

DASA Governing Board Minutes
January 18, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		
	Thomas Gooch/Vice Chair/Parent Member		
	Alex Crowley, Treasurer/ Parent Member		
	Rachael Pust, Parent Member		
	Juston Rindlesbach/Parent Member		Fred Donaldson, EA
	Sally Shigley, Community Member		Casey Holmes, Business Manager
	Charlie Ewert, Secretary/Community Member		Student-Body President AJSlee– Student Body President Noemi Pinto-Mendez
	Paul Goggi and Mattison Shutt, Faculty Representatives		

*Not in attendance

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AGENDA TOPICS

1.	Welcome Guests	Sarah Steimel	5 Min
2.	Public Comment	Sarah Steimel	5 Min
3.	Student Report	Student Gov't	5 Min
4.	Review and approve Dec. 13, 2023 Board Minutes	Charlie Ewert	5 Min
5.	Review FY24 Budget Financial Duties <ul style="list-style-type: none"> ● FY24 Budget <ul style="list-style-type: none"> ○ Detail Budget ○ Summary Budget 	Alex Crowley	5 Min
6.	Policy updates <ul style="list-style-type: none"> ● Electronic Device Policy—Purpose is to teach students to be responsible and use self-discipline when using devices, and empower parents to be the primary teachers with managing technology <ul style="list-style-type: none"> ○ Policy examples from other schools ○ Add Parent control APP with these settings turned on from 8 am to 3 pm <ul style="list-style-type: none"> ■ No internet 	Fred	15 Min

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	<ul style="list-style-type: none"> ■ No social media ■ Parent notifications of content that is <ul style="list-style-type: none"> ● Sexual ● Obscene ● Threatening ● Suicidal ideation 		
7.	<p>CTE/Certificate Progress</p> <ul style="list-style-type: none"> ● Getting CTE site licenses ● Certification in the spring ● Focused Pathways <ul style="list-style-type: none"> ○ Arts, Audio Visual Tech and Communications ○ Business, Finance, Marketing ○ Computer Science and Info Technology ○ Medical ○ Teaching as a profession ● Explorer courses to get to OTECH ● Hands-on tools and Storage ● Focused on these efforts and then Marketing them 	Fred	5 Min
8.	FY25 Proposed School Calendar	Fred	10 Min
9.	School Fees– 1st Review – Proposing same fees for 2025	Fred	5 Min
10.	<p>Approve Site Licenses for CTE courses</p> <ul style="list-style-type: none"> ● Adam Slee– CTE- - Fashion Design ● Cheyenne Herlandstein– CTE- - Food/Nutrition ● Adam Figueira– CTE- - Film/Video 	Fred	10 Min

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	Productions <ul style="list-style-type: none"> ● Eric Bradshaw– Robotics ● Stephanie Barker– CTE- - Web Development ● Kelli Morris– Renewing license ● Amy Kinney– Renewing license 		
11.	Board Elections <ul style="list-style-type: none"> ● <u>Bylaws</u> <ul style="list-style-type: none"> ○ <u>Parent candidate fills out board candidate application</u> due By February 29, 2024 ○ Parent candidates required to obtain 100 signatures by last day in February before being placed on the board ballot in May ○ Board election will start May 1 until May 15, 2024 ● Open parent board positions <ul style="list-style-type: none"> ○ 1 parent position open ○ 1 community member open 		
11.	Good Times: Secondary: Distance: <ul style="list-style-type: none"> ● Open Houses this Friday (Kaysville) & next Friday (Ogden) 5-7PM - Board is welcome to attend! Fun Family STEAM Challenge and campus tour - Light refreshments, Chinese Dragon (2024 Year of the Dragon), lots of fun activities for all ages!!! ● Mid-Year Benchmark Testing this week & next all grades K-7 ● Parent Teacher Conferences will be held Jan 29 and Feb 5 to strengthen parent/teacher partnerships and check on student progress 	Fred	5 Min

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	<ul style="list-style-type: none"> ● 7th Grade Student Council - New this year!! We have 8 Student Council Members who will be helping to plan events and promote positive social and academic experiences for our schools! ● Recent & Upcoming Field Trips: Mrs Cavanaugh's Chocolate Factory, Loveland Living Planet Aquarium, Union Station, Ice Skating Holiday Break Party at Ogden Ice Sheet ● New this year - Virtual Office Hours for Curriculum Specialists - families can access experts any day of the week for help with curriculum questions! ● We are at full capacity - on a waitlist - and tours are booked up to March! Great response on Intent to Return forms! ● New this year - International Dragon Day - Jan 16 - Students & staff wore Dragon Swag all week to boost school spirit! GO DRAGONS!! <p>Elementary:</p> <ul style="list-style-type: none"> ● Our middle of the year data progress update ● Goal was to Increase our third grades who are reading on grade level by 8% and we have already gone from 57% to 70% at Mid year. We are also only 2% off of making our math pathways of progress goal of 60% or more making typical or better for 1st-3rd grade and 5% from our reading pathways of progress for 1st-3rd grade 		
	<p>Training – <u>Board Training Link</u> (done before Sept. 1)</p> <p style="text-align: center;">BOY</p>	<p>As Needed</p>	<p>10 Min</p>

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<p>Board Governance</p> <ul style="list-style-type: none"> ● <u>Bylaws</u> ● <u>Board Policy</u> ● Employee Management <ul style="list-style-type: none"> ○ School Vision ○ <u>School Goals</u> ○ EA Goals <p>Board organization:</p> <ul style="list-style-type: none"> ● <u>The Google Board Folder</u>, website, and calendar ● emails ● <u>UCAP</u> ● <u>Background checks</u> <p>Board Calendaring:</p> <ul style="list-style-type: none"> ● <u>Board Calendar Reviewed and approved each August</u> <p>Required trainings:</p> <ul style="list-style-type: none"> ● August ethics training- - <u>Annual board commitment to abide by ethical behavior</u> ● <u>Open and Public Meeting Training</u> ● Land trust Training <ul style="list-style-type: none"> ○ <u>Video- - Land Trust Responsibilities-</u> ○ <u>Video- - Data- driven decisions</u> ○ handouts- - <ul style="list-style-type: none"> ■ <u>Local Board Guidelines</u> ■ <u>Appropriate Expenditures</u> 		
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	<ul style="list-style-type: none"> ● <u>Fraud Training</u> ● <u>Audit Training</u> <p>Finance Training:</p> <ul style="list-style-type: none"> ● Finance Training <ul style="list-style-type: none"> ○ <u>Cash handling process at the schools</u> ○ <u>finance committee</u> ○ <u>Restricted funds and tracking</u> ○ <u>School fees and tracking and policy and calendar</u> ○ <u>Financial, Debt, Risk Management, and Disclosure Policy</u> ○ <u>Financial Policy and Procedures</u> ○ <u>Procurement Policy</u> ○ <u>how to read the budget</u> ○ <u>Fraud hotline and define fraud</u> ○ Board governance on finances ● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern. ● Train on these finance topics: ● <u>Restricted funds and tracking</u> ● School fees and tracking and policy and calendar ● Finance policies and update if needed ● <u>Cash handling process at the schools</u> ● <u>finance committee</u> ● 		
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Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agency's date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for the meetings should call the DASA office giving at least three working days' notice.