

## **Brentwood School District**

## 2024-2025

This document will give you specific information on what documentation is required to enroll a student in the Brentwood School District. A parent or court-appointed legal guardian of the student must provide a valid driver's license or state-issued I.D. and documentation from each of the lists below. All documents provided must be current and display the name of the parent or guardian, in addition to the address located within the school district. All private information may be crossed out.

If the parent/legal guardian does not rent or own the district property, or does not have the required documentation, the parent/legal guardian should call the Brentwood District Office at 314-962-4507 to schedule an appointment to determine their eligibility to enroll the student in the Brentwood School District.

The parent/legal guardian must have a valid driver's license or state-issued photo identification and one current document from List A and two current documents from List B to enroll the student. If other children in the family are currently enrolled in the district, proof of residency is still required.

#### **DOCUMENTATION REQUIRED:**

LIST A	LIST B
Mortgage statement	Unpaid utility bill
Property deed	Credit card or bank statement
Real estate tax bill	Voter registration card
Homeowner's policy	Personal property tax invoice/receipt
Signed residential lease agreement	Paycheck stub
(must be updated annually)*	
*It is your responsibility to provide the school	Insurance statement
office with a copy of your lease annually.	
	IRS tax statement
	Social services, Social Security
	or other legal documents issued by local,
	state or federal courts

## What else do I need to provide for my child's registration?

\*Up-to-date immunizations, school nurse will review to verify compliance with the state

\*Birth certificate \*Occupancy Permit issued from the City of Brentwood

Please contact your building principal or principal's secretary, if you have any questions or concerns. We appreciate your interest in our district.



# **Brentwood School District**

# **Enrollment Application**

Today's Date\_\_\_\_

Student's Legal	l Name: Last		First	Middle
Grade:	Gender: <i>N</i>	NaleFemale	Preferred	name/Nickname
Date of Rirth	//	Country of F	Sirth.	
Jaie of Diffili	/	-		es, provide date entered the U.S / /
		ii iioi iiio	omica orare	, provide date emerca me olo:
Primary House	hold (Please Print) Adult #1			Adult #2
Name			Name	
	Student			nip to Student
Employer			Employer_	
Work Phone			Work Pho	one
				e
				one
	e			
<u></u>	Number	Street		Apt
City		State	Zip	
If there is more	e than one househ	old, we request a c	opy of the fo	amily's Parenting Plan.
Secondary Hou				
	Adult #1			Adult #2
Name			Name	
-	Student			nip to Student
				one
				e
				one
			Email	
Alert Now Phon	e			
Household #2	Address		<b>C</b>	
	Nu	mber	Street	Apt
City		State	7in	<u> </u>

Residency	Verification:			
residency i	required by the district.	ne Brentwood School District with my		
M	y child is enrolled through the	VICC ** program. untary Interdistrict Choice Corporatio	n to be eligible for this	program
to seek ad Sections 10 action to r enrolled in	Iditional information. Any pe 67.020, 575.050, and 575.0 ecover from the parent or le a district and whose parents	entwood School District may request a rson who knowingly submits false info 056. In addition to other penalties augal guardian of the pupil, the costs /legal guardian filed false information	ormation is guilty of a r orthorized by law, a dist of school attendance fo on.	nisdemeanor under trict may file a civil
Grade	Name of School	District	City	State
			,	
Is the studeNo, no  Race (Ch	School District is mandated use the selection you feel is beent Hispanic/Latino (Choose of Hispanic/Latino)	only one) _Yes, Hispanic, Latino veBlack or African American		categories. White
Education	al Information:			
•	•	on services and /or have an IEP plans		۷0
Does your	child have a Section 504 Acc	commodation Plan?	YES	NO
Has your c	hild received Title I services o	or targeted reading assistance?	YES1	<b>NO</b>
Has your c	hild participated in a gifted	education program?	YES	NO
Has your c	hild received speech or langu	uage therapy?	YES1	<b>VO</b>
	hild ever been retained?	- , ,	YES	
		If yes, at	what grade level?	

## Federal Migratory Survey:

(Student may sign if 18 years of age and not living	
Signature of Parent/Legal Guardian	
true and correct to the best of his/her information	, knowledge and belief.
• •	Brentwood School District and that such information is
-	ne undersigned states that he/she provided the above information
* *	ool District and accepts the responsibility for reporting changes in
	verifies the accuracy of the information on this form for the purpose
this district. (Copy of determination by superir 3. This student has not been convicted of or indic petition alleging such offense has been filed:  A. First degree murder under Section 565.020, RSMo;  B. Second degree murder under Section 565.021, RSMo C. First degree assault under Section 565, 050, RSMo;  D. Forcible rape under Section 566.030, RSMo;  E. Forcible e sodomy under Section 566.060, RSMo;  F. Statutory rape under Section 566.032, RSMo;	ted for any of the following offenses and no information or  G. Statutory sodomy under Section 566.062, RSMo; H. Robbery in the first degree under Section 569.020, RSMo; I. Distribution of drugs to a minor under Section 195.212, RSMO J. Arson in the first degree murder under Section 569.040, RSMo K. Kidnapping, when classified as a Class A felony, under Section 565.100
	xpulsion would not have resulted in suspension/expulsion in
, .	ed from another school district, the superintendent has determined
Safe Schools Act, that:  1. This student is not currently suspended or expe	alled from any other school district.
The undersigned hereby certify and represent to	the Brentwood School District, for the purposes of the Missouri
Safe Schools Act (RSMo167.171):	
agriculture?YESNO	
	y the summer months to engage in crop harvesting or other seasona
ls either parent (or guardian) now employed in ar	ny of the above kinds of work?YESNO
jobs?YESNO	made for the purpose of looking for or obtaining any of the above
YESNO	airy farm or a catfish farm; cutting firewood or logs to sell?
	ultry, gathering eggs, working in hatcheries, processing poultry,
	employed in some form of temporary or seasonal agricultural or esting crops (vegetables, fruits, cotton, etc.); landscaping;
questions to help us determine if your child is eligi	
	rogram of supplemental services. Please answer the following



# **Brentwood School District**

### **Homeless:**

•	ousing of other persons o	•	• •	
YESNO	oosing or onior persons (	100 10 1110 1033 01 1100311	ig, comomic narasinp, c	or a similar reason.
If yes, please explain	•			
Are you currently resid	ding in a motel, hotel, in	a car, or at a campsite	e due to economic reasc	ons or because your home has
been damaged?	YESNO			
Are you currently resid	ding in a shelter?	resno		
Are you currently livin	g in a temporary housing	g arrangement due to	economic hardship?	_YESNO
Military Service:				
Households. This is a		hildren of Military pa		eport on the Military status of our ately served educationally. Please
Not Military Conr	nected			
Military Connecte	ed (please check a status	and branch of service	):	
Active-Deployed	Active-Not-Deplo	pyed		
Discharged	Inactive	Retired	Injured	Killed in Action
Transitioning out o	of Active Duty	Student Militar	y Identifier Only	
Please specify one:	Air Force	Air Force Rese	rve Air National	Guard
Army	Army Reserve	Army National	Guard	
Coast Guard	Coast Guard Res	erve	Navy	Navy Reserve
Marine Corps	Marine Corps Re	serve		

## Home Language

In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads, and writes in English. Please complete the Language Use Survey on the next page to tell us about your child's language abilities.

### Brentwood School District - Language Use Survey - English

speaks, reads and writes in English. Please provide information about your child' abilities.	s language		
Student's Name:	Date:		_
School:	Grade:		
Relationship of person completing this survey:		-	
Tier I: Language Background			
1. What was your child's first language?	☐ English ☐ Other:		
Which language(s) does your child use (speak) at home and with others?	□ English □ Other:		
3. Which language(s) does your child hear at home and understand?	□ English □ Other:		
If any of these answers indicate a language other than English, please com	plete the rest of the survey.		
Tier II: Expanded Language Background	,	/ES	NO
4. Does the student understand when someone speaks with him/her in a language English?	ge besides		
5. Does the student read in a language other than English?			
6. Does the student write in a language other than English?			
7. Does the student interpret for you or anyone else in a language other than Eng	glish?		
Tier III: Educational History  8. How many years did the student attend school where the native language was	s used for instruction?		
9. What was the most recent month and year the student attended school?			
10. Do you believe that you child has learning difficulties that affects his/her abilit lf yes, please explain:			
11. Has your child been referred to be evaluated for special education?  If yes, please explain:			

In order to provide your child with the best possible education, we need to determine how well be or she understain

The school is required to assess the English language proficiency of all students who indicate, or are suspected of having, a first language other than English. If the results of the assessment show a student needs language support, you will be notified in writing and the school district will provide language support as deemed appropriate by district staff.

**Notice to School Staff**: This form must be given to all new and enrolling students. Any student that indicates use of a language other than English must be assessed to determine the student's English language proficiency. Please notify district staff responsible for the next steps immediately and when ready, keep this form in the student's permanent records.

## **Brentwood School District - Language Use Survey Spanish**

escritura y comprensión en el inglés. Favor de proveer información de las habil				
Nombre del Estudiante: Eecha:				
Escuela: Grado:				
Relación de la persona que completa este cuestionario:			_	
Nivel I: Conocimientos de idiomas				
1. ¿Cuál es su primer idioma?	□ inglés □ otro			
2. ¿Cuál idioma(s) habla su hijo(a) en la casa y con otras personas?	□ inglés □ otro	:		
3. ¿Cuál idioma(s) escucha su hijo(s) en la casa o con familia y puede ☐ inglés ☐ otro: entender?				
Nivel II: Conocimientos de idiomas expandidos		YE	NO	
4. ¿Entiende su hijo(a) cuando alguien habla en un idioma otro de inglés?				
5. ¿Puede su hijo(a) leer en un idioma otro de inglés?				
6. ¿Puede su hijo(a) escribir en un idioma otro de inglés?				
7. ¿Le interpreta o traduce su hijo(a) para Ud. u otras personas?				
Nivel III: Historia educacional  8 : Cuántos años asistió su bijo(a) a una escuela donde usa su primer idioma de la cuante del cuante de la cuante del la cuante de la cuante de la cuante del la cuante de la cuante de la cuante del la cuante de la cuante de la cuante de la cuante de la cuante del la cuante de la cuan	durante las clases	2		
8. ¿Cuántos años asistió su hijo(a) a una escuela donde usa su primer idioma durante las clases?				
9. ¿Cuál fue el último mes que su hijo(a) estaba matriculado en una escuela?				
10. ¿Cree <u>Ud. que su hijo pueda tener dificultades educacionales</u> que le <u>afecten su aprendisaje?</u> Si <u>afirmativo</u> , <u>explique por qué</u> :				
11. ¿Se le ha recomendado a su hijo(a) que reciba una evaluación de educación especial?				
Si afirmativo, explique por qué:				

Se requiere que la escuela evalúe las habilidades en inglés de todos los estudiantes que hablen o entiendan un idioma otro de inglés. Si los resultados indican que el estudiante requiere apoyo desarrollando el inglés, será notificado y el (la) estudiante entrará el programa de apoyo lingüístico que el distrito considere apropiado.

Notice to School Staff: This form must be given to all new and enrolling students. Any student that indicates use of a language other than English must be assessed to determine the student's English language proficiency. Please notify district staff responsible for the next steps immediately and when ready, keep this form in the student's permanent records.



employees and agents, to inquire, and obtain of domicile of my child (ren), from my employer(s), ut	, authorize The Brentwood School District, its documents, regarding matters of my residency and the tility company(s), landlord, and/or appropriate government that all documents, papers and records submitted by me			
Date S	Signature			
Previous Address				
City, State and Zip Code				
<u>Authorization</u>	on for Legal Action			
Missouri Statutes and the Safe Schools Act mandate that any person who knowingly submits false information to satisfy any requirement of the Affidavit for Residency is guilty of a Class A misdemeanor. In addition to any other penalties authorized by law, the Brentwood School District Board of Education may file a civil action to recover from the property owner and the parent/legal guardian of the student the cost of school attendance for any student who has enrolled at a school in the Brentwood School District and whose parent/legal guardian filed false information to satisfy the residency requirements of the School District of the City of Brentwood.				
Signature of Parent/Legal Guardian	Signature of Property Owner			
*Note: Failure to sign this document does not prohibit the district from conducting a residency investigation.				



## **Annual Student Health Survey**

Enrollment for School Year: 20\_\_\_\_- 20\_\_\_\_

(Last	)		(First)		(Midd	lle)	_(Nickname	2)
Stude	ent's	Legal Name	Gender:	Male	_Female	Date of Birth:	_//	Grade
ou fee	el wo	uld be helpful i	_	our child (if	•	· ·	•	to give additional informatio sen at school, please see the
YES	NO	ADD/ADHD – N	/ledication					
YES	NO	Allergies (Speci	fy)					
YES	NO	Anxiety – Medi	cation					
YES	NO	Asthma – Medi	ication					
YES	NO							
YES	NO	Cancer						
YES	NO	Depression – M	1edication					
YES	NO	Diabetes – Med	dication					
YES	NO	Heart/Lung Pro	blems					
YES	NO	Hearing Concer	rns/Ear Infection	s				
YES	NO	Kidney/Bladde	r Problems					
YES	NO	Major Illness/Ir	njury – Specify					
YES	NO	Orthopedic Issu	ues					
YES	NO	Seizures – Med	lication					
YES	NO	Stomach/Bowe	el Problems					
YES	NO	Surgery						
YES	NO	Vision (Glasses,	/Contacts/Other	s)				
2) Is	es, wh your	nat kind of medion child currently to the currently to the currently to the currently to the currently the current	cation and what under any kind o	is the reasor f on-going m	n for taking nedical treat			ption or over the counter)? IfDosage
						th care plan. Please c ments (please feel fre		hool nurse as soon as possible to ack of this form):
Physicia	an					Phone Number		
Speciali	ist					Phone Number		
Dentist						Phone Number		
Parent	Sign	ature:				Date:		



## **PERMISSION FOR EMERGENCY CARE**

Student Name		Date of Birth
Student Address/City/State/Z	p	
Mother's Name		Cell Phone
Work Number		Home Number
Father's Name		Cell Phone
Work Number	<del></del>	Home Number
If a parent cannot be reached	, please contact a <i>close relative</i> or <i>frier</i>	nd:
Name		Relationship
Cell Phone	Work Phone	Home Phone
Name		Relationship
Cell Phone	Work Phone	Home Phone
Health Conditions/Allergie	s:	
Current Medications:		
	EMERGENCY AU	THORIZATION
forwarded to emergency med or change in any health status understand that in case of an of my child to a hospital and a deemed necessary. I will acce	ical personnel in emergency situations. of my child. I agree if any of the above emergency the school will first attempt outhorize the physician or medical persont the full financial responsibility for ch	tion may be shared with appropriate school staff, and may be . I agree to notify the school nurse of any changes in medication information changes, I will notify the school immediately. I to contact me. If I cannot be reached, I authorize the transport onnel to carry out any diagnostic procedures or emergency care arges connected with the use of an ambulance and charges sing above information is true and correct.
Parent/Guardian Signature		Date

Notice: Stock pre-filled epinephrine auto syringes, emergency use albuterol, and naloxone are located in each building and can be administered when available by the school nurse or other trained personnel in the event of a lifethreatening emergency.



Parent(s)/Guardian(s) Name				
Street Address				
City	State	ZIP		
() Area Code Telephone Number				
Child's School	District / Organizatio	n & School Name		

St. Louis County Ordinance Chapter 628 (Rev. 2000) requires the completion of this form prior to school enrollment of children less than 72 months of age.

## KINDERGARTEN LEAD SCREENING FORM

	This is to	certify that my child,		
date of	birth,	:		
<u>Does</u>	<u>Does not</u>			
		Routinely spend time in a dwelling which 1978 and which has peeling, chipping or		
Routinely spend time in a dwelling which was constructed before 1978 and which is undergoing renovation likely to disrupt painted surface.				
	Routinely spend time in the care of a person who works in a lead-related occupation or who has a lead-related hobby.			
		Have a sibling, housemate or playmate the	nat is lead poisoned.	
	This is to	certify that my child:		
	Has neve	er been tested for lead poisoning.		
	Was tested for lead poisoning on(date), by			
			(Name of physician).	
Signati	ure of Par	ent/Guardian	Date	

PLEASE REVIEW THE INFORMATION ON THE BACK OF THIS FORM

### THIS FORM MUST BE RETURNED TO:

Saint Louis County Health Department Lead Poisoning Prevention Program 6121 North Hanley Road Berkeley, MO 63134

### WHY SHOULD MY CHILD BE TESTED FOR LEAD POISONING?

- ➤ Lead Poisoning is a serious problem that can cause permanent problems for *any* child, especially children under 7 years of age (including unborn children).
- Children are more likely to be exposed to lead because they have more hand-to-mouth activity and because their bodies absorb more lead than adults. They do NOT have to eat paint chips to become lead poisoned.
- ➤ Virtually all children in the United States are at risk for lead poisoning because lead is widespread in the environment. Seventy to ninety percent (70%-90%) of homes in the St. Louis area contain lead-based paint.
- ➤ The American Academy of Pediatrics, the Centers for Disease Control and Prevention, and the Missouri Department of Health recommend testing all children at ages 12 and 24 months. If a child has never been tested, it is recommended that they be tested at any time until 72 months of Age.
- ➤ Children with lead levels greater than 9 ug/dL are likely to have lower IQ scores, slower development, and more attention or behavior problems than children with lower levels. Large numbers of U.S. children continue to have blood-lead levels in the dangerous range. It is important to know if your child is one of them.
- ➤ Early testing allows for identification and treatment of children with lead elevations as well as identification and reduction of environmental lead hazards before permanent damage to the developing neurological system (among others) occurs.

### WE LIVE IN A NEW HOUSE. HOW WOULD MY CHILD GET LEAD POISONING?

- Children who visit an older home of friends or relatives, or an older church, school or playground may be exposed to lead-based paint hazards.
- ➤ Children may be exposed because of the occupation or hobby of an adult in the home (such as plumber, pipe fitter, industrial equipment operator, law enforcement, auto repair, printer, construction worker, gas station attendant, pottery making, target shooting, stained glass making, home remodeling, furniture refinishing, etc.).
- Lead has been found in such things as imported mini-blinds, candles, dishes, and sidewalk chalk among other items.

## WHAT ARE THE SYMPTOMS OF LEAD POISONING?

- > Children with lead poisoning may have no physical signs or symptoms. They may complain about things such as headache or stomachache.
- Any developmental delay may be caused by lead poisoning.

### HOW CAN I PROTECT MY CHILD FROM LEAD POISONING?

- A blood test is the only way to know for sure if your child has lead poisoning.
- Keep children away from areas with chipping or peeling paint.
- Make sure children wash their hands many times each day, especially before eating, before napping or bedtime, and after playing outdoors.
- Routinely wet-mop floors and damp-dust windowsills and other horizontal surfaces. Vacuum rugs while children are out of the room.
- Wash objects that infants and children frequently put in their mouths.
- Discourage children from putting non-food items in their mouths.
- Make sure your child eats properly. The child should eat at least three meals daily. An empty stomach more readily absorbs lead. Foods rich in iron and calcium help protect the body against lead. Foods high in fat increase the body's absorption of lead.
- Before beginning any household remodeling or repair, contact the Saint Louis County Health Department-Lead Poisoning Prevention Program for information on how to minimize the risk of lead exposure for your child.

## **HOW CAN I GET MORE INFORMATION?**

Call the Saint Louis County Health Department—Lead Poisoning Prevention Program at (314) 615-5323.

FILE: JHCD-AF3
Critical

## **ADMINISTRATION OF MEDICATION TO STUDENTS**

(Permission Form for Medications)

Note: Parent or Guardian MUST complete the entire form. NO over-the-counter or prescription medication will be dispensed unless provided in its original container. District practice allows administration of five doses of over-the-counter medication on a parent signature. Over five doses will require a physician's order/signature. All medication should be administered at home during non-school times if possible. The district will not knowingly administer the first dose of any medication.

School:	Date Form Received by the School:		
Student: DOI	B: Age: Grade:		
Name of Medication:	Rx 🗆 OTC 🗆		
Reason for Medication:			
Form of medication: Tablet/Capsule $\Box$ Liquid $\Box$	Inhaler□ Nebulizer□ Injection□ Other:		
Instructions: (Schedule/Times and Dose to be	e given at school):		
Anticipated Side Effects:			
PHYSICIAN'S SIGNATURE:	Date:		
Physician Name:	Phone:		
	Fax:		
+++++++++++++++++++++++++++++++++++++++	+++++++++++++++++++++++++++++++++++++++		
DADENIT DEDANICCIONI FOR ADAMNICTRATIONI	OF A DOME MEDICATION		
PARENT PERMISSION FOR ADMINISTRATION (			
I give permission for the administration of this	medication at school. I give the district permission		
I give permission for the administration of this to contact the student's physician to provide in	medication at school. I give the district permission of to clarify administration instructions.		
I give permission for the administration of this to contact the student's physician to provide in I am responsible for providing the medication t	medication at school. I give the district permission of formation or to clarify administration instructions. to the school and informing the school immediately		
I give permission for the administration of this to contact the student's physician to provide in I am responsible for providing the medication to fany changes. I release school personnel from	medication at school. I give the district permission of to clarify administration instructions.		
I give permission for the administration of this to contact the student's physician to provide in I am responsible for providing the medication to fany changes. I release school personnel from medication. In the event of an emergency I reappropriate health facility.	medication at school. I give the district permission of the clarify administration instructions. to the school and informing the school immediately m liability should reactions result from giving this		

Notice: Stock pre-filled epinephrine auto syringes are located in each building and can be administered when available by the school nurse or other trained personnel in the event of a life-threatening anaphylactic emergency.

Implemented: 07/09/2003 Revised 3/21/2006; 12/12/2006; 4/16/2013; 12/10/2019 Brentwood School District

FILE: EHB-AF1
Critical

### TECHNOLOGY USAGE

(Parent/Guardian Technology Agreement)
Online Tech Usage policy: <u>EHB-AF(1): TECHNOLOGY USAGE</u>

I have read the Brentwood School District Technology Usage policy and procedure. I understand that violation of these provisions may result in disciplinary action taken against my child including, but not limited to, suspension or revocation of my child's access to district technology and suspension or expulsion from school.

I understand that my child's use of the district's technology resources is not private and that the school district may monitor my child's electronic communications and all other use of district technology resources. I consent to district interception of or access to all of my child's electronic communications using district technology resources as well as downloaded material and all data stored on the district's technology resources (including deleted files) pursuant to state and federal law, even if the district's technology resources are accessed remotely.

I agree to be responsible for any unauthorized costs arising from use of the district's technology resources by my child. I agree to be responsible for any damages caused by my child's misuse of district technology.

I understand that this form will be effective for the duration of my child's attendance in the district unless revoked or changed by the district or me.

Name of Student (print):		
Name of Parent/Guardian (prin	t):	
Signature of Parent/Guardian:		Date:
This consent may be withdraw written request.	n at any time by contacting the Brentwo	od School District through
	* * * * * *	

Note: The reader is encouraged to review policies and/or procedures for related information in support of this administrative area.

Implemented: 12/17/2002

Revised: 06/26/2007; 06/24/2008; 04/17/2012

Brentwood School District, Brentwood, Missouri

FILE: EHB-AF7
Critical

## **TECHNOLOGY USAGE**

(Permission to Publish on the Internet-Student)
Online Tech Usage policy: <u>EHB-AF(7)</u>: <u>TECHNOLOGY USAGE</u>

## Consent

I do hereby give B	rentwood School District the right to	use my:
□ Yes □ No	First Name	
□ Yes □ No	Photograph	
□ Yes □ No	Published Project (webpages, wr	itten work or other assignments)
□ Yes □ No	Voice (for podcasting)	
<u> </u>	on the internet. This material will of District's website.	only be used for activities related to the
Student's Signatur	e:	Date:
Student's Printed l	Name:	
Guardian's Cons	ent If Student Is Under 18 Years o	f Age
-		ed minor and hereby approve the foregoing hed project and voice to the pursuant terms
I affirm that I have	the legal right to issue such consent.	
Parent Address:		
Parent's Signature	:	Date:
Parent's Printed N	ame:	
This consent may written request.	be withdrawn at any time by contacti	ng the Brentwood School District through
Implemented: 12/	16/2003	
Revised: 06/	26/2007; 06/24/2008	
Brentwood School	District, Brentwood, Missouri	