

## RELATIONS WITH EDUCATION RESEARCH AGENCIES

The Superintendent is authorized to cooperate with colleges, universities, or recognized research agencies in promoting and conducting useful research that involves Special School District. Decisions regarding research involving students or employees will be influenced by the following factors:

1. Projects involving student researchers must have prior written approval by a faculty member of the institution in which the student is enrolled. This faculty member must have direct responsibility related to the student research.
2. Requests for research should follow the submittal process on the District web-site.
3. A review of the university's or the agency's report from its Institutional Review Board (IRB) details its opinion of the appropriateness of the study.
4. The policies of the university or agency regarding rights of human subjects are consistent with SSD policies that protect students and their rights.
5. The objectives of the research are clearly stated and the design uses appropriate instruments and methods which will be made available to the District.
6. The research should be expected to contribute to the improvement of education or the general welfare of students.
7. Data derived from school records, interviews, or questionnaires which have potential for invasion of the privacy of students or their families are gathered or used only with advance written authorization of parents or guardians even though the data are to be collected and reported under conditions of anonymity. Data will be shared with any third party only with the expressed permission of the District.
8. Research proposals are of sufficient scope and depth to justify the time and effort of Special School District students and staff members.
9. Research proposals will include any plans to publish findings. The District will be identified in any study or publication only with prior permission from the District. If the District is identified, the District will be given the right to review the publication.
10. In general, instructional activities are not interrupted unless there is a clear significance for the educational program. If there is interruption in instructional activities, prior approval of the Superintendent or designee is required.
11. If the published research includes the name of the District, the research should include the statement that the conclusions reflected in this research do not necessarily reflect the views or opinions of the District.
12. Upon completion of the project, the researcher agrees to provide a summary report of findings and conclusions.
13. All research projects will abide by the Code of Ethics of the American Educational Research Association (AERA).

Adopted: June 23, 1987

Revised: April 9, 2019  
June 28, 2011  
September 24, 2002  
February 27, 2001  
June 13, 2000  
December 8, 1998  
July 23, 1998

Legal Refs.: Family Educational Rights and Privacy Act (FERPA); 20 U.S.C. §1232g.  
<http://uscode.house.gov/>

Ref: <http://www.era.net/About-AERA/AERA-Rules-Policies/Professional-Ethics>