

**NATCHER ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL**

Monday, November 20, 2023 – 4:00 p.m.

The purpose of this council is to improve every student's achievement.

The William H. Natcher Elementary School Based Decision Making Council met today via video conference. Those in attendance were: Matt Thornhill, Ellen Buselmeier, Miranda Stewart, Lisa Flynn, Kesia Jorgensen and Megan Ormon. Principal Matt Thornhill opened the session.

Approved Minutes

Agenda

Virtual Meeting <https://meet.google.com/qsd-dfue-ixu?authuser=0>

1. Opening Business

A. Agenda Approval

-Mrs. Buselmeier motioned to approve the agenda, Mrs. Flynn seconded, all members voted and the agenda passed.

B. Review of Minutes

a. October 16, 2023

-Mrs. Flynn motioned to approve the minutes, Mrs. Stewart seconded, all members voted and the agenda passed.

C. Good News Report

- Book Fair
- Fall Festival
- KSA Scores
- KAGAN Coaching
- School Culture (Surprise and Delight - Monopoly / Sunshine)
- Leading Ladies Party
- Clubs (48% of students are in one or multiple clubs)
- Jr. Beta Club Inductions
- LIM Chamber Visit
- Instructional Rounds
- Drama Club Production

D. Public Comment

2. Reports

Mr. Thornhill reviewed with the SBDM Council the following reports:

A. Budget

- a. Mr. Thornhill reviewed the Budget report for November.**

B. FRC Report

- a. Mr. Thornhill reviewed the FRC report for November.**

C. Positive Instructional Discipline

- a. Mr. Thornhill reviewed the discipline report for November.**

D. Response to Intervention/ Extension

- a. We have held most of our Senate Bill 9 meetings in the last month of school (79/86). This has included students in kindergarten through third grade who are not yet on track to meet the benchmark. Through these meetings, we are targeting the gaps students have and progress monitoring them through FastBridge. Teachers are working with these students every day and are progress monitoring weekly. The hope is that these interventions will prevent students from falling far behind and fill the gaps before comprehension and fluency suffer. These are students who are tiered as a reading T2 or T3 student, however some students are not tiered, but are just slightly below grade level. I am excited to see the results of our December FB screener to see growth.

3. Old Business

Mr. Thornhill reviewed with the following SBDM Council and no changes were made at this time:

- A. Natcher Elementary By-Law Review:

ARTICLE III. MEMBERSHIP

C. ELECTIONS

- a. **Parent Members:** Parents conduct their own elections as per KRS 160.345. Annual elections shall be conducted each Spring by the school's PTO organization that is formed for the purpose of electing two parent council members. Parent elections may be by plurality (two parents with the highest number of votes). The election of parent council members shall be held at a time and place convenient for parents to attend.
- b. **Teacher Members:** Teachers conduct their own elections as per KRS 160.345. Annual elections shall be conducted each Spring for the purpose of electing three council teacher members. Teacher members must be elected by a simple majority (one half plus one) of the number of teachers assigned to the school.
- c. **Terms:** School council members can serve an unlimited number of terms as long as they continue to meet the eligibility requirements.

- B. Natcher Elementary Policy Review:

17. Writing Policy - See below under new business

4. New Business

- a. NAACP Survey

- Mr. Thornhill reviewed the survey and provided it for SBDM council members to complete if they choose to do so.

- b. KSA Scores

- PLC Day Breakdown of Scores
- Studying Your Scores Workshop
- Sub Groups

- Looker Data
- Mr. Thornhill reviewed KSA scores.
- c. School Website Reports
 - School Assurances
 - School Report Card
 - Needs Assessment
 - Executive Summary
 - CSIP
 - Continuous Improvement

-Mrs. Flynn motioned to approve the School Website Reports, Mrs. Stewart seconded, all members voted and the reports passed.

d. Writing Portfolios (Writing Folder)

- District no longer requires portfolios to be passed from year to year.
- Portfolios should still be maintained following Writing Plan and Policy
- Portfolios can be digital or paper and sent home at the end of the year.

-Mrs. Buselmeier motioned to approve the Writing Plan, Mrs. Ormon seconded, all members voted and the Writing Plan passed.

5. Next meeting date will be January 22nd at 4:00

Mr. Thornhill 1/22/24
Chairperson/Principal Date

Nichole Weaver 1/22/24
Secretary Date