

**MID-EAST LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE**  
**Mid-East Career and Technology Centers**

Meeting Minutes  
 January 8, 2024

The Mid-East Local Professional Development Committee met on Monday, January 8, 2024 at 3 p.m. at the Zanesville Campus.

The meeting was called to order at 3:02 p.m. Members in attendance were: Chris Allen, Jason Feldner, Michelle Johnson, Kevin Schott, and Ruth Warehime.

Kevin Schott moved and Jason Feldner seconded to approve the December 11, 2023 meeting minutes. All members were in favor.

**Professional Growth Business:**

- **IPDP's** were approved for the following employees:

| Name                  | Years     |
|-----------------------|-----------|
| Michaele Druckenbrodt | 2023-2028 |
| Karen Kiggans         | 2025-2029 |

- **CEU credits** were approved for the following employees:

| Name                  | CEUs | Description  | Date               |
|-----------------------|------|--|--------------------|
| Renee Burch           | 0.5  | Structured Literacy  | 10/11/23           |
| Renee Burch           | 0.3  | The Science of Reading – Developing Readers (1-12) Pt. 1             | 11/30/23           |
| Renee Burch           | 0.3  | The Science of Reading – Developing Readers Pt. 2                    | 12/13/23           |
| Sam Griffin           | 0.3  | IS-240.C – Leadership and Influence                                  | 12/13/23           |
| Sam Griffin           | 0.3  | IS-360 – Preparing for Mass Casualty Incidents                       | 12/30/23           |
| Sam Griffin           | 0.3  | IS-800.D – National Response Framework                               | 12/31/23           |
| Sam Griffin           | 0.3  | IS-362.a – Multi-Hazard Emergency Planning for Schools               | 1/1/24             |
| Tyler Brown           | 1.2  | November 7 <sup>th</sup> PD Day and November 28 <sup>th</sup> PD Day | 11/7/23 & 11/28/23 |
| Michaele Druckenbrodt | 0.6  | Opening Day  | 8/21/23            |
| Taylor Hites          | 0.5  | 10 <sup>th</sup> Annual Social Studies Gathering                     | 11/8/23            |
| Dustin Milliner       | 0.5  | 10 <sup>th</sup> Annual Social Studies Gathering                     | 11/8/23            |
| Donnie Bartenschlag   | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Renee Burch           | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Michaele Druckenbrodt | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Taylor Hites          | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Dustin Milliner       | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Chad Niner            | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Kevin Schott          | 0.6  | November 7 <sup>th</sup> PD Day                                      | 11/7/23            |
| Donnie Bartenschlag   | 0.6  | November 28 <sup>th</sup> PD Day                                     | 11/28/23           |
| Renee Burch           | 0.6  | November 28 <sup>th</sup> PD Day                                     | 11/28/23           |

|                       |       |  |          |
|-----------------------|-------|--|----------|
| Michaele Druckenbrodt | 0.6   | November 28 <sup>th</sup> PD Day       | 11/28/23 |
| Taylor Hites          | 0.6   | November 28 <sup>th</sup> PD Day       | 11/28/23 |
| Dustin Milliner       | 0.5   | November 28 <sup>th</sup> PD Day       | 11/28/23 |
| Michaele Druckenbrodt | 0.491 | Public School Works Training           | 10/30/23 |
| Lana Kelly            | 0.025 | Public School Works Training           | 12/4/23  |
| Alexis Stokes         | 0.5   | Emergency Planning/Public School Works | 9/25/23  |

- **Tuition Reimbursement Preapproval** requests were approved for the following employees:

| Name          | # of Hours  | Semester/<br>Quarter | Course Name/<br>Course Number                  | Amount to be Reimbursed |
|---------------|-------------|----------------------|--|-------------------------|
| Karen Kiggans | 10 semester | Winter 2024          | Masters of Science, Nursing Education          | \$3,496.50              |
| Alice Maschue | 10 semester | Spring 2024          | Masters of Science, Curriculum and Instruction | \$2,782.50              |

- **Tuition Reimbursement** requests were approved for payment for the following employees:

| Name          | # of Hours | Semester/<br>Quarter | Course Name/<br>Course Number                 | Amount to be Reimbursed |
|---------------|------------|----------------------|---|-------------------------|
| Garrett Green | 9 semester | Summer 2023          | Master of Science, Curriculum and Instruction | \$1,200.00              |

- **Tuition Reimbursement** requests were approved for credit hours with \$0 reimbursement for the following employees:

| Name       | # of Hours | Semester/<br>Quarter | Course Name/<br>Course Number | Amount to be Reimbursed |
|------------|------------|----------------------|-------------------------------|-------------------------|
| Greg Mitts | 3 semester | Winter 2023          | Statistics in Education       | \$0.00                  |

The meeting adjourned at 3:38 p.m. The next meeting will be February 12, 2024 at 3 p.m. at the Zanesville Campus.