

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS  
OFFICIAL MINUTES OF THE JANUARY 8, 2024  
SCHOOL BOARD MEETING

The Annual Organizational Meeting of the Independent School District 272, Eden Prairie Schools, was held on January 8, 2024, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. **Convene - 6:00 PM – Call to Order (Roll Call)**

School Board Members:

*Present:* Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs, and Debjyoti "DD" Dwivedy joined meeting remotely

*Present:* Superintendent Josh Swanson

2. **Pledge of Allegiance**

3. **Oath of Office**

4. **Agenda Review and Approval - Motion** by S. Bartz, **Seconded** by K. Ross to approve the agenda for the Monday, January 8, 2024, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools as presented – Passed 7-0; Yes: AC, KR, DD, School Board, DS, AL, CS

5. **Announcement** - Superintendent Annual Review

6. **Election of Officers – Ballot Nomination**

A. Election of School Board **Chair** – Vice Chair S. Bartz asked for nominations for School Board Chair:

1) Aaron Casper – Nominated by K. Ross, Seconded by C. Strehl;

a. By vote of 7-0 Aaron Casper was elected to **Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

B. Election of School Board **Vice Chair**

1) Steve Bartz – Nominated by A. Casper, Seconded by D. Stubbs;

a. By vote of 7-0 Steve Bartz was elected to **Vice Chair** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

C. Election of School Board **Clerk**

1) Abby Libsack – Nominated by D. Dwivedy, Seconded by S. Bartz;

a. By vote of 7-0 Abby Libsack was elected to **Clerk** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

D. Election of School Board **Treasurer**

1) Charles Strehl – Nominated by A. Casper, Seconded by S. Bartz;

a. By vote of 7-0 Charles Strehl was elected to **Treasurer** for the School Board of Independent School District #272, Eden Prairie Schools for the calendar year of 2024 (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

7. **Required Board Action - Annual Organizational Meeting**

A. Approval of 2024 School Board Compensation

**Motion** by A. Casper, **Seconded** by K. Ross to accept the current compensation level for the 2024 calendar year - (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

B. Approval of School Board Meeting Calendar

1) School Board Meeting dates from January through June 2024

**Motion** by A. Casper, **Seconded** by D. Stubbs to accept the dates in the board packet for January 2024 through June 2024 – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

2) School Board Meeting dates after July 1, 2024 to be determined at a future meeting

**Motion** by A. Casper, **Seconded** by A. Libsack, the Board agrees to finalize future dates at a future point in time – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

C. Resolution for Combined Polling Places for the General Elections for 2025 - *Roll Call*

**Motion** by A. Libsack, **Seconded** by K. Ross, that the Eden Prairie School Board of Independent School District No. 272 approves and adopts the RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE 2025 SCHOOL DISTRICT ELECTION(S) as presented – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

D. Appointment of Intermediate District 287 Representative

**Motion** by A. Casper, **Seconded** by A. Libsack to nominate Director Kim Ross to serve as the District 287 Representative for the Board for the 2024 calendar year – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

8. **Superintendent Consent Agenda – Motion** by A. Casper, **Seconded** by S. Bartz to accept the Consent Agenda as presented – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2024, through December 31, 2024.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

3. Appointment of Money Wire Transfers

The Superintendent, Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2024, through December 31, 2024.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2024.

6. Appointment of School District Responsible Authority

Pursuant to the provisions of Minnesota Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

7. Appointment of Deputy Clerk and Deputy Treasurer

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

8. Machine-Signed Signature Authorization

Authorize the use of the facsimile demand deposit signature plate using the names of Aaron Casper, **Chair**; Abby Libsack, **Clerk**; and Charles Strehl, **Treasurer**, for the calendar year January 1, 2024, through December 31, 2024.

9. Authorization to Sign Contracts

Authorize the Superintendent, Executive Director of Business Services or his/her designee to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

10. Approval of Local Education Agency (LEA) Representative

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2024, through December 31, 2024.

11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize

external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOWA) for Independent School District 0272-01 for the calendar year January 1, 2024, through December 31, 2024.

**9. Spotlight on Success**

Eden Prairie High School (EPHS) - *Integrated Marketing & Analytics Capstone*

- 10. Adjournment – Motion** by A. Casper, **Seconded** by K. Ross to adjourn at 7:00 PM – (Passed 7-0; Yes: AC, KR, DD, SB, DS, AL, CS)



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Abby Libsack – Board Clerk