

MOHALL LANSFORD SHERWOOD
BOARD OF EDUCATION PROCEEDINGS
REGULAR MEETING – JULY 18, 2023
MLS BOARD ROOM/STEM ROOM – 8:00 A.M.

PRESENT: Matt Undlin, Roger Hutchinson, Sheldon Ackerson, Andrew Grondahl, Vance Undlin, Thurstan Johnson, and Terry Savelkoul. ABSENT: None. ADM: Keith Campbell, Janet Asheim, and Heidi Newgard.

Meeting called to order at 7:59 a.m. by Superintendent Campbell.

SPECIAL ORDER:

- A. OATH OF OFFICE: The oath of office was given to Andrew Grondahl and Matthew Undlin.
- B. REORGANIZATION OF THE BOARD: Supt. Campbell called for nominations for Board President. Nominations for President: Thurstan Johnson. Motion by Mr. Hutchinson, second by Mr. Matt Undlin that nominations cease and that a unanimous ballot be cast for Thurstan Johnson for President. The meeting was returned to President Johnson. Nominations for Vice-President: Matthew Undlin. Motion by Mr. Grondahl, second by Mr. Hutchinson that nominations cease and that a unanimous ballot be cast for Matthew Undlin for Vice-President. M/C.

Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve the June 12, 2023 meeting minutes. M/C. Motion made by Mr. Savelkoul, second by Mr. Vance Undlin to approve the June 26, 2023 special meeting minutes. M/C. Motion made by Mr. Ackerson, second by Mr. Hutchinson to approve the financial reports and payment of the payables as presented. M/C.

ADM. REPORTS:

- A. Mrs. Asheim: Update to summer projects in the Elementary and various Professional Development that the teachers are attending. Also gave an update on enrollment numbers.
- B. Mrs. Newgard: Update on high school enrollment numbers and the schedule. Summer PD and summer building projects.
- C. Mr. Campbell: Summer project update, overview of the current Federal Grants, and review of the budget.

UNFINISHED BUSINESS:

- A. RETURN TO LEARNING PLAN: No additional comment for the Return to Learning Plan.

NEW BUSINESS:

- A. HIRES: Supt. Campbell the following hires:
 - a. Mickey Depute, part-time Business Education teacher. Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve as recommended. M/C.
 - b. Shannon Gubrud, head cook. Motion made by Mr. Savelkoul, second by Mr. Grondahl to approve as recommended. M/C.
 - c. Beca Ryan, Head Girls' Volleyball Coach. Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve as recommended. M/C.
 - d. Andy Undlin, Head Girls' Golf Coach. Motion made by Mr. Hutchinson, second by Mr. Ackerson to approve as recommended. M/C.
- B. POLICY: Supt. Campbell recommends reaffirming all existing School Board Policy. Motion made by Mr. Ackerson, second by Mr. Matt Undlin to approve as recommended. M/C.
- C. POLICY UPDATES: Motion made by Mr. Hutchinson, second by Mr. Ackerson to approve tabling the policy updates until August as they were notice released by NDSBA in time for the meeting. M/C.
- D. HANDBOOK:
 - a. Elementary Handbook: Mrs. Asheim reviewed all the changes to the Elementary Student Handbook. Motion made by Mr. Matt Undlin, second by Mr. Hutchinson to approve the 2023 – 2024 Elementary Handbook. M/C.
 - b. High School Handbook: Mrs. Newgard reviewed all the changes to the High School Student Handbook. Motion made by Mr. Vance Undlin, second by Mr. Grondahl to approve the 2023 – 2024 High School Student Handbook. M/C.
 - c. Faculty Handbook: Mrs. Newgard reviewed the changes to the Faculty Handbook. Motion made by Mr. Vance Undlin, second by Mr. Savelkoul to approve as recommended. M/C.
- E. PRICE LISTS:
 - a. Motion made by Mr. Vance Undlin, second by Mr. Ackerson to approve the increase to meal prices as presented. M/C.
 - b. No changes to the Chromebook policy.
 - c. Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to increase the substitute pay rate to \$145/day plus mileage. M/C.

- F. SIGNATURE CARDS: Recommendation to update all accounts with the authorized individuals as presented. Motion made by Mr. Vance Undlin, second by Mr. Ackerson to approve the account updates as presented. M/C.
- G. FEDERAL PROGRAMS: Mr. Vance Undlin made the motion, seconded by Mr. Hutchinson to approve the following appointees: Keith Campbell as the authorized representative for Title I, II, IV, ESSER, Best in Class, Literacy Grant, REAP/SRSA, Carl Perkins and Peace Garden Consortium; Jenna Braun as the authorized representative for Free and Reduced-Priced Meals; Chaleigh Clark as the homeless student and foster care liaison; and Faye Beck as the EL Coordinator. M/C.
- H. 2022 – 2023 DPI FINANCIAL REPORT: Motion made by Mr. Ackerson, second by Mr. Savelkoul to approve the 2022 – 2023 DPI Financial Report as presented. M/C.
- I. 2023-2024 Budget: Supt. Campbell presented the 2023-2024 preliminary budget. Motion made by Mr. Vance Undlin, second by Mr. Hutchinson to approve as presented. M/C.
- J. BOARD MEETINGS: Supt. Campbell presented a tentative schedule for regular board meetings for the next year.

The next regular meeting will be held Tuesday, August 8th at 8:00 a.m. Motion by Mr. Ackerson, second by Mr. Grondahl to adjourn the meeting. M/C.

Thurstan Johnson, President
MLS School Board
MLS School District 001

Jenna R. Braun, Business Manager
MLS School Board
MLS School District 001