

- CALL TO ORDER** At 7:14 p.m., the January 8, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Mr. Majid Ali ,Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill
Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq.,
Mr. Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS** Mr. Scott Campbell
- DISTRICT OFFICE PRESENT** Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Dr. Kristi Prime,
Mrs. Carrie Martin, Mrs. Cara Klinger, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr.
Jonathan Bishop
- SOLICITOR** Appel, Yost & Zee LLP
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of property, personnel, and taxes. An executive session was also held after the December 18, 2023, board meeting for the purpose of taxes and property.
- INTRODUCTIONS/ GUEST PRESENTATIONS**
1. Mr. Jeremy Medernach presented the STSD 22-23 FY Independent Local Audit report.
 2. Nicholas Mabry, STHS Eagle Scout, presented his proposal for his Eagle Scout Project.
- REPORTS/ ANNOUNCEMENTS** **Superintendent’s Notes:** Dr. Tamara Willis reminded families that both breakfast and lunch is free for all learners. January is School Directors Recognition Month. Dr. Willis thanked members for the service they provide for the district and the community. Each member was given a certificate of appreciation.
- II. APPROVAL OF AGENDA ITEMS FOR JANUARY 8, 2024**
- MOTION TO APPROVE**
- 2.A.** Moved by Mr. S. Johnson, seconded by Ms. LeMelle to approve the meeting agenda for January 8, 2024.
Motion passed 9-0, 0 abstentions, 0 absent
- 2.B.** Board Member Comments
- Ms. Hatcher thanked Mr. Edmonds and the presenters from Thomas Holtzman.

III. HEARING OF THE PUBLIC

None

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Thomas W. Holtzman Building Spotlight was presented by:
Keith Edmonds, Principal
Mia Gray, Teacher
Kristy Michael, Paret
Avery Lawrence, Student
Hannah Dang, Student (absent)
Abash Bajgai, Student

Note: This presentation occurred earlier in the agenda after Nicholas Mabry's Eagle Scout Presentation for the convenience of the students and staff who came to present.

V. MINUTES

MOTION TO APPROVE

5.A.B. Moved by Mr. K. Johnson, seconded by Mr. Ali, to approve Items 5.A.B.
Motion passed 9-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the December 4, 2023, Board meeting.

5.B. Approve the Minutes of the December 18, 2023, Board meeting.

VI. PROGRAM

MOTION TO APPROVE

6.A. Moved by Mr. K. Johnson, seconded by Mr. Ali, to approve Item 6.A.
Motion passed 9-0, 0 abstentions, 0 absent

6.A. Approve the proposed travel opportunities for Susquehanna Township Learners. The number of students and chaperones will be furnished within 1 month of each departure.

1. A Capital Connection - August 2025 tour to London and Paris - Ms. Amy Vaughn
2. Costa Rica's Natural Wonders - June 2025 tour to Costa Rica - Ms. Dana Loma
3. Historic Boston - Summer 2025 - Mr. Harold Post

MOTION TO APPROVE

6.B. Moved by Mr. K. Johnson, seconded by Mr. Ali, to approve Item 6.B.
Motion passed 9-0, 0 abstentions, 0 absent

6.B. Approve the following changes/edits to high school math courses:

1. Trigonometry/Pre-Calculus - rename course to AP Pre-Calculus.
2. Algebra 3 and Trigonometry - split the existing course. Algebra 3 will be a full year course for 1 credit. Trigonometry will be a semester course for .5 credit.
3. Statistics - change the course to a semester course for .5 credit.

Ms. Hill left the meeting at 8:17 p.m.

Ms. Hill returned at 8:18 p.m.

MOTION TO APPROVE

6.C. Moved by Mr. Ali, seconded by Miss McCullough, to approve Item 6.C.
Motion passed 9-0, 0 abstentions, 0 absent

6.C. Approve the following name changes to high school Art courses.

1. AP Studio: Drawing to AP Studio Art & Design I
2. AP Studio: 2D Art & Design to AP Studio Art & Design II
3. AP Studio: 3D Art & Design to AP Studio Art & Design III

MOTION TO APPROVE

6.D. Moved by Mr. Ali, seconded by Miss McCullough, to approve Item 6.D.
Motion passed 9-0, 0 abstentions, 0 absent

6.D. Approve collapsing 4 high school art Topics courses in to 3 to better align to the AP Studio Art portfolio areas.

Old courses:

1. Topics in Drawing
2. Topics in 2D Art & Design
3. Topics in Painting
4. Topics in 3D Art & Mixed Media

New Courses:

1. Art Studio Topics I
2. Art Studio Topics II
3. Art Studio Topics III

MOTION TO APPROVE

6.E. Moved by Mr. Ali, seconded by Mr. S. Johnson to approve Item 6.E.
Motion passed 9-0, 0 abstentions, 0 absent

6.E. Approve the new high school course, Introduction to Cadet Teaching, for the 2024-2025 school year.

MOTION TO APPROVE

6.F. Moved by Mr. Ali, seconded by Ms. LeMelle, to approve Item 6.F.
Motion passed 9-0, 0 abstentions, 0 absent

6.F. Approve the Susquehanna Township High School Musical for the 2023-2024 School Year, "The 25th Annual Putnam County Spelling Bee."

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D. Moved by Mr. Ali seconded by Ms. LeMelle, to approve Items 7.A.B.C.D.
Motion passed 8-0, 1 abstention (Mr. K. Johnson), 0 absent

7.A.1. Approve the resignation of Meghan Shaffer as Elementary School Teacher at the Sara Lindemuth/Anna Carte Primary School, effective January 8, 2024.

7.A.2. Approve the resignation of Lalita Bajgai as Assistant III Paraprofessional at the Thomas W. Holtzman, Jr. Elementary School, effective January 7, 2024.

7.A.3. Approve the resignation of Seth Tompkins as Groundskeeper at the Susquehanna Township School District, effective February 15, 2024.

7.B.1. Approve Sydney Fowlkes as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$52,766.00, effective January 8, 2024. Ms. Fowlkes will be replacing Meghan Shaffer.

7.B.2. Amend Cole Cristian as Physical Education Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, pro-rated, from effective date to be determined to effective January 16, 2024. Mr. Cristian will be replacing Michael Jones.

7.B.3. Approve Lalita Bajgai as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$52,766.00, pro-rated, effective January 8, 2024. Ms. Bajgai will be replacing Tamaura Woodson.

7.B.4. Approve Lauren Mays as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$52,766.00, pro-rated, effective date to be determined. Ms. Mays will be replacing Hannah Sprenkle.

7.C.1. End Sydney Fowlkes assignment as LTS Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective January 7, 2024.

7.D.1. Approve Jesse Kochara as AAP Facilitator at the Susquehanna Township Middle School at a rate of \$31.00 per hour for the 2023-2024 school year.

7.D.2. Approve Charles Vaughn as Assistant Girls Basketball Coach at the Susquehanna Township High School at a stipend of \$4,500.00 for the 2023-2024 school year.

7.D.3. Approve Tamaura Woodson as JV Assistant Girls Basketball Coach at the Susquehanna Township High School at a stipend of \$3,300.00 for the 2023-2024 school year.

7.D.4. Amend Brittany Pendelton from Mentor to Sponsor for Jenna McGinnis from a stipend of \$500.00 to \$250.00 for the 2023-2024 school year.

7.D.5. Rescind Josh Kirsch as Lighting Designer for the 2023-2024 Susquehanna Township High School Musical.

7.D.6. Approve the payment of 2.5 personal days at \$150.00 per day totaling \$375.00 for Nancy Hatfield.

7.D.7. Approve the payment of 2 personal days at \$150.00 per day totaling \$300.00 for Jordan Jarvis.

7.D.8. Approve the retirement payout to Barry Seilhamer in accordance with the terms of the Act 93 Agreement in the amount of \$37,138.60.

7.D.9. Approve Erica Womer as AAP Facilitator at the Susquehanna Township Middle School at a rate of \$31.00 per hour for the 2023-2024 school year.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D. Moved by Mr. S. Johnson, seconded by Miss McCullough, to approve Items 8.A.B.C.D.

Motion passed 9-0, 0 abstentions, 0 absent

8.A. Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking as listed on the Computer Check Summary, totaling \$350.00.

8.B. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$10,742.67.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking as listed on the Computer Check Summary, totaling \$4,328,043.02.

8.D. Approve the payment of Food Service bills from the Food Service Checking as listed on the Computer Check Summary, totaling \$117,358.96.

DISCUSSION

8.E. Discuss the STSD Independent Local Audit Report for the 2022-2023 Fiscal Year as presented by the district's local audit firm, Boyer & Ritter, LLC.

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Miss McCullough, seconded by Ms. Hatcher to approve Item 9.A. Motion passed 6-3(Mr. Ali, Mr. Campbell, Mr. K. Johnson), 0 abstentions, 0 absent

9.A. Approve the service agreement with Lobar Associates in the amount of \$1,777.00 to replace the existing undersized Susquehanna Township signage attached to the new high school football field scoreboard with the new larger sign.

MOTION TO APPROVE

9.B. Moved by Mr. Ali, seconded by Mr. S. Johnson to approve Item 9.B. Motion passed 8-1(Mr. Campbell), 0 abstentions, 0 absent

9.B. Approve the Education Placement Planning Forms for student #s 2023-24/018 and 2023-24/019, to continue attending The Vista School until their 22nd birthdays.

MOTION TO APPROVE

9.C. Moved by Mr. Ali, seconded by Mr. S. Johnson to approve Item 9.C. Motion passed 8-1(Mr. K. Johnson), 0 abstentions, 0 absent

9.C. Approve the New Roscoe Warner Field Concession Stand Project Job Order Contracting (JOC) attached supplemental contract # 2021-JOCC-31, # 109030.00.13 in the project credit amount of \$34,515. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee.

Ms. Hatcher left the meeting at 8:42 p.m.

DISCUSSION

9.D. Discuss the Susquehanna Township Middle School (STMS) Exterior Door and Frame replacement Job Order Contracting (JOC) attached supplemental contract # 2021-JOCC-31, # 122553.00 in the amount of \$40,987.36 for the replacement of the existing exterior door and frame. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee.

X. OTHER

MOTION TO APPROVE

10.A. Moved by Mr. Ali, seconded by Miss McCullough, to approve Item 10.A. Motion passed 8-0, 0 abstentions, 1 absent (Ms. Hatcher)

10.A. Approve Nicholas Mabry's Eagle Scout Project. He will be building a greenhouse at the high school.

MOTION TO APPROVE

10.B. Moved by Mr. Ali, seconded by Ms. LeMelle, to approve Item 10.B
Motion passed 8-0, 0 abstentions, 1 absent (Ms. Hatcher)

10.B. Approve STSD Board of School Director Jackie Hill as the district's representative to the CAIU Board to fill the unexpired term ending June 30, 2025.

MOTION TO APPROVE

10.C.D.E.F. Moved by Mr. Ali, seconded by Ms. LeMelle, to approve Items 10.C.D.E.F.
Motion passed 7-1 (Mr. Campbell), 0 abstentions, 1 absent (Ms. Hatcher)

10.C. The Board panel for student # 2023-24/016 recommends the Adjudication and Disposition, as discussed in executive session, be adopted by the full Board of Directors of the Susquehanna Township School District.

10.D. The Board panel for student # 2023-24/020 recommends the Adjudication and Disposition, as discussed in executive session, be adopted by the full Board of Directors of the Susquehanna Township School District.

10.E. The Board panel for student # 2023-24/021 recommends the Adjudication and Disposition, as discussed in executive session, be adopted by the full Board of Directors of the Susquehanna Township School District.

10.F. The Board panel for student # 2023-24/022 recommends the Adjudication and Disposition, as discussed in executive session, be adopted by the full Board of Directors of the Susquehanna Township School District.

MOTION TO APPROVE

10.G. Moved by Mr. Ali, seconded by Mr. S. Johnson to approve Item 10.G.
Motion passed 7-1 (Mr. Campbell), 0 abstentions, 1 absent (Ms. Hatcher)

10.G. Approve the modification of the 2023-2024 school calendar to change Tuesday, January 16, 2024, to a Teacher In-Service Day.

MOTION TO APPROVE

XI. POLICY

11.A.B.C.D. Moved by Mr. Ali, seconded by Ms. S. Johnson, to approve Items 11.A.B.C.D.
Motion passed 8-0, 0 abstentions, 1 absent (Ms. Hatcher)

11.A. Approve revised Policy 317: Conduct/Disciplinary Procedures.

11.B. Approve revised Policy 815: Acceptable Use of Internet, Computers and Network Resources.

11.C. Approve Policy 815.1: District Website and Web Pages.

11.D. Approve Policy 830: Breach of Computerized Personal Information

DISCUSSION

11.E. Discuss Policy 006.1: Attendance at Meetings Via Electronic Communications.

Ms. Hatcher returned to the meeting at 8:54 p.m.

The board had discussion on whether the board should have the Policy Committee review Policy 006.1.

XII. NEW BUSINESS

Mr. Rawls appointed reviewed the new Board Committee appointments. (attached)

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. S. Johnson, seconded by Ms. LeMelle, to adjourn to the meeting.
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned 9:09 p.m.



Rebecca McCullough
Board Secretary