



**Sequoia Grove Charter Alliance
Regular Board Meeting**

Date and Time: January 25, 2024
6:30 pm

Location: Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/84137877253?pwd=VBKXN1W7GHWWIaKfAgM9qGG4huG7tD.1>

Meeting ID: 841 3787 7253 Passcode: 064047

Agenda:

I. Opening items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approval of the Agenda
- D. Public Comments
- E. Approval of Minutes
 - a. December 14, 2023

II. Action Items

- A. Closed Session: Conference with Legal Counsel - Anticipated Litigation (\$ 54956.9)
- B. Director's Report - Royce
- C. Presentation: Library - Christopher Herrmann, Coordinator
SIS/ CALPADS - Aimee Hicks, Coordinator
- D. Presentation: Facilities Update - Royce
- E. Discussion and Possible Action: Evaluation Tool Committee Formation - Robert McGuire

III. Closing items

- A. Board of Director's Comments & Requests
- B. Announcement of Next Regular Scheduled Board Meeting
- C. Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 16 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Sequoia Grove Office at (916) 526-3794 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).



Sequoia Grove Charter Alliance Regular Board Meeting MINUTES

Date and Time: December 14, 2023

6:30 pm

Agenda:

I. Opening items

- A. Record Attendance: 6:33
Present: Robert McGuire, Janeal Cimino, Rose Faramarzi-Rad, Gloria Maxwell (6:39), Glad Donahue (6:43)
- B. Call the Meeting to Order: 6:34
Robert McGuire called the meeting to order
- C. Approval of the Agenda: 6:34
Janeal Cimino motioned, Robert McGuire 2nd: 3 ayes 0 nays
- D. Public Comments: 6:35 - 6:38 – No comments
- E. Approval of Minutes: 6:38
October 26, 2023: Janeal Cimino motioned, Rose Faramarzi-Rad 2nd: 3 ayes, 0 nays

II. Action Items

- A. Director's Report - Royce 6:39
Royce presented the Director's report commenting on each department. Royce noted that the ordering, AP, and Enrollment teams have slowed this month, but anticipate a considerable increase for semester 2. Royce commented that the Enrollment team continues to work closely with the schools to maintain strong over-enrollment, averaging 10% over throughout the year. He also noted the SIS/CALPADS team has completed CBEDS reporting and Fall 1 certification this month. Finally he stated the Library continues a busy Park Days schedule and has hosted a full schedule of holiday events at the CVLL.
- B. Presentation: Enrollment - Cruz Alvarez, Coordinator 7:05
Cruz Alvarez gave an introduction to the Enrollment Team and the work they do.

Glad Donahue thanked Cruz and stated "this was super informative."

Robert McGuire stated that this "answered the questions I had."

Robert McGuire asked about any withdrawal trends that Cruz might be seeing, Cruz responded "we are seeing families primarily returning to district of residence, and many moving out of state."

C. Presentation: Budget update - Cory/ Matt 7:20

Cory began with a brief update on the Governor's budget that was in the news this week. Matt reviewed the annual budget and the current update.

D. Discussion: Staff Evaluation process/timeline - Royce 7:46

Royce presented a timeline for the upcoming staff evaluation process, noting the need to develop the evaluation tool they will use this Spring and moving forward.

The Board held a discussion about the evaluation process

Robert McGuire closed the discussion noting a committee should be formed to prepare the evaluation tool.

III. Closing items

A. Board of Director's Comments & Requests: 8:39

Robert McGuire requested the financial reports included in the packet when reviewed.

Glad Donahue requested as much information in the packet as possible for review before each meeting, including presentation slides.

B. Announcement of Next Regular Scheduled Board Meeting:

Robert McGuire announced the next Board Meeting to be held January 25, 2024 at 6:30pm

C. Adjourn Meeting 8:43 Robert McGuire Adjourned the meeting.

Prepared By: Royce Gough

Noted By: Board Secretary _____