

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Minutes for October 17, 2023**

**Call to Order:** 6:00 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

**In Attendance:**

**Pledge of Allegiance:**

**Commitment Statement:** As partners in education, we will seek out support and guidance from the community, our students and their families.

**Public Comments:**

**Presentations:**

NJ SLA Report: Ida West-Jones

**Resolutions/Action Items:**

**Motion to Approve Minutes**

- Regular Meeting - September 19, 2023

Motion: Donna McCourt      Second: Anna-Maria Pittella

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Anna-Maria Pittella, Patrick Dorsey, & Donna McCourt

Abstain: Matt Damm

Absent: John LeFever

**Committee Reports:**

**A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. A special thank you to the following businesses who began mentoring our students starting this week and will continue to do so until their capstone events in May:

Monmouth Day Care

Inbetween Cafe

RBCS PK & Kinder

Count Basie  
Engenuity  
Amy Greene Financial Coaching  
Red Bank Police Department

KJW Architects  
Red Bank Parks & Recreation

Red Bank Library  
Pittella Law  
ICIMS

A2. Motion to approve the following class trips sponsored by the CCO:

PK: Eastmont Orchards                      3rd: Allaire Community Farm      8th: Escapology Holmdel  
Kinder: Atlantic Farm Market            5th: Liberty Science Center  
2nd: Happy Day Farm                      7th: Camp Sacajawea

A3. Motion to approve the 8th grade overnight class trip to Ridin Hy Ranch, June 5th to the 7th, in Warrensburg, NY. Total cost to be fundraised by the 8th grade class totals: \$5,510.00.

A4. Motion to approve the Strategic Planning Action goals as attached.

Motion: Matthew Damm      Second: Cristie Ritz-King

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

## **B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for September 2023 as submitted by the Head of School:

9/16/22	1:13 pm	Fire Drill	Evac to Pearl Street
9/26/22	8:42 am	Security Drill	Shelter in Place

Motion: Cristie Ritz-King      Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

### **C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills Listed dated October 10, 2023 in the amount of \$78,623.58.

Bills and Claims Register dated October 12, 2023 in the amount of \$60,294.11.

C2. Motion to advise the Board of Trustees that there were no over expenditures for September 2023.

C3. Motion to approve the August 31, 2023 Board Secretary's Report.

C4. Motion to approve M & M Services Group, LLC to clean the school and assist in the kitchen from 8:00am to 1:00pm Monday through Friday at a daily rate of \$200.00.

Motion: Laura Young      Second: Kerri Darling

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

### **D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve Rebecca Porskievies as choreographer for the 23-24 school musical.

D2. Motion to approve Elizabeth Young as stage manager for the 23-24 school musical.

D3. Motion to accept the resignation of Andy Sopkiewicz.

D4. Motion to approve the resignation of Heather Grieb.

D5. Motion to approve Adam Gradl as adjunct for the 2023-2024 school year at the prorated salary of \$35,000.00 pending criminal history and certification requirements.

D6. Motion to approve Kerri O'Keefe as school nurse for the 2023-2024 school year at the prorated salary of \$81,000.00 pending criminal history clearance.

Motion: Laura Young      Second: Matthew Damm

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

## **E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

September: 0

Motion: Donna McCourt      Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

## **F. DEVELOPMENT AND SUSTAINABILITY**

F1. Foundation Update

**New Business:**

**Adjournment: 7:14pm**

Motion: Laura Young      Second: Kerri Darling

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Cristie Ritz-King, Laura Young, Kerri Darling, Patrick Dorsey, Anna-Maria Pittella, Matthew Damm, & Donna McCourt

Absent: John LeFever

**Next Meeting:** November 21, 2023 6:00 PM