



Endeavor Board Meeting Minutes: August 22, 2023

7:00 PM in the Auditorium and via Zoom:

<https://us02web.zoom.us/j/85926333534?pwd=UIYwTzRFdYrb0dJK28zZkoxQzgvUT09>

Present:

Board Member	Position	Committee	Term Start	Term Ending	Present
Vacant Start: 3/15/2022	Member		7/1/2022	6/30/2025	N/A
Jaclyn Parks Start: 4/8/2019	Member	CDC (Chair)	7/1/2022	6/30/2025	Yes
Katrina Caseldine Start: 3/1/2023	Member	Governance	7/1/2022	6/30/2025	Yes
Tracy DeMarco Start: 6/15/2017	Secretary	Governance (Chair)	7/1/2020	6/30/2023	Yes
Kristen Walsh Start: 3/1/2023	Member	Governance	7/1/2020	6/30/2023	Yes
Michael Gottlieb Start: 7/01/2022	Member	CDC	7/1/2020	6/30/2023	Yes
David Roy Start: 2/23/2021	Member	Finance	7/1/2020	6/30/2023	No
Alyssa Ruth Start: 3/15/2022	Member	CDC	7/1/2021	6/30/2024	Yes
Israa Kanfoud Start: 6/12/2018	Treasurer	Finance (Chair)	7/1/2021	6/30/2024	Yes
Dustin Embrey Start: 2/23/2021	Chair	--	7/1/2021	6/30/2024	Yes
Heather Flynt Start: 3/1/2023	Member	Finance	7/1/2021	6/30/2024	Yes

Call to Order:

Dustin Embrey

- Dustin Embrey called the meeting to order at 7:03 p.m.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda:**Tracy DeMarco**

- Tracy DeMarco moved to approve the August 22, 2023 Agenda. Alyssa Ruth seconded, and the Motion passed unanimously.

Approval of Minutes:**Tracy DeMarco**

- Tracy DeMarco moved to approve the April 18, 2023 Minutes, April 28, 2023 Minutes, May 16, 2023 Minutes, May 31, 2023 Minutes, June 16, 2023 Minutes, and June 26, 2023 Minutes. Alyssa Ruth seconded, and the Motion passed unanimously.

Foundation Board Update:**Dustin Embrey**

- Dustin Embrey reported that the Foundation Board has been working on engaging a designer to prepare the campus improvement plan, including planning for the playground and additional acreage. The Foundation Board has approved a budget of up to \$10,000 to have this work completed for the School.
- The Foundation Board has continued to work with Athletic Director Josh Burt to address flooding on the soccer field. After repeated discussions with BCCG in an effort to obtain this ongoing issue, BCCG informed the Foundation Board that it will not cover the cost to remediate the field. BCCG's position is that it has already returned all contingency money to ECS, and it is not required to cover further remediation under the Contract. Dustin reported that the cost to remediate will be approximately \$60,000.
- David Roy asked whether the Board is confident that BCCG is not liable for the cost to remediate the fields. Katrina Caseldine offered to review the BCCG contract and report back to the Board.

PAWS Update:**Lori D'Elia**

- Lori D'Elia introduced herself, Laney McLaughlin (PAWS President Elect), and Ashley Pusey (PAWS Vice President).
- Lori reported that PAWS membership is currently at 247, which is an increase of two over the total membership for the 2022-23 school year. Lori stated that PAWS will be conducting a number of membership drives in the coming month and expects the total membership to further increase.
- Lori stated that PAWS is glad to report that it has experienced an outpouring of volunteers. All committee chair positions have been filled.
- Lend-a-PAW took place on July 30, 2023. Many volunteers attended and worked on a number of campus improvements, including repairing the basketball backboard and painting the auditorium stage, among other things.
- PAWS will be hosting the Men at Work program in mid-September, which invites dads to campus for a day of volunteering. So far, 18 attendees have signed up for the program.
- Lori stated that PAWS' current long-term goal is to engage more families in volunteering throughout the School.
- PAWS sponsored a back-to-school staff lunch on July 20th, which was the first day back for teachers. PAWS will be sponsoring lunches for the first day back after all track-outs throughout the year with the goal of making teachers feel supported.
- The PAWS school supply kit fundraiser was hugely successful. PAWS sold 300 kits, grossing \$4k more than the same fundraiser last year last year.
- PAWS will host spirit night at Culvers on August 26th. Culvers will donate 10% of its sales that night to PAWS will.

- PAWS has been working with Becky Catlett to plan this year’s Fun Fest. PAWS will coordinate the development and sale of grade level baskets for auction.
- Lori next gave an update on PAWS’ purchase of equipment for the kindergarten playground. While this purchase was made over the summer, shipment was delayed and PAWS is still waiting for delivery and assembly.
- Finally, Lori highlighted some of PAWS’s recent contributions to the School, including purchasing emergency lunch food, purchasing a GoPro for the STEAM classroom, and reimbursing teachers for supply expenses.

Committee Updates:

- Finance Committee **Israa Kanfoud**
 - Israa Kanfoud reported that ECS is on track from a budget perspective. The Finance Committee will have a more fulsome budget update as well as the ECS audit ready for review next month.
 - Israa next presented a number of invoices for approval.
 - *GROW Associates.* Israa reminded the Board that they had approved a \$30k payment to GROW for consulting services related to development of the ECS five-year plan. The School has now received an invoice for the first \$21k of that work.
 - **Israa Kanfoud moved to approve payment of \$21k to GROW Associates. Dustin Embrey seconded, and the Motion passed unanimously.**
 - *Strategic Security Solutions.* Israa presented an invoice from Strategic Security Solutions related to enhancements to the ECS security system that the Board approved over the summer.
 - **Israa moved to approve payment of \$17,382.56 to Strategic Security Solutions. Dustin Embrey seconded, and the Motion passed unanimously.**
 - **Finally, Israa moved to approve payment of recurring expenses from the following vendors:**

▪ Blue Cross Blue Shield	Insurance
▪ Utica National Insurance	Insurance
▪ Century Link	Phone
▪ Charter Success	Financial
▪ Cincinnati Life	Insurance
▪ City of Raleigh	Water
▪ Janitorial Consultants	Cleaning
▪ Duke Energy	Power
▪ Endeavor Foundation	Rent
▪ Kathryn Trocinski	Contracted Services
▪ R and R	Landscaping
▪ Ricoh	Lease copier
▪ Robin Veldman	Contracted Services
▪ Met Life	Insurance
▪ Waste Industries	Trash
▪ Dominion Energy	Gas

Dustin Embrey seconded, and the Motion passed unanimously.

- David Roy asked for an update on enrollment. Christi Whiteside reported that four students were absent on first day, but ECS seats were otherwise filled for the first 20 days of school, securing the near-maximum amount of state funding available to the School.
- Governance Committee **Tracy DeMarco**
 - *Parental Leave Policy.* Tracy DeMarco reported that the State legislature recently passed a bill granting up to 8 weeks of paid parental leave to school teachers and staff. The legislation also earmarked \$10 million for schools to cover the cost of substitute teachers during the parental leave period. Charter Schools are not required to adopt a paid parental leave policy, but may opt in to receive the State funding. Tracy explained that the Governance Committee will be recommending that the School adopt a Paid Parental Leave Policy, but recommended that the Board wait to approve any new policy until charter schools receive further information on how to opt in to receive the funds. The Governance Committee, with help from Molly Blanchard, is actively monitoring developments to ensure that ECS can opt in to the new policy and funding as soon as it becomes available.
- Community Development Committee **Jaclyn Parks**
 - Becky Catlett reported that the new ECS website is now live. There were no major hiccups related to the launch, and the Schools is excited to see the website enhance family engagement.
 - *Celebration of 15 Years.* Jaclyn Parks reported that the Community Development Committee has been exploring off-site locations to host a 15-year celebration for ECS. Christi suggested that the School should visibly recognize students, volunteers, donors, etc. in the main entranceway. Specifically, Christi would like to honor past Board members, PAWS presidents, and others that have left a lasting mark on the school.
 - *Business Alliance.* Michael Gottlieb reported that the next Business Alliance meeting will take place on August 28th. He thanked Lori for assisting him in recruiting new members. Finally, Michael reported that the Alliance will be hosting a career fair in March and will investigate vendors to host a financial literacy event.

Director's Update:

Christi Whiteside

- Christi Whiteside reported that the school year is underway. ECS is fully enrolled and fully staffed!
- Fall sports are underway. ECS is hosting boys soccer, girls volleyball, girls tennis, and cross country. ECS had enough interest in soccer and volleyball to host leveled teams in those sports.
- Bloomz has been challenging to launch, but the School is making strides and appreciate everyone's patience!
- ECS has some expanded offerings in the library that students have been excited to see.
- ECS is waiting for approval from the town of Wake Forest to move forward with the middle school resurfacing project.
- ECS is also working with some playground designers to provide potential future development plans for our elementary and middle school recess areas.

- ECS is excited that we've been asked to host a charter leadership visit from Leaders Building Leaders in February and are making plans for that.
- ECS is also beginning to look at ways to honor our 15 years of success around campus.
- Curriculum Nights are this week: Grades 1, 5-8 tomorrow; K, 2-4 Thursday
- MS Club Fair is Friday morning.

Adjournment:

Dustin Embrey adjourned the meeting at 7:42 p.m.

Dustin Embrey