

Addendum
BUUSD Board Meeting
January 24, 2024

Addition to Agenda

BARRE UNIFIED UNION SCHOOL DISTRICT ANNUAL MEETING WARNING FOR March 4, 2024

The legal voters of the Barre Unified Union School District, which consists of the Spaulding High School District, Barre City School District and the Barre Town School District, Vermont, are hereby warned to meet via Google Meet (meet.google.com/toh-iubt-unf or Phone: 1-336-949-8207 PIN 481 744 668#) or at the Spaulding High School Library in the City of Barre, Vermont, on Monday, March 4, 2024 at 6:00 p.m. to act on the following articles:

- ARTICLE 1. To elect a moderator for a one-year term.
ARTICLE 2. To elect a clerk for a one-year term.
ARTICLE 3. To elect a treasurer for a one-year term.
ARTICLE 4. To determine what compensation shall be paid to the officers of the district:
- | | | |
|---------------|-----------------------|---------------|
| Moderator | \$100 | To Be Elected |
| Clerk | \$100/year | To Be Elected |
| Treasurer | \$750/year | To Be Elected |
| Board Members | \$2,500/year for each | |
| Board Chair | \$4,000/year | |
- ARTICLE 5. Shall the voters of the Barre Unified Union School District vote to authorize its Board of School Commissioners to borrow money, when needed, by issuance of bonds or notes not in excess of anticipated revenue for the school year, to meet the expenses and liabilities of the school district?
ARTICLE 6. To do any other business proper to come before said meeting.
ARTICLE 7. To adjourn.

Adopted and approved at a meeting of the Board of School Directors of the Barre Unified Union School District held on January 24, 2024. Received for the record and recorded in the records of the Barre Unified Union School District on January 25, 2024.

ATTEST:

Tina Lunt, Clerk
Barre Unified Union School District

Giuliano Cecchinelli II, Chair

Christine Parker, Vice Chair

Paul Malone, Clerk

Sonya Spaulding

Nancy Leclerc

Terry Reil

Emily Reynolds

Michael Boutin

Sarah Pregent

Barre Unified Union School District Board of School Directors

Monitoring Report**Barre SU: Targeted Monitoring Report****January 22, 2024****Issued by the Vermont Agency of Education Special Education Program Monitoring**

State of Vermont

Agency of Education

Governor: **Phillip B. Scott**

Secretary of Education: **Heather A. Bouchey, Ph.D., Interim Secretary**

Chief Financial Officer: **William T. Bates**

1 National Life Drive

Montpelier, VT 05620-2501

education.vermont.gov

(802) 828-1130

Document Name: Barre SU: Targeted Monitoring Report

This Report / Document Issued by:

Special Education Program Monitoring

Tristan McNamara, M.A., Ed.D., - Special Education Program Monitoring Manager

Simona Kragh, M.A., M.A., Ph.D., Special Education Program Monitoring Coordinator

Direct questions to: AOE Special Education Program Monitoring

AOE.SpecialEdMonitoringGroup@vermont.gov

Revision Log:

This document was originally issued on: **January 22, 2024**

This document was revised on: **this document has not been revised.**



Overview

This document details the results of Barre SU's Targeted Monitoring submissions, due November 30, 2023. It contains:

- all the data that the Agency of Education (AOE) used to draw findings on your Local Education Agency's (LEA) performance;
- any corrective actions required of the LEA to rectify non-compliance for individual students, if applicable;
- any corrective actions required of the LEA to demonstrate systemic compliance, if applicable;
- the details for additional Monitoring activities in which the LEA is required to engage in during the specified timeframe detailed in this document, if applicable.

From the date of the written notification of non-compliance, the LEA has:

- 30 days to contact the AOE for clarification or questions about the data and the corrective actions;

The section below titled Timeline for Correcting Non-compliance under the IDEA describes the statutory limit for correction of non-compliance no later than one year following the date this report was sent to LEAs. The AOE cannot grant exceptions or extensions to this requirement, including deadlines for submission of data as part of monitoring activities, as doing so would violate Vermont's obligations toward IDEA.

This document serves as written notification of any findings of continued non-compliance.



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Monitoring Authority and General Supervision System

Vermont is a state with a demonstrated commitment to quality and equity in education. Within that context, the mission of the Agency, aligned with State Board of Education regulations, is to provide leadership, support, and oversight to ensure that the Vermont public education system enables every student to be successful in completing their public education with the knowledge and skills necessary for success in college, continuing education, careers, and citizenship.

The Agency of Education, as the State Education Authority (SEA), is responsible for the overall provision of a Free Appropriate Public Education (FAPE) to students with disabilities in the State of Vermont and does this through the implementation of the [Individuals with Disabilities Education Act \(IDEA\)](#) and [Vermont State Board Rules](#). At the center of the IDEA is the state's obligation to ensure the delivery of FAPE to all students residing within the state, ages 3 through 21, as prescribed by 34 CFR §300.101. In ensuring FAPE, the Agency of Education (AOE) is responsible for general supervision and monitoring to ensure that the requirements of IDEA are carried out so that each educational program for children with disabilities meets the educational standards of the SEA, in accordance with 34 CFR §300.149(a), §§300.600 through 300.602, §§300.606 through 300.608, and 20 USCS §1416. In Vermont, supervisory unions and supervisory districts are LEAs, and are required to provide appropriate special education and related services, while the SEA is required to establish, monitor, and enforce regulations governing special education programs in the Vermont public schools and all institutions wholly or partly supported by the state. [16 VSA §§2941 and 2943]. All parties responsible for special education and related services must abide by state and local policies or procedures, as well as federal regulations for IDEA.

In addition, per state and federal statutes, as well as the assurances made by the Agency of Education on the annual IDEA Grant Application to OSEP, the AOE monitors LEAs to ensure that IEP teams are meeting and reviewing a student's IEP at least once per year and that triennial evaluations are completed at least once every three years.

LEAs can expect a variety of technical assistance and support, as well as monitoring activities based on data reviews and LEA Special Education Determinations (LSED). These may include cyclic, selective, and targeted monitoring, and on-site visits. LEAs are notified throughout the calendar year of their level of expected program monitoring engagement, including notification of on-site visit(s) if applicable. Notification will also occur regarding the status of any continuous improvement or corrective action plan activities from the previous school year's LSEDs.

Failure to meet the requirements described in this Monitoring Report and associated Monitoring Protocols, or any on-going corrective action requirements identified in the previous school year's LSED, may result in additional monitoring requirements or financial sanctions as outlined in federal statutes related to monitoring, technical assistance and enforcement (34 CFR §300.600(a)(3)). In addition, Vermont's Agency of

Administration's Administrative Bulletin 5, Policy for Grant Issuance and Monitoring, allows for financial sanctions as authorized below:

If a granting agency determines that a grantee is out of compliance with State law or rule or Federal law or regulations, terms and conditions of the grant agreement, performance requirements or auditing requirements; is suspected of fraud or misuse of funds; fails to take corrective action on audit findings, etc. they may terminate the grant agreement, or pursue other remedies as necessary or appropriate. A granting agency should act as may be appropriate for the situation with the purpose of gaining compliance or limiting risk to the State. Possible sanctions may include:

- Delaying payments or withholding partial payments;
- Making payments on a reimbursement basis only;
- Placing additional reporting requirements on the award, provided the grant agreement provides for this remedy;
- Disallowing costs and/or offsetting or requesting repayment if funds had been advanced;
- Conducting or arranging for an independent audit;
- Cancellation of the award;
- Classifying the grantee as "high-risk" and withholding future awards.

Questions Regarding Statutory Requirements

The statutory requirements of [the IDEA, its implementing regulations, and other important related documents](#), and the [Vermont State Board of Education Rules](#) are publicly available for professionals involved with Special Education. Careful study of this information is necessary to ensure students receive FAPE and LEAs are in compliance with statutory requirements.

Timeline for Correcting Non-compliance under the IDEA

[OSEP QA 23-01](#) provides consolidated guidance interpreting the general supervision requirements of States under the Individuals with Disabilities Education Act (IDEA), including reiteration of the requirement to correct findings of non-compliance no later than one year from the date of initial identification (i.e., the date this Monitoring Report is sent to the LEA):

Under the IDEA, there is a longstanding requirement to correct non-compliance as soon as possible, but no later than one year after the State's written notification of non-compliance. This is codified in the IDEA regulations in 34 C.F.R. §§ 300.600(e) and 303.700(e). Furthermore, each State annually certifies under 34 C.F.R. § 76.104 that the State will operate throughout the period of this grant award consistently with the requirements of the IDEA. The State must ensure that when it identifies non-compliance with IDEA requirements, the non-compliance is corrected as soon as possible, and in no case later than one year after the State's written notification of non-compliance.

Implications for Long-Standing Non-compliance

As provided in [OSEP QA 23-01](#):

The failure of an LEA or EIS program or provider to correct non-compliance within IDEA's one-year timeline could have serious implications for ensuring the provision of FAPE to children with disabilities under Part B and the provision of appropriate early intervention services to infants and toddlers with disabilities and their families under Part C.

OSEP expects that a State would consider its LEA's or EIS program's or provider's adherence to IDEA's timely correction requirements before making a subgrant award under Part B and in some States, Part C, or before entering into a contract for early intervention services under Part C.

Results, Findings, and Required Corrective Actions

Initial Evaluations (Indicator 11)

Compliance Target	2023-2024 LEA Data
100%	Not Compliant ¹

Findings

In violation of State Board of Education Rule (SBE Rule) 2362.2.1(c), as well as IDEA Regulation 34 CFR §300.301: The initial evaluation shall be completed and the report issued within sixty (60) days from either the date parental consent is received by the LEA or the date on the prior written notice that informs parents the LEA will be conducting a record review as the sole basis for the initial evaluation.

Required Corrective Actions

Action 1

Technical assistance is mandatory. The review sheet found in the online shared platform under the folder "From_AOE" includes a link to the e-mail address of the team member who will assist you. Contact the team member for assistance no later than February 16.

Action 2

The LEA will submit an Indicator 11 Collection Form to demonstrate that the reports for all initial evaluations completed between 3/1/2024 and 5/17/2024 were issued within 60 days from the date of parental consent or the date on the LEA's Notice. The LEA will also include all evaluations requested within the same time, even if they have not yet been completed. The form will be submitted to the AOE via the shared platform ("TO_AOE" folder).

How: Please refer to the [Targeted Monitoring Protocol](#) for details.

Due Date: 6/1/2024

¹ Please refer to the respective review sheets (uploaded in the "From AOE" folder, in the shared platform) for details pertaining to non-compliance for each activity.

Annual Dates Review - IEPs

Compliance Target	2023-2024 LEA Data
95%	Compliant ²

Congratulations! No further action required.

Date Review – Triennial Evaluation

Compliance Target	2023-2024 LEA Data
95%	Compliant ³

Congratulations! No further action required.

Post-Secondary Transition Plans (Indicator 13)

Compliance Target	2023-2024 LEA Data
100%	Compliant ⁴

Congratulations! No further action required.

Part C to Part B Transition (Indicator 12)

Indicator 12 close-out letters / monitoring reports will be sent by the Early Education Team by the end of July.

² Please refer to the respective review sheets (uploaded in the "From AOE" folder, in the shared platform) for details.

³ Please refer to the respective review sheets (uploaded in the "From AOE" folder, in the shared platform) for details.

⁴ Please refer to the respective review sheets (uploaded in the "From AOE" folder, in the shared platform) for details.

Conclusion

In consideration of the results detailed in the chart above, the LEA will have the opportunity to resubmit items that were found not compliant, by 6/1/2024. These results will also be included in the FFY2023 Local Special Education Determination. Please refer to the chart above for specific instructions regarding each area of non-compliance. Know that we are committed and available to assist you in improving your results along the performance criteria.

If you have any questions regarding this report that are not answered by the [Special Education Program Monitoring System Guide](#) and the [Targeted Monitoring Protocol](#), please request an appointment with the Monitoring Team through [this link](#).



Spaulding High School

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Barre, Vermont 05641-4300
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Website: www.spauldinghs.org

Principal

Luke Aither

Assistant Principal of Faculty

Mari Goodridge Miller

Assistant Principal of Students

Rebecca Busker

Director of Athletics & Activities

Derek Cipriano

Good evening,

At the time of this writing, we are closing the Fall Semester of the 2023-2024 school year! Students are working diligently to wrap up coursework, teachers are providing feedback to help students put the finishing touches on projects and assessments, and counselors are making adjustments to student schedules in response to the close of the first half of the school year. It should be noted that with block scheduling, it's like an entirely new school year for staff and students at the semester break, and the turnaround time is basically a weekend. It takes a lot of work in a little time, and we appreciate families' patience, understanding, and communication as we make the switch!

Student Activities - From our January 16th family newsletter: "We are very excited about our Student Council's role in working with Elle Oille-Stanforth and the Barre Youth Project to develop ideas for using a \$40,000 grant provided by the Department of Education, Senator Sanders, and Vermont Afterschool. "They [SHS Student Council] have surveyed their peers, brainstormed solutions, created proposals and presentations, and now, they will get to vote. Not only will they get to vote, but...they [Barre students] will be using ranked-choice voting, a democratic voting process that allows Barre youth to prioritize projects based on their wants and needs" (VYP Newsletter #4). Voting will take place in the Spaulding Gym (for high school students) on Wednesday, 1/24, in the afternoon in lieu of Enrichment/Callback. The proposals include: Outdoor Movie Theater equipment, Vape Cessation Mentorship, a Golf Simulator, Tree Plenish, a Volleyball Team, an Open Mic Series, an Art Therapy Series, and a Teen Space."

Facilities - Over the break, significant progress was made throughout the building. Currently, the lighting upgrade is about 95% complete and around a dozen of the old Univent heaters have been removed from classrooms; the heaters are no longer needed with the new heating and air filtration system. Also, we have started talking and planning for the stormwater remediation project that will hopefully take place this summer.

Athletics - The Fran Pinard scholarship contribution nights were split this year with the boys basketball game happening on January 15th, and the girls game scheduled for January 30th against U-32. Admissions and concessions proceeds

raised over \$700 at the boy's game; let's see if we can beat that at the girl's game!

Planning for 2024-2025 - The grade reporting committee continues to meet and is making good progress on format and procedures to ensure clarity and timeliness in the reporting of grades. The scheduling committee has been identified and will be meeting shortly to outline a daily schedule for next year that will take into account the needs of all learners and provide a structure for both support and advancement of the curriculum.

SHS Foundation - The SHS Foundation has identified the next project it will support: New wing curtains and a cyclorama for the Spaulding Theatre! Thanks to a significant donation from The American Gift Fund at the recommendation of Lyman Amsden, the project is scheduled to be completed in March of this year. Wing curtains are installed along the sides of the stage to block off specific areas from the audience's view, while the cyclorama is the large white backdrop that is most often used for lighting and as a projecting surface. These curtains were in pretty significant disrepair, and we are very excited about their updating!

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: <input style="width: 90%;" type="text" value="Jodi Bartley"/>	Location: <input style="width: 90%;" type="text" value="Barre City"/>
Submission Date: <input style="width: 80%;" type="text" value="1/11/2024"/>	Administrator Action/Checklist Complete: <input type="checkbox"/> Y <input type="checkbox"/> N
Position: <input style="width: 80%;" type="text" value="Middle School Math Interventionist"/>	Grade (If Applicable): <input style="width: 80%;" type="text" value="5-8"/>
Endorsement (If Applicable): <input style="width: 80%;" type="text" value="Math Specialist"/>	<input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt
Hours Per Day: <input style="width: 80%;" type="text"/>	Scheduled Hours: <input style="width: 80%;" type="text"/> a.m. to <input style="width: 80%;" type="text"/> p.m.
Account Code: <input style="width: 90%;" type="text"/>	
Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
If Yes, For Whom? <input style="width: 80%;" type="text" value="Christine Bell"/>	Salary Rate: \$ <input style="width: 80%;" type="text" value="73,482"/>
Administrator Approval: <input style="width: 80%;" type="text" value="Karen Fredericks"/>	Signature Date: <input style="width: 80%;" type="text" value="1/11/2024"/>

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date <input style="width: 80%;" type="text"/>	Offer Letter Complete Date <input style="width: 80%;" type="text"/>	DOH <input style="width: 80%;" type="text"/>
Total Years of Experience: <input style="width: 80%;" type="text"/>	Step: <input style="width: 80%;" type="text" value="11"/>	Salary Placement: \$ <input style="width: 80%;" type="text" value="MA 30"/>
Hourly Rate: \$ <input style="width: 80%;" type="text"/>	Salary Rate: \$ <input style="width: 80%;" type="text"/>	Seniority Date: <input style="width: 80%;" type="text"/>
Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters		
<input type="checkbox"/> AFSCME <input type="checkbox"/> N/A		
Days Per Year: <input style="width: 80%;" type="text" value="190"/>	Salary: \$ <input style="width: 80%;" type="text" value="72,444"/>	Contract Days: <input style="width: 80%;" type="text" value="Prorated"/>
Teacher: AOE Endorsement: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
If No, Required: <input type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship		
Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro		
<input type="checkbox"/> NO will need to take ParaPro		

Superintendent and/or HR Director Approval Signature

Date

Jodi M Bartley

318 Butternut Road, 318 Butternut Road Williston, Vermont 05495
8029891181 jm.bartley226@gmail.com

Education

State University of New York at Potsdam

Potsdam, New York

Master of Science in Teaching

Major: Education

GPA: 4.000

Attended September 2001 to May 2003

Degree conferred May 2003

Ithaca College

Ithaca, New York

Bachelor of Science

Major: Therapeutic Recreation

GPA: 3.200

Attended September 1993 to May 1998

Degree conferred May 1998

Lowville Academy

Lowville, NY, New York

Attended September 1989 to June 1993

Degree conferred June 1993

Experience

Champlain Valley School District

May 2013 - Jun 2023

Math Specialist

Williston, VT, USA

Math Specialist, provide small group instruction and intervention for grades 1 and 2, co-teach math lessons in classrooms.

Reason for leaving: One year leave of absence.

Supervisor: Angela Fillion (802-871-6200)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Barre Unified Union School District

Oct 2023 - Present

Math Intervention

Barre, Vermont, USA

Math Specialist, provide small group instruction and intervention for grades K- 4, co-teach math lessons in classrooms.

Reason for leaving: Currently in long-term K/4 position, through January 2024.

Supervisor: Brenda Waterhouse (802-476-5011)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Champlain Valley School District

May 2013 - Jun 2015

Long Term substitute

Williston, VT, USA

Daily substitute teacher for kindergarten through grade 8. Taught lesson plans as outlined by the absent teacher. Long Term Math Specialist Substitute, provided small group instruct

Reason for leaving: Hired for full time position in fall 2015.

Supervisor: Carter Smith (802-871-6200)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Evergreen Preschool

Aug 2011 - Jun 2012

Preschool Teacher

Vergennes, VT, USA

Lead Preschool teacher, planned monthly themes, led daily activities, collaborated with teachers and parents to meet early education needs.

Reason for leaving: moved

Supervisor: Lisa Presson (802-877-6202)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Mary Johnson's Children Center

Jun 2005 - Jun 2010

Site Director and Summer Recreation Director

Vergennes, VT, USA Monkton, VT, USA

Summer Recreation Director, coordinated, planned and implemented summer recreation program for up to 85 children. Coordinated and facilitated daily operations. Supervised 20 staff and counselors.

After-School Site Director, Monkton Central School, coordinated, planned, and implemented Kindergarten-Grade 6 after-school program. Coordinated and facilitated daily operations, focusing on positive growth & development.

Reason for leaving: moved

Supervisor: Anne Gleason (802-388-2853)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Heartworks Preschool

Aug 2004 - Jun 2005

Preschool Teacher

Shelburne, VT, USA

Preschool Teacher, provided individualized lessons to fit the needs of each student, taught multi-level students in all areas of the curriculum through individual and small groups.

Reason for leaving: moved

Supervisor: Maris Rose (877-768-8651)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Children's Home of Jefferson County

Aug 2000 - Jun 2003

Caseworker and Recreation Director

Watertown, NY, USA

Prevention and Residential Caseworker, conducted strength-based assessments and treatment plans, provided individualized intensive home-based counseling and created respite plans.

Reason for leaving: moved

Supervisor: Dexter Worden (315-788-7430)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

HOME STUDY REPORT (AOE provided data)

	Barre City Home Study (AOE Report)						Barre Town Home Study (AOE Report)						Spaulding High Home Study (AOE Report)					
AOE Report Month	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
July	-	-	-	29	12	23	-	-	-	23	13	28	-	-	-	4	6	8
August	9	22	22	31	20	21	9	26	18	29	22	35	6	18	6	6	6	14
September	11	23	30	35	20	22	11	27	25	39	29	34	8	20	9	8	9	15
October	11	23	41	40	25	22	15	28	35	42	32	37	9	20	13	10	11	15
November	No Rpt	26	43	42	25	21	No Rpt	29	38	40	32	37	No Rpt	20	14	12	11	16
December	No Rpt	26	No Rpt	45	24	21	No Rpt	29	No Rpt	42	32	37	No Rpt	21	No Rpt	12	13	16
January	No Rpt	No Rpt	50	45	23	33	No Rpt	No Rpt	43	42	32	40	No Rpt	No Rpt	14	12	13	16
February	No Rpt	25	52	43	23		No Rpt	30	46	42	32		No Rpt	21	14	11	13	
March	No Rpt	No Rpt	52	43	24		No Rpt	No Rpt	48	42	32		No Rpt	No Rpt	15	12	14	
April	32	25	44	43	25		32	30	48	42	35		17	21	16	12	14	
May	32	26	17	42	24		32	30	9	44	35		17	21	2	13	14	
June	35	32	20	No Rpt	24		34	39	11	No Rpt	35		17	24	4	No Rpt	14	
Pending at AOE	2 additional applications Pending Approval (not counted above)						1 additional applications Pending Approval (not counted above)						0 additional applications Pending Approval (not counted above)					

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BARRE UNIFIED UNION SCHOOL DISTRICT POLICY COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet
January 17, 2024 – 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Chris Parker, Chair (BT)
Emily Reynolds, Vice Chair (BT)
Thomas Kelly (BC Community Member)

COMMITTEE MEMBERS ABSENT:

Michael Boutin (BC)
Jon Valsangiacomo – (BT Community Member)

OTHER BOARD MEMBERS PRESENT:

Nancy Leclerc (At-Large)

ADMINISTRATORS AND STAFF PRESENT:

Chris Hennessey, Superintendent
Karen Fredericks, Director of Curriculum

GUESTS:

None

1. Call to Order

The Chair, Ms. Parker, called the Wednesday, January 17, 2024, meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference - Google Meet.

2. Additions and/or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – November 15, 2023 Policy Committee Meeting

On a motion by Mr. Kelly, seconded by Ms. Reynolds, the Committee unanimously voted to approve the Minutes of the November 15, 2023 Policy Committee Meeting.

5. New Business

5.1 Review of BUUSD Policy Manual Index

A copy of the BUUSD Policy Manual Index (dated 1/9/2024) was distributed.

Ms. Parker advised that the document continues to be updated procedurally and with VSBA updates.

5.2 VSBA Policy Notes

A document titled 'VSBA Policy Notes – BUUSD Policy Committee' was distributed.

Ms. Parker advised regarding the notes which provide information regarding VSBA updates for the policies being discussed this evening.

5.3 Title I, Part A Parent and Family Engagement Policy (E1)

Copies of the District and VSBA policies were distributed.

Ms. Parker advised regarding recent VSBA updates was done to assure alignment with Federal requirements and reiterated the need for the district to spend time reviewing the policy. Mr. Hennessey and Mrs. Fredericks shared context on some of the work being done on this policy. Very detailed policy that's still a work in progress. Mr. Kelly questioned Title I being for certain categories of people or everyone. Mrs. Fredericks confirmed it focuses on certain stakeholders but everyone else can benefit. Ms. Parker questioned if Title I is a grant funding stream based on certain demographics and you get a certain amount of funding as a Title I school. Mr. Hennessey and Mrs. Fredericks added you get more depending on the needs of the community. Title I is Federal monies. Use to be only Barre City benefitted, now all schools benefit due to a waiver which allows us to create investments for Barre Town. One middle school and one elementary school would allow even more funding. Ms. Parker questioned as we're doing different things like planning these

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events that hit some of these highlighted things in the packet is this something you are filling in this document or what's the plan moving forward to get stuff in all these. Mr. Hennessey shared it's a full group admin team effort. Return this policy back to the parking lot and review again later in the spring 2024.

5.4 Employee Unlawful Harassment Policy (B5)

Copies of the District and VSBA policies were distributed.

Ms. Parker advised we have a policy B5 in place adopted in 2021 and that VSBA Policy Notes talks about how they know they had already, not so long ago, reviewed and revised this but new changes in the law happened in 2023 and new definitions based on those laws to keep things consistent and that's why it's coming back. Mr. Hennessey recommended leaving the Administrative Procedures section out and continuing to list these as procedures in employee handbooks.

On a motion by Ms. Reynolds, seconded by Ms. Parker, the Committee voted 2 to 1 to send Policy B5, as amended, to the Board for First Reading with Administrative Procedures separated out.

Ms. Parker and Ms. Reynolds voted for the motion. Mr. Kelly voted against the motion.

6. Old Business

None.

7. Future Agenda Items

- E1 – Title I, Part A: Parent and Family Engagement Policy (Return to parking lot for review late spring 2024)

8. Next Meeting Date

The February 21, 2023 meeting is cancelled.

The next meeting is Wednesday, March 20, 2024 at 6:00 p.m. at the Spaulding High School Library and via video conference.

9. Adjournment

On a motion by Ms. Reynolds, seconded by Mr. Kelly, the Committee unanimously agreed to adjourn at 6:42 p.m.

Respectfully submitted,

Tina Gilbert