

**BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE
STUDENT SUCCESS AND TECHNOLOGY SUBCOMMITTEE**



Berlin-Boylston Regional School District
215 Main Street, Boylston, MA
December 1, 2023, 10:00am
Superintendent's Office at Central Office

This meeting may be recorded, and your image or voice may be broadcast.

I. Call to Order -10:17am

II. School Committee Self Evaluation

● Review Past Surveys -

- Google compared the 2 past surveys (MASC v past BBRSD version created by Susan Henry and Lori Hart); Red represented new text

-Each survey question reviewed to see if still appropriate for School Committee Self-evaluation Spring 2024- SEE BELOW for details of discussion

-Noted that School Committee didn't set their own goals this school year and plans to review past S.C. goals (separate from Superintendent goals, and 3 year district plan, 2/3 things to be assessed for that goal)

-#16 "addressed" needs to be corrected

-#19 proposal, "underdeveloped" needs to be corrected

-#23- noted that only doing MASC recommended policy changes; not currently doing a scheduled review process for all S.C. Policies

-#26- 'ans' member

-#31- meeting[s]

-Question if we need/want to have/invite a Union rep at each meeting for representation. Also question how often the Union meets (regular meetings or as needed). Protocol is they go to school principal and then superintendent

-Ethics/Conflicts of Interest- required training every 2 years (being addressed currently as could not locate prior folder)

The listing of items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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-Community engagement - use Facebook for agendas, Suggestion of having a link on bottom of our agenda to policy manual and also footer to school committee members' emails for electronic communication policy, etc. Webpage is hard to navigate to MASC policy. Perhaps pin Policy link on facebook page, along with agendas, contact info.

-Goals to attend meetings- PTO, LINK meetings. Question if open ended survey to parents what their priorities are in order to address S.C. eval item

-Engagement of community stakeholders, service organizations, Historical Commission/Intern, FinCom/Selectboards

-Attend Conferences, ListSers, desire to be involved in MASC conferences (Summer v November conferences)

- **Discuss options for 2023-24 Evaluation**

-Past Goals reviewed; will keep current evaluation, but several goals were noticed to not have been addressed thus far.

-ACTION ITEMS:

-Self Eval- PUT IN DRIVES for committee members to review to know what to expect in May(?) and also know what we need to work on in 2024/January and beyond

III. Superintendent Evaluation

- **Review Updated Superintendent Evaluation Document for accuracy**

-COLOR CODE to help locate Goals in RUBRIC (white paper and color coded)

-PROFICIENT is the NORM/expected performance** when filling out Rubric

-Include 1st 2 pages at the end (Conclusion evaluation, include intro explanation

- **Discuss options of presenting to group vs MASC presentation**

--Superintendent Eval- PUT IN DRIVES- Training in January

-Training recorded v training in January different meeting; discussed that 1 hr training webinar is likely sufficient without meeting in person

-Questions at next meeting after viewing webinar/Jessica to watch webinar

-ACTION ITEMS:

-Put 2 pages of final eval at the END, put intro explanation PDF (MASC PDF)- Proficient is the NORM/standard explanation

-COLOR Code Supt goals so easy to match into RUBRIC, print on

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white paper

-1 hr training from MASC/Dorothy Superintendent evaluation (in DRIVES, December 23rd folder), Carol's evidence folder or create link into our drives folders, easily located

-Create 2023-2024 SUBCOMMITTEE folders for long term documents; enable to create the link to Carol's evidence folder

IV. Future Agenda Items

-Parent survey?

-Ask Carol to Color code when she creates her goals next school year

-May evaluation due date for Evaluations

-? Next dates for meeting, go over both color coded correctly and 2 pages of final conclusion at end, plus eval intro from MASC PDF

-Put link in for MASC/Dorothy training for 1/9/24 S.C mtg; Jess to review before

-Page for "areas of improvement"- ask people to look at goals- to think how we can improve in January and beyond; plan to link self eval- cut and paste those items not being addressed (Survey from Budget committee or us for 'priorities to reach out to parents)

V. Adjourn- 11:18am

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