

**Park Rapids Area School Board**  
**Meeting Minutes**  
**Monday, December 18, 2023**  
**6:00 PM**  
**Park Rapids High School Aquarium**

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Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as well as Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Morgan/Hoyt

HEARD Presentations

- a. High School Student of the Month for December – Blake Morris
- b. Middle School Students of the Month for December – Adelynn Devore & Henry Henderson
- c. Truth in Taxation Presentation

APPROVED Consent Items as follows: Kocka/Diekmann

- a. Approve payments Presented for December 2023
- b. Approve Minutes of the December 4th, 2023 Working Board Meeting
- c. Approve Second Reading Policy 419 – Drug, Alcohol, and Cannabis Testing
- d. Approve Resignation – Art Ruiz, Cooks Helper
- e. Approve Resignation – Mason Donahue, Custodian 1
- f. Approve Gymnastics Fundraiser – Puzzle Tournament
- g. Approve Volunteer – Cyrus Gust, Gymnastics Coach
- h. Approve New Hire – Art Ruiz, Custodian 1

HEARD Monthly Student Council Advisor – We are working on things happening over Christmas break with dress up days. We are starting to look at Snow days with will be February 5<sup>th</sup> – 10<sup>th</sup>.

HEARD Monthly Superintendent Report- Project 309 is on schedule and on budget. Thanks to everyone for their hard work on this. We are setting up to go to Rotary to present the project. We are looking at some different things for the 2024-2025 Calendar that should come out at the end of January. Please come to the Holiday social on Wednesday the 20th from 3:15 to 5:00.

HEARD Monthly Business Manager Report- Truth in Taxation report.

HEARD Monthly Principals' Report

Johnson – We were offered a new course called early childhood and we had baby simulators this has been a great experience for our students. We wrapped up our winter play and are starting our one act. We are working with Uscience and trying to get some planning for the future of our students. This can be a tough time of year for our students so please keep that in mind.

Lemier – our 8<sup>th</sup> graders went to the Becker County art museum which was a great experience. The choir concert last week went really well. We will be Caroling with our middle school band students. We will have dress up days this week and we are working on the READ ACT

curriculum. Starting in January we will be looking at plans at century school and looking towards future plans in our building.

HEARD Monthly Activities Directors Report – Thanks to Alan for the great job on our facilities and Jack for working so hard on transportation to our events. We had to decline hosting the one act play this year with the Project happening. We have a lot of events happening this week as well as some basketball happening over the break.

HEARD Monthly Community Education Report – Thanks for supporting us while we traveled to New York City, it was a great experience. Our Brochure is at the printer, and you should be seeing that the first week in January. We have a lot of great things at the panther store if anyone needs any last-minute things.

HEARD Monthly Facilities Director Report- We had boiler inspections and that went well. We are hoping to get some things done while the buildings are empty next week.

HEARD Monthly Director of Curriculum and Instruction Report – We are meeting with our ELA teams to work on the curriculum. PRAVA enrollment is strong, and I want to thank all of our teaching staff who not only teach on campus each and every day but also do some work with these students outside on their day as well.

HEARD Monthly Special Education Directors Report- We have been working on getting the STAR training put together so that these teachers can attend that training when we come back from break. We are reviewing policies and things that MDE needs for our district. I am starting to close out some things and working on a lot of things for next year.

HEARD Monthly Transportation Directors Report – We just went through a DOT audit last week and that went well. We are working on the transitions between our student software system and transferring our transportation system. This has been going well and we are working out a few small kinks.

#### HEARD New Business

- a. Approve Resolution approving and authorizing the execution of an energy services agreement with ICS Pike/Kocka – Roll call All in favor
- b. Approve Certification of 2023 Levy payable 2024 for fiscal year 2023-24 in the amount of \$8,036,197.89 including a debt service levy of \$4,953,184.96. Diekmann/Morgan
- c. Approve Revised budget fiscal year 2023-24 general fund revenue of \$28,621,428 and general fund expense of \$28,533,169. Total all funds 01 through 07 revenues of \$36,785,468 and expenditure of \$63,589,855. Hoyt/Kocka
- d. Approve Annual Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of the Statewide Election, for 2024 Calendar Year. Kocka/Morgan
- e. Approve District Office Staff Contract for 2023-2025 Morgan/Diekmann
- f. Approve Retirement – Judy Mattson – With regret and thanks for her 30 Years of Service to the Park Rapids School District Pike/Kocka

#### REVIEWED Enrollment

DONATIONS RECEIVED AND APPRECIATED

<b>TO</b>	<b>FROM</b>	<b>AMOUNT/ITEM</b>
Century School - Art Department	Wolf Lake Wolf Pack Baseball	\$500
Century School – Classroom Rewards	Wolf Lake Wolf Pack Baseball	\$320
Park Rapids Hockey Program	Wolf Lake Wolf Pack Baseball	\$2000
Century School – Classroom Rewards	Itasca Mantrap/Operation Round Up	\$150
Park Rapids Community Garden	Charles Allison \$150 in Memory of Carol Allison	

ADJOURN at 6:43PM Morgan/Diekmann