

- I. The regular meeting of the Watertown-Mayer School Board in the Watertown City Hall on Monday, November 27, 2023 was called to order at 6:01 PM by Chair Hunter Feldt. Board members present: Feldt, Burns, Schulz, Guetzkow, Danielson, and Onell. Board members absent: Neaton. Administrative team members present: Superintendent Schuler, HS Principal Hennen, MS Principal Guertin, CE Director Dimmler, Director of Teaching & Learning Vieau, and SPED Director Peyton. Absent: ES Principal O'Connell, and Activities Director Szymanski
- II. **Visitor requests and consideration of the agenda.** Visitor MMS (Motion made and Seconded by) Danielson and Guetzkow to approve the agenda as presented. Passes 6-0.
- III. **Consent Agenda**  
MMS Burns and Schulz to approve the following consent agenda items: Regular Board Meeting of October 23, 2023; Personnel Consent Agenda; and Business Consent Agenda including the Annual Budget Publication. Ayes: 5, Nays:0, Abstention: 1. Director Jeff Onell abstaining because of conflict of interest. Passes 6-0
- IV. **Recognitions/ Presentations/ Showcase:**  
Recognition was given to our LEEA, ESS Recipients, and ESP Recipients:
  - LEEA: Bekah Wagner-Minar - Community Learning Center  
Angela Eick-Eliason- Elementary School  
Melinda Young - Middle School  
Nick Urban - High School
  - ESS: Amanda Lance - Community Learning Center  
Joyce Stutsman - Elementary School  
Erin Blair - Middle School  
Jen Otto - High School

Ed. MN ESP: Angela Duske - Semi-Finalist  
Shawn Perez - Finalist
- V. **Action Items -**
  - A. Baker Tilly representative Caroline Stutsman presented to the Board the 2022-2023 financial audit and communicated their findings. MMS Feldt and Onell to approve the 2022-2023 Audit. Passes 6-0.
  - B. MMS Danielson and Guetzkow to pass acknowledgement of donations, contributions, & fundraising (Resolution 24.09). Passes 6-0.
  - C. MMS Feldt and Schulz to approve the Annual Fundraising Report. Passes 6-0.
  - D. MMS Burns and Guetzkow to approve the MSHSL Form B in hopes of getting a grant to purchase an AED for the outside stadium. Director Guetzkow noted that if the grant is not received to look into getting this donated from the local sheriff's office or the American Heart Association. Passes 6-0.
  - E. MMS Guetzkow and Onell to approve the first and only read of district policy [Policy 416](#) DRUG AND ALCOHOL TESTING

<a href="#"><u>Policy 416F</u></a>	DRUG AND ALCOHOL TESTING FORM
<a href="#"><u>Policy 423</u></a>	EMPLOYEE STUDENT RELATIONSHIPS
<a href="#"><u>Policy 424</u></a>	LICENSE STATUS
<a href="#"><u>Policy 425</u></a>	STAFF DEVELOPMENT & MENTORING
<a href="#"><u>Policy 427</u></a>	WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS
<a href="#"><u>Policy 501</u></a>	SCHOOL WEAPONS POLICY
<a href="#"><u>Policy 502</u></a>	SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON
<a href="#"><u>Policy 505</u></a>	DISTRIBUTION OF NONSCHOOL SPONSORED MATERIALS
<a href="#"><u>Policy 506</u></a>	STUDENT DISCIPLINE
<a href="#"><u>Policy 506F</u></a>	NOTICE OF SUSPENSION
<a href="#"><u>Policy 507</u></a>	CORPORAL PUNISHMENT AND PRONE RESTRAINT
<a href="#"><u>Policy 508</u></a>	EXTENDED SCHOOL YEAR

Passes 6-0.

- F. MMS Feldt and Burns to approve the first reading of [Policy 503](#) STUDENT ATTENDANCE  
Passes 6-0.
- G. MMS Guetzkow and Danielson to approve the first read of the District Calendar 2024-2025. Passes 6-0.
- H. Teaching & Learning Director Vieau presented the World's Best Workforce Annual Report. Four of the five goals established last year were met and the goals for next year were presented with changes needing to be made in response to legislative changes. Superintendent Schuler noted that there has been more training by teachers than ever before and we are starting to see the positive changes as a result. MMS Danielson and Feldt to approve the WBWF Annual Report. Passes 6-0.
- I. MMS Burns and Onell to approve the Reorganizational Meeting for Monday, January 8, 2023 and the First Board Meeting in January for Monday, January 22, 2023. Passes 6-0.
- J. Chris Ziemer from ICS reported that three bids were received for the Pool filtration System Improvement Project. The low bid was received from Aqua Logic, Inc in the amount of \$549,000.00. They hope to officially award the bid on 11.28.23. MMS Danielson and Burns to approve the Resolution to Award Bond Referendum Pool Filtration System Improvement Project Bid (Resolution 24.10). Passes 6-0.

VI. **Review/ Information Items -**

- A. ICS representative Chris Ziemer gave updates on the continued projects in the district. The greenhouse shell is up and water has been roughed in with electrical being about 50% complete. The goal is still to have this up and operational by the end of the year. The only wait on this project is some heaters that are still not on site. Last week there was a meeting regarding the various upcoming parking lot projects and a better layout for the CLC and areas where upgrades to lighting can be done. The pool area showers are being worked on this week and the MS gym floor repair should also be happening this week. The flooring for the MS building is being planned for

removal over the Christmas break with hopeful install scheduled over spring break at this time.

- B. Finance Director Lisa Raiter presented an overview of financial updates as a result of her recent attendance at a MASBO conference and how districts will be affected financially as a result of the various legislative updates that occurred this year.
- C. Superintendent Schuler gave a strategic directions update. In November, he shared with all WM families the updated Profile of a Graduate.

VII. **Administrative Reports -**

HS Principal Hennen reported on the positive response from those veterans who were able to come and participate in our first ever Veterans Day Assembly and breakfast. Mr. Hennen hopes to make this an annual event. The HS is continuing their conscious efforts to reduce absenteeism and intervene early with struggling students and they have seen an improvement. Another conscious effort being made is increasing communication to high school families and Crystal Sundby (new HS secretary) has been doing a great job at taking this on. The HS is currently starting the registration process for the 24-25 school year by surveying students regarding class electives they wish to have as potential options. The State of Minnesota recently came out to visit the CNA classroom and commented on it being the nicest one they have seen so far to date in a school. Director Danielson reiterated the appreciation of increased communication from the HS as well as their recent Field of Flags fundraiser spearheaded by Nick Urban.

MS Principal Guertin reported that they are continuing with actively building a positive culture in the building. A part of this included involving 8th grade WEB leaders in facilitating a student survey of which 87% of students participated. Their goal in these surveys is to identify student trends regarding connectedness and safety. Their achievement goal is to have 85% of students be on track in all areas and staff is currently working hard to address homework and how to help students achieve their best homework/ homelife balance. Mr. Guertin acknowledged the work of the teacher, Mr. Nordberg in creating and facilitating the YES (Youth Eco Solutions) program and having yet another avenue for kids to connect with their peers, the community, and staff. The MS student council will be starting their annual Toy Drive this week and currently they are looking for one more long-term substitute for a 7th grade language arts teacher starting in March 2024.

Superintendent Schuler gave ES Principal O'Connell's report. The staff at the ES is continuing to address identifying and providing support to those students needing it in the areas of reading and math. The ES hosted their first Royal Recognition event on November 10th and the Junior coach program has launched utilizing 4th grade students as leaders during recess as part of the Playworks training received at the beginning of the year. The ES will be holding their first ever Winterfest to include outdoor activities for families to do together on December 7th from 4-7 PM sponsored by PTO, I Love to Read month will be coming up soon, and they have scheduled Kindergarten Roundup to take place on January 11, 2024 from 4:30 PM-6:30 PM.

CE Director Dimmer reported that the Winter/ Spring catalog is now out and registration begins December 4th. This year, Community Ed is again partnering with

the Commission on Aging to once again host the Senior Holiday Dinner. Many HS students including band and choir will also be performing or volunteering at this event. Preschool open house and registration is scheduled for January 25, 2024.

SPED Director Peyton reported that they had their first SPED Advisory Council (SEAC) meeting on November 9th and they have their next scheduled meeting on February 15, 2024. Ms. Peyton was excited to announce the hiring of a SPED para for the level III setting at the MS - this person is currently working in a setting IV and comes with a lot of experience. She also reported that the recent SLP intern will be continuing to provide SLP services for our students until the end of the year. MS. Petyon also reported that, at the time of this meeting,

Superintendent Schuler reported on a recent meeting with all custodial staff and HR Specialist Cindy Iten to review and discuss the results of a districtwide survey that went out re: custodial services of which there were 115 responses. Overall, the satisfaction for the work the custodial group does was positive and discussion centered around where other improvements could be made. The custodial group hopes to do these more often going forward.

VIII. **Board Member Reports or open comments by School Board Directors -**

Chair Feldt reported on the recent finance committee and the continued every-two-weeks meeting by the facilities committee. Vice Chair Burns reported regarding the upcoming paraprofessional dates. Clerk Danielson noted a change of name from Teaching & Learning to District Advisory Committee with the date of their next virtual meeting and that the next Marketing & Communication meeting time and date will need to be rescheduled because of the now approved Reorganizational Meeting date in January. Treasurer Schulz discussed the recent meeting at SW Metro and noted that they did not come to a consensus for their teacher negotiations and will be meeting again soon.

MMS Burns and Danielson to adjourn the meeting at 7:44 PM and was duly passed.

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Chair

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Clerk