

MOHALL LANSFORD SHERWOOD
BOARD OF EDUCATION PROCEEDINGS
REGULAR MEETING – SEPTEMBER 12, 2023
MLS BOARD ROOM/STEM ROOM – 8:00 A.M.

PRESENT: Thurstan Johnson, President; Matt Undlin, Roger Hutchinson, Andrew Grondahl, Vance Undlin, Terry Savelkoul, Sheldon Ackerson. ABSENT: None. ADM: Keith Campbell, Janet Asheim, and Heidi Newgard. OTHERS: Trevor Savelkoul, Rhonda Undlin, Norm Buynak, Kalli Smith.

Meeting called to order at 8:05 a.m. by President Johnson. Pledge of Allegiance was recited.

Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve the August 8th, 2023 regular meeting minutes. M/C. Motion made by Mr. Matt Undlin, second by Mr. Hutchinson to approve the financial reports and payment of the payables as presented. M/C.

ADM. REPORTS:

- A. Mrs. Asheim: Gave an update on enrollment numbers, elementary schedule, professional development and upcoming events. Provided information on NDMTSS.
- B. Mrs. Newgard: Update on enrollment numbers. New schedule is working well. Working on MIS03 reports which we are fortunate all of our teachers are qualified teachers.
- C. Mr. Campbell: No update at this time.

OLD BUSINESS:

- A. 2ND reading and adoption of the following policies: ABEC – School Meal Charge Policy; DDA – Sick Leave Policy; FAAA – Open Enrollment Policy; and FFD – Possessing Weapons Policy. Motion was made by Mr. Vance Undlin, second by Mr. Savelkoul to approve the adoption of the policies. M/C.

NEW BUSINESS:

- A. 2022-23 Mill Levy Presentation (information) was shared this morning prior to the board meeting.
- B. Motion was made by Mr. Savelkoul, second by Mr. Ackerson to adopt and approve the 2023-2024 budget as presented. M/C.
- C. Annual Compliance Report in Stars needs board approval. Motion was made by Mr. Grondahl, second by Mr. Ackerson to approve as presented. M/C.

- D. Motion was made by Mr. Hutchinson, second by Mr. Vance Undlin to approve the Professional Development Plan as presented by Supt. Campbell. M/C.
- E. Motion was made by Mr. Vance Undlin, second by Mr. Savelkoul to approve the Fire and Tornado Property Insurance policy and increase for the current year. M/C.
- F. RESIGNATIONS: Supt. Campbell recommends the following resignations:
 - a. Faye Beck, National Honor Society Advisor. Motion made by Mr. Matt Undlin, second by Mr. Ackerson to approve the resignation. M/C.
 - b. Colleen Jorgenson, Custodian. Motion made by Mr. Vance Undlin, second by Mr. Grondahl to approve the resignation. M/C
- G. HIRES: Supt. Campbell recommends the following hires:
 - a. Kelsea Bowers, National Honor Society Advisor. Motion made by Mr. Savelkoul, second by Mr. Hutchinson to approve as recommended. M/C.
 - b. Kharra Fyllesvold & Kelsea Bowers, Mentor Teachers. Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve as recommended. M/C.
- H. SCHOOL RESOURCE OFFICER: Contract for 2023-24 School Year is up for renewal and needs board approval. Discussion was held on the stats and the value added by the SRO position. Mr. Hutchinson shared that they have reapplied for grant funding again this year, but won't know until later in October whether they will receive the funding. Motion made by Mr. Ackerson, second by Mr. Grondahl to approve the renewal of the SRO contract as presented. M/C.
- I. TUITION WAIVER: Supt. Campbell recommends the approval of the following families seeking tuition waivers at this time:
 - A. Child of Ronald Mace of Lansford – Motion was made by Mr. Grondahl, second by Mr. Savelkoul to approve the tuition waiver. M/C.
 - B. Child of Andrew and Denise Mau of Kenmare – Motion was made by Mr. Vance Undlin, second by Mr. Ackerson to approve the tuition waiver. M/C.
- J. SIGNATURE ON ACCOUNTS & DIRECT DEPOSIT ACH AGREEMENT: Supt. Campbell explained needing to add Mrs. Claudia Dean to all accounts in which she needs to sign and submit all payroll and checks including access to internet banking. Motion was made by Mr. Ackerson, second by Mr. Hutchinson to remove Mrs. Jenna Braun and add Mrs. Claudia Dean as signator on all respective banking accounts as presented and update the DIRECT DEPOSIT ACH Agreement. M/C.
- K. BULLYING POLICY: Supt. Campbell recommends renewing the bullying policy written by the state which needs annual approval by the board. Motion was made by Mr. Hutchinson, second by Mr. Savelkoul to approve the bullying policy. M/C.
- L. Permission to sell old cafeteria tables and excess tables was requested by Supt. Campbell to the board. Discussion on whether there is any expressed interest and

or value in the tables. Mrs. Asheim explained that we had updraged to tables with more seats in the Multi and that was the cause of the excess. Motion was made by Mr. Vance Undlin, second by Mr. Hutchinson to sell the cafeteria tables for \$200 each and the other tables for \$50 each, or to dispose of if necessary. M/C.

M. NDSBA Conference – Supt. Campbell explained that Mrs. Dean will be sending out an email with the conference agenda and details to the board. For those that are interested, please register by October 13th through the Business Manager. Supt. Campbell will be attending.

The next regularly scheduled board meeting will be held Tuesday, October 10, 2023 at 7:00 a.m. Motion was made by Mr. Matt Undlin, second by Mr. Hutchinson to adjourn the meeting. M/C.

Thurstan Johnson, President
MLS School Board
MLS School District 001

Claudia Dean, Business Manager
MLS School Board
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