

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

January 22, 2024

EXECUTIVE SESSION

5:30 P.M.

OPEN SESSION

7:30 P.M.

CALL TO ORDER STATEMENT

OPEN PUBLIC MEETING

ROLL CALL

Mrs. Katie Cole

Mrs. Meredith Davidson

Mr. Cary Lloyd

Ms. Linda K. Murphy

Mrs. Susan Pedalino

Dr. Vivian Rodriguez

Mr. Alan Smith

Mrs. Melissa Spiotta

Mrs. Beth Wall

Ms. Lucia Galdi

MORRIS PLAINS REPRESENTATIVE

STUDENT REPRESENTATIVES

Ms. Abigail Osorio Euceda

Ms. Isabella Mastrodomenico

PLEDGE OF ALLEGIANCE

SUPERINTENDENT'S REPORT

K-8 Outstanding Student Achievement Showcases

PRESIDENT'S REPORT

COMMITTEE REPORTS

PUBLIC COMMENT

1 Hour (3 minutes per person)

BUSINESS AGENDA

Communications

All correspondence to the board must be addressed through the board secretary. Copies are available in the Board Secretary's Office

Minutes

Policy

Educational Matters

Pupil Services

Human Resources

Business Matters

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on January 22, 2024 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

ORGANIZATIONAL

1. **Appointment and Delegates**

Appointment, by the President, of alternate delegate to the New Jersey School Boards Association and the Morris County School Boards Association.

Delegate	<u>Board President</u>
State Alternate	_____
County Alternate	_____

Appointment, by the President, of a Member to the Morris County Educational Services Commission Board of Directors.

Member: _____

Appointment, by the President, of a Member to the Morris Educational Foundation.

Member: _____

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

January 3, 2024

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

January 3, 2024

Motion #3 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the special business meeting of:

January 18, 2024

Motion #4 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the special business meeting of:

January 18, 2024

POLICY

SCHOOL CALENDAR 2023-2024 (revised)

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2023-2024 school year:

[2023-2024 School District Calendar \(revised\)](#)

EDUCATIONAL MATTERS

DISTRICT

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, January 3, 2024.

DISTRICT

FIELD TRIPS

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional [Field Trips](#).

DISTRICT

CCM ARTICULATION AGREEMENT

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the [CCM Articulation Agreement](#).

EXPLANATION: The Purpose of this agreement is to facilitate the transfer of credit for students Enrolled in Morristown High School's Computer Aided Design classes to County College of Morris' Associates-Level Engineering programs.

DISTRICT

COMMUNITY SCHOOL 2024 Great Horizons Program

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the [Community School Great Horizons Program](#)

EXPLANATION: The following courses and instructors for the Spring 2024 semester of the Community School Great Horizons program is paid from collected tuitions.

DISTRICT

COMMUNITY SCHOOL 2024 Evening Adult Program

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the [Community School Evening Adult Program](#)

EXPLANATION: The following courses and instructors for the Spring 2024 semester of the Community School Evening Adult School Program will be paid from collected tuitions.

DISTRICT

MEF GRANTS 2024

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education Accept monies from the Morris Educational Foundation for the following Grants:

	<u>Amount</u>	<u>School</u>	<u>Project</u>
9-12	\$1,600	MHS	Morristown National Society of Black Engineers Jr. Rodney Lee

NSBE Jr. is an extension of the main NSBE organization and is focused on engaging younger students, particularly those in elementary, middle, and high school, in science, technology, engineering, and mathematics (STEM) activities. Our chapter began in 2018. As of now, the NSBE Jr. chapter at the high school has 15 members. In order for our students to maximize the NSBE experience, they attend the national convention each year held in a different city. The MEF is paying for eight of those students who are on free and reduced lunch. The registration fee is \$200.00 per student.

	<u>Amount</u>	<u>School</u>	<u>Project</u>
9-12	\$210	MHS	Morristown Technology Student Association(TSA) - Rodney Lee

Technology Student Association (TSA) is a national organization that aims to engage students in STEM (Science, Technology, Engineering, and Mathematics) education through competition, with participation from over 300,000 students from 48 states as well as Germany, American Samoa, and Turkey. The organization provides opportunities to develop their skills in areas such as innovation, leadership, and problem-solving. The organization at the high school has 33 members. The first conference this year will be held in Ewing, NJ. The registration fee for this conference is \$35.00 per student. The MEF is paying for six of those students who are on free and reduced lunch.

	<u>Amount</u>	<u>School</u>	<u>Project</u>
PK-8	\$600	WD	Jack Hartmann Virtual Phonics Workshop Marylynn Beinhaker

This grant will fund a virtual hour assembly with Jack Hartmann. He sings about letters, sight words, math concepts, and even fitness. This will be done over a zoom call. His songs and videos cover much of the curriculum. This workshop will focus on both letter/phonics knowledge as well as math skills such as subtilizing, concepts like more and less as well as rhyming. The entire student body will be involved.

9-12	<u>Amount</u> \$8,200	<u>School</u> MHS	<u>Project</u> Morristown High School Aerospace Engineering and Rocketry
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The MEF was approved for funding from a designated donor to enhance the Aerospace Engineering and Rocketry Program at MHS which serves 75 students. This program is comprised of two parts. First is the Aerospace Engineering Course. Second is a co-curricular Rocketry Club. The funding will help enhance the program in the following ways: curriculum enhancement, rocketry competitions, and equipment and resources.

9-12	<u>Amount</u> \$5,000	<u>School</u> MHS	<u>Project</u> Morristown Festival of Books
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Morristown Festival of Books donated \$5,000.00. It will be used to support the purchase of additional books for “El Recon del Alcalde” in the MHS library.

9-12	<u>Amount</u> \$490	<u>School</u> MHS	<u>Project</u> HOSA Uniforms for MHS NJ HOSA Chapter Competitions Christina Doyle
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The Health Professions Club has been running since 2016 at MHS. They now have decided to create an affiliate chapter of the national organization HOSA – Future Health Professionals with NJHOSA. HOSA provides opportunities for students to attend multiple events throughout the year such as the Fall and Spring Leadership Conferences and the Washington Leadership Conference. In addition, students have the opportunity to compete against other high schools at the national, state, and international level in various healthcare events. One of the ways that HOSA empowers students to become leaders is to require a dress code at all conferences and competitive events. This dress code consists of either a black or blue two-piece suit or a black/blue blazer with dress pants. This grant will cover the cost for 7 students who are on free and reduced lunch.

PUPIL SERVICES

OUT OF DISTRICT ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approves placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of January as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and IEPs are being followed. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

HUMAN RESOURCES

ABOLISH/ESTABLISH POSITION(S) 2023-2024

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2023-2024 school year:

ABOLISH	ESTABLISH	Effective date
<i>DISTRICT</i>		
1.0 Bus Aide, TRANS	1.0 Bus Aide/LR/PG Aide, TRANS/WD	01/08/24
1.0 Class V Secretary, PS	1.0 Class VI Secretary, PS	1/23/24

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2023-2024

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<i>PK-8</i>	
Hefferon, Lisa 1.0 Math, FMS	March 12, 2024 Resigned
Howell, Andrea 0.3 LR/PG Aide, SX	January 2, 2024 Resigned
Jorge, Cristina 1.0 Building Foreperson, TJ	March 1, 2024 Retired
Pelegrin Delgado, Jose 1.0 Custodian, LLC	January 15, 2024 Resigned
<i>9-12</i>	
Giron Montoya, Paula 1.0 Custodian, MHS	January 11, 2024 Resigned

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2024-2025

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<i>PK-8</i>	
Enderly, Judith	July 1, 2024

1.0 Math, FMS	Retired
Kellman, Janet 1.0 Principal, AV	August 1, 2024 Retired
Smith, Cherie Ann 1.0 Grade 2 / 3, NP	July 1, 2024 Retired

APPOINTMENT(S) 2023-2024 */**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
PK-8			
Adames, Jacquelyn 1.0 Principal, LLC	\$120,000	03/25/24-06/30/24	Gold, M. Reassigned
Hall, Rachel 1.0 Nurse, WD	\$68,475 MA, Step 8	03/12/24-06/30/24	Crean, Theresa Reassigned
Haskel, Robin 0.5 Teacher Assistant, AV	\$13,539 Col. B, Step 2	01/29/24-06/30/24	Lindsey, A. Resigned
Kalb, Samuel 1.0 Spec Ed ICS Science, FMS	\$63,665 BA, Step 6	02/16/24-06/30/24 (revised dates)	Angelo, A. Reassigned
Levine, Alejandra 1.0 Science, TJ	\$61,235 BA, Step 3	02/15/24-06/30/24 (revised dates)	Reuther, K. Retire
Poissant, Monica ® 0.5 Clerk, AV	\$16,208 Class I, Step 5	02/20/24-06/30/24	Angulo, Y. Reassigned
Volonnino, Lauren 1.0 Language Arts, FMS	\$60,535 BA, Step 1	01/18/24-06/07/24	Employee #4470 LEAVE REPLACEMENT

- * Pending probationary period
- ** Pending completion of paperwork

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2023-2024

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place Of:
PK-8					
Crean, Theresa	1.0 Nurse, WD	1.0 Preschool Consortium Nurse, LLC	03/12/24	N/A	Korezukowski, D. Resigned
DISTRICT					
Bedoya Quiroz, Angela	1.0 Bus Aide, TRANS	1.0 LR/PG Aide/Bus Aide, TRANS/WD	01/01/24	\$16 per hour LR/PG Aide \$16.54 per hour Bus Aide	Est. 01/22/24
Lia, Charlotte	1.0 Class V, PS	1.0 Class VI, PS	01/08/24	\$63,000 (\$62,625 - Class VI, Step 10 + \$375 Long)	Nilson, M. Resigned
Torres, Tammy	1.0 Bus Driver/LR/P G Aide, SX/Trans.	1.0 Bus Driver, Trans.	01/19/24	\$36,774 \$34.05 per hour 6 hours per day 180 days per year	Holstein, B. Resigned

DISTRICT

SUBSTITUTE APPOINTMENTS 2023-2024

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approves the following name(s) be added to the list of substitutes and approves all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Buildings & Grounds

Brito, Jesus (eff, 01/17/2024)

Teacher

- Dicob, Neely (eff. 12/21/2023)
- Fessler, Casey (eff. 01/16/2024)
- Gaudioso, Jillian® (eff. 01/19/2024)
- Jackson, Avelyn (eff. 12/20/2023)

Manzo, Brianna (eff. 12/20/2023)
 Santa Lucia, Theresa (eff. 12/20/2023)
Saxon, Freddie (Wrestling)
 Seaward, Tanya (eff. 01/02/2024)
 Thompson, Karen (eff. 12/22/2023)
 Ubiles, Isla (eff. 01/19/2024)
 Waddington, Ana (eff. 12/20/2023)
 Weese, Alexander (eff. 01/12/2024)

Volunteer

Aiken, Aaron (Swimming) (eff. 01/12/2024)
 Biondich, Robert (Wrestling) (eff. 01/09/2024)
 Burns, Brenda ((eff. 01/12/2024)
 Stanton, James (Wrestling) (eff. 01/08/2024)
 Turanick, Kyle (Baseball)

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

LEAVE(S) OF ABSENCE 2023-2024

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

PK-8		
Employee #4441	04/29/24-06/18/24 08/28/24-11/19/24	Maternity * FMLA/NJFLA **
Employee #6829	05/20/24-06/18/24 08/28/24-11/19/24	Maternity * FMLA/NJFLA **
Employee #7488	03/01/24-03/28/24 <i>(revised dates)</i>	NJFLA **
9-12		
Employee #6221	12/11/23-01/12/24 01/15/24-04/05/24 <i>(revised dates)</i>	Maternity * FMLA/NJFLA **
Employee #6750	01/16/24-01/26/24	FMLA **
Employee #6762	01/03/24-01/26/24	FMLA (Intermittent) **
DISTRICT		
Employee #6587	03/20/24-06/18/24	FMLA/NJFLA **
Employee #6995	06/17/24-09/12/24	FMLA/NJFLA **

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits

COMMUNITY SCHOOL 2023-2024

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following Community School Ski Program staff, retro-active to 1/12/2024. This program will run for five weeks in January and February, with make-up days as needed due to weather.

Picado, Jack FMS Ski Sub \$175.00/week

EXTRA PAY REVISION 2023-2024

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions (**revisions in bold**) for the 2023-2024 school year:

MORRISTOWN HIGH SCHOOL CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY
9-12			
Drama (Spring) Costumer .5	¼ of 1	Wecht, Alysha (rescind)	\$0

EXTRA PAY 2023-2024

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions for the 2023-2024 school year:

MORRISTOWN HIGH SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
9-12		
Baseball Assistant Coach (1 of 2)	Hwang, Simon	\$5,935
Lacrosse Assistant Coach - Girls (3 of 3)	Herbert, Meghan	\$6,096
Volleyball Assistant Coach - Boys (2 of 2)	Trifari, Don	\$5,622

FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
PK-8		
Lacrosse Head Coach - Boys (1 of 1)	Bueno, Nathalia	\$3,994
Softball Head Coach (1 of 1)	Trezza, Kristen	\$3,994
Track & Field Assistant Coach (2 of 2)	Navarro, Carina	\$1,996

DISTRICT

EXTRA SERVICES 2023-2024

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following Interim Director of Facilities stipend (**revision in bold**):

Rapa, Al	\$1,000 per month
Interim Director of Facilities	(8/15/23-6/30/24)

PK-8

SCHOOL I&RS TEAMS 2023-2024

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following named staff to serve as I&RS Teams for the 2023-2024 school year:

Program:	School I&RS Team
Date:	08/30/23-06/30/24
Funding Source:	Local
Rate:	\$750 per Committee member
Staff:	All Committees will be managed by the Building Principal

School	Committee Members
AH	Folmar, Leslye Giuliano, Irena Guerra-Conte, Karla Kelly, Vanessa Lisciandrello, Briana
AV	Biggan, Maite Bozzi, Amy Markovich, Bryn Salazar, Jennifer Welter, Debra

Hillcrest	Harpaul, Ingrid Markovich, Bryn Ramirez, Monica Patten, Kelly Yoser, Jodi
Normandy Park	Castello, Jennifer Cohen, Cheryl Hong, Lei Han Krickus, Melissa Richardson, Nicole Velez-Manning, Vilma
Sussex Avenue	Diaz, Khristie (01/15/24-06/30/24) Guillermo, Jailene (08/30/23-01/12/24)* Murphy, Catherine Roby, Lara Slaff, Sally Weber, Rebecca
TJ	Critelli, Jennifer Lagos, Claudia LoVerde, Melanie Salamone, Kirsten
WD	Ventresca, Lauren Pennetti, Sarah Stonebrink, Megan Restrepo, Maria Escobedo Ryan, Laura Sloan, Hailee

EXPLANATION: Staff members will be paid in June.

*to be paid upon resignation

DISTRICT

***RESOLUTION OF THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION
 AND THE EDUCATION ASSOCIATION OF MORRIS SIDEBAR AGREEMENT TO
 MEMORANDUM OF AGREEMENT***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education Approve a Sidebar Agreement to the Memorandum of Agreement for July 1, 2022 through June 30, 2026, on file with the Business Administrator and Director of Human Resources.

DISTRICT

STUDENT TEACHER APPOINTMENTS 2023-2024

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Student Teacher

Conway, Karlee - Fairleigh Dickinson University
Fico, Isabella - Montclair State University
Gutkin, Jordan - Kutztown University
Johnston, Hana - Drew University
Persky, Lauren - Fairleigh Dickinson University
Robins, Willem - Rutgers University
Shefferman, Emily - Fairleigh Dickinson University
Sluzis, Allison - Seton Hall University
Spadaro, Kaitlyn - Seton Hall University
Stone, Lauren - Fairleigh Dickinson University
Wear, Jenna- Montclair State University

HUMAN RESOURCES/CURRICULUM

PK-8

K-2 ELA INSTRUCTIONAL MATERIALS COMMITTEE

Motion #15 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the K-2 ELA Instructional Materials Committee

Posting: **#H48**
Program: K-2 ELA Instructional Materials Committee
Description: Review and evaluate standards aligned with ELA instructional materials for the K-2 elementary grades
Dates: January, 2024 - May, 2024
Funding Source: Local
Rate: As per contract language(5 hrs each teacher)
Staff: Biller, Heidi
Cahill, Marcy
Harpaul, Celia
Jacobs Pennetti, Sarah
Sloan, Hailee
Tepedino, Kathryn
Welter, Debra

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

PK-8

6-8 MATH INSTRUCTIONAL MATERIALS COMMITTEE

Motion #16 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the 6-8 Math Instructional Materials Committee

Post: **#H49**
Program: 6-8 Math Instructional Materials Committee
Description: Review and evaluate standards aligned with Math instructional materials for the elementary grades
Dates: January, 2024 - May, 2024
Funding Source: Local
Rate: As per contract language (5 hrs each teacher)
Staff: Brown, Mara
Greenstein, Allyson
McLain, Carolyn
Pardo, Veronica

Toye, Crystal
Vargas, Marco

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

DISTRICT

NONPUBLIC TITLE I ACADEMIC AFTER SCHOOL SUPPORT PROGRAM

Motion #17 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Nonpublic Title I Academic After School Support Program for Students at Cheder Lubavitch

Program:	Nonpublic Title I Academic After School Support Program
Description:	Provide Academic Support for students receiving Title I services at Cheder Lubavitch
Dates:	January, 2024 - June, 2024
Funding:	Title I (nonpublic)
Rate:	\$34/hr., not to exceed 25 hours
Staff:	Koval, Christy

EXPLANATION: Academic support for grades K-5 to provide additional support for students as they work toward mastery of NJ Student Learning standards in the core areas of instruction.

BUSINESS MATTERS

DISTRICT

Financial Reports

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on
file in the Business Administrator's office for the month of **November 2023**
Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
November 2023 which is reconciled with the Board Secretary's Reports by fund for
that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **November 2023**
after review of the Secretary's monthly financial report (appropriations section)
and upon consultation with the appropriate district officials, to the best of our
knowledge, no major account or fund has been over expended in violation of N.J.A.C.
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **November 2023**
no budgetary line item account has been over-extended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary **January 22, 2024**
Date

DISTRICT

BUDGET TRANSFERS

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .
approve the Budget Transfers as on file in the Business Administrator's Office for the
2023-2024 budget through **November 2023**.

DISTRICT

BILLS LIST 2023-2024

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education
approve the attached 2023-2024 bills list for the period ending:

December 31, 2023 & January 15, 2024 (payroll)
January 22, 2024

9-12

DONATION

Motion #6 that upon the recommendation of the Superintendent, the Board of Education accepts the donation of a 3-D printer to be used at Morristown High School in the CAD and Engineering classes from district parent, Mr. Matthew Williams. A letter of appreciation will be sent to the donor for their support of district students.

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the donation of \$15,832.74 from Atlantic Health System to purchase a John Deere Gas Utility Vehicle for use by the MHS Athletic Department. A letter of appreciation will be sent to the donor for their support of district students.

DISTRICT

CLOSURES/TRANSFERS OF ACCOUNTS

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the closure of the following accounts held by Provident Bank:

Morris School District Capital Reserve
Account

2. Signatures Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum & Instruction

Morris School District Maintenance Reserve
Account

2. Signatures Required

1. Business Administrator
2. Assistant Business Administrator
3. Superintendent
4. Assistant Superintendent for Curriculum & Instruction

EXPLANATION

These account balances were transferred into the NJ/ARM account and are no longer needed with Provident, therefore they are being closed.

DISTRICT

Joint Transportation

Assumption School

Motion #9 WHEREAS, in accordance with the statutes of 18A:18A-11, Boards of Education of two or more districts may provide jointly, by agreement, the transportation of pupils attending schools within or outside of the district:

WHEREAS, Morris School District and the Assumption School intend to enter into an agreement to provide certain transportation services for Assumption School,

NOW THEREFORE, BE IT RESOLVED:

1. that the Business Administrator/Board Secretary be authorized to pursue the said transportation jointure with the School District of Assumption School.
2. that the services provided by the Morris School District Board of Education shall be provided in accordance with the rules, regulations and policies as established by the Morris School District Board of Education.
3. that the cost of transportation, as apportioned to each participating district and computed by Morris School District, shall be in accordance with policy as established by the Morris School District Board of Education.
4. that Assumption School will pay a management fee to Morris School District.

BE IT ALSO RESOLVED, that the Morris School District Board of Education be authorized to enter into a transportation jointure for the 2023-2024 school year with Assumption School.

DISTRICT

CORRECTIVE ACTION PLAN

Department of Agriculture Procurement

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approves the submission of the Corrective Action Plan in regards to the findings from the Department of Agriculture Procurement Audit.

EXPLANATION

This was discussed in the January Finance Committee Meeting

DISTRICT

STANDARD OPERATING PROCEDURES - REVISION

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the Morris School District Standard Operating Procedures

EXPLANATION

The SOP, last updated in 2020 is being revised to include electronic ACH payment as an additional form of payment to vendors. This was discussed in the January Finance Committee Meeting.

DISTRICT

NJ DOE PROJECT APPLICATION

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, The Board wishes to proceed with a school facilities project consisting generally of:

1. Morristown High School Electrical Distribution Panels
2. Morristown High School Home- Economics Classroom Renovation
3. Frelinghuysen Middle School Elevator Replacement
4. Alfred Vail Elementary School Fire Alarm Replacement
5. Normandy Park School Fire Alarm Replacement
6. Sussex Avenue School Classroom / Teacher's Room Conversion

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

In accordance with the requirement of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of the same to Morris County Superintendent of Schools and the New Jersey Department of Education for approval by Parette Somjen Architects. This project is designated "Other Capital" and the Board is not seeking state funding.

The Board hereby authorizes, if necessary, the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determination of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project. "

PAYMENTS

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve Payment #8 in the amount of \$37,683.11 to Wallkill Group, Inc., Hamburg, NJ for the work done on the Field Lighting & Scoreboard at Morristown High School through January 5, 2024.

TRAVEL & REIMBURSEMENT

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on [attachment](#): and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions