

SECTION: Programs

TITLE: Adoption of Textbooks

CATASAUQUA AREA SCHOOL DISTRICT

ADOPTED: March 8, 1999

REVISED: June 15, 2005

REVISED: November 10, 2005

REVIEWED: November 10, 2005

<p>1. Purpose SC 508, 803</p>	<p>It is the responsibility of the board to adopt all textbooks used as part of the educational program of this district.</p>	<p>1 2 3 4 5</p>
<p>2. Definition</p>	<p>For the purposes of this policy, “textbooks” shall be defined as those books which are to be used as the primary source of any information in any class.</p>	<p>6 7 8</p>
<p>3. Responsibility SC 803</p>	<p>Textbook selection will be the ultimate responsibility of the School Board, which will delegate the textbook review process to the curriculum Task Force. As a result of the textbook review process, the Superintendent and Director of Curriculum & Assessment shall be responsible for the selection and recommendation of textbooks for board consideration. Textbooks being recommended for adoption will be displayed in the district office for the review of citizens thirty (30) days prior to consideration of the textbooks. No adoption or change of textbook shall be made without his/her recommendation except by a two-thirds vote of the board.</p>	<p>9 10 11 12 13 14 15 16 17 18</p>
<p>4. Standards for Approval</p>	<p>In considering the approval of any proposed textbook, the board should judge its suitability for the maturity level and educational content for the students who will be using the book; freedom from bias; relationship to the curriculum; relationship to a continuous multigrade, articulated program; impact on community standards of taste; manner of selection; cost; and appearance and durability.</p>	<p>19 20 21 22 23 24 25</p>
<p>5. Record School Code 508, 801, 803</p>	<p>The district will make every effort to review, replace and update textbooks in coordination with the curriculum review cycle. Textbooks will be recycled or discarded in accordance with district procedures. The criteria for recycling or discarding textbooks is as follows:</p> <ul style="list-style-type: none"> • Textbooks containing outdated, inaccurate or inappropriate information. • Textbooks no longer in demand or which no longer support the curriculum. • Textbooks that are worn, damaged, and/or not cost effective to repair. • Textbooks superseded by new editions. • Multiple copies of materials that are not needed. 	<p>26 27 28 29 30 31 32 33 34 35 36 37 38</p>

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