



Troup County School System

A Place For Every Kid

Request for Proposals

West Point Health Care Building

REQUEST FOR PROPOSALS ISSUE DATE: January 23, 2024

ISSUING AGENCY: TROUP COUNTY SCHOOL DISTRICT *100 NORTH DAVIS RD. * LaGRANGE, GA 30241

Using Agency And/or Location Where Work Will Be Performed: Modular Building for the property at West Point Elementary School containing offices, examining rooms, restrooms, sinks, ramps, stairs, canopies/awnings, underpinning, and skirting. Final scope of work will be determined at the pre-bid meeting. There are no proposal documents. An addendum will contain any documents and/or specs developed prior to the pre-bid.

CONTRACT TYPE: Initial base contract shall be for providing Modular Building at West Point Elementary School property location: 1701 East 12th Street, West Point, GA 31833.

Completed and signed sealed Proposals must be received by 12:00 p.m. Friday, February 16, 2024 at Troup County School System Administrative Services Center, Operations Department at 100 North Davis Road, LaGrange, GA 30241 for furnishing the Goods/Services described herein.

***** LATE PROPOSALS WILL NOT BE ACCEPTED *****

PROPOSALS MAY BE DELIVERED (HAND DELIVER, EXPRESS MAIL SERVICES, ETC.) OR MAILED (BY U.S. MAIL OR CERTIFIED MAIL) to Troup County School System, Attention: Ryan Traylor, 100 North Davis Road, LaGrange, GA 30241

Proposals should be marked: "RFP WPES Health Care Modular Building".

Mandatory Pre-Bid Meeting: A Mandatory pre-bid meeting will be held on site at 10:30 am on February 6, 2024, at West Point Elementary School, 1701 East 12th Street, West Point, GA 31833.

Questions can be directed to Ryan Traylor: traylorrs@troup.org

- Contractor will provide the required Contractor's Affidavit with the proposal (Affidavit to sign is attached to the RFP).
 - Troup County School System contractors will verify its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor will provide its federal work authorization user identification number and date of authorization on an affidavit provided with the contract when awarded the project.

- Contractor will provide a Certificate of Liability showing Troup County School System as the Certificate Holder.

Below is listed the insurance coverage which must be procured by the contractor at his own expense. The contractor agrees to follow instructions indicated in each case:

1. Workers Compensation:

- a. Coverage A: State Statutory
- b. Coverage B: Employers Liability:
 - \$500,000.00 Each Accident
 - \$500,000.00 Disease Policy Limit
 - \$500,000.00 Disease Each Employee

2. Comprehensive General Liability (including Premises-Operations; Independent Contractors; Protective; Products and Completed Operations; Broad Form Property Damage; X-C/U Explosion,

Collapse and Underground Coverage):

- a. General Aggregate: \$2,000,000.00
- b. Products/Completed & Operations Aggregate: \$2,000,000.00
- c. Each Occurrence: \$1,000,000.00
- d. Personal & Advertising Injury: \$1,000,000.00

e. Fire Damage - Any One Fire: \$100,000.00

3. Comprehensive Automobile Liability:

a. Combined Single Limits: \$1,000,000.00

4. Umbrella Excess Liability:

a. General Aggregate: \$1,000,000.00

b. Products/Completed & Operations Aggregate: \$1,000,000.00

c. Each Occurrence: \$1,000,000.00

d. Personal & Advertising Injury: \$1,000,000.00

e. Completed Value/Builders Risk including interests of the Owner, Contractor,

Subcontractors and Sub-subcontractors and covering the entire project

including materials stored off site and materials in transit.

1. **ORDERS.** Orders shall be made by the School System, by the issuance of a Purchase Order referencing this Contract and detailing the items and/or services ordered. No shipment or service shall be authorized until such issuance of a Purchase Order.

2. **PAYMENT.** Upon completion and inspection of work, the School System shall pay the amount set out in the solicitation line item for any goods and/or services purchased hereunder. Payments shall be made according to the invoice submitted by the Contractor. Payment terms shall be net thirty (30) days.

3. **PRICE.** The prices quoted and listed in the solicitation line items shall be firm throughout the term of this Contract. Price should include the cost of delivery, installation, cleanup and any other services required in the scope of work.

4. **BILLING** Invoices shall be mailed or emailed to:

Troup County School System, Attention: Ryan Traylor

100 North Davis Road

LaGrange, GA 30241

traylorrs@troup.org

5. **COMPLIANCE.** The School System will make final inspection of all materials and services for acceptance or rejection. Final inspection resulting in acceptance or rejection of the materials and services will be made as soon as practical, but failure to inspect shall not be construed as a waiver by the School System of its rights to reject such material and services which are later found to be defective or not in conformance with the required specifications.

6. **COMPLIANCE WITH STATUTES.** The Contractor shall comply with all laws, ordinances, policies, rules and regulations of any governmental entity pertaining to the supply of any goods and/or services to the School System pursuant to this Contract.

7. APPLICABLE LAW. This Contract shall be governed in all respects by the laws of the State of Georgia.

8. TITLE AND RISK OF LOSS. Title to any items ordered and liability for risk of loss shall remain with the Contractor until delivery to and acceptance by the School System.

9. CONTRACT TERMINATION The School System may unilaterally terminate this contract in whole or in part, for the convenience of the School System or because of failure of the awarded vendor to fulfill the contract obligations in any respect

10. CANCELLATION. The School System reserves the right to cancel this contract by giving the Contractor thirty days written notice of its intent to do so.

11. ASSIGNMENT AND DELEGATION. The Contract or any performance required by it shall not be assigned or delegated in whole or in part without the express written consent of the School System.

There is no commitment to accept any proposal; the school system budget will dictate the acceptance of the proposal for contract. The superintendent or designee reserves the right to reject any or all proposals and to waive technicalities and informalities.

Any questions should be directed to Ryan Traylor via email: traylorrs@troup.org



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Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Troup County School System Portable Removals
Name of Project

TROUP COUNTY SCHOOL SYSTEM
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, ____ in _____, _____.

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC

My Commission Expires:
