

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Minutes for August 8, 2023**

**Call to Order:** 6:00 PM

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

**Roll Call:**

Present: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

**Pledge of Allegiance:**

**Commitment Statement:** As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

**Public Comments:**

**Resolutions/Action Items:**

Swearing in of New Board of Trustees Member - Kerri Darling

**Motion to Approve Minutes**

- Regular Meeting - July 18, 2023

Motion: Barbara O'Donnell      Second: Cristie Ritz-King

**ROLL CALL VOTE:**

YES: Barbara O'Donnell, Cristie Ritz-King, Laura Young, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

Abstain: Kerri Darling & Matt Damm

## **Committee Reports:**

### **A. ACADEMIC**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 2023-2024 Board Goals as follows:

- Goal 1: Allocate the resources necessary to support the School Goal for demonstrating high student achievement.
- Goal 2: Continue to support the emotional health of students, faculty, and families through increased wellness activities.
- Goal 3: Review, explore and assess facility needs to support our School Goals.
- Goal 4: Review board governance structure to promote forward thinking.

A2. Motion to approve the 2023-2024 School Goals as follows:

- Goal 1: Demonstrate high student achievement in reading, writing, speaking, and listening across all content areas.
- Goal 2: Utilize a Social-Emotional learning approach to educate the whole child maximizing individual student potential and learning.
- Goal 3: Continue community-wide positive support systems to enhance the school environment for students, staff and families.

A3. Motion to approve the 2023-2024 Staff Handbook as attached.

A4. Motion to approve the 2023-2024 Family/Student Handbook as attached.

A5. Motion to approve the Preschool Handbook as attached.

A6. Motion to approve the 2023-2024 academic program list:

Creative Curriculum/Teaching Strategies Gold - Teaching Strategies, LLC

Foundations - Wilson Language Training

Orton Gillingham - MaxScholar

Studies Weekly Social Studies - Pearson Education, Inc.

Amplify Science - Amplify

Second Step Character Education - Committee for Children

Big Ideas Math - Cengage

Responsive Classroom, Center for Responsive Schools, Inc

LinkIt Assessment System - LinkIt Advanced Assessment Systems

IXL - IXL Learning

Newsela - Newsela

Raz-Plus - Learning A to Z

BrainPop - BrainPOP

Nearpod/Flocabulary - Nearpod  
Quaver Music - Quaver Music  
Avancemos A and B-Holt McDougal  
Writing Units of Study-Gravity Goldberg, LLC

A7. Motion to approve the Emergency Preparedness Plan as attached.

Motion: Cristie Ritz-King      Second: Laura Young

ROLL CALL VOTE:

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

**B. FACILITIES**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for July 2023 as submitted by the Head of School:

7/20/2023	Fire Drill	1:45 pm	Fire Drill to Pearl Street
7/24/2023	Security Drill	2:02 pm	Shelter in Place

B2. Motion to approve the Building Use form for Girl Scouts of the Jersey Shore to hold meetings in our Omni Room 9/15, 9/29, 10/13, 10/27, 11/10 and 12/8/2023 4:00-5:00 pm at no cost to the troop.

Motion: Matt Damm      Second: Barbara O'Donnell

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

### **C. FINANCE**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check Bills List dated August 3, 2023 in the amount of \$88,105.84.

C2. Motion to approve the Board Secretary Report of June 2023.

C3. Motion to advise the Board of Trustees that there were no over expenditures for July 2023.

C4. Motion to approve the renewal application for the School Alliance Insurance Fund (SAIF) 2023-2024 for Workers' Compensation, Supplemental Package, School Leaders Professional Liability and Excess Liability Insurance in the amount of \$74,987.00.

C5. Motion to accept with gratitude the donation from United Way of Lake County on behalf of member and RBCS parent, Lisa Rizzolo Bopp in the amount of \$430.78.

C6. Motion to accept with gratitude the School Uniform Rewards Program check in the amount of \$66.28.

C7. Motion to approve Amplify Science program at a cost of \$39,600 over the 2023-2024 & 2024-2025 school years.

C8. Motion to approve the replacement of the Fire Panel located in the Red Bank Charter School basement. Work to be completed by ADT Commercial at a cost of \$11,524.05.

C9. Motion to approve the replacement of the grease trap in the Red Bank Charter School kitchen. Work to be completed by William J. Guarini, Inc. at a cost of \$13,070.00.

Motion: Patrick Dorsey      Second: Laura Young

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

#### **D. PERSONNEL**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve Michelle Plessler, Speech services, for the 23-24 school year at an hourly rate of \$90.00.

D2. Motion to approve Alexis DeJeanne, OT services, for the 23-24 school year at an hourly rate of \$90.00.

D3. Motion to appoint Jeremy Marousis-Bush, Teacher, for the 2023-2024 school year at the rate of \$55,000.00.

D4. Motion to appoint Kristin Lindefjeld Greeley, Special Education Teacher, for the 2023-2024 school year at the rate of \$50,000.00.

Motion: Kerri Darling      Second: Laura Young

ROLL CALL VOTE:

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

#### **E. POLICY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents: July: 0

E2. Motion to accept the Annual Report for the 2022-2023 school year as submitted to the New Jersey Department of Education and the Red Bank Borough School District on August 1, 2023.

E3. Motion to approve the Physician's Standing Orders for the 2023-2024 school year.

E4. Motion to accept the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2021-2022: 59 out of 78.

E5. Motion to adopt the New Jersey School Boards Association Charter School Critical Policy Manual in its entirety.

E6. Motion to approve the Establishment of Behavioral Threat Assessment and Management Team.

E7. Motion to approve the Head of School Evaluation Tool as attached as well as the Teacher Evaluation and Compensation Model as attached.

Motion: Cristie Ritz-King      Second: Laura Young

ROLL CALL VOTE:

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

#### **F. DEVELOPMENT AND SUSTAINABILITY**

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

Foundation Update

#### **New Business:**

Please join Dr. Martello's BOT Remind

#### **Adjournment: 6:41pm**

Motion: Patrick Dorsey      Second: Cristie Ritz-King

ROLL CALL VOTE:

YES: Barbara O'Donnell, Matt Damm, Cristie Ritz-King, Laura Young, Kerri Darling, and Patrick Dorsey

Absent: Anna-Maria Pittella, John LeFever, & Donna McCourt

**Next Meeting:** September 19, 2023 6:00 pm