



Redlands Unified School District

Business Services Division ~ Enrollment Center

7 W. Delaware Ave • Redlands, California 92374 • (909) 307-2470 • FAX (909) 307-2471

January 2024

New Transitions/Kinder Enrollments for School Year 2024-25

Dear Parents/Guardians:

Kindergarten: A child is eligible for Kindergarten at the beginning of the 24-25 school year if he/she is five years old on or before September 1, 2024.

Transitional Kindergarten:** Children who turn five September 2, 2024, through September 1, 2025, are eligible to enroll in Transitional Kindergarten. *Therefore, children who turn four by September 1, 2024, are eligible for Transitional Kindergarten.***

Students who reside in the District may be registered by birth parent or legal guardian with photo I.D. Registrations are accepted at the Enrollment Center, 7 W. Delaware Ave., Redlands 92374, 7:30 a.m. to 3:30 p.m. Parents/legal guardians are responsible for obtaining and providing all required documents listed below. Incomplete packets will not be accepted.

1. **Legal evidence of age:** Certified birth record or statement by local registrar/county recorder certifying date of birth; or baptism certificate duly attested; or a passport; or, when none of the foregoing is obtainable, an affidavit of the parent, guardian, or custodian of the minor; or any other appropriate means of proving the age of your child as prescribed by the school district's Board of Education.
2. **Proof of Residency – All documents must be dated within 30 days prior to enrollment:** Original gas, electric, city water and/or trash bill showing “**Service**” address in parent's name (if paid online, submit a printed copy); or rental agreement with current rent receipt (not accepted for room rentals); or Closing/Final escrow papers; property tax payment receipts; or pay stub; or correspondence from a government agency; or voter registration; or approved interdistrict attendance permit. Items such as cable and phone bills, driver's license and other DMV documents are not acceptable as proof of residence.
3. **Declaration of Residency:** If parent/guardian and family live **full-time** with others, parent/guardian and homeowner must complete a “Declaration of Residency” at the Enrollment Center. Homeowner must provide current proof of residence (see #2 above) and photo identification.
4. **Immunization Record:** Physician documented record showing immunizations as required by the California Department of Public Health. Visit the “Shots for School” page on their website, www.cdph.ca.gov, for detailed vaccination requirements.
5. **Report of Health Examination for School Entry (form is on the District's website):** Students enrolling in **First Grade** must submit proof they have received the state required Health Exam within 18 months prior to starting First Grade. The Exam is not required for Transitions or Kinder enrollments. However, it must be submitted to your student's school prior to First Grade.

Review enrollment requirements and complete online enrollment forms to begin the registration process. Online forms will be available beginning January 24, 2024. **On or after your school's Priority Registration date, registrations may be finalized at the Enrollment Center (EC) or by EC staff via email with the documents listed above.** Please call the EC if you have questions, (909) 307-2470. Visit www.redlandsusd.net for the online registration form and information such as Grade Level Standards, calendars, etc.

Respectfully,

Jason Hill

Assistant Superintendent,
Business Services