

SHECKLER ELEMENTARY SCHOOL
201 NORTH 14th STREET
CATASAUQUA, PA 18032

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EDUCATIONAL TRIP REQUEST

(This form is to be used when it is known in advance a student is going to be absent from school due to an educational trip and must be returned to the homeroom teacher.)

Student Name _____

Homeroom Teacher _____ Grade _____

My child will be out of school on the following days: _____

For the purpose of: _____

Signature of Parent/Guardian: _____

I understand that my child is responsible for securing any work that he/she will miss while being absent.

This form must be returned to the child's homeroom teacher at least five (5) days before a planned trip.

OFFICE USE ONLY

HOMEROOM TEACHER: _____ APPROVED _____ DENIED

NOTES: _____

HOMEROOM TEACHER SIGNATURE: _____

PRINCIPAL: _____ APPROVED _____ DENIED

NOTES: _____

PRINCIPAL SIGNATURE: _____

It is the policy of the Catasauqua Area School District that no person shall be subjected to unlawful discrimination on the ground of race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, or any other legally protected classification with respect to any of its programs or activities or in the employment of any personnel. Sexual harassment or harassment relating to an individual's race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, or any other legally protected classification is a form of unlawful discrimination and is expressly prohibited under the School District's policy. The School Board has adopted procedures for filing complaints of unlawful discrimination/harassment with the School District and the School District's investigation and disposition of those complaints. If you would like to obtain a copy of the complete nondiscrimination policy, including the complaint procedures, please contact the Superintendent, 201 N. 14th Street, Catasauqua, PA 18032, phone 610-264-5571. The Superintendent is the District's Compliance Officer for all nondiscrimination requirements (503/504-Title VI-Title VII-Title IX-ADA Coordinator). The nondiscrimination policy and complaint procedures are also available on the District's web site: www.caltvsd.org