
 **Location:** Boardroom, Central Office
 **Date:** 1/8/2024
 **Time:** 9:00 am – 2:54 pm

Licensed Bargaining Meeting Minutes

Present for District

Name	Title
Cordon, Jared	Superintendent
Duncan, Chelsea	Communications Coordinator
Fricke, Jacob	HR Specialist
Hansen, Megan	HR Specialist
Johnson, Rev. Howard	Board Member, Bargaining Chair
Knee, Michelle	Assistant Superintendent
Leone, Michael	Board Member
Littlefield, Danielle	Budgeting and Account Manager
Miner, Andrea	Board Member
Northam, Cheryl	Director of Finances
Thompson, Jennifer	Principal, Hucrest Elementary School

Present for Association

Name	Title
Hill, Victoria	Teacher/SRC, JoLane Middle School
Holborrow, Khara	Counselor, Roseburg High School
Humphrey, Jordan	Teacher/Math, Roseburg High School
Johnson, Grace	Child Development Specialist, Winchester Elementary
Morrocco, David	Teacher/Language Arts, JoLane Middle School
Sandoval, Amanda	Teacher/Learning Specialist, Winchester Elementary
Sconce, Bob	OEA Uniserv Consultant

I. Introductions

- a) Rev. Howard Johnson opened the meeting saying how much he appreciates the Association and the work they do for their members. He encouraged all present to be respectful and professional during discussions and that his personal goal is for Roseburg Public Schools to be the district that other districts call to see how we do things. Introductions then happened.

II. Commons Agreements/Collective Processes/Ground Rules

- a) Jared Cordon, Superintendent, facilitated discussions around the process moving forward and setting ground rules. No specific list of rules were set but the collective agreed the discussions should be open, honest, and professional. It was also determined that the meetings will be closed to the public but additional Association members will be allowed to be present in the room but not at the table. They can take notes and relay comments to the Association during caucusing but they are not able to participate during the meetings. Association members should contact Amanda Sandoval to attend bargaining sessions.
 - i) These additional Association members are allowed to be present at the meetings after work hours. If they wish to attend during work hours, they should use personal leave.
- b) The official minutes will be taken by the District. At the start of each meeting, the minutes from the previous meeting will be submitted for approval by both sides. If there is a long time between two meetings, the minutes will be submitted for approval via email. Audio recordings of the meetings will be taken for note-taking purposes only.
- c) The District agreed to give their counterproposal to the Association no later than end of day on Wednesday, January 17th. Both parties agreed that a response from the District would be appreciated earlier and the District will endeavor to do so, if possible.

III. Presentation on District Finances followed by Discussion

- a) Cheryl Northam, our Director of Finances, gave a financial presentation that discussed funding sources, how funding can be spent, and what an 'ending fund balance' means. Time was allowed for discussion and clarifying questions. See attachment for presentation handout.

IV. REA Proposal Presentation

- a) Bob Sconce, OEA Uniserv Consultant, presented the Association’s proposal with explanations for each request. Clarifying questions were asked as the items were presented. Both parties went into caucus following the presentation.

V. District Responses to Proposal with Potential Tentative Agreements

- a) The District responded to the Association’s initial proposal including TA’s on the following Articles and Section:
 - i) Article 1 – fully TA’d
 - ii) Article 2 – fully TA’d
 - iii) Article 13 and 14 were TA’d as neither group presented changes.

VI. Communication/Notes

- a) The parties discussed how information will be distributed to the members and the District. The District group will be meeting on Friday, January 12th in order to have a counterproposal ready to share with the Association by end of the day Wednesday, January 17th.

VII. Set Agenda for Next Meeting on January 22, 2024

- a) District Counterproposal Presentation
- b) Association Responses to Counterproposal with Potential Tentative Agreements

The meeting was adjourned at 2:54 pm