



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
 To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**School Board Members:**

Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

**2. Pledge of Allegiance**

**3. Agenda Review and Approval (Action)**

Approval of the agenda for the Monday, January 22, 2024 meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

**4. Approval of Previous Minutes (Action)**

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on December 11, 2023, the Annual Organizational Meeting and the School Board Workshop Notes on January 8, 2024.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

- A. December 11, 2023, Unofficial Minutes of the Regular Business Meeting 4
- B. January 8, 2024, Unofficial Minutes of the Annual Organizational Meeting 7
- C. January 8, 2024, Board Workshop Notes 10

**5. Spotlight on Success: 6:05 PM (Information)**

- A. Early Childhood Special Education (ECSE) - *Evidence-based Quality Intervention Practices*
- B. Oak Point Elementary National ESEA Distinguished School

**6. Public Comment: 6:20 PM (Information)**

**7. Announcements: 6:30 PM (Information)**

**8. Board Work: 6:35 PM (Action)**

A. Decision Preparation

- 1) FY 2024-25 Final School Calendar (DRAFT) 11
- 2) FY 2025-26 Preliminary School Calendar - (DRAFT) 12
- 3) FY 2024-25 Budget Timelines - *First Reading* 13
- 4) FY 2024-25 Budget Assumptions - *First Reading* 14

B. Required Board Action (Action)

- 1) FY 2023-24 Mid-Year Budget Approval
- Motion \_\_\_\_\_ Seconded \_\_\_\_\_**
- a. Executive Summary 17
- b. Mid-Year Budget Update Presentation 18

C. Record of Board Self-Evaluation (Action)

- 1) 2023-24 Record of Board Policy Monitoring - Executive Limitations (EL's) (Action) 25

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**9. Superintendent Consent Agenda: 8:05 PM (Action)**

*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ to approve the Consent Agenda as presented.

A. Monthly Reports

- 1) Resolution of Acceptance of Donations 26
- 2) Human Resources Report 27
- 3) Business Services Reports
  - a. Board Business 31
  - b. Financial Report - Monthly Revenue/Expenditure Report 32

B. FY 2024-25 Advance Capital Purchase 34

**10. Board Education & Required Reporting 8:10PM (Information)**

A. Ends 1.2 Update - *Presentation Updated* 35

**11. Superintendent's Incidental Information Report 8:30 PM (Information)**

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

A. Website Update

**12. Board Action on Committee Reports & Minutes: 8:45 PM (Information)**

A. Board Development Committee

B. Community Linkage Committee

- 1) Measuring What Matter (MWM) - *Draft*
  - a. Third Grade Reading 2022-2023 48
  - b. Graduation Rates 2023 50

C. Negotiations Committee

D. Policy Committee

E. 2024 School Board Committees & Outside Organization Assignments 53

**13. Other Board Updates (AMSD, BRIGHTWORKS, ISD 287, MSHSL): 9:05 PM (Information)**

A. AMSD (Association of Metropolitan School) - *Abby Libsack/Kim Ross*

B. BRIGHTWORKS - *Dennis Stubbs*

C. ISD District 287 - Intermediate School District 287 - *Kim Ross*

D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

**14. Closed Session - Purchase or Sale of Property (MN Stat.13D.05, Subd 3(c): (Action)**

*The school board may close a meeting to determine the asking or offering price, to review confidential or protected nonpublic appraisal data, or to develop or consider offers for buying or selling property.*

Motion \_\_\_\_\_, Seconded \_\_\_\_\_ to move into Closed Session at \_\_\_\_\_ PM

Motion \_\_\_\_\_, Seconded \_\_\_\_\_ to move out of Closed Session and resume regular Business Meeting at \_\_\_\_\_ PM

A. Property 1: 11902 & 11840 Valley View Road, Eden Prairie MN 55344

A. Building Resolutions Related to New Property (Action)

- 1) Executive Summary 54
- 2) Building Resolutions 55

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

15. **Board Work Plan: 9:15 PM (Action)**

A. Work Plan Changes Document **(Action)**

61

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

B. School Board Annual Work Plan FY 2023-24 (Jan-Jun) **(Information)**

62

16. **Adjournment at \_\_\_\_\_ PM (Action)**

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

**INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE DECEMBER 11, 2023  
SCHOOL BOARD MEETING**

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A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on December 11, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

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**1. Convene: 6:00 PM (Roll Call)**

*Present:* Steven Bartz, Aaron Casper, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs; Board Clerk, Abby Libsak and Board Member, Debjyoti "DD" Dwivedy joined meeting remotely

*Present:* Superintendent Josh Swanson

**2. Pledge of Allegiance**

**3. Agenda Review and Approval – Motion** by S. Bartz, **Seconded** by K. Ross to approve the agenda for the Monday, December 11, 2023 meeting of the School Board of Independent School District 272, Eden Prairie Schools – Passed Unanimously.

**4. Approval of Previous Minutes – Revised – Motion** by K. Ross, **Seconded** by D. Stubbs to accept the UNOFFICIAL Minutes of the School Board Regular Business Meetings on November 27, 2023 as presented – Passed Unanimously

**5. Truth in Taxation Hearing**

A. Pay 2024 Presentation

**6. Public Comment - Truth in Taxation**

**7. Spotlight on Success**

A. Eden Lake Elementary - 5th Grade Leadership Yearbook Team

**8. Public Comment (1)** – Pool Lobby at EHSI as Classroom/Security

**9. Announcements**

- Last month, I had the pleasure of celebrating some exceptional students at Eden Prairie High School's National Scholar Recognition Breakfast. Congratulations to our nine National Merit Semifinalists, our 14 National Merit Commended students, and our 65 AP Scholars with Distinction. Earning one of these titles is no small task, and we are inspired by the hard work and determination of these students, their families, and the teachers and staff who have helped them along the way. Way to go, Eagles!
- The All-Metro football defensive team, featuring the area's fiercest players, has been announced! For their outstanding performance on our field, EPHS 12th graders Mo Saine, Dominic Heim, Terae Dunn, and Dennis Rahouski who were selected for this honor. **Congratulations** to these Eagles, who make up 10% of the total All-Metro team!
- This year's diaper drive was a huge success thanks to our generous community. [The Early Childhood PTO collected over 10,000 diapers and 9,500 wipes](#) to distribute to local families at PROP!
- **Congratulations** to EPHS 12th grader Ryan Donohue has scored the second most goals in the history of the Eden Prairie boys soccer team. This impressive record earned him a shout out in Sun Sailor as one of the best players EP boys soccer has ever seen. Great job, Ryan!
- We celebrated National Special Education Day on December 2, in honor of the day when the Individuals with Disabilities Education Act became federal law. We believe each person in our community has intrinsic value, and we are proud to create inclusive learning spaces in which all students can thrive. Thank you to our dedicated staff members who support special education services!
- **MSBA Certificates honoring Charles "CJ" Strehl and Steve Bartz** for completing the MSBA Leadership Development Program by successfully attending Leadership Workshop Series, Phase I, II, III, and IV.

**10. Board Education & Required Reporting**

A. Fiscal Year 2022-23 Audited Financial Presentation Information

- 1) FY 2022-23 Executive Summary - Annual Financial Audit
- 2) Audited Financial Presentation
- 3) Annual Comprehensive Financial Report (See Appendix "A")
- 4) Management Report (See Appendix "A")
- 5) Special Purpose Audit Reports (See Appendix "A")

11. **Board Work**

A. Decision Preparation

B. Required Board Action

1) Approval of Final Fiscal Year (FY) 2024-25 Levy

**Motion** by A. Casper, **Seconded** by S. Bartz approve a final levy for taxes payable in 2024 in the amount of \$60,375,139.33; **Amendment** by C. Strehl, **Seconded** by S. Bartz to reduce Tech Levy to \$60,075,139.33 (\$300,000 .00 reduction) – **Amendment** Failed 2-5: Yes=2 (CS, DD); No=5 (AC, KR, DS, SB, AL); **Original Motion** Passed 6-1; Yes=6 (AC, DD, KR, DS, SB, AL); No=1 (CS)

a. Executive Summary of Pay 2024 Levy

b. Levy Presentation

c. Pay 24 Final Levy Comparison

**Motion** by A. Casper, **Seconded** by C. Strehl to recess at 8:01 PM – Passed Unanimously; Resumed at 8:16 PM

2) 2023-2024 School Board Mid-Year Treasurer's Report – **Motion** by S. Bartz, **Seconded** by D. Stubbs to approve the Mid-Year Treasurers Report as presented – Passed Unanimously

C. Policy Monitoring

1) EL 2.5 Financial Planning and Budgeting – **OI Motion** by K. Ross, **Seconded** by A. Casper, move that the OI's in EL 2.5 and all the child policies are reasonable, and the **Evidence** supports that they are in compliance – Passed Unanimously

2) EL 2.0 Global Executive Constraint – **OI Motion** by K. Ross, **Seconded** by S. Bartz, having found all the child policies to have reasonable interpretation and to be in compliance, move that the OI in EL 2.0 is reasonable, and that the **Evidence** presented for all its child policies supports that it is in compliance – Passed Unanimously

D. Record of Board Self-Evaluation

1) 2022-23 Record of Board Policy Monitoring - Governance Process (GP's) & Board-Management Delegation (BMD's) (*No Updates*)

2) 2022-2023 Record of Board Policy Monitoring - Executive Limitation (EL's) – **Motion** by S. Bartz, **Seconded** by A. Casper to move that the Board is in compliance with Board Monitoring Policy for GP's & Board-Monitoring Proces of our Executive Limitations (EL's); **Friendly Amendment**, move that the Board is in compliance with our Policy Monitoring of our Executive Limitations – Passed Unanimously

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) - (*No Updates*)

12. **Superintendent Consent** – **Motion** by D. Stubbs, **Seconded** by K. Ross, move to accept the Consent Agenda – Passed Unanimously

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

B. Radon Testing Results

13. **Superintendent's Incidental Information Report** – Acknowledgement that Jason Mutzenberger's last day with the District will be at the end of December 2023; additional comments by the Board.

14. **Board Action on Committee Reports & Minutes**

A. Board Development Committee – *Updates to Board*

B. Community Linkage Committee

1) 12/9/23 CLC Minutes – **Motion** by A. Casper, **Seconded** by K. Ross to approve minutes as presented – Passed Unanimously

2) Measuring What Matters (MWM) Graduation Rates 2023 - *DRAFT*

3) Measuring What Matters (MWM) Reading 2022-2023 - *DRAFT*

C. Negotiations Committee

D. Policy Committee

15. **Other Board Updates (AMSD, BRIGHTWORKS, ISD 287, MSHSL)**

- A. AMSD – *Updates to Board*
- B. BrightWorks – *No Updates*
- C. ISD 287 – *Updates to Board*
- D. MSHSL – *Updates to Board*

16. **Board Work Plan**

- A. Work Plan Change Document – *No changes*
- B. 2023-24 Board Annual Work Plan

17. **Closed Session: Review of FY 2022-23 Superintendent Annual Review (Minnesota Statute 13D.05, Subdivision 3)**

**Motion** by A. Casper, **Seconded** by D. Stubbs to move into Closed Session at 9:20 PM – Passed Unanimously

**Motion** by A. Casper, **Seconded** by K. Ross to move out of Closed Session and the resume regular Business Meeting at 10:26 PM – Passed Unanimously

18. **Adjournment – Motion** by A. Casper, **Seconded** by C. Strehl to adjourn meeting at 10:29 PM – Passed Unanimously

19. **Appendix "A" - Fiscal Year 2022-23 Audited Financial Presentation Information (Item #10)**

- A. Annual Comprehensive Financial Report
- B. Management Report
- C. Special Purpose Audit Reports

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Abby Libsack – Board Clerk

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
UNOFFICIAL MINUTES OF THE JANUARY 8, 2024  
SCHOOL BOARD MEETING

The Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 8, 2024, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene - 6:00 PM – Call to Order (Roll Call)**

School Board Members:

*Present:* Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs, and Debjyoti "DD" Dwivedy joined meeting remotely

*Present:* Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Oath of Office**

4. **Agenda Review and Approval - Motion** by S. Bartz, **Seconded** by K. Ross to approve the agenda for the Monday, January 8, 2024, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools as presented – Passed 7-0; Yes: AC, KR, DD, School Board, DS, AL, CS

5. **Announcement** - Superintendent Annual Review

6. **Election of Officers – Ballot Nomination**

A. Election of School Board **Chair** – Vice Chair S. Bartz asked for nominations for School Board Chair:

1) Aaron Casper – Nominated by K. Ross, Seconded by C. Strehl;

a. By vote of 7-0 Aaron Casper was elected to **Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

B. Election of School Board **Vice Chair**

1) Steve Bartz – Nominated by A. Casper, Seconded by D. Stubbs;

a. By vote of 7-0 Steve Bartz was elected to **Vice Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

C. Election of School Board **Clerk**

1) Abby Libsack – Nominated by D. Dwivedy, Seconded by S. Bartz;

a. By vote of 7-0 Abby Libsack was elected to **Clerk** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

D. Election of School Board **Treasurer**

1) Charles Strehl – Nominated by A. Casper, Seconded by S. Bartz;

a. By vote of 7-0 Charles Strehl was elected to **Treasurer** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

7. **Required Board Action - Annual Organizational Meeting**

A. Approval of 2024 School Board Compensation

**Motion** by A. Casper, **Seconded** by K. Ross to accept the current compensation level for the 2024 calendar year - (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

B. Approval of School Board Meeting Calendar

1) School Board Meeting dates from January through June 2024

**Motion** by A. Casper, **Seconded** by D. Stubbs to accept the dates in the board packet for January 2024 through June 2024 – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

2) School Board Meeting dates after July 1, 2024 to be determined at a future meeting

**Motion** by A. Casper, **Seconded** by A. Libsack, the Board agrees to finalize future dates at a future point in time – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

C. Resolution for Combined Polling Places for the General Elections for 2025 - *Roll Call*

**Motion** by A. Libsack, **Seconded** by K. Ross, that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2025 SCHOOL DISTRICT ELECTION(S) as presented – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

D. Appointment of Intermediate District 287 Representative

**Motion** by A. Casper, **Seconded** by A. Libsack to nominate Director Kim Ross to serve as the District 287 Representative for the Board for the 2024 calendar year – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

8. **Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by S. Bartz to accept the Consent Agenda as presented – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2024, through December 31, 2024.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

3. Appointment of Money Wire Transfers

The Superintendent, Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2024, through December 31, 2024.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2024.

6. Appointment of School District Responsible Authority

Pursuant to the provisions of Minnesota Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

7. Appointment of Deputy Clerk and Deputy Treasurer

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

8. Machine-Signed Signature Authorization

Authorize the use of the facsimile demand deposit signature plate using the names of Aaron Casper, **Chair**; Abby Libsack, **Clerk**; and Charles Strehl, **Treasurer**, for the calendar year January 1, 2024, through December 31, 2024.

9. Authorization to Sign Contracts

Authorize the Superintendent, Executive Director of Business Services or his/her designee to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

10. Approval of Local Education Agency (LEA) Representative

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2024, through December 31, 2024.

11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize

external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOWA) for Independent School District 0272-01 for the calendar year January 1, 2024, through December 31, 2024.

**9. Spotlight on Success**

Eden Prairie High School (EPHS) - *Integrated Marketing & Analytics Capstone*

- 10. Adjournment – Motion** by A. Casper, **Seconded** by K. Ross to adjourn at 7:00 PM – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

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Abby Libsack – Board Clerk

UNOFFICIAL



**EDEN PRAIRIE SCHOOLS**

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**School Board Workshop Notes- Monday, January 8, 2024**

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1. CONVENE – 7:12PM  
School Board Members Present: Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs  
  
Joining via Zoom: Debjyoti “DD” Dwivedy
2. Board Development Speaker, Dr. Jodi Dworkin: *A Conversation About Technology and Learning*
3. 5 Year Financial Forecast and Legislative Impacts to Financial and Program Stability by Jason Mutzenberger
4. 2024 Committees & Outside Organization Discussion
5. Work Plan Changes Document- No changes
6. 2023-24 School Board Annual Work Plan- No Changes
7. Adjournment at 9:15pm



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Abby Libsack, Board Cle

JULY 2024						
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28	29	30	31			



**EDEN PRAIRIE SCHOOLS**  
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**PRELIMINARY**  
**2024-2025**  
**DISTRICT**  
**CALENDAR**

JANUARY 2025						
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AUGUST 2024						
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SEPTEMBER 2024						
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OCTOBER 2024						
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NOVEMBER 2024						
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DECEMBER 2024						
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29	30	31				

**AUGUST**

Aug. 26-30 Teacher Workshops

**SEPTEMBER**

Sept. 2 NO SCHOOL: Labor Day  
 Sept. 3 First Day of School  
 Sept. 10 Middle School Curriculum Night: 6th Grade (5:30 p.m. - 8:30 p.m.)  
 Sept. 12 Middle School Curriculum Night: 7th & 8th Grades (5:30 p.m. - 8:30 p.m.)

**OCTOBER**

Oct. 7 High School Conferences (4:00 p.m. - 7:00 p.m.)  
 Oct. 8 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Oct. 10 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Oct. 11 NO SCHOOL: Elementary Conferences (8:00 a.m. - 4:00 p.m.); Secondary PD  
 Oct. 14 High School Conferences (4:00 p.m. - 7:00 p.m.)  
 Oct. 15 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Oct. 15 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Oct. 17-18 NO SCHOOL: MEA

**NOVEMBER**

Nov. 7 End of 1st Quarter  
 Nov. 8 NO SCHOOL: Grading Day (6-12); Professional Development (K-5)  
 Nov. 27-29 NO SCHOOL: Thanksgiving Break

**DECEMBER**

Dec. 16 High School Conferences (4:00 p.m. - 8:00 p.m.)  
 Dec. 23-31 NO SCHOOL: Winter Break

**JANUARY**

Jan. 1-3 NO SCHOOL: Winter Break  
 Jan. 20 NO SCHOOL: Martin Luther King Jr. Day  
 Jan. 24 End of 2nd Quarter / End of Semester  
 Jan. 27 NO SCHOOL: K-12 Grading Day

**FEBRUARY**

Feb. 11 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Feb. 13 Elementary Conferences (3:40 p.m. - 7:40 p.m.)  
 Feb. 14 NO SCHOOL: Elementary Conferences (8:00 a.m. - 4:00 p.m.); Secondary PD  
 Feb. 17 NO SCHOOL: President's Day  
 Feb. 27 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Feb. 27 High School Conferences (4:00 p.m. - 7:00 p.m.)

**MARCH**

Mar. 5 High School Conferences (4:00 p.m. - 7:00 p.m.)  
 Mar. 6 Middle School Conferences (8:00 a.m. - 9:00 a.m. / 4:30 p.m. - 8:00 p.m.)  
 Mar. 28 End of 3rd Quarter  
 Mar. 31 NO SCHOOL: Spring Break

**APRIL**

Apr. 1-4 NO SCHOOL: Spring Break  
 Apr. 7 NO SCHOOL: Grading Day (6-12); Professional Development (K-5)

**MAY**

May 9 NO SCHOOL  
 May 14 High School Conferences (4:00 p.m. - 6:00 p.m.)  
 May 26 NO SCHOOL: Memorial Day

**JUNE**

June 10 Last Day of School  
 June 11 NO SCHOOL: Grading Day

FEBRUARY 2025						
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MARCH 2025						
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APRIL 2025						
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MAY 2025						
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JUNE 2025						
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29	30					



First Day of School k-12



No School for Students & Staff



Last Day of School k-12



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day™

## 2025-2026 District Calendar Preliminary & Subject to Change

JULY 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

**First Day of School**

September 2, 2025

**Winter Break**

December 22, 2025 - January 2, 2026

SEPTEMBER 2025						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MARCH 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Spring Break**

March 30 - April 3, 2026

OCTOBER 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Last Day of School**

June 9, 2026

NOVEMBER 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MAY 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2025						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2026						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



First & Last Day  
of School k-12

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No School for  
Students & Staff

**Eden Prairie Schools  
Budget Events Timeline  
Fiscal Year 2024-25**

<b>Date</b>	<b>Budget Event</b>	<b>Group/Action</b>
September 2023	Preliminary FY 2024-25 Levy Certification	Board - Required Action
	Preliminary FY 2023-24 Enrollment Update	Board - Sup't Incidental
	Preliminary FY 2022-23 Year-End Financial Report	Board - Sup't Incidental
October 2023	October 1 Enrollment	Board - Sup't Incidental
	October 1 Enrollment	Citizen Finance Advisory
	October 1 Enrollment	Leadership Team
	FY 2022-23 Audit Results	Leadership Team
	Preliminary FY 2024-25 Levy Certification	Citizen Finance Advisory
	FY 2022-23 Audit Results	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
November 2023	FY 2022-23 Audit Report	Board Education & Reporting
	Annual Budget Publication	Community
	5-Year Financial Forecast	Board - Workshop Discussion
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
December 2023	Final Levy Certification (Payable 2024; FY 2024-25 Revenue)	Board - Required Action
	Truth in Taxation Presentation	Board - TNT Hearing
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
January 2024	Preliminary FY 2024-25 Budget Assumptions & Budget Timeline	Board - Decision Prep
	Mid-Year Budget Update	Board - Required Action
	FY 2024-25 Capital items which require advance ordering (i.e. school buses)	Board - Required Action
	5-Year Financial Forecast	Board - Workshop Discussion
	Fall Enrollment Projections and Staffing Allocations	Leadership Team
	Requests for FY 2024-25 Capital Funding due to Business Office	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
February 2024	Budget Development	Leadership Team
	Mid-Year Budget Update	Citizen Finance Advisory
	FY 2024-25 Budget Assumptions	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
March 2024	FY 2024-25 Capital Budget - 1st Reading	Board - Decision Prep
	Final FY 2024-25 Budget Assumptions/Drivers	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
April 2024	FY 2024-25 Capital Budget Adoption	Board - Required Action
	Review FY 2024-25 Capital Budget	Leadership Team
	5 Year Financial Outlook	Leadership Team
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
May 2024	FY 2024-25 Budget Presentation - 1st Reading	Board - Decision Prep
	Review Potential Legislative Impacts	Citizen Finance Advisory
	Review Final FY 2024-25 Budget	Citizen Finance Advisory
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
June 2024	FY 2024-25 Budget Adoption	Board - Required Action
	Regular Detailed Budget Impact Discussions	Superintendent's Cabinet
	Fall Enrollment Projections	Leadership Team

**Collecting Input**

**School Board**

The board provides guidance and input to the budget development process, ensures financial planning and budgeting does not deviate materially from the Ends priorities, risk financial jeopardy, or fail to be derived from a multiyear plan.

**Citizen Finance Advisory Committee (CFAC)**

This committee of community members and staff reviews the assumptions included in the financial projection model. These assumptions and committee discussion provide important input into the budget development process.

**Leadership Team**

This group of leaders is essential to the budget development process. They provide input and shared decision making for budget adjustments, staffing and program needs.

**Community**

The district website, email list and publications contain continuous updates regarding the budget development process including timeline, assumptions, and proposed adjustments. Community feedback is an essential part of assessing the final budget recommendation.

**Superintendent's Cabinet**

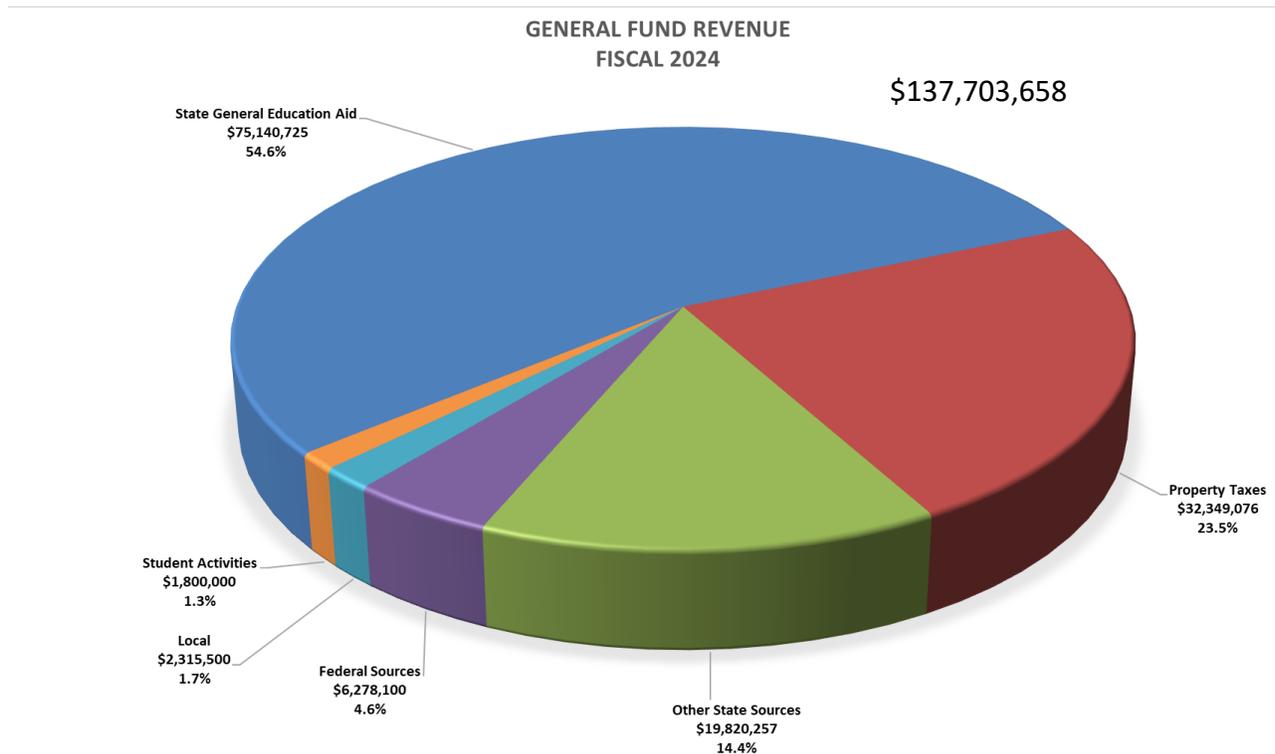
This group meets weekly. Some part of the budget development process, including discussion of staff and community feedback, is on the agenda each week.



## FY 24-25 Budget Assumptions

The School Board’s Executive Limitation 2.5.2 reads “There will be no financial plan that neglects to present the assumptions and timeline for the next annual budget during the third quarter of the current fiscal year.” The assumptions reflect both revenue sources and expenditures for the General Fund budget.

### 1. General Fund Revenues:

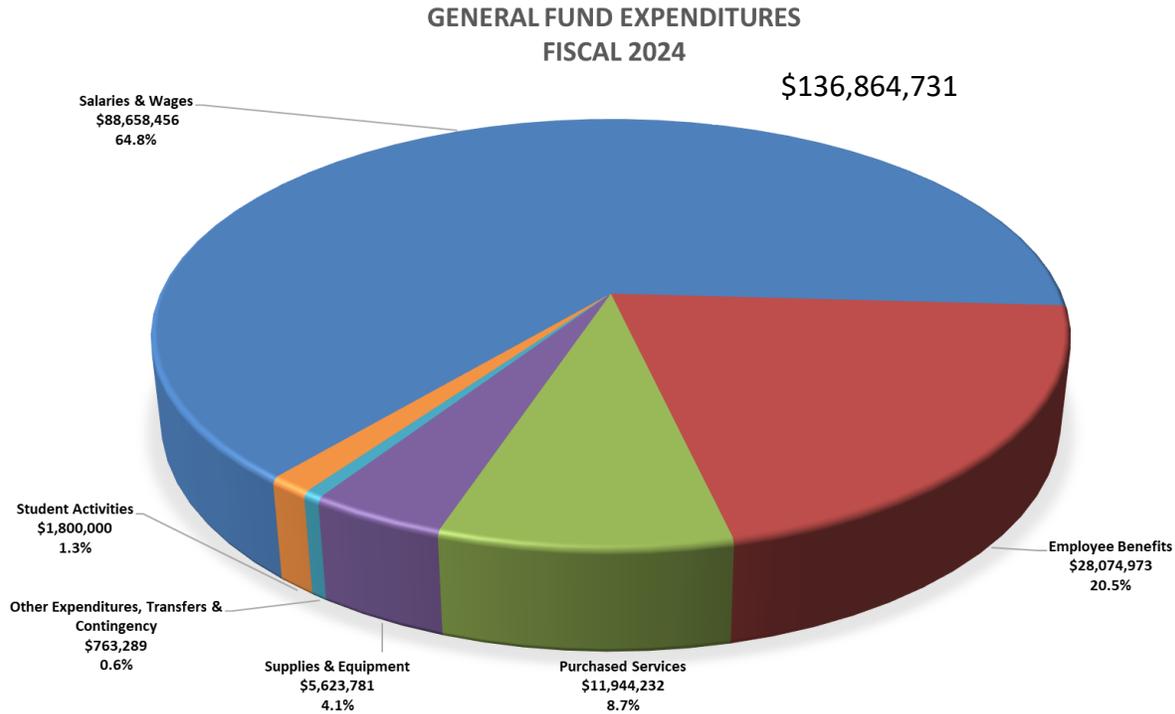


- a. State Basic General Education Aid
  - The legislature approved a 2.0% increase to the basic formula allowance.
- b. Property Taxes
  - Tax levy approved by the board in December 2023
- c. Other State Sources (Special education cross subsidy, basic skills, and other categorical aids)
  - The legislature approved increases for special education cross subsidy, school library aid, support personnel aid, and summer unemployment.
- d. Federal Sources (Grants)
  - ESSER Funding will end September 2024.
- e. Local Sources (Tuition, Fees, Admissions, Interest, Donations)
  - Assuming an increase in investment earnings

## 2. Estimated Enrollment

- a. October 1, 2024 Kindergarten-12<sup>th</sup> grade total estimated enrollment of 8,874 or an 8 student decrease from October 1, 2023.
  - Includes projected 604 kindergarten students.
  - EP Online enrollment of 500, which represents a 9% increase from October 1, 2023

## 3. Expenditures:



### a. Salary and Benefits

- Account for 85% of General Fund expenditures
- Negotiation parameters established for unsettled union contracts:
  1. Eden Prairie Education Association (EPEA) expired June 30, 2023. Classified Administrative and Support Staff (CLASS), Paraprofessionals (MSEA), Administrators (AST/EPSS), and Principals, expiring June 30, 2024

### b. Purchased Services, Supplies and Equipment

- 5.0% increase for utilities (Electricity, natural gas, water/sewer, etc.)
- 5.0% increase for fiscal costs (Property insurance, legal costs, etc.)
- 2.0% increase for general and instructional supplies
- 2.0% increase for Site and department budgets

## 4. Teacher Retirements

- a. Assuming financial savings of 3 teachers due to retirements at the end of this fiscal year, financial savings would occur next year.

**5. Solar Power**

- a. Assuming \$100,000 of bill credits due to generation of renewable energy
- b. The district has 22 solar arrays operational with 3 additional becoming active in 2024, generating the equivalent of approximately 20% of our electricity usage.
- c. The district also subscribes to 3 community solar gardens generating the equivalent of approximately 67% of our electricity usage.

**6. Teacher Staffing – We have assumed:**

- a. We will maintain the reductions in class size targets that we have made at the elementary level. There will be some variances, above or below the targets, in class size depending on building enrollment and space, but the targets will guide staffing.
- b. We will continue to maintain the 8-period day at Central Middle School including the investment that was made in 2020 to add back a team planning period for staff that is in addition to their prep time. This investment also increased choice for students within the middle school schedule.
- c. We will continue the investment we have made in the block schedule at Eden Prairie High School. The benefits relative to a traditional schedule include: increased choice for our students, fewer total amount of students for teachers due to teaching fewer classes, and longer prep periods.
- d. Elementary schools will continue to be staffed based on class size targets and secondary staffing will continue to be allocated through staffing ratios that are then used to provide course offering driven by student registration.

The following are the targets and staffing allocation ratios that will be used for staffing that will drive budget assumptions.

Elementary Schools	Class Size Targets	Secondary Schools	Staffing Allocation Ratios
Kindergarten	20.0	Grade 6	28.0
Grade 1	20.0	Grade 7-8	31.0
Grade 2	22.0	Grade 9	31.5
Grade 3	25.0		
Grade 4	25.0		
Grade 5	26.0		

*\*Class sizes may vary depending upon specific enrollment.*

**7. District Fees**

- a. High School Parking Permits
  - Lot A & B - \$350/year – No Change
  - Lot C - \$150/year – Reduction of \$50/year. This lot is at 56% capacity, reducing the fee is expected to generate more interest and be revenue positive despite the lower cost.

**8. Transportation will continue to be Free for All.**

January 22, 2024

To: Dr. Josh Swanson, Superintendent  
From: The Business Office  
RE: Fiscal Year 2024 Mid-Year Budget Update

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We submit and recommend to you an update to the FY 2024 Budget for Eden Prairie Independent School District No. 272. This budget report incorporates the FY 2023 actual fiscal year-end results as well as FY 2024 changes. No budget changes were presented in the food service, community education, debt service and trust & agency funds. Highlights from the mid-year update are as follows:

**General Fund**

We are projecting an increase to both revenues and expenditures of \$4,549,259 and \$1,362,103, respectively. Revenue adjustments include changes from the 2023 legislative session (special education cross-subsidy, general education aid formula, unemployment aid, compensatory aid, library aid, support personnel aid) and an adjustment for interest income. Expenditure adjustments were made to reflect negotiations and other staff adjustments, the addition of summer unemployment costs, and assumptions for new building operational needs. We are projecting an increase to the Unassigned Fund Balance of \$3,187,156.

**Capital Outlay**

We are projecting a \$1,000,000 increase to expenditures in the capital outlay funds, specifically operating capital. This adjustment is due to timing of purchases from 2023 that were not received until after 7/1/2024, with the biggest item being the 2023 bus purchase. The Tech Levy and Operating Capital Fund Balances are projected to be at \$683,194 and \$629,728, respectively.

**Building Construction Funds**

We are projecting an increase in expenditures of \$904,849. The bulk of this increase represents the spending down of the remaining capital facility bond funds used for energy efficiency upgrades.

**Internal Service Fund**

We are projecting an increase in expenditures of \$450,000 as our medical claims are tracking higher than our original budget had forecasted.

This budget update is presented in summary form reflecting the changes that took place in the update process. It reflects our continued efforts to proactively plan the district's future aligning allocated resources with our mission.



# 2023-24 Mid-year Budget Update



**EDEN PRAIRIE SCHOOLS**  
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# Mid-year Considerations

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- ✓ Enrollment Updates
- ✓ State Funding and Local Cost Updates
- ✓ Contract Settlements & Staff Placement
- ✓ Employee Benefit Selection
- ✓ Use of Contingency Funds
- ✓ Site and Department Budget Allocations
- ✓ Prior Year Actual Results

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# 2023-24 Mid-year Budget

<b>GENERAL FUND</b>	<b>Original</b>	<b>Revised</b>	<b>Change</b>
<b>Revenue</b>	\$135,525,158	\$140,074,417	\$4,549,259
<b>Expenditures</b>	\$134,687,370	\$136,049,473	\$1,362,103
<b>Fund Balance</b>	\$17,928,052	\$21,115,208	\$3,187,156

<b>REVENUE:</b>	
SPED Cross-Subsidy	\$2,300,000
Unemployment Reimb.	\$560,000
Interest Adj.	\$500,000
General Education Aid (Aid & Enrollment Adj.)	\$345,285
Other State Aid Adj. (Compensatory, Library Aid, Support Personnel Aid)	\$843,974

<b>EXPENDITURES:</b>	
Salary & Benefit (Negotiations, SPED needs, other staffing adjustment)	\$543,151
Summer Unemployment	\$560,000
New Building Operational Needs	\$400,000
Other Budgetary Adj.	(141,048)



# Updated Fund Balance - General Fund

FUND DESCRIPTION	6/30/2023	2023-24	2023-24	6/30/24	6/30/24	DIFFERENCE
	AUDITED BALANCE	PROJECTED REVENUES	PROJECTED EXPENDITURES	PROJECTED BALANCE	ADOPTED with final 2023 BALANCE	
GENERAL FUND						
UNASSIGNED	17,090,264	140,074,417	136,049,473	21,115,208	17,928,052	3,187,156
B. ASSIGNED						
Assigned – Site Carryover	861,291	-	-	861,291	861,291	-21
Assigned – Construction	1,500,000	-	-	1,500,000	1,500,000	-
Assigned – Curriculum Adoption	1,200,000	-	-	1,200,000	1,200,000	-
Assigned – Student Activities/Fundraising	478,613	1,800,000	1,800,000	478,613	478,613	-
Assigned – Enrollment	1,250,000	-	-	1,250,000	1,250,000	-
Assigned – Inspired Journey	2,250,000	-	-	2,250,000	2,250,000	-
Assigned – Program Initiatives	1,000,000	-	-	1,000,000	1,000,000	-
C. RESTRICTED – Other Restricted	405,404	378,500	377,361	406,543	406,543	-
<b>TOTAL GENERAL FUND</b>	<b>26,035,572</b>	<b>142,252,917</b>	<b>138,226,834</b>	<b>30,061,655</b>	<b>26,874,499</b>	<b>3,187,156</b>



# Updated Fund Balance - Other Funds

FUND DESCRIPTION	6/30/2023	2023-24	2023-24	6/30/24	6/30/24	DIFFERENCE
	AUDITED	PROJECTED	PROJECTED	MIDYEAR	ADOPTED	
	BALANCE	REVENUES	EXPENDITURES	UPDATE	with final 2023	
Total Capital Outlay	3,529,837	16,842,675	19,059,590	1,312,922	2,312,922	(1,000,000)
Food Service	1,601,422	5,970,405	5,848,254	1,723,573	1,723,573	22
Total Community Education	3,007,541	8,726,532	8,620,545	3,113,528	3,113,528	-
Building Construction Funds	12,707,632	400,000	3,430,944	9,676,689	10,581,538	(904,849)
Total Debt Service	2,179,743	7,995,522	8,694,039	1,481,226	1,481,226	-
Total Internal Service Fund	8,838,708	14,620,000	15,610,000	7,848,708	8,298,708	(450,000)
Total Trust & Agency	14,656,429	750,000	500,000	14,906,429	14,906,429	-



# 2023-24 Mid-year Budget Update

Fund	Revenue	Expenditures
General	\$142,252,917	\$138,226,834
Capital Outlay	\$16,842,675	\$19,059,590
Food Service	\$5,970,405	\$5,848,254
Community Ed	\$8,726,532	\$8,620,545
Building Construction	\$400,000	\$3,430,944
Debt Service	\$7,995,522	\$8,694,039
Internal Service	\$14,620,000	\$15,610,000
Trust & Agency	\$750,000	\$500,000

**THANK YOU**



**EDEN PRAIRIE SCHOOLS**  
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## Record of Board Policy Monitoring

### Executive Limitations

**Monitoring 2022-2023 School Year Data : July 1, 2022 – June 30, 2023**

The purpose of this document is to demonstrate to the owners that the board holds the superintendent accountable to our ELs.

Policy	Date	Operational Interpretation – is/is not Reasonable?		Evidence – Board does/does not accept the Superintendent’s assertion of compliance/non-compliance		Date to re-monitor if either the OI is “Not Reasonable” or if Board “does not” accept Superintendent’s assertion of “Compliance”	Completed
		Superintendent Assertion	Board Finding	Superintendent Assertion	Board Finding		
<b>EXECUTIVE LIMITATIONS</b>							
<b>EL 2.0</b> Global Executive Constraint	12/11/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.1</b> Emergency Superintendent Succession	08/28/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.2</b> Treatment of Students	08/28/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.3</b> Treatment of Parents	09/25/23	Yes	Yes	Yes	Yes		Yes <sup>25</sup>
<b>EL 2.4</b> Treatment of Staff	10/23/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.5</b> Financial Planning and Budgeting	12/11/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.6</b> Financial Management and Operations	09/25/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.7</b> Asset Protection	08/28/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.8</b> Compensation and Benefits	10/23/23	Yes	Yes	Yes	Yes		Yes
<b>EL 2.9</b> Communication and Support to the School Board	11/27/23	Yes	Yes	Yes	Yes		Yes

## **Resolution of Acceptance of Donations**

BE IT RESOLVED by the School Board of Independent School District No. 272 that the School Board accepts with appreciation the following contributions and permits their use as designated by the donors:

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### **Cedar Ridge Elementary:**

- Donation of \$250.00 – Charities Aid Foundation America, c/o CyberGrants LLC, Southfield, MI – funds used for general supplies
- Donation of \$57.10 – Box Tops for Education, General Mills – funds used for general supplies
- Donation of \$50.00 – The Blackbaud Giving Fund by its agent, YourCause, Charleston, SC – funds used for general supplies

### **Eden Lake Elementary:**

- Donation of \$200.00 – Cindy Nelson-Kaigama, Jordan, MN – funds used for scholarships for field trips, scholarships for Carnivals; scholarships for class parties, food and snacks for school Social Workers

### **Prairie View Elementary:**

- Donation of \$24.00 – The Blackbaud Giving Fund (on behalf of Best Buy Employee Giving Program), Charleston, SC – funds to be used to support curriculum
- Donation of \$38.31 – Charities Aid Foundation America, c/o CyberGrants LLC, Southfield, MI – funds used to support curriculum

# SUPERINTENDENT CONSENT AGENDA

## A. Semi-Monthly Reports

### HUMAN RESOURCES

1. Human Resources – Cabinet
  - a. New Hires  
Adams, Andrew - Executive Director of Business Services, Administrative Services Center, effective 2/5/2024
  - b. Change in Assignment
  - c. Resignation/Retirements
2. Human Resources – Principals
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements  
Lobben, Brett - Associate Principal, Prairie View Elementary, effective 2/23/2024
3. Human Resources – Administrative/Supervisory/Technical (AST)
  - a. New Hires
  - b. Change in Assignment
  - c. Resignation/Retirements
4. Human Resources – Eden Prairie Supervisors & Specialists (EPSS)
  - a. New Hires  
Berglof, Lauren - Project Manager/Interior Designer, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 1/15/2024
  - b. Change in Assignment
  - c. Resignation/Retirements
5. Human Resources – Confidential
  - a. New Hires  
Grosskopf, Sydney - Human Resources Support Specialist, Administrative Services Center, 8 hours/day, 5 days/week, 260 days/year, effective 1/2/2024
  - b. Change in Assignment
  - c. Resignations/Retirements
6. Human Resources – Licensed Staff
  - a. New Hires/Rehires  
Miller, Kristine - Special Education Teacher, .333 FTE, Oak Point Elementary, effective 1/8/2024  
Roberts, Christopher - Social Worker, 1.0 FTE, Central Middle School, effective 12/20/2023
  - b. Change in Assignment  
Miller, Kristine - From Physical Education Teacher, .667 FTE to Special Education Teacher, .667 FTE, Oak Point Elementary, effective 1/8/2024
  - c. Resignation/Retirements  
Toellner, Emma - Elementary Education Teacher - Spanish Speaking, 1.0 FTE, Eagle Heights Spanish Immersion, effective 12/15/2023
  - d. Leave of Absence  
Silverberg, Jennifer - School Counselor, Eden Prairie High School, extended leave effective 8/26/2024

## SUPERINTENDENT CONSENT AGENDA

### 7. Human Resources – Classified Staff

#### a. New Hires/Rehires

##### BUILDING SERVICES

##### CLASS

Abdi, Hamdi - Office Professional - Receptionist, Central Middle School, 8 hours/day, 5 days/week, 191 days/year, effective 1/2/2024

Hanson, Myounghee - Early Childhood Program Specialist, Community Education, 8 hours/day, 5 days/week, 260 days/year, effective 1/8/2024

McKeever, Mike - Facility Use Building Monitor, District Wide, Varied Schedule, 260 days/year, effective 1/2/2024

Munger, Kaylee - Eagle Zone Program Lead, Eden Lake Elementary, 8 hours/day, 5 days/week, 260 days/year, effective 1/8/2024

Wilson, Barbara - Personnel and Finance Assistant, Eden Prairie High School, 8 hours/day, 5 days/year, 225 days/year, effective 1/8/2024

##### FOOD SERVICE

Lopez, Jonathan - Child Nutrition Manager, Prairie View Elementary, 8 hours/day, 5 days/week, 178 days/year, effective 1/25/2024

Stradiotto, Mackenzie - Catering and Concessions Manager, Eden Prairie High School, 8 hours/day, 5 days/week, 235 days/year, effective 1/16/2024

Withers, Derek - Food Service Assistant I, Central Middle School, 4.5 hours/day, 5 days/week, 178 days/year, effective 1/2/2024

##### MSEA

Aden, Kowsan - Special Education Paraprofessional, Central Middle School, 6.06 hours/day, 5 days/week, 178 days/year, effective 1/2/2024

Ahmed, Nimco - Lunchroom Paraprofessional, Oak Point Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 12/18/2023

Davis, Jane - Early Childhood Family Education Paraprofessional, 2 hours/day, 1 days/week, 23 days/year, effective 12/15/2023

Dharmireddy, Amaravathi - Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, 3 hours/day, 5 days/week, 178 days/year, effective 12/18/2023

Dutta, Chandrani - Special Education Paraprofessional, Prairie View Elementary, 6.25 hours/day, 5 days/week, 178 days/year, effective 11/27/2024

Evans, Christina (Chrissy) - Kindergarten Paraprofessional, Forest Hills Elementary, 2.5 hours/day, 5 days/week, 178 days/year, effective 1/10/2024 - 4/26/2024

Evans, Christina (Chrissy) - Lunchroom Paraprofessional, Forest Hills Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 1/10/2024

Grein, Naomi - Security Monitor, Eden Prairie High School, 8 hours/day, 5 days/week, 178 days/year, effective 1/10/2024

Gynild, Tesla - Health Services Paraprofessional, Forest Hills Elementary, 6.75 hours/day, 5 days/week, 178 days/year, effective 1/10/2024

Sathyanarahyanan, Vidya - Lunchroom Paraprofessional, Oak Point Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 12/11/2023

Mariyamma Philip, Jincy - Special Education Paraprofessional, Cedar Ridge Elementary, 6.25 hours/day, 5 days/week, 178 days/year, effective 12/11/2023

Morales De Infusino, Zughey - Lunchroom Paraprofessional, Oak Point Elementary, 3 hours/day, 5 days/week, 178 days/year, effective 1/8/2024

## SUPERINTENDENT CONSENT AGENDA

### PRESCHOOL TEACHERS

Dale, Colleen - Little Eagles Preschool Teacher (Long-Term Substitute),.992 FTE, Eden Lake Elementary, effective 2/12/24 - 5/15/24

Junkermeier, Tamara - Little Eagles Preschool Teacher (Long-Term Substitute),.992 FTE, Cedar Ridge Elementary, effective 1/17/24 - 4/17/24

### TRANSPORTATION

Morrissey, Dennis - Bus Driver, Transportation, 5.17 hours/day, 5 days/week, 178 days/year, effective 12/6/2023

#### b. Change in Assignment

### BUILDING SERVICES

#### CLASS

Koramangala Chandra, Lavanya - From Kindergarten Paraprofessional, Oak Point Elementary, to Office Professional - Receptionist, Central Middle School, 7.5 hours/day, 5 days/week, 191 days/year, effective 1/8/2024

Puma Garcia, Michel - From Lunchroom Paraprofessional, Forest Hills Elementary, to Office Professional - Receptionist, Forest Hills Elementary, 8 hours/day, 5 days/week, 191 days/year, effective 1/2/2024

### FOOD SERVICE

Cortes, Kristin- From Food Service Assistant I at Eden Prairie High School, to Food Service Assistant II at Eden Prairie High School, 6 hours/day, 5 days/week, 178 days/year, effective 12/11/2023

### MSEA

Kiefer, Claire- From Lunchroom Para at Oak Point Elementary, to ECSE Paraprofessional at Cedar Ridge Elementary, 3.42 hours/day, 5 days/week, 178 days/year, effective 1/2/2024

### PRESCHOOL TEACHERS

### TRANSPORTATION

### EPPS

#### c. Resignation/Retirements

### BUILDING SERVICES

Cholak, Nikolay - Custodian, Licensed, Eden Prairie High School, effective 2/22/2024

### CLASS

Osman, Samira - Receptionist, Central Middle School, effective 12/21/2023

Stroessner, John - Eagle Zone Program Lead, Community Education Building, effective 12/27/2023

### COACHES

### FOOD SERVICE

Eklund, Anna - Food Service Assistant I, Central Middle School, effective 12/15/2023

### MSEA

Coriaty, Nicole - Special Education Paraprofessional, Forest Hills Elementary, effective 11/30/2023

Doran, Vanessa - Special Education Paraprofessional, Central Middle School, effective 12/21/2023

Hardwick, Chad - Special Education Professional, Eden Prairie High School, effective 1/16/2024

Hommerding, Gerilyn - Special Education Paraprofessional, Central Middle School, effective 1/8/2024

## SUPERINTENDENT CONSENT AGENDA

Mohamed, Fadumo - Special Education Paraprofessional, Forest Hills Elementary, effective 12/21/2023

John, Sarah - Education Paraprofessional, EP Online, effective 12/21/2023

Schmitz, Rebecca - Special Education Paraprofessional, Central Middle School, effective 1/4/2024

Sheveland, Melissa - Lunchroom Paraprofessional, Eagle Heights Spanish Immersion, effective 12/7/2023

PRESCHOOL TEACHERS

TRANSPORTATION

Neudahl, Thomas - Bus Driver, Transportation, effective 1/5/2024

Rodine, David - Bus Driver, Transportation, effective 12/21/2023

COACHES

Abler, Samantha - Assistant Gymnastics Coach, Student Activities, effective 1/2/2024

Song, Valerie - Cheerleading Coach, Eden Prairie High School, effective 12/20/2023

TRANSPORTATION

Uting, Rodney - Bus Driver, Transportation, effective 1/5/2024

TERMINATIONS

## Board Business

### General Consent Agenda

#### Approval of Payments, all funds, December 2023

Check #418908-419241	\$3,112,339.79
Electronic Disbursements	\$ 2,476,129.26
<b>TOTAL</b>	<b>\$ 5,588,469.05</b>

#### Acknowledgment of Electronic Transfers December 2023

INVEST DATE	FROM	TO	INTEREST RATE	MATURITY DATE	PRINCIPAL
06/18/2022	PMA Financial	MNTrust	2.962%	01/15/2024	\$999,243.59
08/24/2022	PMA Financial	MNTrust	3.158%	01/15/2024	\$1,043,816.36
08/23/2023	PMA Financial	MNTrust	5.327%	01/18/2024	\$2,000,000.00

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: Nov-23**

REVENUES/TRANSFERS IN (BY SOURCE CODE)						
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED	
001-020	TAXES	\$ 23,053,715	\$ 32,349,076	71.27%	75.46%	
021-040	TUITION	55,720	130,000	42.86%	16.65%	
041-089	FEES & ADMISSIONS	511,508	701,000	72.97%	88.05%	
090-199	MISC REVENUE	435,365	1,346,000	32.35%	47.58%	
200-399	STATE AID	26,895,799	94,670,982	28.41%	27.92%	
400-499	FEDERAL PROGRAMS	649	6,278,100	0.01%	0.02%	
600-649	SALES	56,305	50,000	112.61%	103.28%	
		<b>\$ 51,009,061</b>	<b>\$ 135,525,158</b>	<b>37.64%</b>	<b>37.54%</b>	
	CAPITAL OUTLAY	247,313	16,842,675	1.47%	1.16%	
	STUDENT ACTIVITIES	1,362,633	1,880,000	72.48%	85.51%	
	MEDICAL ASSISTANCE	75,355	290,000	25.98%	9.87%	
	SCHOLARSHIPS	871	8,500	10.25%	20.60%	
<b>Revenue Notes:</b>						

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)						
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED	
100	SALARIES	\$ 25,398,413	\$ 88,471,753	28.71%	29.45%	
200	BENEFITS	8,300,456	27,975,315	29.67%	29.42%	
300	PURCHASED SVCS	4,241,276	11,973,892	35.42%	32.39%	
400	SUPPLIES & EQUIPMENT	2,914,442	5,537,429	52.63%	54.74%	
800	OTHER EXPENSES	154,773	652,289	23.73%	22.35%	
900	TRANSFERS & CONTINGENCY	-	73,644	0.00%	0.00%	
		<b>\$ 41,009,360</b>	<b>\$ 134,684,322</b>	<b>30.45%</b>	<b>31.25%</b>	
	CAPITAL OUTLAY	9,024,243	18,059,590	49.97%	42.07%	
	STUDENT ACTIVITIES	1,252,959	1,880,000	66.65%	76.77%	
	MEDICAL ASSISTANCE	67,992	286,361	23.74%	26.69%	
	SCHOLARSHIPS	-	11,000	0.00%	0.00%	
<b>Expenditure Notes:</b>						

**EDEN PRAIRIE SCHOOLS  
GENERAL FUNDS  
MONTHLY REVENUE/EXPENDITURE REPORT  
FOR THE MONTH ENDING: Dec-23**

REVENUES/TRANSFERS IN (BY SOURCE CODE)					
SOURCE	DESCRIPTION	YEAR TO DATE RECEIVED	CURRENT FULL YEAR PROJECTION	THIS YEAR % RECEIVED	LAST YEAR % RECEIVED
001-020	TAXES	\$ 24,147,813	\$ 32,349,076	74.65%	77.11%
021-040	TUITION	65,583	130,000	50.45%	16.89%
041-089	FEES & ADMISSIONS	536,813	701,000	76.58%	91.38%
090-199	MISC REVENUE	571,768	1,346,000	42.48%	67.90%
200-399	STATE AID	27,536,891	94,670,982	29.09%	29.93%
400-499	FEDERAL PROGRAMS	649	6,278,100	0.01%	2.49%
600-649	SALES	82,637	50,000	165.27%	109.92%
		<b>\$ 52,942,154</b>	<b>\$ 135,525,158</b>	<b>39.06%</b>	<b>39.64%</b>
	CAPITAL OUTLAY	617,378	16,842,675	3.67%	1.22%
	STUDENT ACTIVITIES	1,498,969	1,880,000	79.73%	92.91%
	MEDICAL ASSISTANCE	94,726	290,000	32.66%	21.77%
	SCHOLARSHIPS	871	8,500	10.25%	20.70%
<b>Revenue Notes:</b>					

EXPENDITURES/TRANSFERS OUT (BY OBJECT CODE)					
OBJECT	DESCRIPTION	YEAR TO DATE EXPENDED	CURRENT FULL YEAR PROJECTION	THIS YEAR % EXPENDED	LAST YEAR % EXPENDED
100	SALARIES	\$ 32,929,333	\$ 88,471,753	37.22%	38.16%
200	BENEFITS	10,546,112	27,975,315	37.70%	37.82%
300	PURCHASED SVCS	5,876,870	11,958,892	49.14%	44.35%
400	SUPPLIES & EQUIPMENT	3,356,231	5,552,429	60.45%	62.98%
800	OTHER EXPENSES	158,227	652,289	24.26%	23.05%
900	TRANSFERS & CONTINGENCY	-	73,644	0.00%	0.00%
		<b>\$ 52,866,774</b>	<b>\$ 134,684,322</b>	<b>39.25%</b>	<b>40.10%</b>
	CAPITAL OUTLAY	9,911,697	18,059,590	54.88%	46.81%
	STUDENT ACTIVITIES	1,331,083	1,880,000	70.80%	92.96%
	MEDICAL ASSISTANCE	84,185	286,361	29.40%	37.76%
	SCHOLARSHIPS	-	11,000	0.00%	0.00%
<b>Expenditure Notes:</b>					

January 22, 2024

To: Josh Swanson  
From: Business Office  
Re: Advance Capital Purchases

---

The district is requesting permission to purchase 6 buses and 1 van in advance of the adoption of the fiscal year 2025 capital budget so they arrive as close to start of the school year as possible. It is best practice to start the school year with our bus fleet intact for the following reasons:

1. Students will have a consistent bus number the entire year.
2. Bus drivers will practice routes and train on a consistent vehicle.
3. Mechanic time is not wasted prepping older buses that will be replaced in a few months.

Current Fleet Statistics:

1. 101 buses, 6 student transportation vans and 1 mobile classroom bus in the fleet.
2. With this purchase, 4 regular education buses will be replaced due to high mileage and increasing maintenance costs.
3. With this purchase, 2 special education buses will be replaced due to high mileage and increasing maintenance costs.
4. With this purchase the district courier van will be replaced.

Vehicle purchases will be made from the state contract, so bidding is not required. The estimated cost of the vehicles is \$941,000.00 and funding for all vehicles will be provided through a combination of the annual operating capital budget and capital project levy.

# ENDS POLICY 1.2

Each student is reading at grade level by the end of 3rd grade.

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School Board Update on January 22, 2024



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day™

# Agenda

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- Review of 2022-2023 outcomes
- Introduction to ongoing improvement efforts
- Targeted actions to improve outcomes for End 1.2
  - Progress monitoring
    - Power Reading program
  - Individualized Daily Reading
- Questions & discussion

# Ends Policy 1.2

Each student is reading at grade level by the end of 3rd grade.

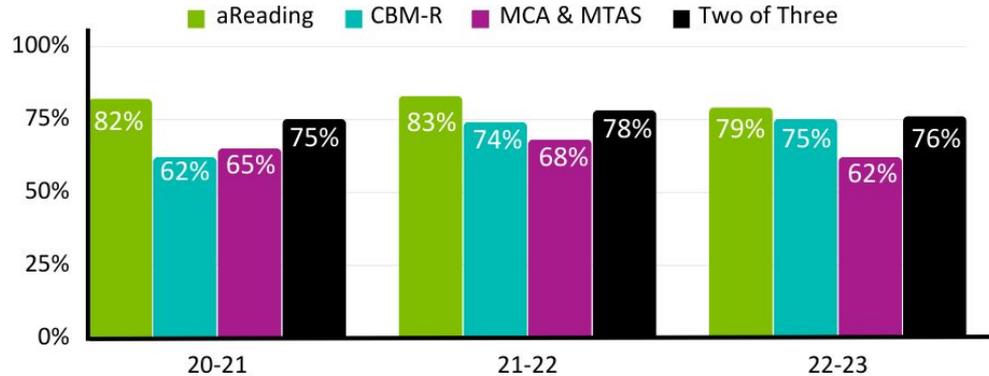
Targets:

- 2 of 3 metrics: 80%

2 of 3 Reading



## Reading by 3rd Grade



# Ongoing improvement efforts

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3 principles of *iteration* to improve teaching and learning

# Ongoing improvement efforts

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## 3 principles of *iteration* to improve teaching and learning

1. Think in cycles & spirals
2. Act in short design cycles
3. Improve in community

(Source: *Iterate: The Secret to Innovation in Schools* by Justin Reich, 2024)

# The 3 principles in action: Ends Workshops

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*How might we ensure End 1.2 is met this year...*

- Write as many ideas as possible
- Share with partner
- Post ideas to paper
- Gallery walk & prioritization

# The 3 principles in action: Ends Workshops

---

*How might we ensure End 1.2 is met this year...*

- Write as many ideas as possible
- Share with partner
- Post ideas to paper
- Gallery walk & prioritization

*Prototype! How might we act on these ideas now?*

# DESIGN THINKING *for* LEADING *and* LEARNING





# Resulting Action

- Consistent progress monitoring and aligned instructional matches
- Deeper attention to Individualized Daily Reading (IDR) time at all elementary grade levels

# Progress monitoring

- Fall Fastbridge data is used to identify students and determine instructional match
- Relationship building
- Monitor progress weekly
- Adjust instructional match as needed to ensure accelerated growth

Example: 5th Grade Student





# Individualized Daily Reading (IDR)

- Alignment between district and site goals
  - Importance of Individualized Daily Reading for student literacy growth
  - New district guidance for IDR support
- IDR Focused Professional Learning Communities (PLCs)
  - Grade level banded to enhance collaboration
  - Relevant, applicable learning
  - Opportunities for reflection and goal setting



# Example Action Steps from Staff

“Making more of an effort to plug in the sharing part of IDR; no matter where it comes in the day. I know with our schedule it can be a challenge to get that part in, but also recognize how valuable it is for our students.”

“I am planning on doing an IDR reset by going over the purposes of IDR with my kids and helping them get excited by it as well. One of the ways I will do this is conducting the share at the end of the lessons better.”

“Take more responsibility in effectively conferring during IDR, especially with ML learners using tactics from the provided articles.”

“The collaboration with different grade levels and conversations were nice to hear how those teachers are already having successful IDR time in their classrooms.”



# Questions & Discussion

# Third Grade Reading Metrics: 2022-23 School Year

## Introduction

The Eden Prairie School Board formally reviews third grade reading metrics each year when Ends Policy 1.2 is monitored. This policy states: “Each student is reading at grade level by the end of third grade.” During the monitoring process the Superintendent provides evidence to support whether reasonable progress has or has not been achieved.

Studies show that in third grade students transition from learning to read to reading to learn. If students are not reading at grade level in third grade it can negatively impact their academic achievement in future years, so the Board continues to prioritize this goal in its policies.

Sound research and measurement practices involve the triangulation of data for each student to identify success. Eden Prairie Schools utilize three reading assessments to measure proficiency and provide comprehensive evidence that third grade students are reading at grade level.

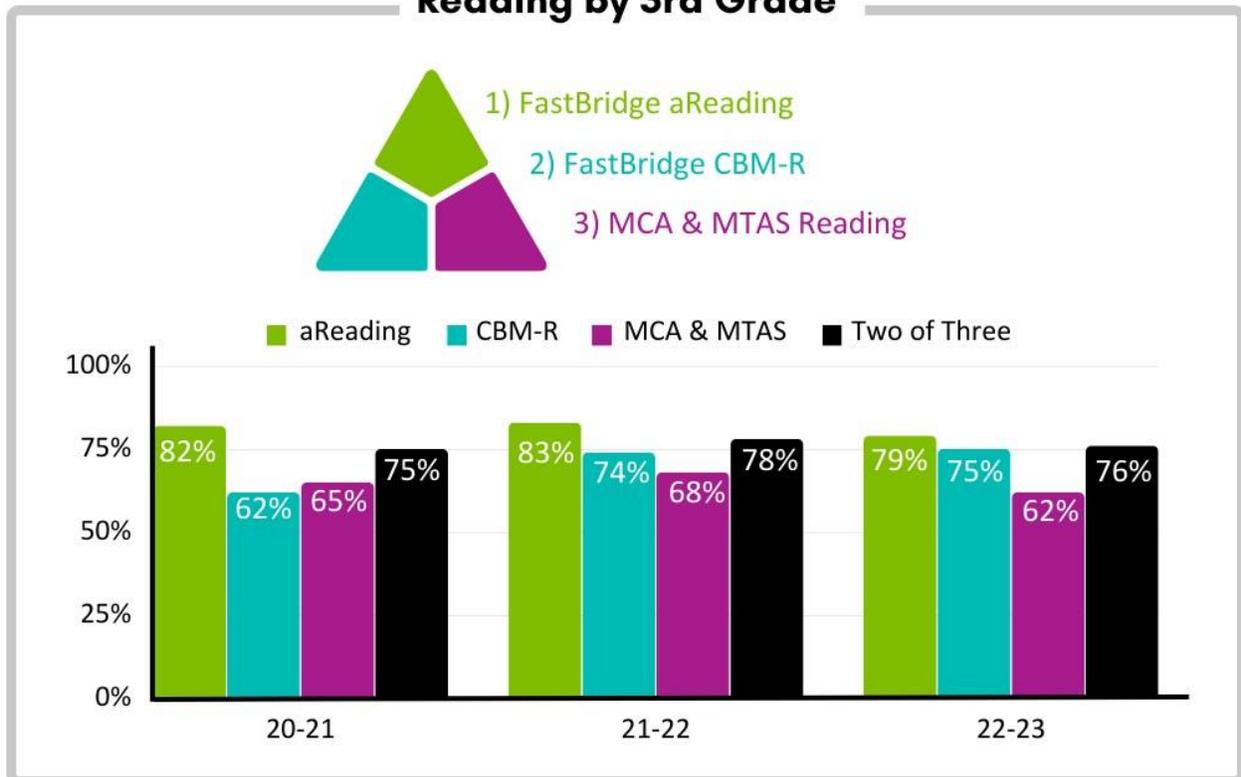
\*\*??Does board want to Insert explanation and timing/frequency of measurement tools??\*\*

## Data

The data for the 2022-23 school year was presented to the Board on October 23, 2023.

**Target set for 2022-2023: 80% Level of Achievement: 76%**

## Reading by 3rd Grade



### School Board's Perspective on the Data

On October 23, 2023, the School Board monitored Ends Policy 1.2. The trends in all three measurement categories remained consistent with year over year results, yet the Superintendent asserted that reasonable progress had not been made, falling short of the 80% target. The School Board agreed with this assertion.

The Superintendent and Administrative team will provide reports to the Board in the first quarter of 2024, outlining actions to address where progress was not as expected in Ends Policy 1.2.

\*\*??Do we want any other language here regarding Admin reporting back to the board??\*\*

# Measuring What Matters – 2023 Graduation Rates

## Introduction

Graduation rate metrics are reviewed by the Eden Prairie School Board each year when Ends Policy 1.1 is monitored. This policy states: “Each student graduates and is academically prepared to progress to multiple opportunities after high school.” During the monitoring process the Superintendent must provide evidence that the district is making reasonable progress toward this goal.

## Data

This data for the 2022-23 school year was presented to the Board on October 23, 2023.

### Target Set for 2022-2023

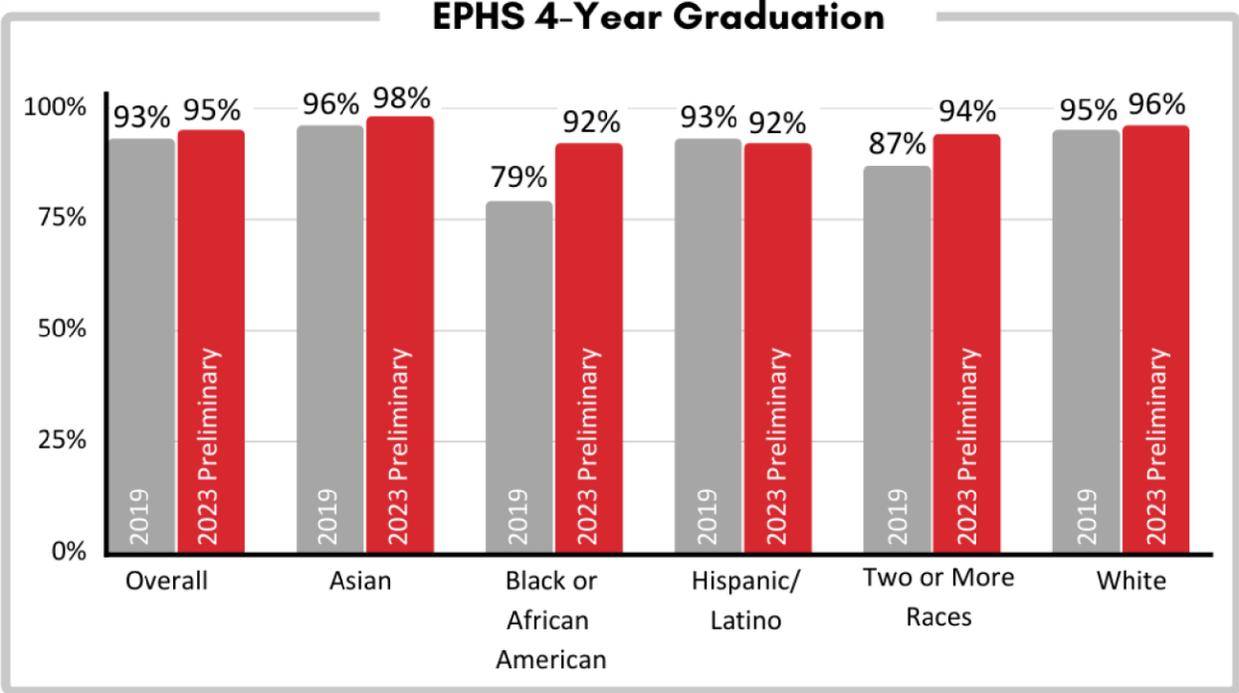
4-year: 95%

7-year: 97%

### Level of Achievement

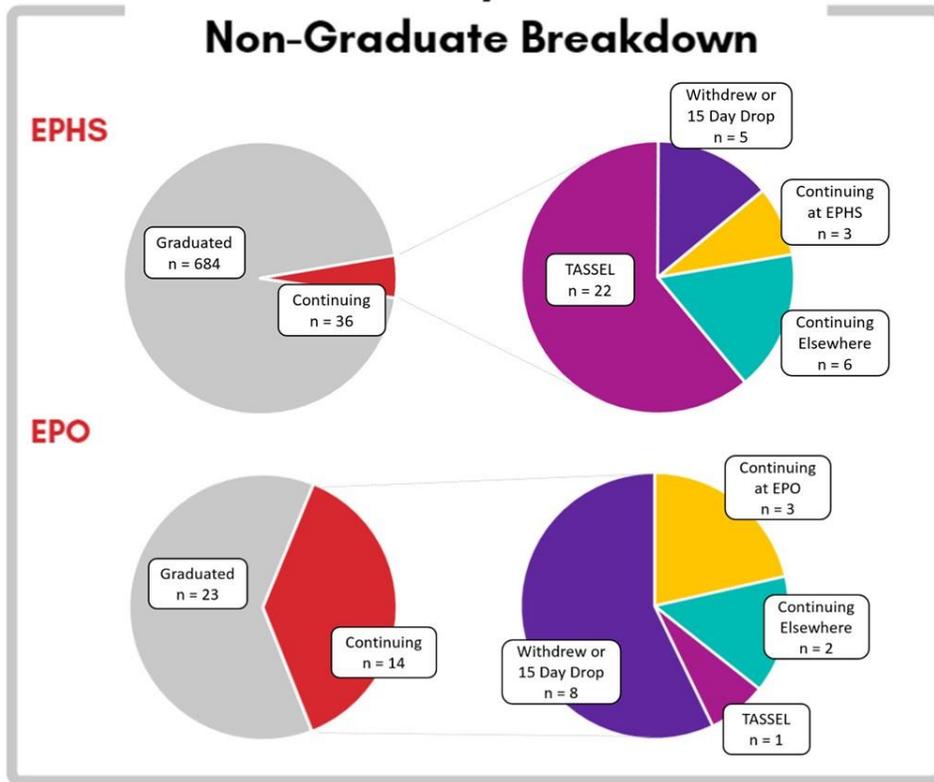
4-year: 95%

7-year: (2023 cohort not yet available)



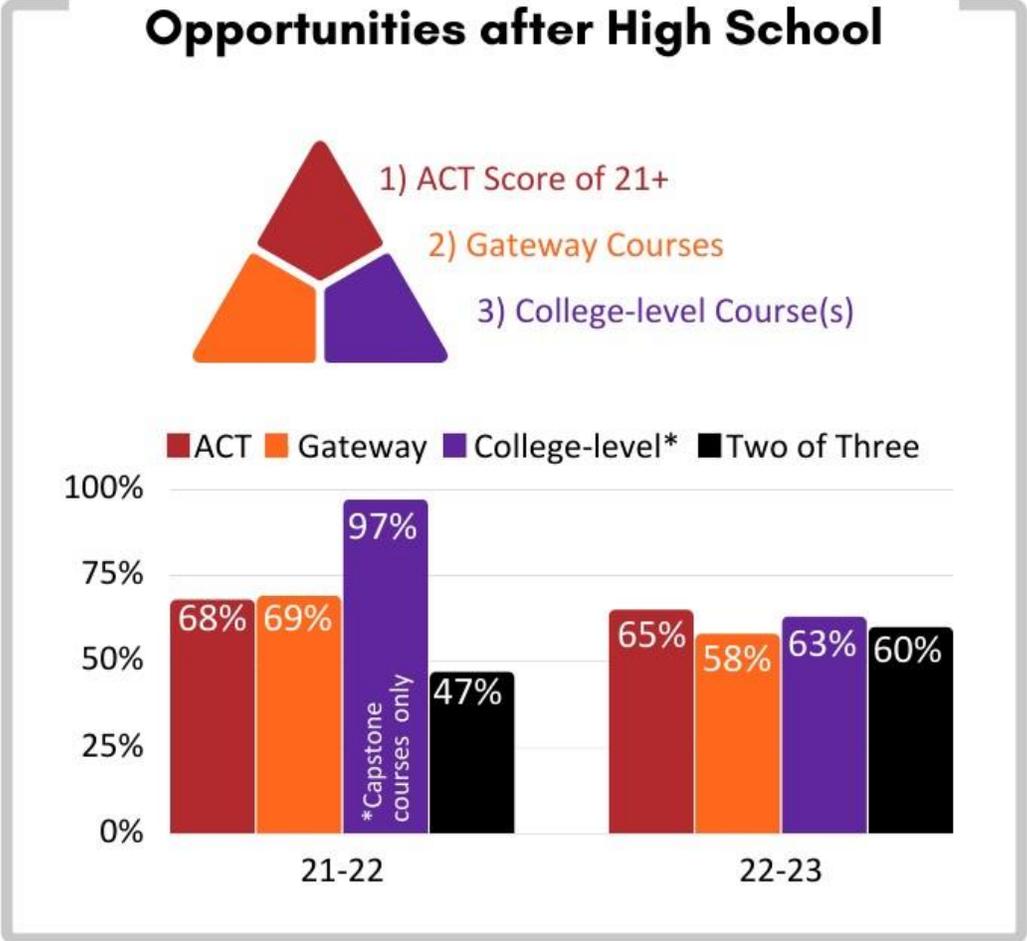
# Measuring What Matters – 2023 Graduation Rates

## 2023 Preliminary Graduate and Non-Graduate Breakdown



# Measuring What Matters – 2023 Graduation Rates

## Academically Prepared for Multiple Opportunities after High School



### School Board’s Perspective on the Data

On October 23, 2023, this policy was monitored by the School Board. The Superintendent asserted, and the board concurred, that reasonable progress had been made. Over the last five years, substantial progress has been made in graduation rates. Additionally, Eden Prairie Schools continue to make significant progress reducing disparities in graduation rates across demographic sub-groups. Eden Prairie Schools’ success can be attributed to a well-defined multi-year strategy, and accountability for results. We believe these outcomes are unique in Minnesota and demonstrate that each student can succeed when we work together to reduce/eliminate barriers to learning. We are proud of the district’s performance and look forward to further progress next year.

For more information, [click here](#) to read the full monitoring report presented to the Board.

<b>School Board Committees</b>		
	<b>2023</b>	<b>2024</b>
<b>Board Development Committee</b>	Abby Libsack Dennis Stubbs Charles “CJ” Strehl	Abby Libsack Dennis Stubbs Aaron Casper
<b>Community Linkage Committee</b>	Steve Bartz Abby Libsack Dennis Stubbs	Steve Bartz Charles “CJ” Strehl Dennis Stubbs
<b>Policy Committee</b>	Steve Bartz Kim Ross Debjyoti “DD” Dwivedy	Abby Libsack Kim Ross Debjyoti “DD” Dwivedy
<b>Negotiations Committee</b>	Aaron Casper Charles “CJ” Strehl Steve Bartz	Aaron Casper Charles “CJ” Strehl Steve Bartz
<b>School Board Outside Assignments</b>		
	<b>2023</b>	<b>2024</b>
<b>AMSD</b> (1 time/month or more) Association of Metropolitan Schools	Abby Libsack/Kim Ross	Abby Libsack/Kim Ross
<b>ISD 287</b> (2 times/month) – <i>2 Year Term</i> Intermediate School District #287	Kim Ross	Kim Ross
<b>BrightWorks</b> (1 times/year – April 2024)	Dennis Stubbs	Dennis Stubbs
<b>Minnesota State High School League</b> (MSHSL – 1 time/year)	Dennis Stubbs	Dennis Stubbs
<b>School Board – Other Assignments</b>		
	<b>2023</b>	<b>2024</b>
<b>Financial Advisory Committee</b>	Charles “CJ” Strehl	Charles “CJ” Strehl
<b>PTO President’s Council</b>	Debjyoti “DD” Dwivedy	Debjyoti “DD” Dwivedy Kim Ross
<b>Strategic Core Planning Team</b> <i>(As requested by Superintendent)</i>	Kim Ross Steve Bartz	Kim Ross Steve Bartz



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

January 22, 2024

To: Dr. Josh Swanson, Superintendent  
From: Business Services Office  
Re: Parameters Resolution – New Building Purchase

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The school district continues to move forward with the potential purchase of 11840 Valley View Road, Eden Prairie. In working with Ehler’s, the district’s financial advisor, we have determined to finance the purchase of this property with Taxable Certificates of Participation. The amount determined is \$13,950,000 which will finance the project costs to renovate along with ensuring we have sufficient funds to make the first principal and interest payment on the debt in fiscal year 2024-25.

The resolution for approval is called a parameter resolution, designed to set the amount of funds needed to finance the purchase and renovations, along with establishing a cap on the interest rate the school board is willing to accept for the sale of these certificates and ultimately protects the district against rising interest rates.

The district has been working with DeVetter Design Group, the district’s architect, in order to determine renovation costs for the building. Together we have brought in numerous consultants and engineers in order to evaluate the building and ensure the proper funds are available to ensure the building will be ready to serve students in Fall 2024.

The interest rate cap we are suggesting is higher than recent debt issues by the school district. There are really two reasons for these higher rates; First, interest rates have been increasing due to economic conditions and the fed’s policy response to inflation. Second, this purchase is considered taxable, not tax-exempt, as we’ve previously experienced, due to our desire to rent out a portion of the property. We’ve factored these interest costs into our financial analysis of the property and continue to recommend moving forward with this purchase.

We are targeting a property closing date of March 7, 2024. We remain very excited for the opportunities this property will provide for students and the Eden Prairie community!

**We recommend the school board approve the Resolution Stating the Intention of the School District to Issue Taxable Certificates of Participation, Series 2024A, in the Maximum Aggregate Principal Amount of Approximately \$13,950,000; and Taking Other Actions with Respect Thereto.**

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE SCHOOLS)  
HENNEPIN COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota, was held in the School District on January 22, 2024, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL DISTRICT TO ISSUE TAXABLE CERTIFICATES OF PARTICIPATION, SERIES 2024A, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$13,950,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the “District”), as follows:

1. Findings; Authorizations; Determinations.

(a) The District is authorized by Minnesota Statutes, Section 465.71, as amended (the “Act”) and Minnesota Statutes, Section 126C.40, as amended (“Section 126C.40”) to enter into lease-purchase agreements for the lease of real and personal property with an option to purchase.

(b) The District has determined to finance the purchase of land and an existing building (the “Project”) on property located in the District (the “Site”).

(c) The District hereby deems it necessary and advisable to provide for the issuance of Taxable Certificates of Participation, Series 2024A (the “Certificates”), in the aggregate principal amount not to exceed approximately \$13,950,000, to finance the costs of the Project (the “Certificate-Financed Project”).

(d) The District intends to enter into an Indenture of Trust (the “Indenture”) with a corporate trustee to be selected by the District (the “Trustee”), pursuant to which the Certificates will be issued. The District also intends to enter into a Ground Lease (the “Ground Lease”) with the Trustee, as lessee, pursuant to which the Trustee will acquire from the District a leasehold interest in the Site on which the Certificate-Financed Project is located. Furthermore, the District intends to enter into a Lease-Purchase Agreement (the “Lease-Purchase Agreement”) with the Trustee, as lessor, pursuant to which the Trustee will lease the Site and the Certificate-Financed Project (collectively, the “Leased Property”) to the District, and the District will make lease payments (the “Lease Payments”) to the Trustee, subject to the District’s right to non-appropriation under the terms of the Lease-Purchase Agreement. Subject to the requirements of Section 126C.40, the Board authorizes the use of its lease levy authority for the purpose of making all or a portion of the Lease Payments.

2. The Act. The District covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to the Act and Section 126C.40 and to take all actions required under the terms of the Act and Section 126C.40 for the issuance, sale, delivery, and payment and prepayment of the Certificates in accordance with their terms and the terms of the Indenture, the Ground Lease, the Lease-Purchase Agreement, and related documents.

3. Authority of Municipal Advisor. Ehlers and Associates, Inc., the District’s independent municipal advisor (the “Municipal Advisor”), is authorized and directed to take all actions that are necessary or appropriate to assist the District in the issuance, sale, and delivery of the Certificates and in connection with any continuing disclosure obligations that may be imposed on the District in connection with the Certificates. The officers, employees, and agents of the District are hereby authorized to assist the Municipal Advisor in all actions that are necessary or appropriate in connection with the issuance, sale, and delivery of the Certificates and any related matters.

4. Procedure for Review of Proposals and Selection of Purchaser. The Board hereby authorizes and directs the Superintendent or Executive Director of Business Services and any Board member (the “Authorized Officials”), with the advice of the Municipal Advisor, to review proposals for the purchase of the Certificates and award the sale of the Certificates to the prospective purchaser (the “Purchaser”) based on the recommendation of the Municipal Advisor and the following parameter: the true interest cost shall not exceed seven percent (7.00%).

5. Acceptance of Proposal. The Board will meet at a regular or special meeting, on the first practicable date after acceptance by the Authorized Officials of the proposal of the Purchaser, to ratify such acceptance and take any other appropriate action with respect to the Certificates.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered (“Bond Counsel”) is authorized to act as bond counsel for the District and to assist in the preparation and review of necessary documents, certificates, and instruments relating to the Certificates. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Limited Obligations. The Certificates shall be special, limited obligations payable solely from annual appropriations of the District made to pay the Lease Payments, in the manner provided in the Lease-Purchase Agreement, and amounts held by the Trustee under the terms of the Indenture. The obligations of the Lease-Purchase Agreement and the Certificates shall not constitute a general or moral obligation, or a pledge of the full faith and credit or any taxing power of the District, the State of Minnesota, or any political subdivision thereof. The Lease-Purchase Agreement shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the District except its interest in the Lease-Purchase Agreement and the Leased Property.

8. Non-Appropriation. The Lease-Purchase Agreement shall provide that the District may elect in any fiscal year to not appropriate funds for the next fiscal year to make the Lease Payments required under the terms of the Lease-Purchase Agreement. The obligations of the District under the Lease-Purchase Agreement shall not be payable from nor charged upon any funds of the District other than the funds appropriated annually to the payment thereof. In the event of a non-appropriation of Lease Payments by the District in any fiscal year, the District shall lose the right to operate and occupy the Leased Property for the remaining term of the Lease-Purchase Agreement and the Certificates.

9. Representations, Warranties, and Covenants. In the resolution awarding the sale of the Certificates, the District shall approve such agreements, instruments, and other documents as are necessary or appropriate to the issuance of the Certificates and provide for such representations, warranties, and covenants as are required by the terms of the Act, as are agreed to by the District and the Trustee, and as the District deems necessary or appropriate in connection with the issuance, sale, and delivery of the Certificates.

10. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Certificates and reimbursed from the proceeds of the Certificates. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Certificates in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs:

(a) Declaration of Intent. The District proposes to issue the Certificates to finance the costs of the Certificate-Financed Project. The District may reimburse original expenditures made for certain costs of the Certificate-Financed Project from the proceeds of the Certificates in an estimated maximum principal amount of \$13,950,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Certificates, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Certificates, except for the following expenditures: (a) costs of issuance of the Certificates; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Certificates; or (c) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Certificates that finance or are reasonably expected by the District to finance the Certificate-Financed Project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Certificate-Financed Project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Certificate-Financed Project and the principal amount of the Certificates described in Section 10(a), above, are consistent with the District’s budgetary and financial circumstances. No sources other than proceeds of the Certificates to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District’s budget or financial policies to pay such original expenditures. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_, and upon vote being taken thereon, the following members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA     )  
  )  
COUNTY OF HENNEPIN    ) ss.  
  )  
INDEPENDENT SCHOOL     )  
DISTRICT NO. 272         )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 272 (Eden Prairie Schools), Hennepin County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the dated specified above, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the intention of the District to issue Taxable Certificates of Participation, Series 2024A, in the maximum aggregate principal amount of approximately \$13,950,000.

WITNESS My hand as such Clerk this 22<sup>nd</sup> day of January 2024.

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Clerk of the School Board  
Independent School District No. 272 (Eden Prairie  
Schools), Hennepin County, Minnesota

**Eden Prairie School Board**  
**2023–24 WORK PLAN CHANGES**  
*“Proposed” Changes*  
*January 22, 2024*

Date of Meeting/Workshop	Changes Requested
Monday, February 12, 2024 – <i>Workshop</i>	
Monday, February 26, 2024	
Monday, March 11, 2024 – <i>Workshop</i>	
Monday, March 25, 2024	
Monday, April 8, 2024 – <i>Workshop</i>	
Monday, April 22, 2024	
Monday, May 13, 2024	
<b>Tuesday</b> , May 28, 2024	
Monday, June 10, 2024 – <i>Workshop</i>	
Monday, June 24, 2024	
<b>Placeholder – General Board Work</b>	
<b>Placeholder – Policy Review</b>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2023-2024 ANNUAL WORK PLAN**

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<b>Board Workshops</b>
<b>Other Meetings</b>

**January 22, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<b>****2024****</b>  <b>Annual Organizational Meeting</b> <b>Mon, Jan 8, 2024</b> <b>6:00 PM</b>			<ul style="list-style-type: none"> <li>• 2024 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• School Board Meeting Calendar: January 1, 2024, through June 30, 2024</li> <li>• Resolution for Combining Polling Places for the General Elections for 2025</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2024 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		62
<b>Board Workshop</b> <b>Mon, Jan 8, 2024</b> <b>6:30 PM</b> <b>Convene following the Annual Organizational Meeting</b>							<ul style="list-style-type: none"> <li>• BDC Speaker</li> <li>• 2024 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
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**January 22, 2024**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>Legislative Impacts to Financial and Program Stability</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Jan 22, 2024</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2024-25 Final School Calendar <i>(Draft)</i></li> <li>FY 2025-26 Preliminary School Calendar <i>(Draft)</i></li> <li>FY 2024-25 Budget Timelines – <i>First Reading</i></li> <li>FY 2024-25 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>FY 2023-24 Mid-Year Budget Approval</li> <li><del>Approval FY 2023-24 Mid-Year School Board Budget</del> <i>(duplicate, see 12/11/23)</i></li> <li>Record of Board Self-Evaluation</li> <li><i>Closed Session – Purchase or Sale of Property (Minnesota Statue 13D.05, Subdivision 3(c))</i></li> </ul>	2024 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>FY 2024-25 Bus Purchase</li> </ul>	Ends 1.2 Update	63
<b>Post Meeting</b> <b>Board Workshop</b> <b>Mon, Jan 22, 2024</b>							School Board Meeting Self-Assessment
<b>Board Workshop</b> <b>Mon, Feb 12, 2024</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>Finance Overview</li> <li>Artificial Intelligence Working Group Report</li> <li>Agenda Items: Walk-through School Board Agenda</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2023-2024 ANNUAL WORK PLAN**

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**January 22, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• Sample Agenda &amp; Discussion of Agenda Elements</li> <li>• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>• Community Linkage: Discuss Goals &amp; Format for Community Engagement</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 26, 2024 6:00 PM</b>			Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2024-25 School Calendar</li> <li>• Approval of Preliminary FY 2025-26 School Calendar</li> </ul>	<ul style="list-style-type: none"> <li>• American Indian Education Report</li> <li>• Achievement &amp; Integration Budget</li> <li>• Ends 1.3 Update</li> </ul>	
<b>Post Meeting Board Workshop Mon, Feb 26, 2024</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Mar 11, 2024 6:00 PM</b>							<ul style="list-style-type: none"> <li>• Mechanics of Monitoring</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
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**January 22, 2024**

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Mar 25, 2024</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2024-25 Capital Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2024-25 Budget Assumptions</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Identify Topic for June Inspiring News Article</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Resolution to Release Probationary Teachers</li> </ul>	Ends 1.5 Update	
<b>Post Meeting Board Workshop</b> <b>Mon, Mar 25, 2024</b>							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
<b>Board Workshop</b> <b>Mon, Apr 8, 2024</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>• Academic Vision Process &amp; Planning</li> <li>• FY 2024-2025 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on “Work Plan Changes Document.”</li> <li>• FY 2024-2025 School Board Meeting Calendar Discussion</li> <li>• FY 2024-2025 School Board Budget Discussion</li> </ul>

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**January 22, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy)</li> <li>New Policy Introductions</li> <li>Inspiring News/MW <del>66</del> Discussion</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Apr 22, 2024 6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2024-25 School Board Work Plan – <i>First Reading</i></li> <li>FY 2024-25 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2024-25 Capital Budget</li> <li>Approval of FY 2024-25 School Board Meeting Calendar</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd.1)</li> <li>Record of Board Self-Evaluation</li> </ul>	Approval of Inspiring News Article for June	<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	Crisis Management: Legislation Impacts	
<b>Post Meeting Board Workshop Mon, Apr 22, 2024</b>							School Board Meeting Self-Assessment
<b>Board Workshop</b>							Retreat/Training Workshop

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**January 22, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<i>Training/Retreat</i> Date/Time/Location TBD							
<b>Board Workshop</b> Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
<b>Board Meeting</b> Tues, May 28, 2024* 6:00 PM  *Due to Memorial Day on Monday May 27, 2024		<ul style="list-style-type: none"> <li>•FY 2024-25 Budget – <i>First Reading</i></li> <li>•FY 2024-25 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2024-25 School Board Work Plan</li> <li>•Approval of FY 2024-25 School Board Budget</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		67
<b>Post Meeting Board Workshop</b> Tues, May 28, 2024							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
<b>Board Workshop</b> Mon, June 10, 2024 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – <i>1<sup>st</sup> Draft (2023-2024)</i></li> <li>•Confirm agenda for next Board Workshop</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting Mon, June 24, 2024 6:00 PM</b>	OI's for FY 2024-25 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2024-25 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Approval of FY 2024-25 School Meal Prices</li> <li>•Record of Board Self-Evaluation</li> </ul>	Identify Topic for Inspiring News for September 2024	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		68
<b>Post Meeting Board Workshop Mon, Jun 24, 2024</b>							•School Board Meeting Self-Assessment