff - 2023-2024 School Year (PMC-126-24)
PMC-139-24	Approval of Appointments - 2023-2024 School Year
PMC-140-24	Approval of Appointment for Full-Time Aide - 2023-2024 School Year
PMC-141-24	Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
PMC-142-24	Approval to Rescind Extracurricular Stipend Position - 2023-2024 School Year
PMC-143-24	Approval of Extracurricular Stipend Position - 2023-2024 School Year
PMC-144-24	Approval of Salaries for Extracurricular Positions - 2023-2024 School Year
PMC-145-24	Approval of Arming Two Security Staff Members in Accordance with Policy #7446 - 2023-2024 School Year
PMC-146-24	Approval of School Lunch Aides/Office Aides - 2023-2024 School Year
PMC-147-24	Approval of Hourly Rate Increase to Comply with State of New Jersey Minimum Wage Requirements
PMC-148-24	Approval of Volunteer Hours - 2023-2024 School Year
PMC-149-24	Approval of Personnel for Sport Event Coverage - 2023-2024 School Year
PMC-150-24	Approval of New Job Description

RESOLUTION NO. PMC-135-24

ACCEPTANCE OF REPORTS - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-136-24**APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
#0309	2/20/2024
#3199	12/1/2023,12/4/2023, 12/13/2023

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-137-24**APPROVAL TO AMEND APPOINTMENTS - 2023-2024 SCHOOL YEAR (PMC-77-24) (PMC-255-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Negron, Jose <i>Replacing James Bermudez</i>	Interim Supervisor Social Studies, World Language & Business PreK-12 Pequannock Township School District	10/1/2023-1/2/2024	\$550/day <i>(up to 100 days)</i>
Negron, Jose	Interim Administrator Pequannock Township School District	1/3/2024-2/29/2024	\$550/day <i>(up to 100 days)</i>
Jacobs, Jennie	School Counselor Pequannock Valley School	9/1/2023-12/31/2023	MA, Step 13 \$81,425
Jacobs, Jennie	School Counselor/ Student Assistance Counselor Pequannock Valley School	1/1/2024-6/30/2024	MA, Step 13 \$81,425

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-138-24**APPROVAL TO AMEND APPOINTMENT OF SECURITY STAFF - 2023-2024 SCHOOL YEAR (PMC-126-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District for the 2023-2024 school year, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES	SALARY
Padula, Randal <i>Replacing Timothy Lindsay</i>	Security Staff Pequannock Township School District	12/1/2023-6/30/2024	\$23/hour <i>Not to exceed 35 hours</i>

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-139-24**APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Brown, Dashon <i>New Hire</i>	Custodian Pequannock Township School District	12/12/2023-6/30/2024	Step 1, \$42,330 (prorated)
Hunt, Trevor <i>Leave Replacement for #4642</i>	Leave Replacement - Social Studies Teacher Pequannock Valley School	1/12/2024-5/31/2024	BA, Step 1 \$58,040 (prorated)

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-140-24**APPROVAL OF APPOINTMENT FOR FULL-TIME AIDE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, per approved sidebar letter of agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education for "single only" coverage as provided by NJEHP. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Sidhu, Sandeep <i>Replacing Karli Corbo</i>	ABA/Community Inclusion Aide Pequannock Township School District	12/18/2023-6/30/2024	Step 3, \$21,805 (prorated)

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-141-24**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#3360	1/25/2024-3/1/2024	26 days	N/A	N/A	N/A	3/4/2024

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-142-24**APPROVAL TO RESCIND EXTRACURRICULAR STIPEND POSITION - 2023-2024 SCHOOL YEAR (PMC-323-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the following stipend position for the 2023-2024 school year.

Stephen J. Gerace School

LAST NAME	FIRST NAME	POSITION	STIPEND
Valero	Charlene	TREP\$	\$600

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-143-24**APPROVAL OF EXTRACURRICULAR STIPEND POSITION - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

Stephen J. Gerace School

LAST NAME	FIRST NAME	POSITION	STIPEND
Rodeiro	Christine	TREP\$	\$600

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-144-24**APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out of district personnel for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
Delgado	Sophia	Color Guard Advisor	PTHS	10/19/23-11/4/23 \$185.58

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-145-24**APPROVAL OF ARMING TWO SECURITY STAFF MEMBERS IN ACCORDANCE WITH POLICY #7446 - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended appointment of the following security guards #5279 and #5352, for the 2023-2024 school year to permit them to be armed while in a school building or on school grounds during their work day, pending full satisfaction of requisite criteria set forth in Policy 7446 - School Security Program, and authorization of their respective New Jersey State Police-issued identification cards. To reflect the additional responsibility, effective January 1, 2024 the hourly rate will be adjusted for these security guards from \$23/hour to \$30/hour.

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-146-24**APPROVAL OF SCHOOL LUNCH AIDES/OFFICE AIDES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following school lunch aides/office aides on an as needed basis to be determined by each building principal for the 2023-2024 school year at the rate of \$15.00 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Foti, Emily	Giuliani, Carson	Klimek, Nicole	Nelson, Grace
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Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-147-24**APPROVAL OF HOURLY RATE INCREASE TO COMPLY WITH STATE OF NEW JERSEY MINIMUM WAGE REQUIREMENTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the hourly rate increase to \$15.13 to comply with minimum wage requirements for employees in the following categories, effective January 1, 2024.

Lunch Aides	Work Based Learning Student Employees	Seasonal Custodial Staff
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Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-148-24**APPROVAL OF VOLUNTEER HOURS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Lizett Garcia to complete 40 volunteer hours at Pequannock Valley School as a substitute teacher or aide without pay from December 11, 2023 through December 22, 2023, as part of Kean University's Learn, Earn, and Persist Scholarship project.

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-149-24

APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following out of district personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2023-2024 school year, at a rate of \$69.01 per event, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Valley School

NAME
Vanaria, Michelle

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-150-24

APPROVAL OF NEW JOB DESCRIPTION

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job description, *per attached*:

Pequannock Valley School Assistant Athletic Coach

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 7-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**Mr. Greg MacSweeney, Chair**

CIS-47-24	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-48-24	Approval of Out-of-State Student Field Trip
CIS-49-24	Approval of Student Field Trips
CIS-50-24	Approval of Student Teacher Placements in District 2024-2025 School Year
CIS-51-24	Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year
CIS-52-24	Approval of Providers for Services to Students 2023-2024 School Year

RESOLUTION NO. CIS-47-24**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
1/10/24	Tabakman, Amy	Athletic Admin Assist Randolph High School	\$0	\$0	\$0	\$0
1/16/24	Andresen, Jillian	Suicide Risk Assessment Rutgers	\$0	\$43.66	\$0	\$43.66 (Paid w/ESEA funds)
1/24/24- 1/26/24	Shea, Matt	NJASA 2024 TECHSPO Atlantic City, NJ	\$540.00	\$506.16	\$0	\$1,046.16 (Paid w/ESEA funds)
2/2/24	Fitzpatrick, Caitlin	Fairleigh Dickinson University	\$0	\$19.46	\$0	\$19.46 (Paid w/ESEA funds)
2/13/24	Scillieri, Elissa	NJPSA/FEA Addressing Staff Mental Health Issues, Virtual	\$125.00	\$0	\$0	\$125.00 (Paid w/ESEA funds)
5/2/24	Schneider, Nicola	CPI Renewal Trainer Certification New Brunswick, NJ	\$1,849.00	\$0	\$0	\$1,849.00 (Paid w/ESEA funds)

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-48-24**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/8/24	Museum of Modern Art, NYC	Neumann, Elaine	PTHS/11-12/15	AP Art History	\$108.00	\$300.00 (Subs)

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-49-24**APPROVAL OF STUDENT FIELD TRIP**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/28/23 (retro)	PTHS In-House	Wehrhahn, Al	PTHS/9-12/29	FBLA Regional Competitive Events	\$5.00	\$150.00
1/7/24	Pingry School Basking Ridge	Froehlich, Barbara	PTHS/9-12/8	Robotics Team Competition	\$0	Transportation
3/2/24	Delbarton School Morristown	Froehlich, Barbara	PTHS/9-12/8	Robotics Team Competition	\$0	Transportation
4/23/24	Yogi Berra Museum Little Falls	McNulty-Dod, Melissa	NB/5/43	Connection to STEM Program	\$0	Nurse Sub
4/23/24	Turtle Back Zoo West Orange	Warner, Lisa	SJG/2/63	Animal/Plant Research Project	\$19.00	Nurse Sub
5/14/24	Brookhollows Barnyard Boonton	Stringer, Jacqueline	SJG/K/57	Plant and Animal Survival	\$11.00	Nurse Sub

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-50-24**APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2024-2025 school year:

NAME	UNIVERSITY	PLACEMENT
Yang, Susie	Montclair University	PV / Praschak, Terri
Al-Atiyat, Reham	William Paterson University	NB / Murin, Jessica

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-51-24**APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Science - PTHS - Biology A/H	Rescigno, Bryan (6 days) \$1,098.00
Science - PTHS - Environmental Science	Hanas, Lindsey (6 days) \$1,098.00
STEM - Engineering Design	George, Chris (6 days) \$1,098.00

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-52-24**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for 2023-2024 School Year:

PROVIDER	SERVICE	FEE
Educational Services Commission of NJ Piscataway, NJ 08854	Home Instruction in a Facility	\$84.00/hr

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Mrs. Esposito thanked the donors for their generosity.

Discussion:

RFP for Before and Aftercare Program

Mr. Gibbs reported that due to dissatisfaction with the before and aftercare program, we will go out for an RFP.

Pilot Program for Smart Pass

Dr. Portas discussed the smart pass digital hall pass system, which we will pilot this year and implement next year.

Replacing the remaining windows at PTHS

Mr. Gibbs reported that 102 windows will be replaced and that Solutions Architecture is part of the process to include the project in the long-range facility plan. The cost is still under negotiation.

Repaving the front and rear gym parking lots at PTHS

Mr. Gibbs discussed that the paving will cost \$600,000 and it will be a summer project. It was suggested that the rear lot be made larger due to the loss of parking at the lot across the street.

Refurbishing the Varsity Baseball and Varsity Softball fields

He fields will be refurbished and drainage issues will be addressed. It was brought up that fencing at the high school and North Boulevard needs repair.

Girls Flag Football

A survey will be conducted to see if there is any interest in this program.

District Website App

Dr. Portas explained that we will look into getting a district app, which will provide a consolidated media feed.

FFA-70-24	Transfer of Funds for November 2023
FFA-71-24	Payment of Bills - November 21, 2023 to December 11, 2023
FFA-72-24	Approval of Financial Reports/Monthly Certification for October 2023
FFA-73-24	Monthly Reports from Schools and Programs for October and November 2023
FFA-74-24	Approval to Accept Donations to the Pequannock Township School District
FFA-75-24	Declaration of Obsolete Equipment
FFA-76-24	Acceptance of 2022-2023 Annual Comprehensive Financial Report and Auditor's Management Report
FFA-77-24	Retroactive Approval of E-Rate Consulting Master Agreement
FFA-78-24	Approval for School Business Administrator to Send Out Requests for Proposals for Before and After Care Program
FFA-79-24	Approval of Records Disposal

RESOLUTION NO. FFA-70-24

TRANSFER OF FUNDS FOR NOVEMBER 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from November 2023, in accordance with the attached list, which shall become a part of the record.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-71-24**PAYMENT OF BILLS – NOVEMBER 21, 2023 - DECEMBER 11, 2023**

RESOLVED, that the Board of Education approves the Bills List, from November 21, 2023 to December 11, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,105,673.23
Capital Projects Fund 30	\$0
Food Service Fund 6x	\$0

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0 Abstain: Dempsey and Shenton “as it pertains to me”
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RESOLUTION NO. FFA-72-24**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR OCTOBER 2023**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for October 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-73-24**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR OCTOBER AND NOVEMBER 2023**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and November 2023 for Chartwells.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-74-24**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
4 Office Chairs Value \$200.00	Hillview	William Garofalo

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-75-24
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-76-24
ACCEPTANCE OF 2022-2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT

RESOLVED, that the Board of Education accepts the "Annual Comprehensive Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2023," as well as approve the CAP, according to the audit program, which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on December 11, 2023. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. (There were no audit findings.)

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-77-24
RETROACTIVE APPROVAL OF E-RATE CONSULTING MASTER AGREEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves an e-rate master agreement, NJSBA procurement number E-8801-NJSBA ACES-CPS, with E-Rate Consulting, Inc. of Montclair, NJ, for e-rate consulting and process management services, commencing December 1, 2023 through June 30, 2025, in the amount of \$6,650.00.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-78-24
APPROVAL FOR THE SCHOOL BUSINESS ADMINISTRATOR TO SEND OUT REQUESTS FOR PROPOSALS FOR BEFORE AND AFTER SCHOOL CARE PROGRAM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Business Administrator/Board Secretary to send out requests for proposals (RFPs) for district before and after school care programs to perform services for the 2024-2025 school year.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-79-24
APPROVAL OF RECORDS DISPOSAL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves of obsolete paper records disposal, conducted by Accuscan of Edgewater Park, NJ and approved by the State of New Jersey via Artemis in accordance with N.J.S.A. 47:3-17. The records are now in electronic format for future review.

Motion by: Esposito	Second by: Gitin	Roll Call Vote: 7-0-0
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POLICY

Ms. Megan Dempsey, Chair

Discussion:

Policy 1210 - Board-Superintendent Relations

The discussion regarding chain of command with an emphasis on communicating with the Superintendent through the Board President and Committee Chairs will continue at the next meeting.

P-08-24 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-08-24

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Programs</i>	2270 - Religion in the Schools
<i>Teaching Staff Members</i>	3161 - Examination for Cause
	3212 - Attendance (M)
	3212R - Attendance (M)
	3324 - Right of Privacy
<i>Support Staff Members</i>	4161 - Examination for Cause
	4212 - Attendance (M)
	4212R - Attendance (M)
	4324 - Right of Privacy
<i>Students</i>	5111 - Eligibility of Resident/Nonresident Students (M)
	5111R - Eligibility of Resident/Nonresident Students (M)
	5116.1 - Education of Homeless Children and Youths
	5116.1R - Education of Homeless Children and Youths
<i>Operations</i>	8500 - Food Services (M)

Motion by: Dempsey	Second by: Gitin	Roll Call Vote: 7-0-0
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OTHER

O-06-24 Approval of HIB Investigation Decisions

RESOLUTION NO. O-06-24

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-4-24
PV-1-24

Motion by: Shenton	Second by: MacSweeney	Roll Call Vote: 7-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

UNFINISHED BUSINESS

Mr. Senyk asked for a status on the Veterans' Wall. Dr. Portas responded that the committee will report back to the Board after its meeting in January. There are great ideas that fell by the wayside due to the pandemic. Frank Messineo from Solutions Architecture was working with STEM students for the design.

NEW BUSINESS

None

BOARD MEMBER ANNOUNCEMENTS

Mr. Ciresi and Mr. Gitin encouraged all to attend the PTHS Winter Concert. Mr. Ciresi and Mrs. Esposito talked about the ice hockey game and how it was well attended and the students had a lot of fun. Ms. Dempsey attended the NJSBA Delegate Assembly where she is happy to be a voice for Pequannock. Mr. Senyk commented that a lot was accomplished this year and he is looking forward to next year.

CONSIDERATION OF EXECUTIVE SESSION

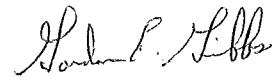
RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Shenton	Second by: MacSweeney	Voice Call Vote: 7-0-0	Time: 8:37 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Gitin	Second by: Shenton	Voice Vote: 7-0-0	Time: 8:56 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Thursday, January 4, 2024

Organizational/Regular Business Meeting 7:00 P.M.

PTHS