

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**January 23, 2024**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order – Molly Fraumeni, President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

**C. Executive Session- 6:30 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- January 2, 2024 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Bailey E. Asbury

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

I. Goals:

**Warren Hills Board of Education District Goals for 2023-2024:**

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

**Warren Hills Board of Education Board Goal for 2023-2024:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	January 18, 2024	By Chair: Mr. Piasecki
Education, Policy & Technology		By Chair: Mr. Coscia
Personnel & Student Activities	January 17, 2024	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

**K. Old Business**

**L. New Business**

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of

the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Shannon Klinder	Approve	Teacher - Special Services 5th Preparation	\$1,400 per semester (prorated)	MS	1-2-24	6-30-24	5th Preparation - per contractual language
2	Lourdes Garcia	Approve	Teacher - ESL 5th Preparation	\$1,400 per semester (prorated)	MS	10-30-23	6-30-24	Travel Stipend; 6th Class Assignment - per contractual language
3	Lauren Bell	Approve	Substitute Teacher	\$130.00/day	District	1-24-24	6-30-24	Pending receipt of required paperwork.
4	Lauren Bell	Approve	Leave Replacement - PE / Health	\$59,793.00 (prorated)	HS	On or about 3-1-2024	6-30-24	BA - Step 1 - Pending receipt of required paperwork.
5	Scott Carolus	Approve	Substitute - Security	\$20/hour	District	01-24-24	6-30-24	Pending receipt of required paperwork
6	Scott Carolus	Approve	Athletics - Event Staff	Per approved athletic fee schedule	District	01-24-24	06-30-24	Athletics - Pending receipt of required paperwork
7	Daniel Diveny	Approve	Athletics - Event Staff	Per approved athletic fee schedule	District	01-24-24	06-30-24	Athletics - Pending receipt of required paperwork
8	Kritsen Chiara	Approve	Advisor - Newspaper	\$4,100 (prorated)	HS	01-24-24	06-30-24	Tier 1
9	Sarah Codd	Approve	Coach Boys Tennis	\$4,769.00	HS	Start of Season	End of Season	Tier 4; Step 1
10	Amanda Jackson	Approve	Coach Asst. Softball	\$5,444	HS	Start of Season	End of Season	Tier 3; Step 3
11	Marcus Gurdineer	Approve	Coach Asst Boys Lacrosse	\$6,883	HS	Start of Season	End of Season	Tier 3; Step 4
12	David Sbriscia	Approve	Coach Asst Track	\$4,200	MS	Start of Season	End of Season	Tier 3; Step 4
13	Linda Brigode-Katstra	Approve	Nurse Spring Physicals	\$500	MS	01-24-24	End of Season	
14	Bonita Duryea	Approve	Nurse Spring Physicals	\$900	HS	01-24-24	End of Season	

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
15	Teresa Fahy	Accept	Teacher	\$92,768.00	HS	6-30-24	07-01-24	Retirement
16	Patrick Shanagan	Approve	Substitute Teacher	\$130.00/Day	District	01-24-24	06-30-24	Pending receipt of required documents
17	Rozina Smith	Approve	Paraprofessional	\$27.68/hr Pro-rated	HS	on or about 02-05-24	6-30-24	Pending receipt of required documents
18	Macyn Klinder	Approve	Paraprofessional	\$27.68/hr Pro-rated	MS	on or about 02-05-24	6-30-24	Pending receipt of required documents
19	Chalee Yale	Approve	Paraprofessional	\$27.68/hr Pro-rated	MS	as soon as paperwork is completed	6-30-24	Pending receipt of required documents

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Victoria Rhinehart	Volunteer	N/A	N/A	HS	Start of Season	End of Season	HS Softball

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	C Green	Teacher	Annual NJAHPERD Conference Princeton, NJ	\$340 Registration, Mileage, Accommoda tions	February 26-27, 2024
2	R Smola	Teacher	Annual NJAHPERD Conference Princeton, NJ	\$340 Registration, Mileage, Accommoda tions	February 26-27, 2024
3	K Dennison	Supervisor	NJ Council for Teachers of English Spring Conference - Drew University	\$50 Registration, mileage	Presenter March 14, 2024
4	M Devine	Library Media Specialist	NJ Council for Teachers of English Spring Conference - Drew University	\$50 Registration, mileage	Presenter March 14, 2024

5	A Loro	Teacher	NJ Council for Teachers of English Spring Conference - Drew University	\$100 Registration, mileage	March 14, 2024
6	T Manfra	Teacher	NJ Council for Teachers of English Spring Conference - Drew University	\$100 Registration, mileage	March 14, 2024
7	C Flowers	Teacher	NJ Council for Teachers of English Spring Conference - Drew University	\$100 Registration, mileage	March 14, 2024
8	N Silvis	Teacher	NJ Council for Teachers of English Spring Conference - Drew University	\$100 Registration, mileage	March 14, 2024
9	M Jones	Athletic Director	DAANJ State Conference Hard Rock Hotel Atlantic City NJ	Registration, Mileage, Accommodations, Meals	March 12-15, 2024

\*4. Motion to authorize the Superintendent to hire Paraprofessionals for the 2023-2024 school year. The Board will not unreasonably withhold approval at the next board meeting.

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

## II. EDUCATION AND POLICY

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - 003,  
HS - 2023-2024 - 005,

2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Giamoni	Warren County Courthouse 413 2nd St Belvidere NJ 07823	Transportation	WHRHS Debate team
2	J Giamoni T Downs	Princeton University Princeton NJ 08544	Transportation	WHRHS Debate team
3	M Smith A Slack	Rutgers University Bush Campus Weeks Hall Piscataway NJ	Transportation	WHRHS Technology Education Dept
4	L Weisenstein M Cuomo	Somerset Patriots Ballpark 1 Patriots Park Bridgewater NJ 08807	Transportation	WHRHS AP & CP Probability & Statistics Classes
5	J Giamoni	NJ Law Center New Brunswick NJ	Transportation	WHRHS Debate Team
6	C Green R Smola H Heslin	Oakwood Lanes Route 31 Washington NJ	Bowling, food, Transportation	WHRMS Buddied Physical Education Class

\*3. Due to the Inclement Weather closings on Tuesday, January 16, 2024 and Friday, January 19, 2024, the Board of Education Approved 2023-2024 School Year Calendar has been adjusted. School will be in session on Wednesday, June 5, 2024 and Thursday, June 6, 2024. June 5 & 6 will be early dismissal days at 11:55 AM. The last day of school for students will be Thursday, June 6, 2024.

Additional school closing days will be added back into the 2023-2024 school year calendar as follows: Friday, June 7, 2024, Friday, May 24, 2024, Friday, April 5 to Monday, April 1, 2024. All days returned to the calendar will be early dismissal days - 11:55 AM.

### Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				

Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

### III. BUDGET AND FINANCE

\*1. The Warren Hills Regional Board of Education approves the December, 2023 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period January 3, 2024 through January 23, 2024, in the amount of \$2,495,456.15.

\*3. Motion to approve Student Activities bill list for the period December 1, 2023 through December 31, 2023 in the amount of \$12,349.86.

\*4. Motion to approve Athletic bill list for the period December 1, 2023 through December 31, 2023 in the amount of \$8,112.00.

\*5. Motion to approve Cafeteria bill list for the period of October 1, 2023 through December 31, 2023 in the amount of \$269,987.63.

\*6. Motion to approve transfers in the amount of \$94,885.73 for the month of December, 2023.

\*7. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #4930705581 commencing January 2, 2024 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.

\*8. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6474917708 commencing January 8, 2024 until further notice, in the amount of \$58.25 per hour for a total of 10 hours per week with an additional 33% for administrative and preparation costs.



\*9. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #2540465287, commencing January 4, 2024 until further notice, in the amount of \$55.00 per hour for a total of 5 hours per week.

\*10. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #9369277272, commencing January 2, 2024 until further notice, at the rate of \$41.00 per hour for a total of 10 hours per week.

\*11. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #2939559346, commencing January 18, 2024 until further notice, at the rate of \$41.00 per hour for a total of 10 hours per week.

\*12. Motion to approve the submission of the ESEA 2023-2024 Grant Amendment to include the carryover funds from 2022-2023 as follows:

Title I Part A	\$237,163.00
Title I SIA	\$ 10,706.00
Title II Part A	\$ 48,889.00
<u>Title IV</u>	<u>\$ 25,506.00</u>
Total	\$322,264.00

\*13. Motion to use ESSER III Funds for the following employee salaries:

Kayleigh Morpeth & Linda Brigode-Katstra

\*14. Motion to accept, with gratitude, the donation of \$400.00 from an employee at Google disbursed through The American Online Giving Foundation, Benevity’s foundation partner, for the Computer Science Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**O. Public Comment**

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**Q. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

**\*Roll Call**