

**Board of Directors Meeting**

**January 23rd, 2024**

**Regular Meeting – 5:00 pm**

*(All meetings, including study sessions and retreats, are open to the public. Any person with a disability, that may need assistance to participate in a Board meeting, must arrange for the assistance well in advance of the meeting. Please contact the superintendent at (360) 426-4921 ext. 1001 to arrange assistance.)*

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Les Okonek \_\_\_\_\_ Debbie Olig \_\_\_\_\_ Wes Martin \_\_\_\_\_  
Tom Anderson \_\_\_\_\_ Edrie Price \_\_\_\_\_

**IV. APPROVE AGENDA**

**V. RECOGNITION OF VISITORS**

a. Welcome Visitors

**VI. STUDENT RECOGNITION (Target Time- 10 minutes)**

- a. Student Recognition – Coni Severance -- 1<sup>st</sup> Grade student -- Rowan Ford
- b. Student Recognition – Gabe Olson -- 5<sup>th</sup> Grade student – Gaspar Zacarias Gonzales

**VII. PUBLIC COMMENT**

a. Please refer to Board Policy 1400

**VIII. GUEST PRESENTATION (Target Time-10 minutes)**

a. None

**IX. STAFF PRESENTATION (Target Time-10 minutes)**

a. None

**X. ANNOUNCEMENTS / RECOGNITION**

- a. February 19<sup>th</sup> -- Presidents Day
- b. February 20<sup>th</sup> -- Mid-Winter Break
- c. February 21<sup>st</sup> -- No School – Staff PD
- d. February 27<sup>th</sup> -- Next Board Meeting

**XI. CONSENT AGENDA (Target Time- 5 minutes)**

Action

- a. Approve December 19th, Minutes
- b. Voucher Approval

|                                     |                                        |               |
|-------------------------------------|----------------------------------------|---------------|
| General Fund Accts Payable Vouchers | 120039803-39839                        | \$ 63,599.90  |
| General Fund Payroll                | 900005959-<br>6001/120039784-<br>39802 | \$ 287,572.58 |
| ASB Fund Accounts Payable           | n/a                                    | \$ 0.00       |
| Capital Projects                    | 863-863                                | \$ 39,891.11  |

- c. Approve Teaching Contract- KG Temporary FTE .655- Amanda Rolland
- d. Approve Donation – Debbie Olig - \$100.00 – Student Lunch Accounts
- e. Approve Donation – Grapeview Community Association - \$500.00 – General Education Needs
- f. Approve ASB Fundraising Proceeds - Belfair McDonald's - \$1,132.97
- g. Approve Employment Contract – School Counselor—2023-2024 – Paul Nash

|        |                                                                                                                                                              |             |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| XII.   | <b><u>PRINCIPAL &amp; SUPERINTENDENT REPORTS</u></b> (Target Time- 15 minutes)                                                                               |             |
|        | a. Principal Report – Hannah Nelsen                                                                                                                          | Information |
|        | b. Superintendent Report – Gerry Grubbs                                                                                                                      | Information |
| XIII.  | <b><u>OPERATIONAL SERVICES</u></b> (Target Time- 10 minutes)                                                                                                 |             |
|        | a. Budget/Operational Status Report- Business Manager - Tracy Arkin-McGuire                                                                                  | Information |
| XIV.   | <b><u>NEW BUSINESS AND/OR ACTION ITEMS</u></b> (Target Time- 20 minutes)                                                                                     |             |
|        | a. Superintendent Mid-Year Evaluation                                                                                                                        | Discussion  |
| XV.    | <b><u>OLD BUSINESS AND/OR ACTION ITEMS</u></b> (Target Time- 10 minutes)                                                                                     |             |
|        | a. Legislative Update – Tom Anderson                                                                                                                         | Information |
| XVI.   | <b><u>POLICY</u></b> (Target Time- 20 minutes)                                                                                                               |             |
|        | <b>FIRST READING POLICY REVIEW</b>                                                                                                                           |             |
|        | a. First Reading – Updates to <b>Policy 4001</b> – Public Information Program – Encouraged (Last Updated – May 2002)                                         | Discussion  |
|        | b. First Reading – <b>Policy 4040</b> -- Public Access to District Records – Encouraged (Last Updated November 2017)                                         | Discussion  |
|        | c. First Reading – <b>Policy 5010</b> - Nondiscrimination and Affirmative Action – Encouraged (Last Updated December 2016)                                   | Discussion  |
|        | d. First Reading – Updates to <b>Policy 5310</b> – Compensation – Discretionary -- (Adopted 2003 - No Revisions)                                             | Discussion  |
|        | e. First Reading – <b>Policy 6513</b> - Workplace Violence Prevention – Discretionary - (Adopted 2001 – No Revisions)                                        | Discussion  |
|        | f. First Reading – <b>Policy 6530</b> – Insurance – Encouraged (Last Updated June 2010)                                                                      | Discussion  |
|        | g. First Reading – <b>Policy 6550</b> – Capitalization Threshold for Leases and Subscription-Based Information Technology Arrangements (SBITAs) – New Policy | Discussion  |
|        | h. First Reading – <b>Policy 6605</b> – Student Safety Walking, Biking, and Riding Buses Encouraged (Last Updated – November 2001)                           | Discussion  |
|        | i. First Reading – <b>Policy 6959</b> – Acceptance of Completed Project – Encouraged (Last Updated January 2002)                                             | Discussion  |
|        | <b>POLICY APPROVAL</b>                                                                                                                                       |             |
|        | a. Approve -- Updates to <b>Policy 5050</b> – Contracts – Essential (Last Update Feb 2017)                                                                   | Action      |
|        | b. Approve -- Updates to <b>Policy 6020</b> – System of Funds and Accounts- Encouraged- (Last Update Oct 2001)                                               | Action      |
|        | c. Approve -- Updates to <b>Policy 6215</b> – Expense Claim Certification and Approval Essential (Last Update May 2017)                                      | Action      |
|        | d. Approve -- <b>NEW Policy 6217</b> – Electronic Funds Transfer - Encouraged                                                                                | Action      |
|        | e. Approve – Updates to <b>Policy 6220</b> – Bid or Request for Proposal Requirements Essential – (Last Update Feb 2022)                                     | Action      |
| XVII.  | <b><u>FUTURE AGENDA ITEMS</u></b>                                                                                                                            |             |
|        | a. February Board Meeting                                                                                                                                    |             |
|        | • X                                                                                                                                                          |             |
| XVIII. | <b><u>BOARD / SUPERINTENDENT REFLECTIONS/COMMENT</u></b>                                                                                                     |             |

**XIX. EXECUTIVE SESSION**

- a. Personnel (RCW 42.30.110 (1) (g)): Mid-Year Evaluation of Superintendent, Gerry Grubbs  
"No action will be taken in Executive Session. Discussions will be limited to the parameters set by the Open Public Meetings Act. The Board will reconvene into public session, to consider any action and/or to continue with the public meeting."

**XX. ADJOURNMENT**