

# REEVALUATION Process Flow Chart

Triennial review is required OR reevaluation has been requested by parent or agency.

Conduct a review of existing data.

Parent and LEA agree that the reevaluation is not warranted; complete the triennial waiver form.

Additional data needed, consent required - Provide parents prior written Notice of Action to evaluate.

OR

No additional data needed in order to determine if student continues to be a child with a disability and eligible for special education and related services.

OR

Initiate reevaluation after consent is granted.

OR

Parent does not respond. Provide another Notice of Action. Initiate reevaluation after second 10 day prior written

Parent refuses consent. Consider mediation or due process to obtain consent

Conduct evaluation

Write evaluation report

Current eligibility category continued.

OR

Eligibility Category changes.

OR

No longer eligible.

Notify parent (page 6 of model RED form). Attach RED to prior evaluation report – this becomes most current evaluation for the student.

Provide parent with prior written Notice of Action for change in eligibility /change in services and evaluation report.

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Conduct eligibility determination meeting within 60 calendar days.

Student continues to be a child with a disability and eligible for special education and related services. Provide the parent with an Evaluation Report. If change in eligibility , provide prior written Notice of Action.

Student does NOT continue to be a child with a disability and eligible for special education and related services. Provide the parent with prior written Notice of Action for change in eligibility/change in services and evaluation report.

Review the IEP and revise, if appropriate. Provide prior written Notice of Action for change for changes in services and/or placement if appropriate.

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